

AGENDA
COMMON COUNCIL MEETING
TUESDAY, JANUARY 9, 2018 7:00 PM
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

1. Call to order/Roll Call
2. General Public Comments. Registration card required (located at podium in Council Chamber).

CONSENT AGENDA: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

3. Waive the reading of ordinances and resolutions. RECOMMENDATION: Waive the reading of all ordinances and resolutions adopted at this meeting.
4. Written reports from the City Clerk, Treasurer, and Building Inspector.
RECOMMENDATION: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
5. Minutes from the December 12, 2017 Common Council Meeting.
RECOMMENDATION: Approve the minutes.
6. Raze or Repair Order: 399 Lafayette Street - Owner Jason Werch.
RECOMMENDATION: Accept the Committee of the Whole recommendation to grant a 60-day extension for issuance of a raze or repair order on 399 Lafayette Street.
7. Raze or Repair Order: 130 W. Berlin Street - Owner Derek & Kristy Kresal.
RECOMMENDATION: Accept the Committee of the Whole recommendation to direct the City Attorney to issue a raze or repair order on 130 W. Berlin Street.
8. Vacant Building Registration Ordinance. RECOMMENDATION: Accept the Committee of the Whole recommendation to direct the City Attorney to draft an ordinance pertaining to registration of vacant buildings based on the City of Milwaukee ordinance and not include single family residential properties.
9. Bills List. RECOMMENDATION: Approve the list of bills for payment.

END OF CONSENT AGENDA

10. Assessor Presentation on Act 68. RECOMMENDATION: Listen to Assessor

presentation on impact of Act 68. No action required.

11. Shared-Ride Taxi Contract Change Requests Including Taxi Fare Changes.
RECOMMENDATION: Review Classic Cab requests for amendments to the Rates and Hours for the 2018 Shared-Ride Taxi Contract and approve the Addendum to Exhibit K of the Shared-Ride Taxi Contract Between City of Berlin and Classic Cab effective January 15, 2018.
12. 107 W. Huron Street Property. RECOMMENDATION: Listen to possible update and action as appropriate. Note: closed session is available for this item if necessary.
13. Bartender License Applications: License Applications for Sabeena Kaur Cheema and Holli Marie Scott (approved by the PD). RECOMMENDATION: Grant or deny the licenses.
14. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
15. New Business (To be used to request items of new business be put on a future agenda)
16. Public Appearances.
17. Motion to convene into closed session pursuant to Sec 19.85(1)(g), of the WI Statutes, to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, and pursuant to Sec 19.85(1)(e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. (1) *Union and non-union post-retirement health insurance benefits for union and non-union personnel and negotiating strategy*, 2) *Post-retirement health insurance benefits for specific non-union retiring personnel*, 3) *Discussion on 107 W. Huron Street litigation*.
18. Reconvene into open session and take appropriate action as a result of closed session discussion.
19. Adjourn.

Note: In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

CITY OF BERLIN -- OFFICE OF THE TREASURER

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CITY OF BERLIN				BUILDING REPORT				DECEMBER	2017
TYPE OF PERMIT	No.	MONTH		Permit Cost	YEAR TO DATE		Permit Cost	LAST YEAR TO DATE	
		Estimated Value	No.		Estimated Value	No.		Estimated Value	Permit Cost
Single Family Residence			2		\$250,000.00		\$1,587.60	\$439,000.00	\$2,960.50
Multi-Family Residence									
Residential Garage			4		\$81,000.00		\$680.20	\$107,000.00	\$699.04
Residential Garage Alteration			2		\$3,050.00	3	\$100.00	\$30,500.00	\$246.28
Residential Alteration	3	\$112,500.00	54	\$500.00	\$901,839.00	39	\$4,814.62	\$331,547.00	\$2,408.00
Commercial						2		\$71,400.00	\$362.40
Commercial Alteration			2		\$781,000.00	5	\$3,170.00	\$935,000.00	\$4,129.00
Industrial			2		\$660,000.00	1	\$3,213.62	\$205,000.00	\$1,633.60
Industrial Alteration			2		\$552,000.00	2	\$2,253.00	\$264,300.00	\$2,346.00
Signs			10		\$19,815.00	11	\$6,481.16	\$81,169.00	\$675.00
Miscellaneous	2	\$500.00	26	\$100.00	\$128,134.00	15	\$1,654.20	\$48,492.00	\$750.00
Demolition			2			2	\$150.00	\$460,560.00	\$200.00
Hospital						1		\$22,763.00	\$112.00
Church			1		\$50,000.00	1	\$50.00	\$60,000.00	\$260.00
School									
Driveways			13		\$26,850.00	8	\$540.00	\$48,500.00	\$255.00
Trailer Homes									
Total Building Permits	5	\$113,000.00	120	\$600.00	\$3,453,688.00	97	\$24,694.40	\$3,105,231.00	\$17,036.82
Commercial Plan Approval						1			\$250.00
Plumbing Permits			27		\$163,676.00	15	\$1,270.00	\$966,864.00	\$7,141.00
Electrical Permits	1	\$6,000.00	37	\$76.00	\$148,864.00	28	\$2,624.20	\$177,326.00	\$2,405.00
Heating Permits	11	\$37,465.00	61	\$800.00	\$229,287.00	70	\$3,275.00	\$808,881.75	\$10,475.00
Total Permit Fees				\$1,476.00			\$31,863.60		\$37,057.82
Totals	17	\$156,465.00	245	\$1,476.00	\$3,995,515.00	211	\$31,863.60	\$5,058,302.75	\$37,307.82

CITY OF BERLIN
PAYROLL FOR DECEMBER - 2016
NET PAYROLL

PAYDATE	Payroll #	PAYROLL TITLE	GENERAL CITY	UTILITY
12/1/2017	24	General City	52,990.28	
12/1/2017	24	Utility		9,956.67
12/1/2017	23.02	Police Clothing	1,886.13	
12/1/2017	24.01	Huff Uniform		230.87
12/15/2017	25	General City	54,683.65	
12/15/2017	25.01	Police OT	8,556.30	
12/15/2017	25	Utility		10,980.90
12/14/2017	25.02	Street Dept Uniform	235.10	
12/19/2017	25.03	Fireman Annual Pay	13,817.30	
12/20/2017	25.04	EMS meeting Pay	5,099.97	
12/14/2017	25.01	Malnory Uniform pay		225.92
12/29/17	26	General City	58,747.33	
12/29/2017	26	Utility		9,987.52
12/29/2017	25.02	Utility uniforms		444.21
TOTAL MONTHLY PAYROLL			\$196,016.06	\$31,826.09

