

AMENDED AGENDA
COMMON COUNCIL MEETING
TUESDAY, APRIL 10, 2018 7:00 PM
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

1. Call to order/Roll Call
2. General Public Comments. Registration card required (located at podium in Council Chamber).

CONSENT AGENDA: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

3. Waive the reading of ordinances and resolutions. RECOMMENDATION: Waive the reading of all ordinances and resolutions adopted at this meeting.
4. Written reports from the City Clerk, Treasurer, and Building Inspector. RECOMMENDATION: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
5. Minutes from the March 13, 2018 Common Council Meeting. RECOMMENDATION: Approve the minutes.
6. Bills List. RECOMMENDATION: Approve the list of bills for payment.

END OF CONSENT AGENDA

7. Public Hearing and Final Resolution Authorizing Special Assessments for Elm Street (Jefferson St-Washington St.), Smith Street (Broadway St.-Elm St.), and Webster Street (Smith St.-N. Kossuth St.). RECOMMENDATION: Hold public hearing, discuss and if appropriate, approve Final Resolution #18-04 Authorizing Public Improvement and Levying Special Assessments Against Benefited Property in Berlin, WI for Work and Public Improvements in the Following Designated Areas: Elm Street (Jefferson St-Washington St.), Smith Street (Broadway St.-Elm St.), and Webster Street (Smith St.-N. Kossuth St.)
8. Raze or Repair Order: 130 W. Berlin Street - Owner Derek & Kristy Kresal. RECOMMENDATION: Listen to update, discussion and action as appropriate.
9. Bartender License Applications: License Application for Brienne RoseLee Chappa (approved by the PD). RECOMMENDATION: Grant or deny the license.

10. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
11. New Business (To be used to request items of new business be put on a future agenda)
12. Public Appearances.
13. Motion to convene into closed session pursuant to Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (1) *107 W. Huron Street litigation* and (2) *Discussion on ETZA Agreement*.
14. Reconvene into open session and take appropriate action as a result of closed session discussion.
15. Adjourn.

Note: In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

CITY OF BERLIN -- OFFICE OF THE TREASURER

HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF BERLIN, WISCONSIN:

I herewith present my report as City Treasurer for the month ending 3/31/2018

FUNDS	BEG BALANCE	ADJ/ VOIDS	RECEIPTS	DISBURSEMENTS	BALANCE	INVESTMENTS	TOTAL W/ INVESTMENTS
GENERAL CITY	\$ 2,141,206.68		\$ 198,776.20	\$ 1,951,422.02	\$ 388,560.86	\$ 2,100,000.00	\$ 2,488,560.86
TAX COLLECTION ACCOUNT	\$ 1,488,542.80		\$ -	\$ -	\$ 1,488,542.80	\$ -	\$ 1,488,542.80
WATER INVESTMENTS	\$ 546,686.21		\$ 139,950.37	\$ 196,498.30	\$ 490,138.28	\$ 3,885,749.76	\$ 4,375,888.04
SEWER INVESTMENTS					\$ -	\$ 1,588,910.90	\$ 1,588,910.90
SEWER BOND & INT	\$ 54,241.43		\$ 6.69	\$ -	\$ 54,248.12	\$ -	\$ 54,248.12
BOND & INT RESERVE	\$ -				\$ -	\$ 258,488.92	\$ 258,488.92
EQUIP REPLACEMENT FUND	\$ 98,741.92		\$ 78,015.16	\$ 46,360.84	\$ 130,396.24	\$ 1,255,000.00	\$ 1,385,396.24
CAPITAL PROJECT BORROWING	\$ -			\$ -	\$ -	\$ -	\$ -
EMS ACCOUNT	\$ 48,977.98		\$ 19,754.88	\$ 35.00	\$ 68,697.86		\$ 68,697.86
TOTAL OF ALL FUNDS	\$ 4,378,397.02		\$ 436,503.30	\$ 2,194,316.16	\$ 2,620,584.16	\$ 9,088,149.58	\$ 11,708,733.74
FUNDS	BANK STATEMENT BALANCE	ADJUSTMENT	OUTSTANDING CHECKS	AVAILABLE BANK BALANCE			
GENERAL CITY	\$ 410,590.03		\$ 22,029.17	\$ 388,560.86			
TAX COLLECTION ACCOUNT	\$ 1,489,083.79		\$ 540.99	\$ 1,488,542.80			
WATER & SEWER	\$ 502,930.52		\$ 12,792.24	\$ 490,138.28			
SEWER BOND & INT	\$ 54,248.12		\$ -	\$ 54,248.12			
EQUIP REPLACMT FUND	\$ 130,396.24		\$ -	\$ 130,396.24			
CAPITAL PROJECT BORROWING	\$ -		\$ -	\$ -			
EMS ACCOUNT	\$ 68,697.86		\$ -	\$ 68,697.86			
TOTAL OF ALL FUNDS	\$ 2,655,946.56	\$ -	\$ 35,362.40	\$ 2,620,584.16			

CITY OF BERLIN		BUILDING REPORT MARCH 2018									
TYPE OF PERMIT		MONTH		YEAR TO DATE				LAST YEAR TO DATE			
No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost
Single Family Residence			0	\$0.00	\$0.00						
Multi-Family Residence			0	\$0.00	\$0.00						
Residential Garage			0	\$0.00	\$0.00						
Residential Garage Alteration			0	\$0.00	\$0.00						
Residential Alteration			3	\$41,000.00	\$245.00						
Commercial			0	\$0.00	\$0.00						
Commercial Alteration			0	\$0.00	\$0.00						
Industrial			0	\$0.00	\$0.00						
Industrial Alteration			0	\$0.00	\$0.00						
Signs	1	\$10,000.00		\$103.00		1	\$10,000.00	\$103.00			
Miscellaneous			0	\$0.00	\$0.00	4	\$86,466.00				
Demolition			0	\$0.00	\$0.00						
Hospital			0	\$0.00	\$0.00						
Church			0	\$0.00	\$0.00						
School			0	\$0.00	\$0.00						
Driveways			0	\$0.00	\$0.00						
Trailer Homes			0	\$0.00	\$0.00						
Total Building Permits	1	\$10,000.00		\$103.00		4	\$51,000.00	\$348.00	4	\$86,466.00	
Commercial Plan Approval			0	\$0.00	\$0.00						
Plumbing Permits			3	\$32,250.00	\$150.00	4	\$5,590.00				
Electrical Permits	1	\$1,300.00		\$85.00		6	\$84,000.00	\$447.00	4	\$5,970.00	
Heating Permits	3	\$7,550.00		\$150.00		14	\$99,172.00	\$1,020.00	1	\$2,400.00	
Total Permit Fees				\$338.00				\$1,965.00			
Totals	5	\$18,850.00		\$338.00		27	\$266,422.00	\$1,965.00	13	\$100,426.00	

CITY OF BERLIN

PAYROLL FOR MARCH - 2018

	Net Payroll	
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PAYDATE	Payroll #	PAYROLL TITLE	GENERAL CITY	UTILITY
3/9/2018	5	General City	57327.47	
3/1/2018	4.02	Election workers	348.00	
3/1/2018	4.03	Street Uniform	304.13	
3/1/2018	4.04	Fultz vac	352.05	
3/1/2018	4.05	Oowski vac	68.00	
3/9/2018	5	Utility		10,378.37
3/15/2018	5.01	Police OT	7,132.44	
3/12/2018	5.02	Zabel Uniform	230.87	
3/23/2018	6	General City	62,690.96	
3/23/2018	6	Utility		10,539.07
		TOTAL MONTHLY PAYROLL	\$128,453.92	\$20,917.44

