

PLAN COMMISSION MINUTES
JUNE 27, 2017
CITY OF BERLIN
BERLIN, WISCONSIN

The May 30th, 2017 Plan Commission meeting was called to order at 6:04 p.m. by Chairman Erdmann. Roll call present were: Bobbie Erdmann Dave Secora, Justin Lindahl, Mary Kubiak and Ed Marks. Absent: Charlie Beard and Mayor Schramer. Also present were Lindsey Kemnitz and Attorney Chier.

There was no public participation.

First on the agenda was approval of the May 30th, 2017 Plan Commission minutes. Kemnitz stated that in the May 30th minutes, it stated at June meeting the board was going to discuss the sign code update. As of right now Attorney Chier and Kemnitz are still working on updating the sign code. Secora moved to approve the May 30th, 2017 Plan Commission minutes. Lindahl seconded the motion, which carried by voice vote.

Erdmann stated the next item on the agenda was the public hearing for the conditional use permit at 165 E. Park Avenue for a bed & breakfast. Erdmann opened the public hearing 6:05PM. Erdmann asked for anyone to speak in favor of the permit. The owner of 165 E. Park Avenue was present and had an email from a neighbor that is in favor of the bed and breakfast. Darci, the owner of 165 E. Park Avenue stated the health inspector was over and inspected the property and would like be open for EAA. Erdmann asked two more times for anyone to speak in favor of the applicant. Then Erdmann asked three times for anyone opposed for the permit. As there was none, the public hearing was closed. Erdmann asked the Planning Commission if they had any questions for the applicant. Marks asked the amount of bedrooms to be rented and the owner stated four. Marks then asked if the owner had parking for four potential customers, the owner stated that she does. Kubiak asked the applicant if she is up to state codes for the bed and breakfast. The applicant stated she is, most of the items she will be using are paper or styrafoam. Lindahl asked Kemnitz if she has received the inspection from Green Lake County Health Services and Kemnitz did receive it.

Kubiak made a motion to approve a conditional use permit for a bed and breakfast at 165 E. Park Avenue Berlin, WI. Marks made an amendment to recommend the approval to Common Council. Lindahl seconded the amendment for Common Council to approve, which was carried by a voice vote. Lindahl seconded the motion by Kubiak for the approval of the conditional use permit for a bed and breakfast at 165 E. Park Avenue Berlin, WI, which was carried by a voice vote. Chairman Erdmann stated the Common Council meeting will be on July 18th for the final approval. The applicant had an issue with that date as she is trying to rent out the rooms for EAA. Chairman Erdmann asked Kemnitz to check with the Mayor to see if we can have a special meeting after Committee of the Whole for Common Council to approve the conditional use permit on July 11th.

Secora moved to adjourn at 6:18 p.m. Kubiak seconded the motion, which carried by voice vote.

Lindsey Kemnitz, Community Development Director