*Check Summary Register©

DECEMBER 31 2017

Name	Check Date	Check Amt
11100 Cash in Bank m FNB		
Paid Chk# 060449	MIDWEST SEAMLESS GUTTERS 11/3/2017	(\$388.00) 5' GUTTERS-BERLIN PARKS
Paid Chk# 060566	ADVANTAGE POLICE SUPPLY IN 12/7/2017	\$42.00 VEST ALTERATIONS-NTK
Paid Chk# 060567	APPAREL ART EMBROIDERY, LL 12/7/2017	\$216.00 CAPS AND POLO SHIRTS FOR BPD
Paid Chk# 060568	BELLA BY DESIGN 12/7/2017	\$5.00 BPD NAMEPLATE
Paid Chk# 060569	BERLIN EMS-PROFESSIONAL BI 12/7/2017	\$150.00 BLOOD DRAWS
Paid Chk# 060570	BERLIN JOURNAL NEWSPAPER 12/7/2017	\$29.00 CROSSING GUARD AD
Paid Chk# 060571	BERLIN OIL PRODUCTS 12/7/2017	\$25.00 TIRE REPAIR
Paid Chk# 060572	BOWEY, BRANDON 12/7/2017	\$22.00 CHRISTMAS PARADE
Paid Chk# 060573	ERNEST, MARY 12/7/2017	\$22.00 CHRISTMAS PARAGE CROSSING GUAR
Paid Chk# 060574	FOX VALLEY TECHNICAL COLLEGE 12/7/2017	\$45.00 NOAH KNETZGER PHYSICAL AGILITY
Paid Chk# 060575	GALLS INCORPORATED 12/7/2017	\$77.76 FLAG COMMENDATION BAR
Paid Chk# 060576	GARRO, PATRICIA 12/7/2017	\$22.00 CHRISTMAS PARADE CROSSING GUAR
Paid Chk# 060577	JANES, ALLAN 12/7/2017	\$22.00 CHRISTMAS PARADE CROSSING GUAR
Paid Chk# 060578	MEDTOX LABORATORIES, INC 12/7/2017	\$19.04 DRUG SCREEN-KNETZGER
Paid Chk# 060579	RED THE UNIFORM TAILOR 12/7/2017	\$93.50 NAME PLATE-UNIFORM
Paid Chk# 060580	SONDALLE FORD LINCOLN MER 12/7/2017	\$44.81 OIL & FILTER, INSPECTION
Paid Chk# 060581	SPLITTGERBER, PAUL A 12/7/2017	\$22.00 CHRISTMAS PARADE
Paid Chk# 060582	TONDELLI, CHRIS 12/7/2017	\$22.00 CHRISTMAS PARADE
Paid Chk# 060583	WI DEPT OF TRANSPORTATION 12/7/2017	\$2.00 CERTIFIED DRIVING RECORD
Paid Chk# 060584	APPLETON FINANCE DEPARTMENT 12/8/2017	\$455.00 DECEMBER WEIGHTS AND MEASURES
Paid Chk# 060585	ASSESSMENT TECHNOLOGIES, 12/8/2017	\$455.64 RENEW WEB PUBLISHING 1-4-18 TO
Paid Chk# 060586	BERLIN JOURNAL NEWSPAPER 12/8/2017	\$416.25 SMARTH
Paid Chk# 060587	CHARTER COMMUNICATION 12/8/2017	\$174.54 DECEMBER SERVICE-SENIOR CENTER
Paid Chk# 060588	COMMAND CENTRAL, LLC 12/8/2017	\$4,190.00 HMA RENEWAL/AGREEMENT
Paid Chk# 060589	COMPLETE OFFICE OF WI 12/8/2017	\$626.92 OFFICE SUPPLIES
Paid Chk# 060590	DIVISION OF UNEMPLOYMENT INSURANCE 12/8/2017	\$186.17 BENEFIT CHARGES FOR 11/26/17-1
Paid Chk# 060591	EMC INSURANCE COMPANIES 12/8/2017	\$18,426.06 NOVEMBER LIABILITY INSURANCE
Paid Chk# 060592	FINISHLINE STUDIOS 12/8/2017	\$35.00 DECEMBER WEB HOSTING
Paid Chk# 060593	FIRE INSPECTION SERVICES INC 12/8/2017	\$1,426.67 FIRE INSPECTIONS COMPLETED 11/
Paid Chk# 060594	FIVE ALARM FIRE & SFTY EQ, LL 12/8/2017	\$2,485.25 1 CSTM-BERLIN LION SUPER DELUX
Paid Chk# 060595	FOX, MICHAEL 12/8/2017	\$3,229.73 DECEMBER HEALTH PREMIUM-EMPLOY
Paid Chk# 060596	GREEN LAKE COUNTY 12/8/2017	\$53.25 NOVEMBER VAN USE
Paid Chk# 060597	ITU ABSORBTECH, INC. 12/8/2017	\$94.67 SUPPLIES FOR PUBLIC WORKS
Paid Chk# 060598	KUNKEL ENGINEERING GROUP 12/8/2017	\$3,415.00 REQUEST #3 RIVERSIDE PARK SEAW
Paid Chk# 060599	LANDMARK SERVICES COOPER 12/8/2017	\$7,266.06 NOVEMBER GAS AND DIESEL
Paid Chk# 060600	MIDWEST EAVES 12/8/2017	\$388.00 5' GUTTERS-BERLIN PARKS
Paid Chk# 060601	OSHKOSH OFFICE SYSTEMS 12/8/2017	\$87.84 NOVEMBER COPIES
Paid Chk# 060602	RED POWER DIESEL SERVICE 12/8/2017	\$190.70 MAINTENANCE ON 2015 SPARTAN 3D
Paid Chk# 060603	SECURIAN FINANCIAL GROUP 12/8/2017	\$791.44 JANUARY LIFE INSURANCE - EMPLO
Paid Chk# 060604	SILVA, JACKIE 12/8/2017	\$926.65 DECEMBER RETIREE INSURANCE-RET
Paid Chk# 060605	U S POST OFFICE - POSTMASTERS 12/8/2017	\$144.00 2018 POST OFFICE BOX RENEWAL
Paid Chk# 060606	WI DNR 12/8/2017	\$29.25 OVAL PATTERN RED LED LIGHT WAR
Paid Chk# 060608	BMO HARRIS BANK 12/11/2017	\$125.00 DECEMBER - 2017 - EMPLOYER H.S
Paid Chk# 060609	CITIZENS FIRST CREDIT UNION 12/11/2017	\$125.00 DECEMBER - 2017 - EMPLOYER H.S
Paid Chk# 060610	COMMUNITY FIRST CREDIT UNION 12/11/2017	\$312.50 DECEMBER - 2017 - EMPLOYER H.S
Paid Chk# 060611	FARMERS & MERCHANTS BANK 12/11/2017	\$1,312.50 DECEMBER - 2017 - EMPLOYER H.S
Paid Chk# 060612	FIRST NATIONAL BANK 12/11/2017	\$812.50 DECEMBER - 2017 - EMPLOYER H.S
Paid Chk# 060613	NATIONAL BANK OF WAUPUN 12/11/2017	\$125.00 DECEMBER - 2017 - EMPLOYER H.S
Paid Chk# 060614	OPTUM CONSUMER SERVICES 12/11/2017	\$125.00 DECEMBER - 2017 - EMPLOYER H.S
Paid Chk# 060615	BMO HARRIS BANK 12/14/2017	\$290.00 PAYROLL 25 EMPLOYEE H.S.A DEDU
Paid Chk# 060616	CITIZENS FIRST CREDIT UNION 12/14/2017	\$100.00 PAYROLL 25 EMPLOYEE H.S.A DEDU
Paid Chk# 060617	COMMUNITY FIRST CREDIT UNION 12/14/2017	\$165.00 PAYROLL 25 EMPLOYEE H.S.A DEDU
Paid Chk# 060618	FARMERS & MERCHANTS BANK 12/14/2017	\$808.07 PAYROLL 25 EMPLOYEE H.S.A DEDU
Paid Chk# 060619	FIRST NATIONAL BANK 12/14/2017	\$670.00 PAYROLL 25 EMPLOYEE H.S.A DEDU
Paid Chk# 060620	HORICON BANK 12/14/2017	\$100.00 PAYROLL 25 EMPLOYEE H.S.A DEDU
Paid Chk# 060621	NATIONAL BANK OF WAUPUN 12/14/2017	\$95.00 PAYROLL 25 EMPLOYEE H.S.A DEDU
Paid Chk# 060622	NORTH SHORE BANK, FSB 12/14/2017	\$75.00 PAYROLL 25 DEFERRED COMPENSATI

