AMENDED AGENDA COMMON COUNCIL MEETING TUESDAY, APRIL 10, 2018 7:00 PM COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

- 1. Call to order/Roll Call
- 2. General Public Comments. Registration card required (located at podium in Council Chamber).

<u>CONSENT AGENDA</u>: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

- 3. Waive the reading of ordinances and resolutions. <u>RECOMMENDATION</u>: Waive the reading of all ordinances and resolutions adopted at this meeting.
- 4. Written reports from the City Clerk, Treasurer, and Building Inspector.

 <u>RECOMMENDATION</u>: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
- 5. Minutes from the March 13, 2018 Common Council Meeting. <u>RECOMMENDATION</u>: Approve the minutes.
- 6. Bills List. RECOMMENDATION: Approve the list of bills for payment.

END OF CONSENT AGENDA

- 7. Public Hearing and Final Resolution Authorizing Special Assessments for Elm Street (Jefferson St-Washington St.), Smith Street (Broadway St.-Elm St.), and Webster Street (Smith St.-N. Kossuth St.). <u>RECOMMENDATION:</u> Hold public hearing, discuss and if appropriate, approve Final Resolution #18-04 Authorizing Public Improvement and Levying Special Assessments Against Benefited Property in Berlin, WI for Work and Public Improvements in the Following Designated Areas: Elm Street (Jefferson St-Washington St.), Smith Street (Broadway St.-Elm St.), and Webster Street (Smith St.-N. Kossuth St.)
- 8. Raze or Repair Order: 130 W. Berlin Street Owner Derek & Kristy Kresal. <u>RECOMMENDATION</u>: Listen to update, discussion and action as appropriate.
- 9. Bartender License Applications: License Application for Brieanne RoseLee Chappa (approved by the PD). <u>RECOMMENDATION</u>: Grant or deny the license.

- 10. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
- 11. New Business (To be used to request items of new business be put on a future agenda)
- 12. Public Appearances.
- 13. Motion to convene into closed session pursuant to Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (1) 107 W. Huron Street litigation and (2) Discussion on ETZA Agreement.
- 14. Reconvene into open session and take appropriate action as a result of closed session discussion.
- 15. Adjourn.

Note: In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

CITY OF BERLIN OFFICE OF THE TREASURER	HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF BERLIN, WISCONSIN:	I herewith present my report as City Treasurer for the month ending 3/31/2018	ADJ/ TOTAL W/ BEG BALANCE VOIDS RECEIPTS DISBURSEMENTS BALANCE INVESTMENTS INVESTMENTS	\$ 2,141,206.68 \$ 198,776.20 \$ 1,951,422.02 \$ 388,560.86 \$ 2,100,000.00 \$ 2,100,000.00 \$ 1,488,542.80 \$ 139,950.37 \$ 196,498.30 \$ 490,138.28 \$ 3,885,749.76 \$ 3,885,749.76	\$ 54,241.43 \$ 6,69 \$ - \$ 54,248.12 \$ - \$ 54,248.12 \$ -	MING \$ -36,741.92 \$ 130,396.24 \$ 1,255,000.00 \$ 10,396.24 \$ 1,255,000.00 \$ -3	\$ 4,378,397.02 \$ 436,503.30 \$ 2,194,316.16 \$ 2,620,584.16 \$ 9,088,149.58 \$ 11,708,733.74	BANK STATEMENT OUTSTANDING AVAILABLE ADJUSTMENT CHECKS BANK BALANCE	UNT \$ 410,590.03 S 502,930.52 \$ 502,930.52 \$ 540.99 \$ 1488,542.80 \$ 54,248.12 \$ 54,248.12 \$ 68,697.86 \$ 2,655,946.56 \$ 3,5362.40 RESPECTFULLY SUBMITTED,	
	NOH	by Treasurer for the	BEG BALAI	1 5 1 5		n so so		BANK STATI BALANC	8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	
		I herewith present my report as City	FUNDS	GENERAL CITY TAX COLLECTION ACCOUNT WATER INVESTMENTS SEMED INVESTMENTS	SEWER BOND & INT. BOND & INT RESERVE	CAPITAL PROJECT BORROWING EMS ACCOUNT	TOTAL OF ALL FUNDS	FUNDS	GENERAL CITY TAX COLLECTION ACCOUNT WATER & SEWER SEWER BOND & INT EQUIP REPLACMT FUND CAPITAL PROJECT BORROWING EMS ACCOUNT TOTAL OF ALL FUNDS	

