

MINUTES
COMMON COUNCIL MEETING
TUESDAY, JULY 18, 2017
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

Chairman Lehr called the Common Council meeting to order at 7:00 p.m. Roll call present: Ald. Page, Erdmann, Secora, Harke and Lehr. Absent: Mayor Schramer and Ald. Eastling. Staff present: Lindsey Kemnitz, Kevin Block, Matt Chier, Jodie Olson and Susan Thom.

Sgt Kevin Block gave an update on the National Night Out Green Lake County which will be held on August 1, 2017 from 4 pm-8 pm. Block explained that the National Night Out is a national effort between local communities to help promote community unity and a partnership in fighting crime together. It will be a fun event for the entire family. Block requested that the Council consider moving the Committee of the Whole meeting for that night to an earlier time or different date so that the members of Council would be able to attend.

The following items were listed on the Consent Agenda for approval and adoption: 1) Waive the reading of all ordinances and resolutions adopted at this meeting; 2) Receive and place on file the written reports from the City Clerk, Treasurer and Building Inspector; 3) Approve the minutes from the June 13, 2017 Common Council Meeting; 4) Accept the Committee of the Whole recommendation to approve and adopt the Procurement Protest Procedures Policy as presented and update the City of Berlin Financial Policy Bidding Procedures to reflect changes; 5) Accept the Committee of the Whole recommendation to approve the Safety Management Policy as presented; 6) Accept the Committee of the Whole recommendation to approve and adopt the Shared-Ride Taxi Service Disruptive Behavior/Direct Threat Policy and require shared-ride taxi service contractor to follow; 7) Accept the Committee of the Whole recommendation to approve and adopt the Shared-Ride Service Suspension Appeals Process and require shared-taxi service contractor to follow; 8) Approve the list of bills for payment. Ald. Erdmann made a motion to approve the consent agenda. Ald. Secora seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays, and one (1) absent. Motion carried.

Next item was the Property and Liability Insurance Renewal. Bob Trampf Jr. from Diedrich Agency reviewed the quote from EMC Insurance. The City of Berlin currently carries \$6 million in coverage. EMC quoted a renewal for 7/23/17-7/23/18 at \$203,208 with a 17% flat Workman's Comp dividend. The Workman's Compensation modification factor increased from .72 to a 1.09 due to recent claims history. Trampf recommended Council consider cyber coverage which is an additional \$256 annual premium. Olson was requested to bring back further information on Cyber coverage at the August meeting. Ald. Harke moved to approve the Property and Liability insurance renewal from EMC Insurance for July 23, 2017 – July 23, 2018 for \$203,208 without the additional cyber coverage until staff has time to review it. Ald. Erdmann seconded the motion which carried by voice vote.

Jodie Olson reviewed the Vehicle Maintenance Plan. Olson explained the Vehicle Maintenance Plan is a requirement by the WisDOT for our taxi service. Ald. Secora moved to approve and adopt the Vehicle Maintenance Plan. Ald. Page seconded the motion which carried by voice vote.

Next item was the Raze order at 399 Lafayette Street. Jason Werch , owner of the property, explained that he has been working with a contractor to remove the building. The contractor would like to wait until winter when he has less work. Ald. Harke moved to revisit this in six months. No seconded. Motion died. Ald. Page moved to give Werch until January 1, 2018 to tear down the buildings at 399 Lafayette Street, and if not down in that time, authorize a raze order automatically be placed on the property. Ald. Erdmann seconded the motion which carried by voice vote.

Ald. Erdmann moved to grant the bartender licenses for Amy Beth Procino, Linda M Quinonez, Valeria Basurto, Daniel L Parker and Colleen Amanda Colburn. Ald. Secora seconded the motion which carried by voice vote.

There was no old business.

Ald. Harke requested to consider the Committee of the Whole meeting of August 1, 2017 to be moved to be able to attend the National Night Out Green Lake County. Mayor Schramer will be given the information to determine if the meeting will be rescheduled.

Ald. Secora moved to convene into closed session pursuant to WI SS. 19.85 (1)(e) for purpose for deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons required a closed session (*Negotiation of Ambulance Agreements with Theda-Care-CHN*). Ald. Erdmann seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays, and one (1) absent. Motion carried.

Ald. Secora moved to seat Jodie Olson. Ald. Page seconded the motion which carried by voice vote. Discussion continued in closed session.

Ald. Page moved to convene into open session at 8:04 p.m. Ald. Secora seconded the motion which carried by voice vote. No action was taken as a result of closed session discussion.

Ald. Page moved to adjourn at 8:06 p.m. Ald. Secora seconded the motion which carried by voice vote.

Susan Thom, Deputy Clerk