CC payable

*Check Summary Register©

DECEMBER 31 2017

	Name	Check Date	Check Amt	
Paid Chk#	060623	OPTUM CONSUMER SERVICES	12/14/2017	\$50.00 PAYROLL 25 EMPLOYEE H.S.A DEDU
Paid Chk#	060624	WI COUNCIL 32 AFSCME AFL-CI	12/14/2017	\$409.05 DECEMBER UNION DUES
Paid Chk#	060625	ADVANCED DISPOSAL SERVICE	12/15/2017	\$23,694.06 NOVEMBER TRASH SERVICE
Paid Chk#	060626	APPAREL ART EMBROIDERY, LL	12/15/2017	\$114.00 TACTICAL POLO
Paid Chk#	060627	BERLIN CHAMBER OF COMMER	12/15/2017	\$1,500.00 DONATION TO BERLIN CHAMBER OF
Paid Chk#	060628	BERLIN JOURNAL NEWSPAPER	12/15/2017	\$72.25 SHARED RIDE TAXI NOTICE
Paid Chk#	060629	BERLIN WATER & SEWER UTILI	12/15/2017	\$75,724.59 2014 TAXROLL PAYMENTS
Paid Chk#	060630	CENTURYLINK	12/15/2017	\$52.03 NOVEMBER LONG DISTANCE BILLING
Paid Chk#	060631	COMPLETE OFFICE OF WI	12/15/2017	\$310.00 COPY PAPER FOR SENIOR CENTER
Paid Chk#	060632	CORPORATE NTRWK SOLUTION	12/15/2017	\$6,000.00 CONTRACT LABOR 50 HOURS
Paid Chk#	060633	CREATIVE PRODUCT SOURCE, I	12/15/2017	\$157.26 CALENDARS ORDERED BY DEE
Paid Chk#	060634	CULLIGAN WATER	12/15/2017	\$9.50 50# SOLAR SALT
Paid Chk#	060635	FARRELL EQUIPMENT & SUPPL	12/15/2017	\$183.91 80 LB CAPACITY SPREADER W/GRAT
Paid Chk#	060636	FIRST NATIONAL BANK	12/15/2017	\$62.50 DECEMBER H.S.A. EMPLOYER CONTR
Paid Chk#	060637	FORMILLER, JOSEPH	12/15/2017	\$1,280.35 NOVEMBER HEALTH PREMIUM
Paid Chk#	060638	JOHN KRINGS & SONS WELDIN	12/15/2017	\$2,567.00 RAILINGS FOR BERLIN SENIOR CEN
Paid Chk#	060639	LAPWA	12/15/2017	\$75.00 ANNUAL MEMBERSHIP FEES
Paid Chk#	060640	LEAGUE OF WI MUNICIPALITIES	12/15/2017	\$1,250.76 2018 LEAGUE DUES
Paid Chk#	060641	MGD INDUSTRIAL CORP	12/15/2017	\$46.67 SHOP SUPPLIES
Paid Chk#	060642	OLSON, JODIE	12/15/2017	\$56.71 TRAVEL TO LEAGUE CONFERENCE IN
Paid Chk#	060643	OSHKOSH OFFICE SYSTEMS	12/15/2017	\$83.86 SEPT THROUGH NOVEMBER CONTRACT
Paid Chk#	060644	PACKER CITY INT'L TRUCKS, IN	12/15/2017	\$57.72 TRUCK #54
Paid Chk#	060645	POMP'S TIRE SERVICE, INC.	12/15/2017	\$5,477.70 MICHLIN TIRES WITH MOUNT
Paid Chk#	060646	ROLAND MACHINERY EXCHANG	12/15/2017	\$6,800.00 SNO PUSHER BODYI
Paid Chk#	060647	SEAMAN, MIDGE, PETTY CASH	12/15/2017	\$178.82 PETTY CASH
Paid Chk#	060648	THEDACARE AT WORK	12/15/2017	\$33.00 DRUG SCREEN
Paid Chk#	060649	TIME VALUE SOFTWARE	12/15/2017	\$105.00 TVALUE SOFTWARE ANNUAL RENEWAL
Paid Chk#	060650	VIVIAL	12/15/2017	\$42.50 DECEMBER BILLING
Paid Chk#	060651	WAUSHARA CO TREASURER	12/15/2017	\$1,420.58 SPOORS BRIDGE PROJECT
Paid Chk#	060652	WI DOT - DMV REVENUE ACCTG	12/15/2017	\$222.30 DESIGN PLAN FOR RIPON RD.
Paid Chk#	060653	WORTH COURT REPORTING	12/15/2017	\$522.00 SIX BOARD OF APPEALS/ETZA COUR
Paid Chk#	060654	BAKER & TAYLOR	12/19/2017	\$1,406.38 42 UNITS
Paid Chk#	060655	BERLIN HIGH SCHOOL	12/19/2017	\$55.00 BERLIN HIGH SCHOOL YEARBOOK
Paid Chk#	060656	BERLIN OIL PRODUCTS	12/19/2017	\$42.00 22 PAPERS 1 ADJUST NET 21 PAPE
Paid Chk#	060657	CULLIGAN WATER	12/19/2017	\$140.79 SERVICE 12/01-12/31/2017
Paid Chk#	060658	ELM USA	12/19/2017	\$189.95 YELLOW, GREEN AND RED PAD
Paid Chk#	060659	LISA M. OBRIST	12/19/2017	\$787.50 NOVEMBER LIBRARY CLEANING
Paid Chk#	060660	OSHKOSH OFFICE SYSTEMS	12/19/2017	\$190.04 OCTOBER OVERAGE NOVEMBER LEASE
Paid Chk#	060661	WINNEFOX LIBRARY SERVICES	12/19/2017	\$46.54 SEPTEMBER UNIQUE MANAGEMENT SE
Paid Chk#	060662	WINNEFOX COOPERATIVE TEC	12/19/2017	\$1,090.80 MATERIAL FOR MEMBERS - 64 ITEM
Paid Chk#	060663	BERLIN WATER & SEWER UTILI	12/21/2017	\$66,951.20 4TH QUARTER WATER & SEWER BILL
Paid Chk#	060664	CCP INDUSTRIES INC.	12/21/2017	\$103.21 BATHROOM TISSUE
Paid Chk#	060665	CenturyLink	12/21/2017	\$91.32 CALL FORWARDING SERVICE AT POL
Paid Chk#	060666	CLASSIC CAB, LTD	12/21/2017	\$11,265.03 SERVICE HOURS FOR NOVEMBER
Paid Chk#	060667	COMPLETE OFFICE OF WI	12/21/2017	\$236.07 OFFICE SUPPLIES FOR BCDC
Paid Chk#	060668	CORPORATE NTRWK SOLUTION	12/21/2017	\$55.00 HP 300 WATT POWER SUPPLY FOR M
Paid Chk#	060669	CRAGIN, KRISTOPHER	12/21/2017	\$31.22 REIMBURSE LIFE INSURANCE OVERP
Paid Chk#	060670	DTN, LLC	12/21/2017	\$510.00 NOVEMBER RADAR
Paid Chk#	060671	EWALD CHRYSLER LLC	12/21/2017	\$22,874.50 2018 DODGE CARAVAN - TAXI FLEE
Paid Chk#	060672	GORDON, ADAM	12/21/2017	\$20.25 REIMBURSE OVERPAYMENT OF LIFE
Paid Chk#	060673	ODB COMPANY	12/21/2017	\$951.17 HOSE FOR LEAF PICK UP
Paid Chk#	060674	REDINGTON, CAROLYN	12/21/2017	\$3.50 REIMBURSEMENT OF LIFE INSURANC
Paid Chk#	060675	SILVA, JACKIE	12/21/2017	\$20.65 REIMBURSE OVERPAYMENT OF LIFE
Paid Chk#	060676	SUPERIOR CHEMICAL CORP	12/21/2017	\$289.70 INDUSTRIAL FOAM ELIMINATOR FOR
Paid Chk#	060677	UNITED MAILING SERVICES INC	12/21/2017	\$12.43 DEPOSIT REMAINING FROM START U
Paid Chk#	060678	VIKING ELECTRIC SUPPLY	12/21/2017	\$946.08 LIGHT BULBS FOR PUBLIC WORKS
Paid Chk#	060679	YOUNGBAUER, JOSHUA	12/21/2017	\$7.00 REIMBURSE OVERPAYMENT OF LIFE
Paid Chk#	060680	BMO HARRIS BANK	12/28/2017	\$290.00 PAYROLL 26 H.S.A. EMPLOYEE DED