CITY OF BERLIN				Ē	BUIL DING REPORT MARCH 2018	T MARCH 2018		
	_							
TYPE OF PERMIT		MONTH	T		YEAR TO D	DATE		LAST YEAR TO DATE
	Š	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost N	Š	Estimated Value Permit Cost
Single Family Residence				0		\$0.00	_	
Multi-Family Residence				0				
Residential Garage				0				WALL TO THE PARTY OF THE PARTY
Residential Garage Alteration							T	
Residential Alteration				33	\$41.0	\$25	T	
Commercial				0				
Commercial Alteration				0				
Industrial				0				
Industrial Alteration		-		0			T	
Signs	1	\$10,000.00	\$103.00	1	\$10,0	\$1	Ī	
Miscellaneous				0	\$0.00	\$0.00	4	\$86.466.00
Demolition				0				
Hospital				0			T	
Church				0				
School	-			0	\$0.00	\$0.00		
Driveways				0				The state of the s
Trailer Homes				0				
Total Building Permits	1	\$10,000.00	\$103.00	4	\$51,000.00	83	4	\$86,466.00
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Di III Applova				2			1	
Flumbing Permits	_			က	\$32,250.00	\$150.00	4	\$5,590.00
Electrical Permits		\$1,300.00	\$85.00	9	\$84,000.00	\$447.00	4	\$5,970.00
Heating Permits	က	\$7,550.00	\$150.00	4		\$1,020.00	1	\$2,400.00
Total Downst Free	-							
lotal Permit Fees			\$338.00			\$1,965.00		
Totals	5	\$18,850.00	\$338.00	27	\$266,422.00	\$1,965.00	13	\$100,426.00

CITY OF BERLIN

PAYROLL FOR MARCH - 2018

Net Payroll

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PAYDATE	Payroll #	PAYROLL TITLE	GENERAL CITY	UTILITY
3/9/2018	5	General City	57327.47	
3/1/2018	4.02	Election workers	348.00	
3/1/2018	4.03	Street Uniform	304.13	
3/1/2018	4.04	Fultz vac	352.05	
3/1/2018	4.05	Osowski vac	68.00	
3/9/2018	5	Utility		10,378.37
3/15/2018	5.01	Police OT	7,132.44	
3/12/2018	5.02	Zabel Uniform	230.87	
3/23/2018	6	General City	62,690.96	
3/23/2018	6	Utility		10,539.07
		TOTAL MONTHLY PAYROLL	\$128,453.92	\$20,917.44

CITY OF BERLIN

*Check Summary Register©

MARCH 31 2018

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Paid Chié# 06985	11100 Ca	sh in Ba	nk m FNB			
Paid Chié# 06985	Paid Chk#	060950	ALL FLAGS, LLC	3/5/2018	\$389.74	FLAGS FOR DOWNTOWN
Paid Chief 600965 Berlin JOURNAL NEWSPAPER 36/2018 518.00 PARK SUPPER JOB AD						
Paid Chik# 06993 BERLIN JOURNAL NEWSPAPER 36/2018 518.00 PARK SUPER JOB AD Paid Chik# 06995 BRAURER SUPPLY & EQUIPMENT 36/2018 517.36 TIRE CHAIN FOR TIRE2.5 THE CHAIN FOR TIRE2.5 S17.36 TIRE CHAIN FOR TIRE CHAIN FOR TIRE CHAIN FOR TIRE CHAIN FOR THE CHAIN FOR TIRE CHAIN FOR TIRE CHAIN FOR THE CHAIN FOR TIRE CHAIN FOR THE C						
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Paid Chik# 089967 RERGENCY MEDICAL PRODUC 3/92018 \$29.48 MEDICAL SUPPLIES MASKS AND AED Paid Chik# 089958 FINS HAINE STUDIOS 3/92018 \$3.9018 \$3.9008 \$1.487.50 \$3.40078	Paid Chk#	060954	BRAUER SUPPLY & EQUIPMENT	3/5/2018	\$773.67	TIRE CHAIN FOR 11R22.5
