

**MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
JANUARY 4, 2017 – 6:30 PM**

President Pionke called the meeting to order at 6:30 pm. Present: Commissioners Guden and Eckstein (3). Absent: Lindahl and Marks(2). Also present were Chief Plantz, Captain Block, Emergency Services Director Gary Podoll, and Ald Secora.

President Pionke read proclamation from the lifesaving event of 10-15-16 with Thomas Rowen to Sgt. Tim Jones and Christine Bongert who assisted as she is a nurse and was present. Mr. Rowen presented the pins to the family of Sgt. Jones to pin him and also to Christine Bongert. Chief Plantz commended the two.

City Administrator Jodie Olson swore in new patrol officer Adam Gordon and they signed the papers and Chief Plantz read the Oath of Honor and had Officer Gordon repeat the oath. Gordon's badge was presented to his parents who pinned it on his uniform.

Motion by Guden to approve the amended open session minutes from November 9, 2016 meeting, seconded by Eckstein and carried by voice vote.

Motion by Guden to approve the amended closed session minutes from November 9, 2016 meeting, seconded by Eckstein and carried by voice vote.

Motion by Eckstein to approve the open session minutes from the December 7, 2016 meeting, seconded by Guden and carried by voice vote.

Motion by Guden to approve the closed session minutes from the December 7, 2016 meeting, seconded by Eckstein and carried by voice vote.

Podoll stated the department made it through the year for the budget with the extra meeting pay being used to cover maintenance expenses. Podoll stated Chief Paugels has named Brian Bending as the new Safety Officer and there will be two new firefighters brought to the P&F meeting next month for approval as they have passed their physical agility and will be doing FF1 training in January at Omro to be certified. Department would still be 2 short of full capacity. There were 117 calls total for 2016. Motion by Guden to approve the Fire Department report and approve the vouchers for payment, seconded by Eckstein, carried by voice vote.

Chief Plantz stated there were 3105 calls for service in 2016 with 261 in December. Chief Plantz commended Chief Paugels and the Firefighters along with Sgt. Jones and Capt. Block for a fire that happened at Wyndgate Apartments which houses quite a few elderly with limited mobility. Chief Paugels located a plastic coffee pot on a stove and again Chief Plantz stated what an outstanding job the fire department did. Shop with a Hometown Hero was a huge success and Chief thanked everyone that contributed. Tuesday was Georgia Trochinski's first day as PSLO and Brad Kurczek started today as Corporal/Investigator, and Officer Young started on the 4-12 shift. Chief commended Officer Young and Deputy Prachel for an incident on 12/27/16 when they encountered a 19 year old male assaulting 2 individuals and also punched Officer Young in the face and had his glasses broken and Dep Prachel was also struck in the face and deployed his taser. Both maintained outstanding composure and professionalism. Motion by Eckstein to approve the police department report and vouchers for payment, seconded by Guden, carried by voice vote.

Roll over accounts: Chief gave information from several municipalities that had been contacted through the WI Chiefs Network giving information from Ladysmith and Chilton and Kewaskum with Guden giving some information on how Green Lake County has roll over accounts but only for specific reasons. Jodie Olson stated the City is governed by GASB 54 (initiated 2010-2011) and it specifies what to do with account

balances; non-spendables, committed, reserved, assigned, and non-assigned. Jodie explained we “assign” to squad car and put a specific amount into account that the Common Council then approves. General fund balances rolls over back to the general accounts. City has rated bonds so cannot go below a specific level. All departments put left over balances into it but all departments can also use it for emergencies. Squad and radios have amounts set aside and rest is on an as needed basis. Any dollars not used in budget flow back into general funds and if an emergency situation arises then a plan is in place to use funds as needed. The PD has a DOJ training fund that rolls over but the funds are from the State to be used specifically only for police training and balanced at the end of each year by Jodie and Vicki. Jodie then answered any specific questions regarding the accounts.

Chief stated he had taken a tour of the Historic Berlin School Apartments and requested the alarm permit be approved. Motion by Guden to approve alarm permit at 289 E Huron, seconded by Eckstein and carried by voice vote.

Chief stated he had gone through the Old National Bank and requested the alarm permit be approved. Motion by Eckstein to approve alarm permit at 240 Broadway, seconded by Guden and carried by voice vote.

Old Business – None

New Business: None

Public Appearances: None

Motion to Adjourn by Eckstein, seconded by Guden, and carried by voice vote.

Submitted by Vicki Murphy

Next scheduled meeting Wednesday, February 1, 2017 at 6:30 PM