CC payables

***Check Summary Register©**

DECEMBER 31 2017

	Name	Check Date	Check Amt	
Paid Chk# 060681	CITIZENS FIRST CREDIT UNION	12/28/2017	\$100.00	PAYROLL 26 H.S.A. EMPLOYEE DED
Paid Chk# 060682	COMMUNITY FIRST CREDIT UNI	12/28/2017	\$165.00	PAYROLL 26 H.S.A. EMPLOYEE DED
Paid Chk# 060683	FARMERS & MERCHANTS BANK	12/28/2017	\$808.07	PAYROLL 26 H.S.A. EMPLOYEE DED
Paid Chk# 060684	FIRST NATIONAL BANK	12/28/2017	\$670.00	PAYROLL 26 H.S.A. EMPLOYEE DED
Paid Chk# 060685	HORICON BANK	12/28/2017	\$100.00	PAYROLL 26 H.S.A. EMPLOYEE DED
Paid Chk# 060686	NATIONAL BANK OF WAUPUN	12/28/2017	\$95.00	PAYROLL 26 H.S.A. EMPLOYEE DED
Paid Chk# 060687	NORTH SHORE BANK, FSB	12/28/2017	\$75.00	PAYROLL 26 DEFERRED COMPENSATI
Paid Chk# 060688	OPTUM CONSUMER SERVICES	12/28/2017	\$50.00	PAYROLL 26 H.S.A. EMPLOYEE DED
Paid Chk# 060689	BOEHLKE, JODELL	12/28/2017	\$8,168.00	RESIDENTIAL HOUSING INCENTIVE
Paid Chk# 060690	CHARTER COMMUNICATION	12/28/2017	\$473.42	SPECTRUM TV, INTERNET & FEES-A
Paid Chk# 060691	EMERGENCY MEDICAL PRODUC	12/28/2017	\$1,688.67	SUPPLY ORDER
Paid Chk# 060692	GREEN LAKE COUNTY FIRE ASS	12/28/2017	\$100.00	2017 MEMBER SHIP DUES - 2018
Paid Chk# 060693	MUNICIPAL CODE CORP	12/28/2017	\$275.00	ADMIN SUPPORT 12/1/2017-11/30/
Paid Chk# 060694	RED POWER DIESEL SERVICE	12/28/2017	\$1,188.16	GUAGE MOUNTED UNDER DASH
Paid Chk# 060695	ROMERO, JOSE	12/28/2017	\$3,996.00	RESIDENTIAL HOUSING INCENTIVE
Paid Chk# 060696	SEAMAN, MIDGE	12/28/2017	\$59.39	MILEAGE TO 3 GREEN LAKE CONFER
Paid Chk# 060697	THEDA CARE	12/28/2017	\$4,074.00	NOVEMBER IO NEEDLES FROM BERLI
Paid Chk# 060698	vonBRIESEN & ROPER, s.c.	12/28/2017	\$2,835.50	PHONE, EMAIL, RESEARCH RETIREE
Paid Chk# 060699	BERLIN WATER & SEWER UTILI	12/29/2017	\$36,032.80	2016 SA COLLECTED BY CITY
Paid Chk# 060700	CORPORATE NTRWK SOLUTION	12/29/2017	\$55.00	HP300 WATT POWER SUPPLY
Paid Chk# 060701	GREEN LAKE CO REG OF DEED	12/29/2017	\$30.00	RECORDING OF OUTDOOR RECREATIO
Paid Chk# 060702	THE CVIKOTA COMPANY INC	12/29/2017	\$2,996.83	NOVEMBER BILLING
	Total Checks		\$352,430.06	

CC payable

*Check Summary Register©

DECEMBER 31 2017

Name	Check Date	Check Amt	
11161 UTILITY CASH - FNB			
Paid Chk# 013908 BERLIN CITY TREASURER	12/5/2017	\$7,431.25	INTEREST ON DEBT SERVICE
Paid Chk# 013909 VILLAGE OF ASHWAUBENON	12/5/2017	\$50.00	MALNORY/SOBIESKI
Paid Chk# 013910 ALLIANT ENERGY/WP&L	12/8/2017	\$4,216.05	
Paid Chk# 013911 B & D WTR MTR TESTING/REPAI	12/8/2017	\$1,605.00	LARGE METER TESTING
Paid Chk# 013912 BADGER LABORATORIES	12/8/2017	\$1,414.00	BOD/SS/P
Paid Chk# 013913 BERLIN CITY TREASURER	12/8/2017	\$813.33	NOVEMBER 2017 GAS/DIESEL
Paid Chk# 013914 BERLIN JOURNAL NEWSPAPER	12/8/2017	\$44.62	UPS-BADGER LABS
Paid Chk# 013915 BERLIN OIL PRODUCTS	12/8/2017	\$25.00	TIRE REPAIR
Paid Chk# 013916 CRANE ENGINEERING SALES IN	12/8/2017	\$5,974.00	FLG PLG VLV/CHAIN/RING GASKETS
Paid Chk# 013917 ESRI, INC	12/8/2017	\$400.00	ARCGIS MAINTENANCE CONTRACT
Paid Chk# 013918 FASTENAL COMPANY	12/8/2017	\$8.68	HCS/FHN
Paid Chk# 013919 INTERSTATE BATTERY	12/8/2017	\$73.90	SLA1105