Paid Chié# 080957 Finisheline Studiolos	Paid Chk#	060955	CHARTER COMMUNICATION	3/5/2018		
Paid Chik# 060997	Paid Chk#	060956	EMERGENCY MEDICAL PRODUC	3/5/2018	\$239.48	MEDICAL SUPPLIES MASKS AND AED
Paid Chief 060990 TU ASSORTECH, INC. 29/2018 \$9.8.32 SERVICE AT DPW ONLY FEBRUARY Paid Chief 060991 OSHKOSH OFFICE SYSTEMS 3/6/2018 \$12,174.30 SMITH, WEBSTER & ELM STREET & Paid Chief 060992 OSHKOSH OFFICE SYSTEMS 3/6/2018 \$12,143 FEBRUARY COPIES 1047-01 Paid Chief 060993 PIONEER MANUFACTURING CO 3/6/2018 \$9.2.44 REPAIR OVERHEAD DOOR AT BERLIN Paid Chief 060994 SUL IFFE FINANCIAL 3/6/2018 \$9.2.44 REPAIR OVERHEAD DOOR AT BERLIN Paid Chief 060995 SUL IFFE FINANCIAL 3/6/2018 \$10.00 QUICK STRIPE ARCTIC WHITE Paid Chief 060996 SUL IFFE FINANCIAL 3/6/2018 \$12.24 MARCH LIFE INSURANCE Paid Chief 060997 CHANGE OFFI SUL IFFE FINANCIAL 3/6/2018 \$10.00 QUICK STRIPE ARCTIC WHITE Paid Chief 060998 BERLIN PICH SCHOOL 3/6/2018 \$10.00 QUICK STRIPE ARCTIC WHITE Paid Chief 060997 CHANGE OFFI SUL IFFE FINANCIAL 3/6/2018 \$10.00 QUICK STRIPE ARCTIC WHITE Paid Chief 060997 CHANGE OFFI SUL IFFE FINANCIAL 3/6/2018 \$10.00 QUICK STRIPE ARCTIC WHITE Paid Chief 060997 CHANGE OFFI SUL IFFE FINANCIAL 3/6/2018 \$10.00 QUICK STRIPE ARCTIC WHITE Paid Chief 060997 CHANGE OFFI SUL IFFE FINANCIAL 3/6/2018 \$10.00 QUICK STRIPE ARCTIC WHITE Paid Chief 060977 CHANGE OFFI SUL IFFE FINANCIAL SUL IFFE FINANCIAL Paid Chief 060977 CHANGE OFFI SUL IFFE FINANCIAL SUL IFFE FINANCIAL Paid Chief 060977 CHANGE OFFI SUL IFFE FINANCIAL SUL IFFE FINANCIAL Paid Chief 060977 CHANGE OFFI SUL IFFE FINANCIAL Paid Chief 060997 CHANGE OFFI SUL IFF	Paid Chk#	060957	FINISHLINE STUDIOS	3/5/2018		
Paid Chik# 66680 KUNKEL ENGINEERING GROUP 3/5/2018 \$12.14.3 SMITH, WEBSTER & ELM STREET & Paid Chik# 666801 OSHKOSK OFFICE SYSTEMS 3/5/2018 \$12.14.3 FEBREUARY COPIES 1047 - 01 \$2.24 FEBREUARY COPIES 1047 - 01 FEBREUARY COPIES 1047 - 0	Paid Chk#	060958	FIRE INSPECTION SERVICES IN	3/5/2018	\$1,487.50	JANUARY FIRE INSPECTIONS
Paid Chik# 060961 OSHKOSH OFFICE SYSTEMS 3/5/2018 \$12.143 FEBREUARY COPIES 1047 - 01 Top Paid Chik# 060962 OVERHEAD DOORS PLUS 3/5/2018 \$22.84 REPAIR OVERHEAD DOOR AT BERLIN Paid Chik# 060963 PIONEER MANUFACTURING CO 3/5/2018 \$150.00 QUICK STRIPE ARCTIC WHITE STUDIANCE Paid Chik# 060965 THEDA CARE 3/5/2018 \$152.94 MARCH LIFE INSURANCE Paid Chik# 060965 THEDA CARE 3/5/2018 \$36/2018 \$315.94 MARCH LIFE INSURANCE Paid Chik# 060967 W.S. DARLEY & CO 3/5/2018 \$305.72 2 HELMETTO FOR BFD Paid Chik# 060979 Paid Chik# 060977 Paid Chik# 060978 Paid Chik# 060981 Paid Chik#	Paid Chk#	060959	ITU ABSORBTECH, INC.	3/5/2018	\$88.32	SERVICE AT DPW ONLY FEBRUARY
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Paid Chik# 060963 PIONEER MANUFACTURING CO 3/5/2018 3/5/				3/5/2018	\$121.43	FEBREUARY COPIES 1047 - 01
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CITY OF BERLIN