***Check Summary Register©**

MARCH 31 2018

Name	Check Date	Check Amt	
11100 Cash in Bank m FNB			
Paid Chk# 060950 ALL FLAGS, LLC	3/5/2018	\$389.74	FLAGS FOR DOWNTOWN
Paid Chk# 060951 ARING EQUIPMENT COMPANY, I	3/5/2018	\$980.86	L90 PARTS
Paid Chk# 060952 BAYCOM INC	3/5/2018	\$896.00	PROGRAMMED TO MONITOR VI PAGER
Paid Chk# 060953 BERLIN JOURNAL NEWSPAPER	3/5/2018	\$183.00	PARK SUPER JOB AD
Paid Chk# 060954 BRAUER SUPPLY & EQUIPMENT	3/5/2018	\$773.67	TIRE CHAIN FOR 11R22.5
Paid Chk# 060955 CHARTER COMMUNICATION	3/5/2018	\$174.51	2018 - MARCH - SERVICE AT SENI
Paid Chk# 060956 EMERGENCY MEDICAL PRODUC	3/5/2018	\$239.48	MEDICAL SUPPLIES MASKS AND AED
Paid Chk# 060957 FINISHLINE STUDIOS	3/5/2018	\$35.00	MARCH WEB HOSTING
Paid Chk# 060958 FIRE INSPECTION SERVICES IN	3/5/2018	\$1,487.50	JANUARY FIRE INSPECTIONS
Paid Chk# 060959 ITU ABSORBTECH, INC.	3/5/2018	\$88.32	SERVICE AT DPW ONLY FEBRUARY
Paid Chk# 060960 KUNKEL ENGINEERING GROUP	3/5/2018	\$12,174.30	SMITH, WEBSTER & ELM STREET &
Paid Chk# 060961 OSHKOSH OFFICE SYSTEMS	3/5/2018	\$121.43	FEBREUARY COPIES 1047 - 01
Paid Chk# 060962 OVERHEAD DOORS PLUS	3/5/2018	\$92.84	REPAIR OVERHEAD DOOR AT BERLIN
Paid Chk# 060963 PIONEER MANUFACTURING CO	3/5/2018	\$610.00	QUICK STRIPE ARCTIC WHITE
Paid Chk# 060964 SUN LIFE FINANCIAL	3/5/2018	\$152.64	MARCH LIFE INSURANCE
Paid Chk# 060965 THEDA CARE	3/5/2018	\$34.00	PREEMPLOYMENT DRUG SCREEN KNAU
Paid Chk# 060966 VIKING ELECTRIC SUPPLY	3/5/2018	\$3,197.20	LIGHTS DOWNTOWN
Paid Chk# 060967 W.S. DARLEY & CO	3/5/2018	\$505.72	2 HELMETS FOR BFD
Paid Chk# 060968 AMERICAN MESSAGING	3/6/2018	\$118.43	ANNUAL PAGER FEE FOR BERLIN PA
Paid Chk# 060969 BERLIN HIGH SCHOOL	3/6/2018	\$18.00	RED N GREEN AD FOR FEBRUARY
Paid Chk# 060970 BERLIN JOURNAL NEWSPAPER	3/6/2018	\$1,100.00	1/3 PAGE AD DISCOVER US
Paid Chk# 060971 COMPLETE OFFICE OF WI	3/6/2018	\$142.82	DOUBLE WINDOW ENVELOPES
Paid Chk# 060972 DREXEL BUILDING SUPPLY, INC	3/6/2018	\$12.02	1 5/8X4 - 8FT DRYWALL
Paid Chk# 060973 GREEN LAKE COUNTY	3/6/2018	\$76.50	FEBRUARY VAN USE
Paid Chk# 060974 HAWKINS /ASH CPAs	3/6/2018	\$9,140.00	PROGRESS BILL FOR 12/31/2017 A
Paid Chk# 060975 INTERSTATE BATTERY	3/6/2018	\$697.70	2 X BATTERIES FOR DPW
Paid Chk# 060976 LANDMARK SERVICES COOPER	3/6/2018	\$4,172.17	FIELDMASTER FUEL DELIVERY
Paid Chk# 060977 RIDGE STONE PRODUCTS, INC	3/6/2018	\$1,028.39	GRAVEL AND SAND DELIVERED
Paid Chk# 060978 WIS DEPT OF TRANSPORTATIO	3/6/2018	\$1,113.42	CITY OF BERLIN, RIPON ROAD LAB
Paid Chk# 060979 BMO HARRIS BANK	3/6/2018	\$446.25	PAYROLL 5 H.S.A. EMPLOYEE DEDU
Paid Chk# 060980 CITIZENS FIRST CREDIT UNION	3/6/2018	\$332.69	MARCH H.S.A. EMPLOYER CONTRIBU
Paid Chk# 060981 COMMUNITY FIRST CREDIT UNI	3/6/2018	\$540.00	MARCH H.S.A. EMPLOYER CONTRIBU
Paid Chk# 060982 FARMERS & MERCHANTS BANK	3/6/2018	\$2,085.57	PAYROLL 5 H.S.A. EMPLOYEE DEDU
Paid Chk# 060983 FIRST NATIONAL BANK	3/6/2018	\$1,422.50	PAYROLL 5 H.S.A. EMPLOYEE DEDU
Paid Chk# 060984 HORICON BANK	3/6/2018	\$100.00	PAYROLL 5 H.S.A. EMPLOYEE DEDU
Paid Chk# 060985 NATIONAL BANK OF WAUPUN	3/6/2018	\$220.00	MARCH H.S.A. EMPLOYER CONTRIBU
Paid Chk# 060986 NORTH SHORE BANK, FSB	3/6/2018	\$75.00	PAYROLL 5 DEFERRED COMPENSATIO
Paid Chk# 060987 OPTUM CONSUMER SERVICES	3/6/2018	\$175.00	PAYROLL 5 H.S.A. EMPLOYEE DEDU
Paid Chk# 060988 BERLIN EMERGENCY MANAGEM	3/13/2018	\$50.00	BLOOD DRAWS DOBYNS, FRANZEN
Paid Chk# 060989 CORPORATE NTWRK SOLUTION	3/13/2018	\$112.98	GO DADDY - UCC CERT
Paid Chk# 060990 KRAUSE, CHAD R	3/13/2018	\$10.00	LUNCH EXPENSE REIMBURSEMENT FO
Paid Chk# 060991 SONDALLE FORD LINCOLN MER	3/13/2018	\$111.85	1998 GMC SONOMA MAINTENANCE SE
Paid Chk# 060992 VICKI MURPHY, PETTY CASH	3/13/2018	\$19.92	LIGHT BULBS FOR SQUAD CAR
Paid Chk# 060993 ADVANCED DISPOSAL SERVICE	3/14/2018	\$24,092.25	FEBRUARY TRASH/RECYCLE SENIOR
Paid Chk# 060994 AL SCHMUDE ELECTRIC LLC	3/14/2018	\$750.03	CONNECTION OF EQUIPMENT DRYER
Paid Chk# 060995 APPLETON FINANCE DEPARTM	3/14/2018	\$448.50	MARCH WEIGHTS AND MEASURES
Paid Chk# 060996 BERLIN JOURNAL NEWSPAPER	3/14/2018	\$400.00	1/2 PAGE AD FUN ON THE FOX
Paid Chk# 060997 CENTURYLINK	3/14/2018	\$50.03	FEBRUARY LONG DISTANCE PHONE S
Paid Chk# 060998 DIVISION OF UNEMPLOYMENT I	3/14/2018	\$1,443.16	BENEFIT CHARGES FOR PARKER/WAL
Paid Chk# 060999 DTN, LLC	3/14/2018	\$510.00	MARCH RADAR SERVICE
Paid Chk# 061000 EMC INSURANCE COMPANIES	3/14/2018	\$20,636.71	MARCH LIABILITY INSURANCE
Paid Chk# 061001 GERBER TABLES	3/14/2018	\$432.20	TABLES FOR CITY PARKS
Paid Chk# 061002 JOHANSEN, JOEL T	3/14/2018	\$184.04	TRAVEL EXPENSE FOR WI SOCIETY
Paid Chk# 061003 LITURGICAL PUBLICATIONS	3/14/2018	\$360.00	ADVERTISEMENT FOR SHELTER HOUS
Paid Chk# 061004 SEAMAN, MIDGE	3/14/2018	\$8.54	REIMBURSEMENT FOR POLL WORKER
Paid Chk# 061005 SECURIAN FINANCIAL GROUP	3/14/2018	\$793.77	APRIL GROUP LIFE INSURANCE
Paid Chk# 061006 SECURITY LUEBKE ROOFING, I	3/14/2018	\$2,150.28	REIMBURSEMENT FOR BUILDING PER