Paid Chk# 013920 JOHN KRINGS & SONS WELDIN	12/8/2017	\$185.00	WELD STAINLESS PUMP PLATES
Paid Chk# 013921 KUNKEL ENGINEERING GROUP	12/8/2017	\$550.00	PREPARE ITA & PERFS FOR ELM/WVE
Paid Chk# 013922 MARTELLE WATER TREATMENT	12/8/2017	\$450.00	TANK VERTICAL
Paid Chk# 013923 U S CELLULAR	12/8/2017	\$239.01	MALNORY/SOBIESKI/VAN/DUTY
Paid Chk# 013924 WALTCO INC	12/8/2017	\$523.47	NOVEMBER 2017 BADGER LAB SAMPL
Paid Chk# 013925 WISCONSIN RURAL WATER ASS	12/8/2017	\$435.00	SYSTEM MEMBERSHIP RENEWAL
Paid Chk# 013926 ADVANCED DISPOSAL SERVICE	12/15/2017	\$201.76	SERVICES FOR DECEMBER 2017
Paid Chk# 013927 ALLIANT ENERGY/WP&L	12/15/2017	\$3,942.80	
Paid Chk# 013928 BADGER LABORATORIES	12/15/2017	\$22.00	TOTAL COLIFORM BACTERIA
Paid Chk# 013929 CORE & MAIN LP	12/15/2017	\$820.14	CURB BOX -SPEEDY SLEEVE
Paid Chk# 013930 FASTENAL COMPANY	12/15/2017	\$49.48	HCS/FHN/SAE
Paid Chk# 013931 G & K SERVICES	12/15/2017	\$171.30	MATS/DUSTMOP
Paid Chk# 013932 GAUGETEC LLC	12/15/2017	\$182.77	BACKFLOW TEST KIT/HOSE KIT
Paid Chk# 013933 NORTH CENTRAL LABORATORI	12/15/2017	\$245.84	SPADNS/PIPET TIPS/P REAGENT SE
Paid Chk# 013934 VIKING ELECTRIC SUPPLY	12/15/2017	\$105.90	BIPIN
Paid Chk# 013935 U S POST OFFICE - POSTMASTE	12/20/2017	\$628.26	DECEMBER 2017 QTRLY BILLS
Paid Chk# 013936 BADGER LABORATORIES	12/22/2017	\$110.00	TOTAL COLIFORM BACTERIA
Paid Chk# 013937 BERLIN CITY TREASURER	12/22/2017	\$75.22	UMS-NOVEMBER 2017 POSTAGE
Paid Chk# 013938 BERLIN CITY TREASURER	12/22/2017	\$242,444.62	TAXES/INSURANCE/RENT/COPIES
Paid Chk# 013939 CenturyLink	12/22/2017	\$44.41	
Paid Chk# 013940 CYPRESS FARMS LLC	12/22/2017	\$1,750.00	UTILITY LANDSPREADING EASEMENT
Paid Chk# 013941 DAVIES WATER #1476	12/22/2017	\$480.00	METER TESTING
Paid Chk# 013942 EAGLE PERFORMANCE PLASTI	12/22/2017	\$650.46	NATURAL UHMW
Paid Chk# 013943 FOUR WAY CONSTRUCTION OF	12/22/2017	\$1,942.81	ABANDON WATER SERVICE-ENTERPRI
Paid Chk# 013944 OREILLYS AUTOMOTIVE	12/22/2017	\$239.98	DOLLIES
Paid Chk# 013945 U S POST OFFICE - POSTMASTE	12/22/2017	\$70.00	REGULAR STAMPS/EXTRA OZ STAMPS
Paid Chk# 013946 WI STATE LABORATORY OF HY	12/22/2017	\$25.00	FLUORIDE
Paid Chk# 013947 ALLIANT ENERGY/WP&L	12/29/2017	\$5,176.18	
Paid Chk# 013948 BANYON DATA SYSTEMS INC	12/29/2017	\$1,590.00	UB INTERNET PAY/EMAIL BILLS
Paid Chk# 013949 BERLIN CITY TREASURER	12/29/2017	\$27,738.25	DECEMBER 2017 PAYROLLS
Paid Chk# 013950 CRANE ENGINEERING SALES IN	12/29/2017	\$9,457.08	10" IMPELLER
Paid Chk# 013951 FASTENAL COMPANY	12/29/2017	\$3.45	S/S FW-S/S HCS
Paid Chk# 013952 FIRST SUPPLY	12/29/2017	\$573.22	CASH VALVE REPAIR KIT
Paid Chk# 013953 HACH COMPANY	12/29/2017	\$336.89	OXY MEMBRANE CRTG SINGLE
Paid Chk# 013954 HAMILTON'S SHOES	12/29/2017	\$120.00	M MAYO - BOOTS
Paid Chk# 013955 JON LUNDT ELECTRIC, INC	12/29/2017	\$4,054.91	WISCONSIN ST L/S
Paid Chk# 013956 L.W. ALLEN LLC	12/29/2017	\$5,579.78	INFLUENT PUMP
Paid Chk# 013957 RIDGE STONE PRODUCTS, INC	12/29/2017	\$76.44	ROAD GRAVEL
Paid Chk# 013958 U S CELLULAR	12/29/2017	\$239.41	MALNORY/SOBIESKI/VAN/DUTY
Total Checks		\$333,586.67	