MARCH 31 2018

MANAGEMENT OF THE STATE OF THE	Name	Check Date	Check Am	
Paid Chk# 061007	TONEY, DOROTHY	3/14/2018	\$75.00	REFUND FOR DUPLICATE PAYMENT O
Paid Chk# 061008		3/14/2018		MARCH BILLING
Paid Chk# 061009		3/14/2018		REIMBURSEMENT FOR WISCONSIN EM
	BERLIN HEATING & COOLING	3/21/2018		PARTS FOR LIBRARY WORK
Paid Chk# 061011		3/21/2018		BERLIN JOURNAL NEWSPAPERS
Paid Chk# 061012	LISA M. OBRIST	3/21/2018		BASIC CLEANING FOR FEBRUARY
	OSHKOSH OFFICE SYSTEMS	3/21/2018		COPIES FOR THE LIBRARY - FEBRU
Paid Chk# 061014		3/21/2018		RECEIPT PAPER ROLLS
Paid Chk# 061015	UNIQUE MANAGEMENT SERVIC			FEBRUARY PLACEMENTS
Paid Chk# 061016	WINNEFOX LIBRARY SERVICES			UNIQUE MANAGEMENT SERVICES FEB
Paid Chk# 061017		3/21/2018		2018 ANNUAL DUES FOR AUDIO BOO
Paid Chk# 061018	BMO HARRIS BANK	3/21/2018		PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061019	CITIZENS FIRST CREDIT UNION			PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061020				PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061021				PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061022	FIRST NATIONAL BANK	3/21/2018		PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061023	HORICON BANK	3/21/2018		PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061024	NATIONAL BANK OF WAUPUN	3/21/2018		PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061025	NORTH SHORE BANK, FSB	3/21/2018		PAYROLL #6 EMPLOYEE DEFERRED C
Paid Chk# 061026	OPTUM CONSUMER SERVICES	3/21/2018		PAYROLL # 6 H.S.A. EMPLOYEE DE
Paid Chk# 061027	WI COUNCIL 32 AFSCME AFL-CI	3/21/2018		MARCH UNION DUES
Paid Chk# 061028		3/21/2018	\$126.52	REFUND FOR BERLIN EMS DUPLICAT
	AGNESIAN HEALTHCARE	3/21/2018		HEARTSAVER K-12 ECARDS 1/22/18
	AL SCHMUDE ELECTRIC LLC	3/21/2018		CONNECT 100 AMP SERVICE FOR PO
	ANTHEM WISCONSIN	3/21/2018		REFUND FOR BERLIN EMS DUPLICAT
Paid Chk# 061032	BERLIN ROTARY CLUB	3/21/2018		3RD & 4TH QUARTER 2017 DUES
Paid Chk# 061033	CenturyLink	3/21/2018		BILLING FOR FEBRUARY SENIOR CE
Paid Chk# 061034		3/21/2018	\$910.92	PARTS FOR PUBLIC WORKS
	CHRISTENSEN, DOUGLAS A	3/21/2018	\$763.63	APRIL HEALTH INSURANCE PREMIUM
	CLASSIC CAB, LTD	3/21/2018	\$11,230.43	SR CENTER TO HOSPITAL 02/15/18
	CORPORATE NTWRK SOLUTION		\$112.98	GO DADDY - UCC CERT
Paid Chk# 061038	EMERGENCY MEDICAL PRODUC	3/21/2018	\$857.82	MEDICAL SUPPLIES
Paid Chk# 061039	ESCREEN INC	3/21/2018	\$47.55	SCHROEDER/KNAUB/CHARLEY-JOHNSO
	FIRE INSPECTION SERVICES IN	3/21/2018	\$1,487.50	FEBRUARY FIRE INSPECTIONS
Paid Chk# 061041	HALL, GLADYS	3/21/2018	\$25.00	REFUND FOR BERLIN EMS DUPLICAT
	HAWKINS /ASH CPAs	3/21/2018	\$950.00	FORM 1095 PREP AND FILE PKG A
	JON LUNDT ELECTRIC, INC	3/21/2018	\$658.66	2 WALL HEATERS AT SENIOR CENTE
	KITZ & PFEIL HARDWARE, INC	3/21/2018	\$22,23	PARTS FOR FIRE DEPARTMENT
Paid Chk# 061045		3/21/2018	\$56.25	MEALS AND PARKING FOR DEATH IN
	MORAINE PARK TECHNICAL CO	3/21/2018		REFRESHER CLASS FOR BERLIN EMS
Paid Chk# 061047	,	3/21/2018	\$130.00	REFUND FOR BERLIN EMS DUPLICAT
	RED THE UNIFORM TAILOR	3/21/2018		GARY PODOLLS SHIRT AND ALTERAT
Paid Chk# 061049		3/21/2018		REIMBUSE PHARMECUTICAL AND HOS
Paid Chk# 061050		3/21/2018		REIMBURSE FOR FRAME FOR ELECTI
	SONDALLE FORD LINCOLN MER			2016 DODGE CARAVAN MAINTENANCE
	SUPERIOR CHEMICAL CORP	3/21/2018	\$333.11	CLEANING CHEMICALS FOR MUNICIP
	THE CVIKOTA COMPANY INC	3/21/2018		FEBRUARY BILLING
	VETERANS ADMINISTRATION	3/21/2018	\$571.81	REIMBURSE FOR DUPLICATE PAYMEN
Paid Chk# 061055	W.S. DARLEY & CO	3/21/2018	\$1,328.84	LETTERS FOR FIRE DEPARTMENT
	ARING EQUIPMENT COMPANY, I			V OLVO L90 PARTS
Paid Chk# 061057	COMPLETE OFFICE OF WI	3/26/2018		RETURN AUTHORIZATION FOR DEFEC
Paid Chk# 061058		3/26/2018		2 X 31P-WHD
Paid Chk# 061059		3/26/2018	\$175.00	L90 VOLVO PAY LOADER REPAIR ST
Paid Chk# 061060	SILVA, JACKIE	3/26/2018		MARCH HEALTH INSURANCE PREMIUM
Paid Chk# 061061		3/26/2018		BLUE SPRUCE BOWL CLEANER
Paid Chk# 061062	SONDALLE FORD LINCOLN MER			2018 FORM EXPLORER P
Paid Chk# 061063		3/29/2018		SIGN CODE PUBLIC HEARING PUBLI
Paid Chk# 061064	CHIER LAW OFFICE LLC	3/29/2018	\$479.14	MARCH PHOTOCOPY OR SCAN CHARGE