CC payables

***Check Summary Register©**

MARCH 31 2018

	Name	Check Date	Check Amt	
Paid Chk# 061007	TONEY, DOROTHY	3/14/2018	\$75.00	REFUND FOR DUPLICATE PAYMENT O
Paid Chk# 061008	VIVIAL	3/14/2018	\$42.50	MARCH BILLING
Paid Chk# 061009	MAKURAT, KAY	3/14/2018	\$80.00	REIMBURSEMENT FOR WISCONSIN EM
Paid Chk# 061010	BERLIN HEATING & COOLING	3/21/2018	\$340.00	PARTS FOR LIBRARY WORK
Paid Chk# 061011	BERLIN OIL PRODUCTS	3/21/2018	\$40.00	BERLIN JOURNAL NEWSPAPERS
Paid Chk# 061012	LISA M. OBRIST	3/21/2018	\$750.00	BASIC CLEANING FOR FEBRUARY
Paid Chk# 061013	OSHKOSH OFFICE SYSTEMS	3/21/2018	\$141.01	COPIES FOR THE LIBRARY - FEBRU
Paid Chk# 061014	OSHKOSH PUBLIC LIBRARY	3/21/2018	\$256.00	RECEIPT PAPER ROLLS
Paid Chk# 061015	UNIQUE MANAGEMENT SERVIC	3/21/2018	\$35.80	FEBRUARY PLACEMENTS
Paid Chk# 061016	WINNEFOX LIBRARY SERVICES	3/21/2018	\$117.30	UNIQUE MANAGEMENT SERVICES FEB
Paid Chk# 061017	WINNEFOX COOPERATIVE TEC	3/21/2018	\$798.18	2018 ANNUAL DUES FOR AUDIO BOO
Paid Chk# 061018	BMO HARRIS BANK	3/21/2018	\$290.00	PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061019	CITIZENS FIRST CREDIT UNION	3/21/2018	\$200.00	PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061020	COMMUNITY FIRST CREDIT UNI	3/21/2018	\$165.00	PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061021	FARMERS & MERCHANTS BANK	3/21/2018	\$736.07	PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061022	FIRST NATIONAL BANK	3/21/2018	\$610.00	PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061023	HORICON BANK	3/21/2018	\$100.00	PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061024	NATIONAL BANK OF WAUPUN	3/21/2018	\$95.00	PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061025	NORTH SHORE BANK, FSB	3/21/2018	\$75.00	PAYROLL #6 EMPLOYEE DEFERRED C
Paid Chk# 061026	OPTUM CONSUMER SERVICES	3/21/2018	\$50.00	PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061027	WI COUNCIL 32 AFSCME AFL-CI	3/21/2018	\$409.05	MARCH UNION DUES
Paid Chk# 061028	AETNA	3/21/2018	\$126.52	REFUND FOR BERLIN EMS DUPLICAT
Paid Chk# 061029	AGNESIAN HEALTHCARE	3/21/2018	\$72.00	HEARTSAVER K-12 ECARDS 1/22/18
Paid Chk# 061030	AL SCHMUDE ELECTRIC LLC	3/21/2018	\$1,894.07	CONNECT 100 AMP SERVICE FOR PO
Paid Chk# 061031	ANTHEM WISCONSIN	3/21/2018	\$1,381.62	REFUND FOR BERLIN EMS DUPLICAT
Paid Chk# 061032	BERLIN ROTARY CLUB	3/21/2018	\$100.00	3RD & 4TH QUARTER 2017 DUES
Paid Chk# 061033	CenturyLink	3/21/2018	\$91.48	BILLING FOR FEBRUARY SENIOR CE
Paid Chk# 061034	CHEMSEARCH	3/21/2018	\$910.92	PARTS FOR PUBLIC WORKS
Paid Chk# 061035	CHRISTENSEN, DOUGLAS A	3/21/2018	\$763.63	APRIL HEALTH INSURANCE PREMIUM
Paid Chk# 061036	CLASSIC CAB, LTD	3/21/2018	\$11,230.43	SR CENTER TO HOSPITAL 02/15/18
Paid Chk# 061037	CORPORATE NTRWK SOLUTION	3/21/2018	\$112.98	GO DADDY - UCC CERT
Paid Chk# 061038	EMERGENCY MEDICAL PRODUC	3/21/2018	\$857.82	MEDICAL SUPPLIES
Paid Chk# 061039	ESCREEN INC	3/21/2018	\$47.55	SCHROEDER/KNAUB/CHARLEY-JOHN
Paid Chk# 061040	FIRE INSPECTION SERVICES IN	3/21/2018	\$1,487.50	FEBRUARY FIRE INSPECTIONS
Paid Chk# 061041	HALL, GLADYS	3/21/2018	\$25.00	REFUND FOR BERLIN EMS DUPLICAT
Paid Chk# 061042	HAWKINS /ASH CPAs	3/21/2018	\$950.00	FORM 1095 PREP AND FILE PKG A
Paid Chk# 061043	JON LUNDT ELECTRIC, INC	3/21/2018	\$658.66	2 WALL HEATERS AT SENIOR CENTE
Paid Chk# 061044	KITZ & PFEIL HARDWARE, INC	3/21/2018	\$22.23	PARTS FOR FIRE DEPARTMENT
Paid Chk# 061045	KURCZEK, BRAD	3/21/2018	\$56.25	MEALS AND PARKING FOR DEATH IN
Paid Chk# 061046	MORAIN PARK TECHNICAL CO	3/21/2018	\$2,456.16	REFRESHER CLASS FOR BERLIN EMS
Paid Chk# 061047	POLFUSS, JEFFREY	3/21/2018	\$130.00	REFUND FOR BERLIN EMS DUPLICAT
Paid Chk# 061048	RED THE UNIFORM TAILOR	3/21/2018	\$114.71	GARY PODOLLS SHIRT AND ALTERAT
Paid Chk# 061049	RESOP, STEVEN	3/21/2018	\$1,622.60	REIMBUSE PHARMACEUTICAL AND HOS
Paid Chk# 061050	SEAMAN, MIDGE	3/21/2018	\$10.41	REIMBURSE FOR FRAME FOR ELECTI
Paid Chk# 061051	SONDALLE FORD LINCOLN MER	3/21/2018	\$59.25	2016 DODGE CARAVAN MAINTENANCE
Paid Chk# 061052	SUPERIOR CHEMICAL CORP	3/21/2018	\$333.11	CLEANING CHEMICALS FOR MUNICI
Paid Chk# 061053	THE CVIKOTA COMPANY INC	3/21/2018	\$2,170.26	FEBRUARY BILLING
Paid Chk# 061054	VETERANS ADMINISTRATION	3/21/2018	\$571.81	REIMBURSE FOR DUPLICATE PAYMEN
Paid Chk# 061055	W.S. DARLEY & CO	3/21/2018	\$1,328.84	LETTERS FOR FIRE DEPARTMENT
Paid Chk# 061056	ARING EQUIPMENT COMPANY, I	3/26/2018	\$299.70	VOLVO L90 PARTS
Paid Chk# 061057	COMPLETE OFFICE OF WI	3/26/2018	\$686.94	RETURN AUTHORIZATION FOR DEFEC
Paid Chk# 061058	INTERSTATE BATTERY	3/26/2018	\$253.90	2 X 31P-WHD
Paid Chk# 061059	JOHN KRINGS & SONS WELDIN	3/26/2018	\$175.00	L90 VOLVO PAY LOADER REPAIR ST
Paid Chk# 061060	SILVA, JACKIE	3/26/2018	\$926.65	MARCH HEALTH INSURANCE PREMIUM
Paid Chk# 061061	SUPERIOR CHEMICAL CORP	3/26/2018	\$203.82	BLUE SPRUCE BOWL CLEANER
Paid Chk# 061062	SONDALLE FORD LINCOLN MER	3/29/2018	\$33,761.96	2018 FORM EXPLORER P
Paid Chk# 061063	BERLIN JOURNAL NEWSPAPER	3/29/2018	\$1,003.50	SIGN CODE PUBLIC HEARING PUBLI
Paid Chk# 061064	CHIER LAW OFFICE LLC	3/29/2018	\$479.14	MARCH PHOTOCOPY OR SCAN CHARGE