Written payable

DATE: January 4, 2018

TO: Common Council

FROM: Jodie Olson

RE: Assessor Presentation on Act 68

BACKGROUND: The Assessor, Troy Zacharias of Action Appraisers & Consultants, Inc., has requested to be placed on the agenda to inform Council members of the changes that 2017 WI Act 68 (AB 480) will have on the assessment process. Attached is a summary of the changes as received by the WI DOR.

RECOMMENDATION: Listen to Assessor presentation on impact of Act 68. No action required.

Jodie Olson

From: Wisconsin Department of Revenue <webmaster@revenue.wi>
Sent: Monday, December 11, 2017 2:27 PM
To: Jodie Olson
Subject: 2017 Act 68 - Summary

12/11/17

To: Assessors, Primary Assessors
County Clerks, Real Property Listers & Treasurers
Municipal Clerks & Treasurers

The Wisconsin Department of Revenue would like to inform you of the 2017 Wisconsin Act 68 (AB 480) that was published on November 28, 2017, and how it impacts property assessment.

The following provides a summary of the changes. The 2018 Wisconsin Property Assessment Manual (WPAM) will provide additional details.

Summary of Changes

- **Amended 70.05 (4m) – assessor property access**
 - Property owner may deny assessor interior entry
 - Denial to enter interior shall not prevent owner from appearing at Board of Review (BOR) to object
 - Assessor may not increase the value solely on the property owner's refusal to allow entry
- **Created 70.05 (4n) – assessor property access**
 - If requesting view of interior, assessor shall provide written notice that includes property owner rights
 - Statute provides notice language assessor must provide:
PROPERTY OWNER RIGHTS
You have the right to refuse entry into your residence pursuant to section 70.05 (4m) of the Wisconsin Statutes. Entry to view your property is prohibited unless voluntarily authorized by you. Pursuant to section 70.05 (4m) of the Wisconsin statutes, you have the right to refuse a visual inspection of the interior of your residence and your refusal to allow an interior inspection of your residence will not be used as the sole reason for increasing your property tax assessment. Refusing entry to your residence also does not prohibit you from objecting to your assessment pursuant to section 70.47 (7) of the Wisconsin statutes. Please indicate your consent or refusal to allow an interior visual inspection of your residence.
- **Amended 70.47(1) – Board of Review Time and Place of Meeting**
 - Current law – meet annually during 30-day period starting 2nd Monday of May
 - New law – meet annually during 45-day period starting 4th Monday of April, no sooner than seven days after the last day which the assessment roll is open for examination under 70.45
- **Amended 70.47(7)(aa) – Board of Review Appearances**
 - No person can appeal to the BOR if refused reasonable written request of assessor to view exterior of property
- **Amended 70.47(7)(af) – Board of Review and Property Appealed Using the Income Method to Value**
 - No person can appeal to the BOR if the value was made by assessor using the income method unless no later than seven days before the first meeting of the BOR, the person supplies to the assessor all information about income and expenses
 - Information provided under this paragraph is not subject to right of inspection and copying unless a court determines before the first meeting of the BOR that information is inaccurate

Request to View Property Process

2017 Act 68 requires the assessor to provide property owners with written notice if requesting an interior view:

1. Send state prescribed letter* for properties requiring view through regular mail. It is a best practice to send whether an interior or exterior view or both are required. Allow 14 calendar days to respond.

*NOTE: DOR is posting the new state prescribed letter with the 2018 WPAM. Assessors may use a different version when approved by DOR.