CITY OF BERLIN

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MARCH 31 2018

	Name	Check Date	Check Amt	
Paid Chk# 061065		3/29/2018		FEBRUARY SERVICE AT DPW
Paid Chk# 061066	LABUDA, DAVID	3/29/2018	\$25.00	MEMORIAL GIFT FOR SUSAN LABUDA
Paid Chk# 061067	OTIS ELEVATOR COMPANY	3/29/2018	\$495.00	PRESSURE TEST; CAT 1 TEST
Paid Chk# 061068	RED THE UNIFORM TAILOR	3/29/2018	\$897.67	FIREFIGHTER UNIFORM ISSUES
Paid Chk# 061069	STATE OF WISCONSIN - DSPS	3/29/2018	\$50.00	TRANS#507501 PERMIT TO OPERATE
Paid Chk# 061070	SUN LIFE FINANCIAL	3/29/2018	\$157.30	APRIL LIFE INSURANCE
Paid Chk# 061071	SUPERIOR CHEMICAL CORP	3/29/2018	\$3,464.14	CHEMICALS FOR THE CITY PARKS D
Paid Chk# 061072	WALMART COMMUNITY/RFCSLL	3/29/2018	\$24.00	PURCHASES MADE AT BERLIN WALMA
Paid Chk# 061073	WI DNR	3/29/2018	\$461.80	FOAM; 5 GAL; CLASS A
	٦	Fotal Checks	\$176,162.49	

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CITY OF BERLIN

MARCH 31 2018

	Name	Check Date	Check Amt	
11161 UTILITY CA				
	VILLAGE OF ASHWAUBENON	-2/9/2018	(\$50.00)	NWPA MEETING
	ALLIANT ENERGY/WP&L	3/2/2018	\$5,660.89	AWI AWILLING
Paid Chk# 014041		3/2/2018	· ·	JANUARY 2018 CENTURYLIN
Paid Chk# 014042		3/2/2018	\$44.49	STATOTAL ZOTO OLIVI OTTI LITY
Paid Chk# 014043	•	3/2/2018		SS REP CLMP
	ENVIROTECH EQUIPMENT CO L			VACTOR IGNITION SWITCH/HOSE
	HAWKINS /ASH CPAs	3/2/2018		AUDIT-WATER/SEWER PROGRESS BIL
Paid Chk# 014046	JOHN KRINGS & SONS WELDIN		•	WELD BUCKET PIN ON BACKHOE
Paid Chk# 014047	JON LUNDT ELECTRIC, INC	3/2/2018		LABOR - WWTP
Paid Chk# 014048	KUNKEL ENGINEERING GROUP			2018 UTILITY PROJECTS
Paid Chk# 014049	MARTELLE WATER TREATMENT			SODIUM HYDROCHLORITE
Paid Chk# 014050	NORTH CENTRAL LABORATORI			SPADNS/REAGENT SET
Paid Chk# 014051		3/2/2018	•	ROAD GRAVEL
Paid Chk# 014052	TNEMEC COMPANY, INC	3/2/2018	•	TAN BARK
Paid Chk# 014053	·		•	M MAYO - WATER SYSTEMS OPERATI
	ALLIANT ENERGY/WP&L	3/9/2018	\$2,450.19	WWW.TO - WITTER OF CHARGO OF ELVATI
Paid Chk# 014055		3/9/2018	=	TOTAL COLIFORM
Paid Chk# 014056		3/9/2018		FEBRUARY 2018 GAS/DIESEL
Paid Chk# 014057		3/9/2018	•	ONAN GEN SET
Paid Chk# 014058		3/9/2018	1	BTM CAP
Paid Chk# 014059			•	TASK CHAIRS
Paid Chk# 014060		3/9/2018	\$19.24	
Paid Chk# 014061	• • • • • • • • • • • • • • • • • • • •	3/9/2018		KEYSTE KT-LED
Paid Chk# 014062		3/9/2018	:	FEBRUARY 2018 BADGER LAB SAMPL
Paid Chk# 014063	WISCONSIN RURAL WATER ASS			R SOBIESKI-ANNUAL CONFERENCE
Paid Chk# 014064	ALLIANT ENERGY/WP&L	3/13/2018	\$7,372.30	TOODIEGITI MINONE GOTT ENCHOL
Paid Chk# 014065	BERLIN JOURNAL NEWSPAPER			UPS TO SCALETRON IND
Paid Chk# 014066		3/13/2018		TOWELS/GLOVES/GLASSES
Paid Chk# 014067		3/13/2018		MATS/DUSTMOP
Paid Chk# 014068	JON LUNDT ELECTRIC, INC	3/13/2018		SERVICE CALL-BRAODWAY L/S
Paid Chk# 014069	KNUTSON & SONS	3/13/2018		CARPET-WATER DEPT OFFICE
Paid Chk# 014070	TNEMEC COMPANY, INC	3/13/2018		GLOSS PAINT
Paid Chk# 014071	U S CELLULAR	3/13/2018	•	MALNORY/SOBIESKI/DUTY/VAN
	XYLEM WATER SOLUTIONS USA			PUMP-BROADWAY L/S
Paid Chk# 014073	ADVANCED DISPOSAL SERVICE			SERVICES FOR MARCH 2018
Paid Chk# 014074		3/21/2018		TOTAL COLIFORM
	BERLIN JOURNAL NEWSPAPER		· ·	UPS TO STATE LAB/BADGER LAB
Paid Chk# 014076		3/21/2018	\$44.49	
Paid Chk# 014077	CORPORATE NTWRK SOLUTION		•	HP ELITEDESK
Paid Chk# 014078	DAVIES WATER #1476	3/21/2018		5/8 T10 GASKET
Paid Chk# 014079	ENVIRONMENTAL CONSULTING			ACUTE TEST BATTERIES-WET
Paid Chk# 014080	ESCREEN INC	3/21/2018	•	C HAHN-DOT
Paid Chk# 014081	FASTENAL COMPANY	3/21/2018	\$12.32	
Paid Chk# 014082	LABUDA, MARGARET	3/21/2018	•	STAND/MONEY TRAY
Paid Chk# 014083	MID-AMERICAN RESEARCH CHE			PRO GUARD PLUS
Paid Chk# 014084	U S POST OFFICE - POSTMASTE			MARCH 2018 QTR BILLS
Paid Chk# 014085	WI STATE LABORATORY OF HY			FLUORIDE
Paid Chk# 014086	ALLIANT ENERGY/WP&L	3/28/2018	\$5,507.53	
Paid Chk# 014087	BERLIN CITY TREASURER	3/28/2018		MARCH 2018 PAYROLLS
Paid Chk# 014088	ELECTRIC MOTOR SERVICE	3/28/2018		DC MOTOR-WWTP ALUM PUMP
Paid Chk# 014089	ENVIROTECH EQUIPMENT CO L			REPAIR/LABOR 2005 VACTOR
Paid Chk# 014090	JON LUNDT ELECTRIC, INC	3/28/2018	· · · · · ·	LABOR-BROADWAY L/S
Paid Chk# 014091	RIESTERER & SCHNELL, INC	3/28/2018		HONDA-SELF PROPELLED
	U S POST OFFICE - POSTMASTE		•	REGULAR/EXTRA OZ
		otal Checks	\$94,997.50	
	'	-,ui elleuna	Ψυ-τ,υυ, 100	

