



# City of Berlin

## Water & Sewer Utilities

108 North Capron St • P.O. Box 272 • Berlin, Wisconsin 54923-0272  
(920) 361-5404 • Fax: (920) 361-5454

### Account Information:

Date: \_\_\_\_\_

This is a statement stating that I am responsible for the Water & Sewer bill  
payment at \_\_\_\_\_ (property address) in the City of  
Berlin effective \_\_\_\_\_ (date).

Signature of responsible party or parties:

\_\_\_\_\_  
\_\_\_\_\_

Printed name of responsible party or parties:

\_\_\_\_\_  
\_\_\_\_\_

Contact phone number:

\_\_\_\_\_

Meter reading (optional): \_\_\_\_\_

Landlord Signature: \_\_\_\_\_

Landlord Printed Name: \_\_\_\_\_

**\* Landlord is responsible for bill when in between renters. \***

**\*\*Failure to return this form to the Water & Sewer Department will result in the bill staying in the Landlords' name.\*\***