CC payable

*Check Summary Register©

MARCH 31 2018

	Name	Check Date	Check Amt	
Paid Chk# 061065	ITU ABSORBTECH, INC.	3/29/2018	\$88.32	FEBRUARY SERVICE AT DPW
Paid Chk# 061066	LABUDA, DAVID	3/29/2018	\$25.00	MEMORIAL GIFT FOR SUSAN LABUDA
Paid Chk# 061067	OTIS ELEVATOR COMPANY	3/29/2018	\$495.00	PRESSURE TEST; CAT 1 TEST
Paid Chk# 061068	RED THE UNIFORM TAILOR	3/29/2018	\$897.67	FIREFIGHTER UNIFORM ISSUES
Paid Chk# 061069	STATE OF WISCONSIN - DSPS	3/29/2018	\$50.00	TRANS#507501 PERMIT TO OPERATE
Paid Chk# 061070	SUN LIFE FINANCIAL	3/29/2018	\$157.30	APRIL LIFE INSURANCE
Paid Chk# 061071	SUPERIOR CHEMICAL CORP	3/29/2018	\$3,464.14	CHEMICALS FOR THE CITY PARKS D
Paid Chk# 061072	WALMART COMMUNITY/RFCSL	3/29/2018	\$24.00	PURCHASES MADE AT BERLIN WALMA
Paid Chk# 061073	WI DNR	3/29/2018	\$461.80	FOAM; 5 GAL;CLASS A
	Total Checks		\$176,162.49	

CC payable

*Check Summary Register©

MARCH 31 2018

Name	Check Date	Check Amt
11161 UTILITY CASH - FNB		
Paid Chk# 014021 VILLAGE OF ASHWAUBENON	2/9/2018	(\$50.00) NWPA MEETING
Paid Chk# 014040 ALLIANT ENERGY/WP&L	3/2/2018	\$5,660.89
Paid Chk# 014041 BERLIN CITY TREASURER	3/2/2018	\$1,276.25 JANUARY 2018 CENTURYLIN
Paid Chk# 014042 CenturyLink	3/2/2018	\$44.49
Paid Chk# 014043 DAVIES WATER #1476	3/2/2018	\$231.72 SS REP CLMP
Paid Chk# 014044 ENVIROTECH EQUIPMENT CO L	3/2/2018	\$252.44 VACTOR IGNITION SWITCH/HOSE
Paid Chk# 014045 HAWKINS /ASH CPAs	3/2/2018	\$5,840.00 AUDIT-WATER/SEWER PROGRESS BIL
Paid Chk# 014046 JOHN KRINGS & SONS WELDIN	3/2/2018	\$85.00 WELD BUCKET PIN ON BACKHOE
Paid Chk# 014047 JON LUNDT ELECTRIC, INC	3/2/2018	\$851.19 LABOR - WWTP
Paid Chk# 014048 KUNKEL ENGINEERING GROUP	3/2/2018	\$17,110.00 2018 UTILITY PROJECTS
Paid Chk# 014049 MARTELLE WATER TREATMENT	3/2/2018	\$245.70 SODIUM HYDROCHLORITE
Paid Chk# 014050 NORTH CENTRAL LABORATORI	3/2/2018	\$211.58 SPADNS/REAGENT SET
Paid Chk# 014051 RIDGE STONE PRODUCTS, INC	3/2/2018	\$363.68 ROAD GRAVEL
Paid Chk# 014052 TNESEC COMPANY, INC	3/2/2018	\$543.60 TAN BARK
Paid Chk# 014053 WISCONSIN RURAL WATER ASS	3/2/2018	\$400.00 M MAYO - WATER SYSTEMS OPERATI
Paid Chk# 014054 ALLIANT ENERGY/WP&L	3/9/2018	\$2,450.19
Paid Chk# 014055 BADGER LABORATORIES	3/9/2018	\$1,445.00 TOTAL COLIFORM
Paid Chk# 014056 BERLIN CITY TREASURER	3/9/2018	\$484.26 FEBRUARY 2018 GAS/DIESEL
Paid Chk# 014057 CUMMINS GREAT LAKES INC	3/9/2018	\$636.06 ONAN GEN SET
Paid Chk# 014058 DAVIES WATER #1476	3/9/2018	\$847.37 BTM CAP
Paid Chk# 014059 EMMONS BUSINESS INTERIORS	3/9/2018	\$414.90 TASK CHAIRS
Paid Chk# 014060 RIESTERER & SCHNELL, INC	3/9/2018	\$19.24 HUB
Paid Chk# 014061 VIKING ELECTRIC SUPPLY	3/9/2018	\$240.75 KEYSTE KT-LED
Paid Chk# 014062 WALTCO INC	3/9/2018	\$552.13 FEBRUARY 2018 BADGER LAB SAMPL
Paid Chk# 014063 WISCONSIN RURAL WATER ASS	3/9/2018	\$200.00 R SOBIESKI-ANNUAL CONFERENCE
Paid Chk# 014064 ALLIANT ENERGY/WP&L	3/13/2018	\$7,372.30
Paid Chk# 014065 BERLIN JOURNAL NEWSPAPER	3/13/2018	\$65.25 UPS TO SCALETRON IND
Paid Chk# 014066 CCP INDUSTRIES INC.	3/13/2018	\$291.94 TOWELS/GLOVES/GLASSES
Paid Chk# 014067 G & K SERVICES	3/13/2018	\$171.30 MATS/DUSTMOP
Paid Chk# 014068 JON LUNDT ELECTRIC, INC	3/13/2018	\$4,420.24 SERVICE CALL-BROADWAY L/S
Paid Chk# 014069 KNUTSON & SONS	3/13/2018	\$808.90 CARPET-WATER DEPT OFFICE
Paid Chk# 014070 TNESEC COMPANY, INC	3/13/2018	\$527.40 GLOSS PAINT
Paid Chk# 014071 U S CELLULAR	3/13/2018	\$239.41 MALNORY/SOBIESKI/DUTY/VAN
Paid Chk# 014072 XYLEM WATER SOLUTIONS USA	3/13/2018	\$8,242.00 PUMP-BROADWAY L/S
Paid Chk# 014073 ADVANCED DISPOSAL SERVICE	3/21/2018	\$208.51 SERVICES FOR MARCH 2018
Paid Chk# 014074 BADGER LABORATORIES	3/21/2018	\$88.00 TOTAL COLIFORM
Paid Chk# 014075 BERLIN JOURNAL NEWSPAPER	3/21/2018	\$22.96 UPS TO STATE LAB/BADGER LAB
Paid Chk# 014076 CenturyLink	3/21/2018	\$44.49
Paid Chk# 014077 CORPORATE NTRWK SOLUTION	3/21/2018	\$1,200.00 HP ELITEDESK
Paid Chk# 014078 DAVIES WATER #1476	3/21/2018	\$27.36 5/8 T10 GASKET
Paid Chk# 014079 ENVIRONMENTAL CONSULTING	3/21/2018	\$625.00 ACUTE TEST BATTERIES-WET
Paid Chk# 014080 ESCREEN INC	3/21/2018	\$18.10 C HAHN-DOT
Paid Chk# 014081 FASTENAL COMPANY	3/21/2018	\$12.32 HCS
Paid Chk# 014082 LABUDA, MARGARET	3/21/2018	\$170.61 STAND/MONEY TRAY
Paid Chk# 014083 MID-AMERICAN RESEARCH CHE	3/21/2018	\$122.49 PRO GUARD PLUS
Paid Chk# 014084 U S POST OFFICE - POSTMASTE	3/21/2018	\$617.12 MARCH 2018 QTR BILLS
Paid Chk# 014085 WI STATE LABORATORY OF HY	3/21/2018	\$25.00 FLUORIDE
Paid Chk# 014086 ALLIANT ENERGY/WP&L	3/28/2018	\$5,507.53
Paid Chk# 014087 BERLIN CITY TREASURER	3/28/2018	\$19,846.90 MARCH 2018 PAYROLLS
Paid Chk# 014088 ELECTRIC MOTOR SERVICE	3/28/2018	\$307.78 DC MOTOR-WWTP ALUM PUMP
Paid Chk# 014089 ENVIROTECH EQUIPMENT CO L	3/28/2018	\$2,995.65 REPAIR/LABOR 2005 VACTOR
Paid Chk# 014090 JON LUNDT ELECTRIC, INC	3/28/2018	\$92.50 LABOR-BROADWAY L/S
Paid Chk# 014091 RIESTERER & SCHNELL, INC	3/28/2018	\$399.00 HONDA-SELF PROPELLED
Paid Chk# 014092 U S POST OFFICE - POSTMASTE	3/28/2018	\$171.00 REGULAR/EXTRA OZ
Total Checks		\$94,997.50