DATE: April 10, 2018

TO: Common Council

FROM: Jodie Olson

RE: Public Hearing and Final Resolution Authorizing Public Improvements and Levying Special Assessments for Center Street Project

BACKGROUND:

On March 13, 2018, Common Council adopted a preliminary resolution declaring the intent to levy special assessments for the project and scheduled the public hearing for April 10, 2018. The public hearing notice was published on March 22, 2018. Affected property owners were notified of the public hearing and sent the attached packet of information. The project was formally bid out with a bid opening on Feb 27 and bid awards were made by the City and Utility on March 13, 2018.

Attached you will find a Final Resolution for your approval which authorizes the improvements and levying of special assessments after the public hearing.

<u>RECOMMENDATION:</u> Hold public hearing, discuss and if appropriate, approve Final Resolution #18-04 Authorizing Public Improvement and Levying Special Assessments Against Benefited Property in Berlin, WI for Work and Public Improvements in the Following Designated Areas: Elm Street (Jefferson St.-Washington St.), Smith Street (Broadway St.-Elm St.), and Webster Street (Smith St.-N. Kossuth St).

RESOLUTION # 18-04

FINAL RESOLUTION AUTHORIZING PUBLIC IMPROVEMENT AND LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITED PROPERTY IN BERLIN, WISCONSIN FOR WORK AND PUBLIC IMPROVEMENTS IN THE FOLLOWING DESIGNATED AREAS:

2018 Street & Utility Improvements

Elm Street (Jefferson St. – Washington St.) Smith Street (Broadway St. – Elm St.) Webster Street (Smith St. - N. Kossuth St.)

WHEREAS, the Common Council of the City of Berlin, Wisconsin, held a public hearing at City Hall at 7:00 p.m. on April 10, 2018, for the purpose of hearing all interested persons concerning the Preliminary Resolution, and Report of the City Engineer, on the following proposed public work and improvements:

Installation of sewer laterals on the following streets as shown on the accompanying maps:

Elm Street (Jefferson St. – Washington St.) Smith Street (Broadway St. – Elm St.) Webster Street (Smith St. - N. Kossuth St.)

Install, repair, and replace sidewalks as necessary on the following streets, the specific extent of such improvements to be determined and included in the City Engineer's report referenced in paragraph 5 below:

Elm Street (Jefferson St. – Washington St.) Webster Street (Smith St. – N. Kossuth St.)

and heard all persons who desired to speak at the hearing.

NOW THEREFORE BE IT RESOLVED by the City of Berlin Common Council:

- 1. The report of the City Engineer, a copy of which on file with the City Clerk's office, including the plans and specifications and assessments set forth therein, is adopted and approved. Detailed specification books shall be available upon request.
- 2. The City of Berlin has advertised for bids and the Berlin Water & Sewer Utility Superintendent & Department, and Berlin Street Superintendent & Department as applicable, shall supervise construction of the improvements in accordance with the report hereby adopted, along with the City Engineers.
- 3. Payment for the improvements shall be made by assessing those amounts from the properties benefited as indicated in the report.
- 4. Assessments shown on the report represent an exercise of the police power and have been determined on a reasonable basis and are hereby confirmed.