2. For property owners who do not respond, consent or denial may be obtained in person. If the property owner is unavailable, leave a door hanger with contact information.
3. For remaining unresponsive property owners, send the state prescribed letter via certified mail. Allow 14 calendar days to respond.
4. If property owners do not respond with an affirmative consent or denial to the request for view, the following options are available:
 - o Consider using the next best information available (see 2018 WPAM Chapter 9) to establish a supportable valuation
 - o Use the special inspection warrant (see 2018 WPAM Appendix for warrant template) to gain view if next best information is insufficient to develop a supportable valuation
 - o Note the lack of response at the BOR, if applicable

Board of Review – Recommended Practice

2017 Act 68 allows the BOR to deny a hearing to a property owner who does not allow the assessor to complete an exterior view. However, the Wisconsin Supreme Court expressed due process concerns regarding a similarly worded statute in *Milewski v. Town of Dover*, 2017 WI 79, 377 Wis. 2d 38, 899 N.W.2d 303. It is DOR's recommendation to allow a BOR hearing even if the property owner denied an interior or exterior view. The lack of access to view, and the credibility of evidence offered can be managed as an evidentiary issue at a BOR hearing, rather than denying access to the BOR.

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You are currently subscribed to dorasr as: jolson@cityofberlin.net.

To unsubscribe send a blank e-mail by clicking on this link

leave-1306385-1068894.ce3d3aa80b1fc40bb71e1bfd31d6f249@lists.wi.gov.

DATE: November 8, 2017

To: Mayor and Common Council

FROM: Jodie Olson

RE: 2018 Shared-Ride Taxi Contract Change Requests

BACKGROUND: Classic Cab is requesting some changes to the Shared-Ride Taxi contract for 2018 in regards to rates and service hours by appointments. Attached is the documentation Classic Cab has provided and a representative from Classic Cab will be present to address the need for the requests.

RECOMMENDATION: Review Classic Cab requests for updates to the Rates and Hours for the 2018 Shared-Ride Taxi Contract and action as appropriate.

Classic Cab Ltd
745 Broadway P.O Box 342
Berlin WI 54923
920-361-3616

Classic Cab Ltd would like to request the following rate increases:

Regular fare would increase from \$2.50 to \$3.00

Senior/Disabled fare would increase from \$1.50 to \$2.00

Students fare would increase from \$1.50 to \$2.00

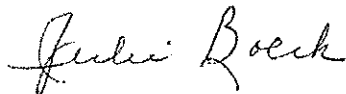
Additional mileage out of city limits fare would increase from \$1.00 to \$1.50

We would also like to propose a change for the additional passenger age to go from 10 years of age to 5 years of age. We are requesting this age because that's when they start school.

We would also like to put in our hours category that we will provide services after hours by appointment. The reason for the request is because of the increasing medical appointments that are earlier or after hours. Also we have people that work and are either handicapped or just don't drive.

Thank you for taking the time to consider our proposal.

Sincerely



Julie Boeck

	SENIOR/					Late Night	OUTSIDE CITY LIMITS	
	<u>Regular</u>	<u>DISABLED</u>	<u>Student</u>	<u>Package Delivery</u>	<u>Add'l Passenger</u>	<u>After 10 pm</u>	<u>ADD'L CHARGE/MILE</u>	
BARABOO	\$ 4.00	\$ 3.00	\$ 3.00				2.00	
BEAVER DAM	\$ 3.00	\$ 1.50	\$ 2.50				1.00	
BERLIN	\$ 2.50	\$ 1.50	\$ 1.50		\$		1.00	
CHIPPEWA FALLS	\$ 2.75	\$ 1.75	\$ 1.75					
COULEE CAB	\$ 3.25	\$ 1.75	\$ 1.75					
MARSHFIELD	\$ 4.85	\$ 2.75					1.75	
MAUSTON	\$ 3.50	\$ 2.00	\$ 2.00					
NEW RICHMOND	\$ 3.00	\$ 2.50	\$ 3.00				1.50	
ONALASKA	\$ 4.00	\$ 3.50	\$ 3.50		\$		2.00	
PLATTEVILLE	\$ 2.75	\$ 2.50	\$ 2.50					
PORTAGE	\$ 3.75	\$ 3.00	\$ 3.00				2.00	
RICE LAKE	\$ 4.00	\$ 2.50	\$ 2.50	\$	3.75		2.00	
RICHLAND CENTER	\$ 3.50	\$ 2.50	\$ 2.50				1.75	
RIPON	\$ 3.50	\$ 2.25	\$ 2.50	\$	2.25	5.00	2.25	
RIVER FALLS	\$ 2.75	\$ 1.50	\$ 1.25					
SHAWANO	\$ 4.00	\$ 3.00					1.50	
SUN PRAIRIE	\$ 4.00	\$ 4.00	\$ 4.00				1.25	
VIROQUA	\$ 2.75	\$ 1.75	\$ 1.75				2.50	
WAUPUN	\$ 3.50	\$ 2.50	\$ 2.50	\$				
WESTBY	\$ 3.00	\$ 1.75	\$ 2.00		2.50		1.75	
	<u>68.35</u>	<u>49.50</u>	<u>41.50</u>				<u>38.00</u>	

Regular fare average \$3.42
 Senior/Disabled average \$2.38
 Students average \$2.30
 out of city limits average \$1.75

PUBLIC NOTICE
CITY OF BERLIN SHARED-RIDE TAXI
NOTICE OF FARE CHANGES

PLEASE TAKE NOTICE that the City of Berlin receives funds from the Federal Transit Administration Section 5311 Rural Public Transit Assistance program and the Wisconsin Department of Transportation section 85.20 Transit Assistance program to assist in funding the shared-ride taxi program operated in the City of Berlin. The City is considering changes to the fare schedule to become effective on January 15, 2018. The state and federal sources require the program to offer the public the opportunity for input on these fare changes. The following City of Berlin Shared-Ride Taxi rates are proposed to increase to the stated rate on January 15, 2018: Adult Fare-\$3.00, Elderly(60+)/Disabled/Student-\$2.00, Out of Service Area Mileage Rate - \$1.50/mile. The City of Berlin Common Council will review and hear public input on this issue at 7:00 p.m. on January 9, 2017 at City Hall Council Chambers at 108 N. Capron Street.