Utilities Payable

DATE: April 10, 2018

TO: Common Council

FROM: Jodie Olson

RE: Public Hearing and Final Resolution Authorizing Public Improvements and Levying Special Assessments for Center Street Project

BACKGROUND:

On March 13, 2018, Common Council adopted a preliminary resolution declaring the intent to levy special assessments for the project and scheduled the public hearing for April 10, 2018. The public hearing notice was published on March 22, 2018. Affected property owners were notified of the public hearing and sent the attached packet of information. The project was formally bid out with a bid opening on Feb 27 and bid awards were made by the City and Utility on March 13, 2018.

Attached you will find a Final Resolution for your approval which authorizes the improvements and levying of special assessments after the public hearing.

RECOMMENDATION: Hold public hearing, discuss and if appropriate, approve Final Resolution #18-04 Authorizing Public Improvement and Levying Special Assessments Against Benefited Property in Berlin, WI for Work and Public Improvements in the Following Designated Areas: Elm Street (Jefferson St.-Washington St.), Smith Street (Broadway St.-Elm St.), and Webster Street (Smith St.-N. Kossuth St).

RESOLUTION # 18-04

FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY IN BERLIN, WISCONSIN FOR WORK AND PUBLIC IMPROVEMENTS IN THE FOLLOWING DESIGNATED AREAS:

2018 Street & Utility Improvements
Elm Street (Jefferson St. – Washington St.)
Smith Street (Broadway St. – Elm St.)
Webster Street (Smith St. - N. Kossuth St.)

WHEREAS, the Common Council of the City of Berlin, Wisconsin, held a public hearing at City Hall at 7:00 p.m. on April 10, 2018, for the purpose of hearing all interested persons concerning the Preliminary Resolution, and Report of the City Engineer, on the following proposed public work and improvements:

Installation of sewer laterals on the following streets as shown on the accompanying maps:

Elm Street (Jefferson St. – Washington St.)
Smith Street (Broadway St. – Elm St.)
Webster Street (Smith St. - N. Kossuth St.)

Install, repair, and replace sidewalks as necessary on the following streets, the specific extent of such improvements to be determined and included in the City Engineer's report referenced in paragraph 5 below:

Elm Street (Jefferson St. – Washington St.)
Webster Street (Smith St. – N. Kossuth St.)

and heard all persons who desired to speak at the hearing.

NOW THEREFORE BE IT RESOLVED by the City of Berlin Common Council:

1. The report of the City Engineer, a copy of which on file with the City Clerk's office, including the plans and specifications and assessments set forth therein, is adopted and approved. Detailed specification books shall be available upon request.
2. The City of Berlin has advertised for bids and the Berlin Water & Sewer Utility Superintendent & Department, and Berlin Street Superintendent & Department as applicable, shall supervise construction of the improvements in accordance with the report hereby adopted, along with the City Engineers.
3. Payment for the improvements shall be made by assessing those amounts from the properties benefited as indicated in the report.
4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
6. Initial assessment will be due on November 1, 2018. Assessments may be paid in cash or annual installments to the City Clerk. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 7% per annum on the unpaid balance beginning November 1, 2018.
7. The City Clerk shall publish this Resolution as a Class I Notice under Chapter 985, Stats., in the assessment district and mail a copy of this Resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Passed, approved, and adopted this 10th day of April, 2018.

ROLL CALL VOTE:

AYES

NAYS

ABSENT

CITY OF BERLIN

BY: _____
Richard D. Schramer, Mayor

BY: _____
Jodie Olson, City Administrator

APPROVED AS TO FORM:

Matthew G. Chier
City Attorney

ATTEST: _____
Jodie Olson, City Clerk



2018 STREET & UTILITY IMPROVEMENTS

Project Notification Information for Affected Residents

DATE: March 14, 2018

TO: Affected Berlin Residents of Elm, Smith & Webster Streets

FROM: Jodie Olson, City Administrator/Clerk-Treasurer

RE: 2018 STREET & UTILITY IMPROVEMENTS

As part of the 2018 STREET & UTILITY IMPROVEMENTS project, the City of Berlin intends to undertake street and utility improvements on Elm Street, Webster Street, and Smith Street. The project scope for each of these streets is as follows:

- **Elm Street (Jefferson St. – Washington St.)** – This section of roadway will receive a complete street and utility reconstruction, which shall include sanitary sewer, watermain, associated laterals, storm sewer, aggregate base course, curb & gutter, sidewalk patching, new asphalt pavement, and site restoration.
- **Webster Street (Smith St. – N. Kossuth St.)** - This section of roadway will have the sanitary sewer, watermain, associated laterals, and storm sewer replaced. New aggregate base course will be installed over the utility trenches, curb & gutter installed on the north side of the street, sidewalk patching, new asphalt pavement, and site restoration.
- **Smith Street (Broadway St. – Elm St.)** - This section of roadway will have the sanitary sewer, watermain, associated laterals, and storm sewer replaced. New aggregate base course over the utility trenches, new asphalt pavement, and site restoration.
- **Elm Street (Smith St. – N. Kossuth St.)** – No utility work is being done in this section of roadway. The existing asphalt pavement will be pulverized & graded, areas of curb & gutter patched, new asphalt pavement, and site restoration.