- 5. Assessments for all projects included in the report are hereby combined as a single assessment but any interested property owner may object to each assessment separately or all assessments jointly for any purpose.
- Initial assessment will be due on November 1, 2018. Assessments may be paid in cash or annual installments to the City Clerk. Installments shall be placed on the next tax roll after the due date for collection and shall bear interest at the rate of 7% per annum on the unpaid balance beginning November 1, 2018.
- 7. The City Clerk shall publish this Resolution as a Class I Notice under Chapter 985, Stats., in the assessment district and mail a copy of this Resolution and a statement of the final assessment against the benefited property together with notice of installment payment privileges to every property owner whose name appears on the assessment roll whose post office address is known or can with reasonable diligence be ascertained.

Passed, approved, and adopted this 10th day of April, 2018.

ROLL CALL VOTE:	
AYESNAYSABSENT	CITY OF BERLIN
	BY:
	BY:
APPROVED AS TO FORM:	ATTEST:
Matthew G. Chier City Attorney	



2018 STREET & UTILITY IMPROVEMENTS Project Notification Information for Affected Residents

DATE: March 14, 2018

TO: Affected Berlin Residents of Elm, Smith & Webster Streets

FROM: Jodie Olson, City Administrator/Clerk-Treasurer

RE: 2018 STREET & UTILITY IMPROVEMENTS

As part of the 2018 STREET & UTILITY IMPROVEMENTS project, the City of Berlin intends to undertake street and utility improvements on Elm Street, Webster Street, and Smith Street. The project scope for each of these streets is as follows:

- Elm Street (Jefferson St. Washington St.) This section of roadway will receive a complete street and utility reconstruction, which shall include sanitary sewer, watermain, associated laterals, storm sewer, aggregate base course, curb & gutter, sidewalk patching, new asphalt pavement, and site restoration.
- Webster Street (Smith St. N. Kossuth St.) This section of roadway will have the sanitary sewer, watermain, associated laterals, and storm sewer replaced. New aggregate base course will be installed over the utility trenches, curb & gutter installed on the north side of the street, sidewalk patching, new asphalt pavement, and site restoration.
- Smith Street (Broadway St. Elm St.) This section of roadway will have the sanitary sewer, watermain, associated laterals, and storm sewer replaced. New aggregate base course over the utility trenches, new asphalt pavement, and site restoration.
- Elm Street (Smith St. N. Kossuth St.) No utility work is being done in this section of roadway. The existing asphalt pavement will be pulverized & graded, areas of curb & gutter patched, new asphalt pavement, and site restoration.

At this point in time, the project is tentatively slated to begin in May 2018 and is anticipated to be completed and open to traffic, with the exception of the final course of asphalt, in or around October 2018. The final course of asphalt will be placed in 2019, but this process will only take a few days and should not cause any traffic concerns or major inconveniences. During the 2018 construction period, the road will be open to local and emergency traffic, so you will have access to your homes.

Affected residents were invited to a public informational meeting on January 18, 2018, where questions and concerns were addressed by the City engineers and staff members. On March 13, 2018, the Common Council adopted a preliminary resolution declaring the intent to levy special assessments for the project. The next step is to hold a public hearing to receive public input. You are invited to attend the public hearing on this project, which will be held on April 10, 2018 at 7:00 p.m. as per the attached notice. If you are unable to attend the public hearing and have specific questions or concerns, please contact any of the following:

- Brian Malnory, Water & Utility Superintendent 361-5423
- Scott Zabel, Street Superintendent 361-5425
- Jodie Olson, City Administrator/Clerk-treasurer 361-5400

As per the Public Hearing notice, there is an Engineer's Report on file at the City Clerk's office which may be inspected M-F from 7:30 am -4:30 pm. This report contains:

- Preliminary Resolution
- Public Hearing Notice
- Schedule of proposed special assessments against each benefitted property
- Preliminary project cost estimate for the entire project
- Abbreviated Construction plans/specifications

Enclosed you will find copies of the Preliminary Resolution, Public Hearing notice published in the Berlin Journal, and the preliminary special assessments listing by affected parcel. Below are some important notes to remember regarding special assessments:

- ASSESSMENT BILLING AMOUNTS: The final special assessment billings may be less than the preliminary amounts because the final figures are based on *actual costs* determined in the field during the construction phase.
 - O Sewer Laterals: The sewer lateral costs included in the report are shown at the maximum you would have to pay based on the 2018 Standardized Special Assessment Schedule, which is \$1,789.75 per sewer lateral. Although we need to inform you of the worst case scenario maximum cost, it is likely your cost will be less after the bidding process and construction is completed.
 - Water Laterals: Water laterals will be replaced from the new watermain to the property line, but will *not* be assessed to the property owners.
 - Private Lead Water Service Laterals (portion of lateral extending from property line to meter): Lead service laterals that are identified prior to or during construction will need to be replaced per city ordinance from property line to meter. Either the property owner can contract privately with a contractor or elect to have a city contractor replace the privately-owned portion of the lead service line.
 - o **Sidewalk/Carriage Walks:** Spot sidewalk and carriage walk replacement along the project will only be replaced where needed. This is a cost shared 50/50 between the property owner and the City. If you do not want your existing carriage walk replaced, please contact the Street Superintendent at 361-5425.
- TIMING OF BILLING: Assessments are billed *after* project completion, which will be the fall of 2018.

