

AGENDA
COMMITTEE OF THE WHOLE MEETING
CITY OF BERLIN
TUESDAY, MAY 2, 2017, 7:00 PM
CITY HALL COUNCIL CHAMBERS

1. Roll Call.
2. General Public Comments. Registration card required (located at podium in Council Chamber).
3. ADVOCAP Parking Request. RECOMMENDATION: Review request, discuss and action as appropriate.
4. Boys & Girls Club Bus Stop Proposal. RECOMMENDATION: Discuss and action as appropriate.
5. Street Project Bids (N. Pearl Street from W. Park Ave to W. Noyes)
RECOMMENDATION: Review bids and recommendation to Common Council as appropriate.
6. Riverside Park Seawall Bids. RECOMMENDATION: Review bids and recommendation to Common Council as appropriate.
7. Motion to convene into closed session pursuant to WI SS. 19.85(1)(e) for purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, (Union and non-union post-retirement health insurance benefits).
8. Reconvene into open session and take appropriate action as a result of closed session discussions.
9. Adjourn.

In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

DATE: April 26, 2017

TO: Committee of the Whole

FROM: Jodie Olson

RE: Boys & Girls Club Bus Stop Proposal

BACKGROUND: Last month, the Boys and Girls Club proposed constructing a bus shelter in the S. Washington Street ROW. They indicated there would be no cost to the City involved; however, they would like to dedicate the finished structure to the City. Discussion surrounded responsibility and liability for future maintenance, which the BGC indicated they would assume all maintenance responsibility. The understanding was requested to be placed in some written format to ensure the discussion and expectations were clear and not lost in the future. I have written a draft resolution for you to review and see if it covers all of your concerns. I did share the Resolution with Jason Presto, BGC Director, and he did feel it encompassed everything. Keep in mind that once this would be constructed and the City accepts the dedication of it, it would then be added to the City's insurance policy.

It will be important for the BGC to have the shelter professionally installed with insured contractors because it is in the City ROW.

RECOMMENDATION: Discuss and action as appropriate.

RESOLUTION # 17-

A RESOLUTION TO MEMORIALIZE AND CONFIRM THE UNDERSTANDING BETWEEN THE BOYS & GIRLS CLUB OF THE TRI-COUNTY AREA AND THE CITY OF BERLIN ON THE CONSTRUCTION, DEDICATION, AND FUTURE MAINTENANCE & RESPONSIBILITY OF A BUS SHELTER ON S. WASHINGTON STREET RIGHT-OF-WAY

WHEREAS the Boys & Girls Club of the Tri-County Area ("BGC") did come before the Common Council on April 4, 2017 proposing to provide shelter for area children waiting for buses, by constructing a bus shelter in the City of Berlin ("CITY") right-of-way along S. Washington Street terrace area; and

WHEREAS the BGC proposed that the bus shelter would be constructed at no cost to the CITY; and

WHEREAS the BGC proposed that all future routine and non-routine maintenance responsibilities and associated costs would be the responsibility of the BGC. This would include structural or condition repairs, clean-up or repairs from vandalism, maintaining appearance and cleanliness, keeping in safe and usable condition for the public, snow shoveling, removing garbage, etc; and

WHEREAS the BGC proposed to dedicate the completed bus shelter structure to the CITY;

NOW THEREFORE BE IT RESOLVED that based on the above the City of Berlin Common Council hereby:

1. Will allow the Street Superintendent to work with the BGC to construct a mutually agreed upon shelter in the terrace area of S. Washington Street as it has public benefit.
2. Upon satisfactory completion of the shelter, as determined by the Street Superintendent, will accept the dedication of the bus structure from the BGC.
3. Recognizes and understands that all future maintenance or repairs and related costs for the structure will be the responsibility of the BGC. The BGC will routinely inspect and maintain the overall condition and appearance at all times in the future, with all concerns being addressed in a timely manner.

Passed, approved and adopted this ____ day of _____, 2017.

ROLL CALL VOTE:

_____ AYES
 _____ NAYS
 _____ ABSENT

CITY OF BERLIN

BY: _____
Richard D. Schramer, Mayor

APPROVED AS TO FORM:

ATTEST: _____
Jodie Olson
Administrator/Clerk-Treasurer

Matthew G. Chier
City Attorney

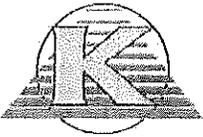
DATE: April 7th, 2017

TO: Committee of the Whole

FROM: Scott Zabel

BACKGROUND: The City of Berlin accepted bids for milling and resurfacing of N. Pearl St. from W. Park Ave. to W. Noyes St. of the three bids submitted Stark Pavement Corporation of Brookfield, WI. submitted the low bid of \$36,230.50 which is \$10,184.50 lower than the Engineers construction cost estimate.