At this point in time, the project is tentatively slated to begin in May 2018 and is anticipated to be completed and open to traffic, with the exception of the final course of asphalt, in or around October 2018. The final course of asphalt will be placed in 2019, but this process will only take a few days and should not cause any traffic concerns or major inconveniences. During the 2018 construction period, the road will be open to local and emergency traffic, so you will have access to your homes.

Affected residents were invited to a public informational meeting on January 18, 2018, where questions and concerns were addressed by the City engineers and staff members. On March 13, 2018, the Common Council adopted a preliminary resolution declaring the intent to levy special assessments for the project. The next step is to hold a public hearing to receive public input.

You are invited to attend the public hearing on this project, which will be held on April 10, 2018 at 7:00 p.m. as per the attached notice. If you are unable to attend the public hearing and have specific questions or concerns, please contact any of the following:

- Brian Malnory, Water & Utility Superintendent 361-5423
- Scott Zabel, Street Superintendent 361-5425
- Jodie Olson, City Administrator/Clerk-treasurer 361-5400

As per the Public Hearing notice, there is an Engineer's Report on file at the City Clerk's office which may be inspected M-F from 7:30 am – 4:30 pm. This report contains:

- Preliminary Resolution
- Public Hearing Notice
- Schedule of proposed special assessments against each benefitted property
- Preliminary project cost estimate for the entire project
- Abbreviated Construction plans/specifications

Enclosed you will find copies of the Preliminary Resolution, Public Hearing notice published in the Berlin Journal, and the preliminary special assessments listing by affected parcel. Below are some important notes to remember regarding special assessments:

- **ASSESSMENT BILLING AMOUNTS:** The final special assessment billings may be less than the preliminary amounts because the final figures are based on *actual costs* determined in the field during the construction phase.
 - **Sewer Laterals:** The sewer lateral costs included in the report are shown at the *maximum* you would have to pay based on the 2018 Standardized Special Assessment Schedule, which is \$1,789.75 per sewer lateral. Although we need to inform you of the worst case scenario maximum cost, it is likely your cost will be less after the bidding process and construction is completed.
 - **Water Laterals:** Water laterals will be replaced from the new watermain to the property line, but will *not* be assessed to the property owners.
 - **Private Lead Water Service Laterals (portion of lateral extending from property line to meter):** Lead service laterals that are identified prior to or during construction will need to be replaced per city ordinance from property line to meter. Either the property owner can contract privately with a contractor or elect to have a city contractor replace the privately-owned portion of the lead service line.
 - **Sidewalk/Carriage Walks:** Spot sidewalk and carriage walk replacement along the project will only be replaced where needed. This is a cost shared 50/50 between the property owner and the City. If you do not want your existing carriage walk replaced, please contact the Street Superintendent at 361-5425.
- **TIMING OF BILLING:** Assessments are billed *after* project completion, which will be the fall of 2018.

- **INSTALLMENT PAYMENT PLAN:** Although assessments can be paid in full upon initial billing, the City does offer an installment payment plan. For those who wish to pay by the installment plan, the first payment would be due on or before Nov 1, 2018.
 - **Sewer laterals** can be financed for up to 10 years at 7% interest, with a minimum annual installment payment of \$200. For example, based on \$1,790 for a sewer lateral, the annual installment payment would be approximately \$275 for 10 years.
 - **Private Lead Water Service Laterals (portion of lateral extending from property line to meter):** This cost is the property owner's responsibility; however, the City will work with homeowners on an assessment payment plan similar to that of sewer lateral assessments.
 - **Sidewalks/carriage walks** are also eligible for a payment deferral plan, but only if the annual payment would be over \$500.00. Due to no sidewalk replacement and the limited carriage walk replacement on this project, it not anticipated that any property owner would qualify for the installment plan.

Please feel free to contact City Staff with any questions or concerns you may have so we can ensure a smooth project with minimal inconveniences. Thank you.

RESOLUTION #18-03

PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS UNDER MUNICIPAL POLICE POWER PURSUANT TO §66.0703, STATS. UPON THE FOLLOWING DESIGNATED AREAS:

2018 Street & Utility Improvements
Elm Street (Jefferson St. – Washington St.)
Smith Street (Broadway St. – Elm St.)
Webster Street (Smith St. - N. Kossuth St.)

NOW THEREFORE BE IT RESOLVED by the City of Berlin Common Council:

1. The Common Council hereby declares its intention to exercise its police power under §66.0703, Stats., to levy special assessments upon property in the assessment district hereinafter described for benefits conferred upon such property by reason of the following public work and improvements:

Installation of sewer laterals on the following streets as shown on the accompanying maps:

Elm Street (Jefferson St. – Washington St.)
Smith Street (Broadway St. – Elm St.)
Webster Street (Smith St. - N. Kossuth St.)

Install, repair, and replace sidewalks as necessary on the following streets, the specific extent of such improvements to be determined and included in the City Engineer's report referenced in paragraph 5 below:

Elm Street (Jefferson St. – Washington St.)
Webster Street (Smith St. -- N. Kossuth St.)

2. The property to be assessed lies within the following described assessment district:

Elm Street (Jefferson St. -- Washington St.)
Smith Street (Broadway St. – Elm St.)
Webster Street (Smith St. - N. Kossuth St.)

ASSESSMENT DISTRICT

3. Before the water & sewer main replacements are made, the Utility Superintendent shall cause water & sewer service laterals to be laid in the street from the water & sewer mains to the lot line of each lot fronting on the street and shall cause the amount charged to each lot for the sewer lateral only shall be entered on the tax roll as a special tax against each lot. The amount charged for said lateral shall be based upon the Housing Task Force Standardized Special Assessment Schedule for the replacement of sewer lateral, as approved by the Common Council, based upon 2018 rates, as long as the lateral is for standard service, but shall in no case exceed 100% of the total cost of the improvements. If larger service is required, the actual cost for the installation of the lateral for said lot shall be accounted for and charged to said lot and entered on the tax roll as a special tax on said lot.

In regard to the sidewalk installation, repairs, and replacements, the Street Superintendent shall keep an accurate account of the expenses incurred in front of each lot and shall report these costs to the city clerk who shall, pursuant to city ordinance relating to sidewalk replacement, cause ½ of such expense for each applicable lot to be entered on the tax roll as a special tax against the lot. In no case shall the amount assessed to a lot be more than 50% of the total cost of the sidewalk improvements benefiting the lot.


4. The Common Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the City of Berlin and its inhabitants.
5. The City Engineer shall prepare a report which shall consist of:
 - a. Preliminary plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. Schedule of proposed assessments.
6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection and, if state property is to be assessed, shall mail a copy of the report to the responsible state agency and, for assessments of \$50,000.00 or more, to the Wisconsin State Building Commission.
7. Upon receiving the report of the City Engineer, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed assessment district (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a Class I Notice under Chapter 985, Stats., and a copy shall be mailed, at least ten (10) days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.
8. The hearing shall be held in the City Hall Council Chambers at 108 N. Capron St., Berlin, WI 54923 at a time set by the City Clerk in accordance with Wis. Statutes §66.0703 (7).
9. The assessment against any parcel may be paid in cash or in annual installments, the number of which shall be determined at the public hearing on the proposed assessments.

Passed, approved and adopted this 13th day of March, 2018.

