

**PLAN COMMISSION MINUTES
NOVEMBER 28, 2017
CITY OF BERLIN
BERLIN, WISCONSIN**

The November 28, 2017 Plan Commission meeting was called to order at 6:00 p.m. by Mayor Schramer. Roll call present were: Mayor Schramer, Bobbie Erdmann, Dave Secora, Mary Kubiak, Charlie Beard, and Ed Marks. Also present were Lindsey Kemnitz and Attorney Chier.

First item on the agenda was approval of the October 31st, 2017 Plan Commission minutes. Secora moved to approve the October 31st, 2017 Plan Commission minutes. Erdmann seconded the motion, which carried by voice vote.

Next item on the agenda was the public hearing for comprehensive plan for 158 S. Hunter Street. The Mayor opened the public hearing at 6:02pm. He asked if there were any questions. No response. Then he asked three times for anyone speaking for and three times for anyone speaking against. No response. Closed the public hearing at 6:04pm and opened it to the Commission to discuss. Marks made a recommendation to Common Council to approve Resolution 02-17 part of the Comprehensive Plan. Seconded by Erdmann, which carried by a voice vote.

Mayor Schramer opened the public hearing at 6:04pm for the rezone request at 158 S. Hunter Street. He asked if there were any questions. No response. Then he asked three times for anyone speaking for and three times for anyone speaking against. No response. Closed the public hearing at 6:05pm and opened it to the Commission to discuss. Secora stated that to the east of the property, there is a large berm by the residential area. Erdmann made a recommendation to Common Council to approve the rezone of 158 S. Hunter Street to B-2. Seconded by Beard, which carried by a voice vote.

The last item on the agenda was discussing the proposed sign code. The Commission had several comments about the sign code. The Commission did not have enough time to finish the discussion so Secora made a motion to postpone the public hearing. Kubiak seconded the motion, which carried by a voice vote.

There was no new or old business.

Kemnitz mentioned that due to the holiday the meeting was going to be moved to December 19th.

Erdmann moved to adjourn at 7:06 p.m. Beard seconded the motion, which carried by voice vote.

Lindsey Kemnitz, Community Development Director