

MINUTES  
COMMITTEE OF THE WHOLE MEETING  
CITY OF BERLIN  
TUESDAY, JUNE 6, 2017, 7:00 P.M.  
CITY HALL COUNCIL CHAMBERS

Mayor Schramer called the Committee of the Whole meeting to order at 7:00 p.m. Roll call present: Ald. Lehr, Page, Erdmann, Secora, Eastling and Harke. Staff present: Scott Zabel, Lindsey Kemnitz, Matt Chier, Jodie Olson and Susan Thom.

First on the agenda was the 2016 Audit Results. Kevin Behnke, lead auditor from Hawkins, Ash, Baptie & Company gave a brief presentation of the audit highlights. The audit process went well and the City of Berlin received an unqualified, clean opinion on our books which is the highest opinion that can be achieved in an audit. A summarized version of the City's 2016 financial activity and fund balances were reviewed. Revenues and expenditures are very consistent to what was budgeted. Expenditures were favorable to budget largely due to ambulance calls being lower than expected, leading to reduced expenditures and corresponding revenues. The city finances are stable, general fund balance is in a good position and all departments did a good job holding down expenses. Ald. Erdmann moved to recommend to Common Council to accept and place the 2016 audit on file. Ald. Secora seconded the motion which carried by voice vote.

Doug Dewhurst representing the Berlin Fire Department requested that the Fire Department be authorized to sell beer and/or soda from a Gator at the Berlin Car Show on August 13, 2017. Ald. Page moved to recommend to Common Council to approve the Fire Department request to sell beer at the 2017 Car Show Event. Ald. Harke seconded the motion, which carried by voice vote.

Next of the agenda was ADVOCAP parking request. Daniel Hoppa suggested the possibility of diagonal reverse parking on the block in front of the ADVOCAP building as a public comment. Scott Zabel addressed the parking request at hand, explaining an exception he had come across: Where the width of the public pedestrian right-of-way between the extension of the normal curb and boundary of the public right-of-way is less than 12 feet (3660 mm), a parallel access aisle is not required at parallel parking spaces. Ald. Eastling made a motion to designate one parking stall as handicap spot on Broadway Street in front of ADVOCAP building and authorize the placement of appropriate signage. Ald. Page seconded the motion. Ald. Lehr amended the motion to ADVOCAP paying upfront for any related costs. Ald. Secora seconded the motion. The voice vote was five (5) ayes, and one (1) nay (Ald. Erdmann). The amended motion was passed. The voice vote on the motion was three (3) ayes (Eastling, Page, Secora) and three (3) nays (Erdmann, Lehr, Harke). The Mayor broke the tie by voting aye. Motion passed.

Lindsey Kemnitz gave an update on the property at 107 W. Huron Street. Kemnitz and Leahy (Building Inspector) were able to inspect the property. Farmers and Merchant Bank will be foreclosing on the property. Atty. Chier is going forward with the raze or repair order.

Ald. Erdmann motioned to move the July meeting dates from July 4 & 11 to July 11 & 18. Ald. Page seconded the motion, which carried by voice vote.

Ald. Lehr moved to recommend to Common Council to approve and authorize the Mayor to sign the Urban Mass Transit Operating Assistance Contracts between the State of Wisconsin, Department of Transportation for Section 5311 and the City of Berlin for Calendar Year 2017. Ald. Eastling seconded the motion, which carried by voice vote.

At 7:36 p.m. Ald. Secora moved to convene into closed session pursuant to WI SS Sec. 19.85 (1)(e), for purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (*1) ETZA Agreement with Towns & (2) Union and non-union post-retirement health insurance benefits*). Ald. Erdmann seconded the motion. A roll call vote resulted in six (6) ayes, zero (0) nays and zero (0) absent. Motion carried. Ald. Erdmann moved to seat Lindsey Kemnitz for the ETZA agreement discussion and Jodie Olson. Ald. Secora seconded the motion which carried by voice vote.

Discussion continued in closed session.

Ald. Page moved to convene into open session at 8:40 p.m. Ald. Secora seconded the motion which carried by voice vote.

No action was taken as a result of the closed session discussion.

Ald. Secora moved to adjourn at 8:42 p.m. Ald. Eastling seconded the motion which carried by voice vote.

*Susan Thom, Deputy Clerk*