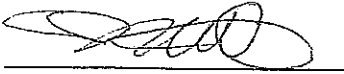
ROLL CALL VOTE:


6 AYES
0 NAYS
0 ABSENT

CITY OF BERLIN

BY: 
RICHARD D. SCHRAMER, Mayor

APPROVED AS TO FORM:


MATTHEW G. CHIER,
City Attorney

ATTEST: 
JODIE OLSON,
City Clerk

Notice of Newly Enacted Ordinance

STATE OF WISCONSIN

City of Berlin

Green Lake County

PLEASE TAKE NOTICE, the City of Berlin enacted Ordinance #02-18, An Ordinance for Replacement of Private Lead Water Laterals on March 13, 2018. This ordinance establishes the requirements and notifications necessary for full replacement of privately-owned lead water service lines if the following occurs: (1) A leak or failure has been discovered on either the privately-owned or utility-owned portion of the service line or (2) The utility-owned portion of the line is replaced on either a planned or emergency basis. No repair of a privately-owned lead water service line, or reconnection of a privately-owned lead water service line to a utility-owned water service line, shall be permitted under any of these circumstances without a special exception granted by the sewer and water superintendent or designee. Owners can elect to (1) Replace the privately-owned portion of the lead service line at the owners expense by contracting with a licensed contractor or (2) Elect to have a city contractor replace the privately-owned portion of the lead service line. The cost of lead water line replacement is the responsibility of the private property owner; however special assessment financing options may be available if a contract is entered into with the city on or before November 15 of the year in which the project was commenced as per the special assessment policy. The ordinance further outlines enforcement and penalty for non-compliance, which includes fines and discontinuation of service.

The full text of Ordinance #02-18 may be obtained from the City of Berlin's Clerk's office, 108 N. Capron Street, Berlin, Wisconsin. Clerk's phone (920) 361-5400.

Dated this 14th of March, 2018.

Jodie K. Olson, City Clerk

CITY OF BERLIN
108 N. Capron St., P O Box 272
Berlin WI 54923
(920) 361-5400 (920) 361-5454 Fax

**NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR
PUBLIC IMPROVEMENTS IN BERLIN, WISCONSIN**

Please take notice that the governing body of Berlin, Wisconsin has declared its intention to exercise its police power in accordance with Section 66.0703 Wis. Stats. to levy special assessments upon property within the following described assessment district for benefits conferred upon the property by the installation of the following street and utility projects:

- 1) Installation of sewer laterals on Elm Street (Jefferson St.-Washington St.), Smith Street (Broadway St.-Elm St.), and Webster Street (Smith St.-N. Kossuth St.)
- 2) Install, repair and replace sidewalks as necessary on the following streets: Elm Street (Jefferson St.-Washington St.) and Webster Street (Smith St.-N. Kossuth St.)

A report showing plans and specifications, estimated costs of improvements and proposed assessments is on file in the municipal Clerk's Office and may be inspected during the business hours of 7:30 am - 4:30 pm beginning March 22, 2018 up until the time of the City Council meeting on April 10, 2018.

You are further notified that the governing body of Berlin, Wisconsin will hear all interested persons, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and in the above described report at the Public Hearing for the project beginning at 7:00 p.m. on the 10th day of April 2018 at the City Council meeting, City Hall, 108 N. Capron Street, Berlin, Wis.

All objections will be considered at this hearing and thereafter the amount of the assessment will be finally determined.

Interested parties are invited to attend and express their views. City Hall is a handicapped accessible building and the meeting is open to the public. If you have special needs, please contact the City Clerk's Office prior to the meeting.

Jodie Olson, City Clerk
PUBLISH March 22, 2018

City of Berlin, Wisconsin	
2018 Street and Utility Improvements	
Preliminary Assessments	

Date:	February 2, 2018
By:	Nick Chikowski
Revised:	Don Neitzel
Revised Date:	3/6/18 ARW
Revised Date:	
Revised Date:	

Basis for Assessments

*Assessments listed below are preliminary. The assessment amounts will be finalized after actual bid costs are known and items are installed and measured for the project.

Sewer Lateral Replaced from the New Main to R/W

Homeowner assessed per LF installed. Maximum assessment for sanitary lateral not to exceed \$1,789.75

Reconnection fee of \$309.00 assessed for existing PVC laterals

Driveways Apron to be replaced in kind except gravel approached replaced with asphalt

Homeowner not assessed unless requests a concrete driveway apron (Assessed for total SF)

Homeowner requesting concrete approach in lieu of existing asphalt assessed for the difference between asphalt and concrete

Driveways Apron Widening, Minimum Width 10'

Homeowner will be assessed if existing apron is not 10' at the sidewalk or RW

Homeowner will be assessed if requesting existing driveways 10' or wider, to be further widened

Homeowner assessed per additional SF of Concrete or Ton of Asphalt

Sidewalk Replacement

Homeowner will be assessed if sidewalk is replaced at 50% of per SF

Assessment to Include Engineering and Inspection Cost

Cost based on a percentage of the unit cost

Engineering	8%
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Inspection	
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Sidewalk Contract Replacement Cost	
Conc. Sidewalk	\$ 6.04 Per SF
Adj for Eng/Insp	\$0.97 Per SF
Total	\$7.01 Per SF

Sidewalk Contract Replacement Cost	
Conc. Sidewalk	\$ 6.04 Per SF
Adj for Eng/Insp	\$0.97 Per SF
Total	\$7.01 Per SF

Sidewalk Contract Replacement Cost	
Conc. Sidewalk	\$ 6.04 Per SF
Adj for Eng/Insp	\$0.97 Per SF
Total	\$7.01 Per SF

Sidewalk Contract Replacement Cost	
Conc. Sidewalk	\$ 6.04 Per SF
Adj for Eng/Insp	\$0.97 Per SF
Total	\$7.01 Per SF

The properties listed below are benefited by improved sewer service, drainage, aesthetics, vehicular accessibility, comfort, safety, and increased property value.

Elm Street (Project #1)

[illegible][illegible]

163 Jefferson Street	206-61498-0000	Paul & Tracey Soenksen	33	\$	1,789.59	\$	1,789.59
		123 W Huron St PO Box 270					
		Berlin, WI 54923					

[illegible]

Parcel Address	Parcel Number	Owner Address	San Lateral LF	San Lateral Assessment	4" Sidewalk SF	4" Sidewalk Assess 50%	6" Drwy Apron SF	6" Drwy Apron Assessment	Additional Asphalt TONS	Asphalt Drwy Assessment	Total Assessment
349 Elm Street	206-01503-0000	Amy Mastricola 349 Elm Street Berlin, WI 54923	33	\$ 1,789.59						\$ 1,789.59	
163 N Washington St	206-01504-0000	Eric Nighor 123 W Huron St PO Box 270 Berlin, WI 54923	33	\$ 1,789.59						\$ 1,789.59	
Residential											
Assessment Roll - Elm Street (Project #1) South Side											
151 Jefferson Street	206-01637-0000	Gregory Arndt 151 Jefferson St, Unit A Berlin, WI 54923	0	\$ -						\$ -	
152 Jefferson Street	206-01515-0000	Mark Dolata 152 Jefferson Street Berlin, WI 54923	33	\$ 1,789.59						\$ 1,789.59	
153 Jackson Street	206-01620-0000	Gary & Linda Peterson 674 NW Cumberland Berlin, WI 54923	33	\$ 1,789.59	43	\$ 150.72				\$ 1,940.31	
358 Elm Street	206-01507-0000	Nancy Trochinski 358 Elm Street Berlin, WI 54923	33	\$ 1,789.59	23	\$ 80.62	13	\$ 82.10		\$ 1,952.30	
348 Elm Street	206-01508-0000	Mabel C Marvin Rev. Trus C/O Nancy Trochinski 358 Elm Street Berlin, WI 54923	33	\$ 1,789.59	25	\$ 87.63				\$ 1,877.22	
151 N Washington St	206-01514-0000	James & Carolyn Sheets 151 N Washington St Berlin, WI 54923	33	\$ 1,789.59						\$ 1,789.59	
Elm Street (Project #1) Total Assessment											
										\$ 18,440.33	
Smith Street (Project #2)											
Residential											
Assessment Roll - Smith Street (Project #2) East Side											
507 Broadway St.	206-01452-0000	Yedinak Brothers Invest. LL PO Box 255 Berlin, WI 54923	0	\$ -						\$ -	

