

MINUTES
COMMITTEE OF THE WHOLE MEETING
CITY OF BERLIN
TUESDAY, NOVEMBER 7, 2017
CITY HALL COUNCIL CHAMBERS

Mayor Schramer called the Committee of the Whole meeting to order at 7:00 p.m. Roll call present: Ald. Lehr, Page, Erdmann, Secora and Harke. Absent: Ald. Eastling. Staff present: Scott, Zabel, Lindsey Kemnitz, Lenny Langkau, Matt Chier, Jodie Olson and Susan Thom.

There were no public comments.

First on the agenda was Emergency Medical Services Director Position. Jodie Olson reviewed that Lenny Langkau has been serving as the interim EMS Director since Dee Evans retired. Olson stated that Theda-CHN has terminated our contract to employ the director and the need to begin preparing for the search for a new director who will be employed by the City of Berlin. Olson stated that the job description needs to be updated including the removal of CHN. Erdmann moved to recommend to Common Council to approve the proposed Emergency Medical Service Director Job description and authorize staff to move forward with filling the position. Harke seconded the motion which carried by voice vote.

Next of the agenda was 2018 Ambulance Billing fee schedule. Lenny Langkau reviewed that he has been working with Joel Kent, our representative from Cvikota Billing. Langkau recommended increasing our mileage charge and our ALS2 base rate to be more in line with other EMS agencies in our area. Langkau recommended making a complete cost increase of 5% starting January 1, 2018. Secora moved to recommend to Common Council to approve and adopt the 2018 Ambulance Billing fee schedule as presented. Lehr seconded the motion which carried by voice vote.

Next was annual review and proposed revisions to Weights & Measures Fee Schedule. Jodie Olson reviewed that our base rates for Appleton Health Department Environment Health and Weights & Measures fees were established in an independent Study authorized and funded by the Common Council in 1993. Our device license fee rates are based upon the standardized, average amount of time spent to inspect, test and certify a device times the current operating cost per hour. The rates changes submitted are estimated to increase revenue by \$218. Erdmann moved to postpone the approval of the fee schedule until the Common Council for clarification of the fee schedule. Page seconded the motion which carried by voice vote.

Next was Farmland Preservation Ordinance Amendment. Lindsey Kemnitz reviewed that she had submitted the zoning ordinance to the Department of Agriculture, Trade and Consumer Protection to get the final approval for the farmland preservation ordinance for the ETZA. Kemnitz stated that "meeting the definition of an "Accessory Use" under the Wis Stat. §91.01 (1)" had to be added to Section 82.254(b) (2) to receive approval from DATCP for the farmland preservation. Erdmann moved to recommend to Common Council to approve the changes and adopt Ordinance #06-17 Further Amending the Provisions of Farmland Preservation Zoning Code. Page seconded the motion which carried by voice vote.

Next was Assessment Error Tax refund for 274 N Hunter Street. Jodie Olson explained there was an assessor error of \$35,900 for 2016 for the property at 274 N Hunter which is owned by Gordon Decker. The property was only 76% complete as on 1/1/2016. Ronald Harke moved to recommend to Common

Council approval of tax refund for 274 N. Hunter Street for 2016 Assessor error and approval of Resolution #17-07 to authorize the transfer of \$883.14 from Contingency Account #10-59-90000-390 to Illegal Taxes and Refunds Account #10-51-91000-390 for tax refund to Gordon H. Decker. Lehr seconded the motion which carried by voice vote.

Next was Dedication of Bus Shelter Structure from Boys & Girls Club to City of Berlin. David Secora inquired if the Boys & Girls Club reorganizes if successors should be including. Jodie Olson will check with an outside counsel because Atty. Chier has a conflict of interest. Secora moved to postpone the decision until the Common Council meeting. Erdmann seconded the motion which carried by voice vote.

Next was 2018 Budget. Jodie Olson reviewed that Green Lake County had passed their budget on November 14, 2017. Olson reviewed that the mill rate went down for Green Lake and Waushara County.

Next was Resolution declaring 107 W Huron Street an emergency. Secora moved to recommend to Common Council to approve Resolution #17-09 determining that a public emergency exists in regard to the 107 W Huron Street property bidding procedures for repairs. Harke seconded the motion which carried by voice vote.

At 7:30 p.m. Erdmann move to convene into closed session pursuant to Sec 19.85 (1)(e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. *(1) Discuss potential litigation and action relative to 107 W. Huron Street) & 2) Union and non-union health plan renewal/post-retirement health insurance benefits.* Lehr seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays and one (1) absent. Motion carried. Erdmann move to seat Lindsey Kemnitz and Scott Zabel for (1) 107 W Huron Street. Secora seconded the motion which carried by voice vote.

Discussion continued in closed session.

Secora moved to reconvene into open session at 7:48 p.m. Lehr seconded the motion which carried by voice vote. No action was taken as a result of closed session discussions.

Secora moved to adjourn. Lehr seconded the motion which carried by voice vote.

Susan Thom Deputy Clerk