Publish December 7, 2017

**ADDENDUM
SHARED-RIDE TAXI CONTRACT
BETWEEN CITY OF BERLIN AND CLASSIC CAB**

WHEREAS, the City of Berlin, hereinafter referred to as "the City" and Julie Boeck/Classic Cab, hereinafter referred to as "Classic Cab," have entered into an agreement relating to the furnishing of taxi services in the City of Berlin, and

WHEREAS, Classic Cab has requested modifications to sections 1 (Hours of Operation) & 2 (Fare Schedule) of Exhibit K,

NOW THEREFORE, Sections 1 and 2 of EXHIBIT K be amended as follows effective January 15, 2018:

1. HOURS OF OPERATION

Classic Cab agrees to operate a taxi service within the City of Berlin and the surrounding 5-mile radius for the year 2018 during the following hours:

- (a) Monday through Friday - 7:30 A.M. to 5:30 P.M.
- (b) Saturday - 7:30 A.M. to 5:30 P.M.
- (c) Sunday - 7:30 A.M. to 3:00 P.M.
- (d) Major holidays by appointment (New Year's, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas.)
- (e) Cab service will operate approximately one-half hour each morning Monday through Friday on reservation basis only, before the 7:30 start time.
- (f) Services outside the scheduled hours by 12-hour advance reservation only.
- (g) Modifications to said hours may be made, but said modifications must be submitted in writing to the City and the Wisconsin Department of Transportation for approval prior to any change going into effect.
- (h) After hour services may be provided by appointment.

2. FARE SCHEDULE

The fare structure for the year shall be as follows:

Adult: \$3.00

Additional Passengers: \$.75 per passenger - excluding children under 5 accompanied by adult.

Additional charge of \$1.50per mile outside of City Limits.

Senior Citizens: \$2.00, \$.75 extra passenger

School Rides: \$2.00 all school ages

Modifications to the fares may be made, but said modifications must be submitted to the City and the Wisconsin Department of Transportation for approval prior to any fare change going into effect.

DATED: _____

CITY OF BERLIN

BY: _____

Richard D. Schramer, Mayor

BY: _____

Jodie K. Olson
Administrator/Clerk Treasurer

BY: _____

Julie Boeck, Owner
Classic Cab

EXHIBIT K (w/ proposed amendments)
CONTRACT

WHEREAS, the City of Berlin, hereinafter referred to as "the City" and Julie Boeck/Classic Cab, hereinafter referred to as "Classic Cab," have entered into an agreement relating to the furnishing of taxi services in the City of Berlin,

NOW THEREFORE, IT IS AGREED AS FOLLOWS:

1. HOURS OF OPERATION

Classic Cab agrees to operate a taxi service within the City of Berlin and the surrounding 5-mile radius for the year 2018 during the following hours:

- (a) Monday through Friday - 7:30 A.M. to 5:30 P.M.
- (b) Saturday - 7:30 A.M. to 5:30 P.M.
- (c) Sunday - 7:30 A.M. to 3:00 P.M.
- (d) Major holidays by appointment (New Year's, Easter, Memorial Day, Fourth of July, Labor Day, Thanksgiving, Christmas.)
- (e) Cab service will operate approximately one-half hour each morning Monday through Friday on reservation basis only, before the 7:30 start time.
- (f) Services outside the scheduled hours by 12-hour advance reservation only.
- (g) Modifications to said hours may be made, but said modifications must be submitted in writing to the City and the Wisconsin Department of Transportation for approval prior to any change going into effect.
- (h) After hour services may be provided by appointment.

2. FARE SCHEDULE

The fare structure for the year shall be as follows:

Adult: ~~\$2.50~~3.00

Additional Passengers: \$.75 per passenger - excluding children under ~~10~~5 accompanied by adult.

Additional charge of ~~\$1.00~~\$1.50 per mile outside of City Limits.

Senior Citizens: ~~\$1.50~~2.00, \$.75 extra passenger

School Rides: ~~\$1.50~~2.00 all school ages

Modifications to the fares may be made, but said modifications must be submitted to the City and the Wisconsin Department of Transportation for approval prior to any fare change going into effect.

3. CLASSIC CAB TO MAINTAIN RECORDS

Classic Cab will establish and maintain accounting procedures and documentation as required by the City. Documentation will include, but need not be limited to, hours of employment, wages, expenses, number of passengers, and fares collected. Classic Cab shall also complete in draft form, the necessary reports the City shall be required to furnish the State Department of Transportation.

4. FILING OF REPORTS

The City agrees to file the necessary quarterly reports within 10 business days after Classic Cab files its quarterly report with the City.

5. LIMITATION ON CITY PAYMENT

It is agreed between the parties that the City of Berlin shall pay any operating deficit not covered by the State of Wisconsin or the Federal Government.

6. PAYMENT OF MONTHLY DEFICIT

The City of Berlin shall reimburse Classic Cab for the Contract Expenditures in excess of Passenger revenues by the 10th of the following month.

7. TERM OF AGREEMENT

This agreement shall terminate December 31, 2018, but may be extended for additional one-year periods upon agreement of both parties.

8. OPERATION IN ACCORDANCE WITH GRANT

Classic Cab will operate the system in accordance with the provisions of the 2015 state operating assistance contract.

9. SALARIES

Classic Cab will not increase officer's salaries over the rates shown in grant, without the approval of the Berlin Common Council and the Department of Transportation.

10. DRUG CONTROL PROGRAM

The operator will initiate a drug control program in

- accordance with applicable federal regulations.
11. DISABILITY REQUIREMENTS

The operator will assist the City in complying with requirements of the Americans with Disabilities Act (ADA).

12. INSURANCE

The operator will maintain appropriate insurance coverage as outlined in the Request for Proposals from Qualified Shared-ride Taxi providers dated December 13, 2013.

13. THE CITY OF BERLIN AGREES TO:

- (1) Review and approve monthly statements.
- (2) Issue a subsidy check on a regular monthly basis.
- (3) Accept the Wisconsin Department of Transportation's determination of total operating deficit.
- (4) Pay the portion of the total operating deficit not paid By the Federal Department of Transportation and/or the Wisconsin Department of Transportation.

DATED: _____

CITY OF BERLIN

BY: _____

Richard D. Schramer, Mayor

BY: _____

Jodie K. Olson
Administrator/Clerk Treasurer

BY: _____

Julie Boeck, Owner
Classic Cab