Parcel Address	Parcel Number	Owner Address	San Lateral LF	San Lateral Assessment	4" Sidewalk SF	4" Sidewalk Assess 50%	6" Drwy Apron SF	6" Drwy Apron Assessment	Additional Asphalt TONS	Asphalt Drwy Assessment	Total Assessment
509 Webster Street	206-01445-0000	Jeremiah Parsons 509 Webster Street Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59
150 Smith Street	206-01444-0000	Clint & Brenda Hartzke 150 Smith Street Berlin, WI 54923	33	\$ 1,789.59	38	\$ 133.19				\$	1,922.78
Residential											
Assessment Roll - Smith Street (Project #2) West Side											
517 Broadway Street	206-01709-0000	Gerald & Donna Dutcher 517 Broadway Street Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59
115 Smith Street	206-01710-0000	James & Laurie Bluhm 115 Smith Street Berlin, WI 54923	33	\$ 1,789.59	43	\$ 150.72				\$	1,940.31
125 Smith Street	206-01711-0100	Vincent Schmid 125 Smith Street Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59
-	206-01711-0200	Vincent Schmid Co-Owner Marvin, Lorraine & Mallissa Schmid 125 Smith Street Berlin, WI 54923	0	\$ -						\$	-
147 Smith Street	206-01712-0000	Keith Cram 1764 Clarville Rd. Oshkosh, WI 54904	33	\$ 1,789.59						\$	1,789.59
165 Smith Street	206-01693-0100	Jeffrey & Sophie Wasniak 165 Smith Street Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59
Smith Street (Project #2) Total Assessment \$ 12,811.04											
Webster Street (Project #3)											
Residential											
Assessment Roll - Webster Street (Project #3) North Side											
501 Webster Street	206-01446-0000	Bradley & Kathryn Warwick 501 Webster Street Berlin, WI 54923	33	\$ 1,789.59	34	\$ 119.17				\$	1,908.76
135 Rease Street	206-01442-0000	William & Judy Kasuboski 135 Rease Street Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59

Parcel Address	Parcel Number	Owner Address	San Lateral LF	San Lateral Assessment	4" Sidewalk SF	4" Sidewalk Assess 50%	6" Drwy Apron SF	6" Drwy Apron Assessment	Additional Asphalt TONS	Asphalt Drwy Assessment	Total Assessment
479 Webster Street	206-01440-0000	CDF Rentals LLC PO Box 28 Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59
475 Webster Street	206-01441-0000	Fed. National Mort. Assoc. PO Box 650043 Dallas, TX 75265	33	\$ 1,789.59						\$	1,789.59
467 Webster Street	206-01436-0000	Richard Austin 467 Webster Street Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59
135 N Kossuth St	206-01435-0000	Jeffery Kuhn 135 N Kossuth Street Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59
Residential											
Assessment Roll - Webster Street (Project #3) South Side											
501 Broadway Street	206-01453-0000	Kurt Allen & Sharon Taylor 123 W Huron St., PO Box 270 Berlin, WI 54923	0	\$ -						\$	-
-	206-01451-0400	Cynthia Schuett 175 Arnold Street Berlin, WI 54923	0	\$ -						\$	-
478 Webster Street	206-01432-0100	John Emanuele 478 Webster Street Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59
472 Webster Street	206-01432-0000	Dustin & Kelsey Nighbor 472 Webster Street Berlin, WI 54923	33	\$ 1,789.59						\$	1,789.59
121 N Kossuth St	206-01431-0000	Hector & Elizabeth Andrade 123 W Huron St PO Box 270 Berlin, WI 54923	0	\$ -						\$	-
Webster Street (Porject #3) Total Assessment \$ 14,435.89											
Spot Sidewalk is 50% of actual cost of sidewalk needing replacement											
Sewer Lateral Cost of \$1,789.75 is the maximum charged to the property owner.											
If actual construction cost is less, the lesser amount will be passed on to the homeowner											
Elm Street (Project #1) Total Assessment \$ 18,440.33											
Smith Street (Project #2) Total Assessment \$ 12,811.04											
Webster Street (Porject #3) Total Assessment \$ 14,435.89											
Total Assessment \$ 45,687.25											

DATE: April 5, 2018

TO: Mayor and Common Council

FROM: Jodie Olson

RE: 130 W. Berlin Street

BACKGROUND: Action on the raze order for 130 W. Berlin Street was postponed by Council to provide the mortgage holder (Fortifi Bank) time to investigate the situation. The property owners, Derek and Kristy Kresal, continue to be unresponsive. Fortifi Bank finished its review and responded per the attached e-mail. In a nutshell, Fortifi Bank will not take any action on the property because the mortgage is not delinquent. Council needs to determine what action is to be taken regarding moving forward with razing the property.

RECOMMENDATION: Discuss and action as appropriate.

Lindsey Kemnitz

From: Tim DeMaster <tdemaster@fortifibank.com>
Sent: Tuesday, April 03, 2018 11:54 AM
To: Lindsey Kemnitz
Subject: RE: Raze Order - 130 W. Berlin Street

Fair question Lindsey – while we do indeed have a mortgage on the property and a note with the owners, this note is not in arrears, is not in foreclosure, and there has been no action taken by us in any form. As a mortgagee, we have no ownership in the property; however, we obviously have a lien interest.

Like yourselves, we have attempted to contact the owners, but have had no response.

Tim DeMaster
Retail Lending Manager
NMLS #423420

855.876.1500 | 920.354.4093 | Cell: 920.570.3709
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From: Lindsey Kemnitz [<mailto:LKemnitz@cityofberlin.net>]
Sent: Tuesday, April 3, 2018 11:50 AM
To: Tim DeMaster <tdemaster@fortifibank.com>
Subject: RE: Raze Order - 130 W. Berlin Street

WARNING: This email is from an external source. Do not click links or attachments unless you recognize the sender and know the content is safe.

Tim,

I would like some clarification about Fortifi bank not have any direct ownership in the property and the it is in the owners hands. Didn't Fortifi have a loan with the property owners for the property?

Thanks,

Lindsey Kemnitz
Community Development Director
City of Berlin
108 N. Capron St.
Berlin, WI 54923
920-361-5156



From: Tim DeMaster [<mailto:tdemaster@fortifibank.com>]
Sent: Tuesday, March 27, 2018 11:32 AM
To: Lindsey Kemnitz
Subject: Raze Order - 130 W. Berlin Street

Good Morning Lindsey –

First off, thank you for allowing me to attend the meeting a few weeks ago. As we discussed, this is definitely a strange situation and one we don't encounter very often. I appreciate the opportunity giving us some time to explore some things involved with this problem property.

Due to the dynamics that are involved with our loan on the property with the owners, at this point there is no further action that will be taken by Fortifi Bank. We have no direct ownership in the property and at this point leave the condition of the property and how it is handled up to the owners. We understand that the City of Berlin may be taking further action to remedy things on the property as needed.

Please make the City/Common Council aware of this and thank them for their cooperation.

Please don't hesitate to reach out to me with any questions.

Tim DeMaster
Retail Lending Manager
NMLS #423420

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