RECOMMENDATION: Award a construction contract to Stark Pavement Corporation of Brookfield, WI. for the amount of \$36,230.00.



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April 3, 2017

Mr. Scott Zabel
Director of Public Works
City of Berlin
108 Capron Street
Berlin, Wisconsin 54923

**Re: City of Berlin – 2017 Paving Improvements
Construction Contract Award – Recommendation**

Dear Mr. Zabel:

Please find accompanying this transmittal the "Bid Tabulation" for the above referenced work, bid on March 31, 2017. As is evident, of the 3 bids submitted for this project, Stark Pavement Corporation of Brookfield, Wisconsin submitted the low bid of \$36,230.50, which is below the Engineer's Construction Cost Estimate of \$46,415.00.

Based upon our analysis and our experience with the contractor's past work efforts, we hereby recommend that the City of Berlin award a construction contract to Stark Pavement of Brookfield, Wisconsin for the 2017 Paving Improvements project in the amount of \$36,230.50.

Scott, should you, or the City Council have any questions regarding this transmittal, please feel free to contact me at your earliest convenience.

Sincerely,

KUNKEL ENGINEERING GROUP

Don Neitzel
General Manager

cc: Jodie Olson, Administrator
Chuck Gassert, Stark Pavement Corp.



BID TABULATION
 City of Berlin
 2017 Paving Improvements
 3/31/2017 10:30 AM

Item No.	Base Bid	Quantity	Unit	Stark Pavement Corp. Brookfield, WI		Northeast Asphalt Inc. Fond du Lac, WI		MCC Inc. Appleton, WI	
				Unit Price	Total	Unit Price	Total	Unit Price	Total
1	Full Depth Mill Existing Pavement	1,700	SY	\$ 2.99	\$ 5,083.00	\$ 4.45	\$ 7,565.00	\$ 4.20	\$ 7,140.00
2	2 1/4" 3LT HMA Pavement Lower Course	235	TN	\$ 54.80	\$ 12,878.00	\$ 63.40	\$ 14,899.00	\$ 88.15	\$ 20,715.25
3	1 3/4" 4LT HMA Pavement Upper Course	185	TN	\$ 60.50	\$ 11,192.50	\$ 63.40	\$ 11,729.00	\$ 73.15	\$ 13,532.75
4	Manhole and Valve Box Adjustment	6	EA	\$ 150.00	\$ 900.00	\$ 175.00	\$ 1,050.00	\$ 171.27	\$ 1,027.62
5	EBS & Sub Base Course	145	CY	\$ 42.60	\$ 6,177.00	\$ 39.00	\$ 5,655.00	\$ 39.10	\$ 5,669.50
Total Base Bid:				\$	36,230.50	\$	40,898.00	\$	48,085.12

DATE: April 5, 2017

TO: Committee of the Whole

FROM: Scott Zabel

RE: RIVERSIDE SEAWALL BIDS

BACKGROUND: The City of Berlin received 2 bids for the Riverside Seawall restoration. Seawall Solutions from Fremont, WI submitted the lowest bid of \$294,700.00. At budget discussions the city allocated \$232,000.00 for the project. At that time we were unaware that there could be the potential that some of the dead heads may need to be replaced. The dead heads are poles that are sunk into the ground 6 to 8 ft. behind the seawall and cabled to the wood pilings which keep the wall from collapsing into the river. The dead heads are 1 to 2 ft. below the surface of the ground making it very difficult to know exactly how many would need to be replaced without digging up the park. The bid price of \$294,700.00 would include the replacement of all the dead heads, seawall facing and the sheet piling on the north corner of the slip. Once the project is complete there would be a change order for a deduct in the total cost based on the number of dead heads that needed to be replaced.

RECOMMENDATION: Award a project contract to Seawall Solutions of Fremont, WI for the 2017 improvements to the Riverside Park seawall in the amount of \$294,700.00 .

BID TABULATION
City of Berlin
Riverside Park Seawall Reconstruction
3/31/2017 10 AM



Item No.	Base Bid	Quantity	Unit	Seawall Solutions Fremont, WI		Janke General Contractors Athens, WI	
				Unit Price	Total	Unit Price	Total
1	Reconstruction of the 1560 LF existing wooden plank tongue and groove seawall	1	LS	\$ 294,700.00	\$ 294,700.00	\$ 298,180.00	\$ 298,180.00

Total Base Bid:	\$ 294,700.00	Total Base Bid:	\$ 298,180.00
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