- INSTALLMENT PAYMENT PLAN: Although assessments can be paid in full upon initial billing, the City does offer an installment payment plan. For those who wish to pay by the installment plan, the first payment would be due on or before Nov 1, 2018.
 - o **Sewer laterals** can be financed for up to 10 years at 7% interest, with a minimum annual installment payment of \$200. For example, based on \$1,790 for a sewer lateral, the annual installment payment would be approximately \$275 for 10 years.
 - o Private Lead Water Service Laterals (portion of lateral extending from property line to meter): This cost is the property owner's responsibility; however, the City will work with homeowners on an assessment payment plan similar to that of sewer lateral assessments.
 - o **Sidewalks/carriage walks** are also eligible for a payment deferral plan, but only if the annual payment would be over \$500.00. Due to no sidewalk replacement and the limited carriage walk replacement on this project, it not anticipated that any property owner would qualify for the installment plan.

Please feel free to contact City Staff with any questions or concerns you may have so we can ensure a smooth project with minimal inconveniences. Thank you.

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RESOLUTION #18-03

PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS UNDER MUNICIPAL POLICE POWER PURSUANT TO §66.0703, STATS. UPON THE FOLLOWING DESIGNATED AREAS:

2018 Street & Utility Improvements

Elm Street (Jefferson St. – Washington St.) Smith Street (Broadway St. – Elm St.) Webster Street (Smith St. - N. Kossuth St.)

NOW THEREFORE BE IT RESOLVED by the City of Berlin Common Council:

1. The Common Council hereby declares its intention to exercise its police power under §66.0703, Stats., to levy special assessments upon property in the assessment district hereinafter described for benefits conferred upon such property by reason of the following public work and improvements:

Installation of sewer laterals on the following streets as shown on the accompanying maps:

Elm Street (Jefferson St. – Washington St.) Smith Street (Broadway St. – Elm St.) Webster Street (Smith St. - N. Kossuth St.)

Install, repair, and replace sidewalks as necessary on the following streets, the specific extent of such improvements to be determined and included in the City Engineer's report referenced in paragraph 5 below:

Elm Street (Jefferson St. – Washington St.) Webster Street (Smith St. – N. Kossuth St.)

2. The property to be assessed lies within the following described assessment district:

Elm Street (Jefferson St. – Washington St.) Smith Street (Broadway St. – Elm St.) Webster Street (Smith St. - N. Kossuth St.)

ASSESSMENT DISTRICT

3. Before the water & sewer main replacements are made, the Utility Superintendent shall cause water & sewer service laterals to be laid in the street from the water & sewer mains to the lot line of each lot fronting on the street and shall cause the amount charged to each lot for the sewer lateral only shall be entered on the tax roll as a special tax against each lot. The amount charged for said lateral shall be based upon the Housing Task Force Standardized Special Assessment Schedule for the replacement of sewer lateral, as approved by the Common Council, based upon 2018 rates, as long as the lateral is for standard service, but shall in no case exceed 100% of the total cost of the improvements. If larger service is required, the actual cost for the installation of the lateral for said lot shall be accounted for and charged to said lot and entered on the tax roll as a special tax on said lot.

In regard to the sidewalk installation, repairs, and replacements, the Street Superintendent shall keep an accurate account of the expenses incurred in front of each lot and shall report these costs to the city clerk who shall, pursuant to city ordinance relating to sidewalk replacement, cause ½ of such expense for each applicable lot to be entered on the tax roll as a special tax against the lot. In no case shall the amount assessed to a lot be more than 50% of the total cost of the sidewalk improvements benefiting the lot.

- 4. The Common Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the City of Berlin and its inhabitants.
- 5. The City Engineer shall prepare a report which shall consist of:
 - a. Preliminary plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. Schedule of proposed assessments.
- 6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection and, if state property is to be assessed, shall mail a copy of the report to the responsible state agency and, for assessments of \$50,000.00 or more, to the Wisconsin State Building Commission.
- 7. Upon receiving the report of the City Engineer, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed assessment district (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a Class I Notice under Chapter 985, Stats., and a copy shall be mailed, at least ten (10) days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.
- 8. The hearing shall be held in the City Hall Council Chambers at 108 N. Capron St., Berlin, WI 54923 at a time set by the City Clerk in accordance with Wis. Statutes §66.0703 (7).
- 9. The assessment against any parcel may be paid in cash or in annual installments, the number of which shall be determined at the public hearing on the proposed assessments.

Passed, approved and adopted this 13th day of March, 2018.

ROLL CALL VOTE:	CITY OF BERLIN
G_AYES	BY: Keckard De Kramer
NAYS ABSENT	ŔĨCHARD D. SCHRAMER, Mayor
APPROVED AS TO FORM:	ATTEST: Wolie Ollson
START	JODIE OLSON, City Clerk

MATTHEW G. CHIER, City Attorney

Notice of Newly Enacted Ordinance

STATE OF WISCONSIN City of Berlin Green Lake County

PLEASE TAKE NOTICE, the City of Berlin enacted Ordinance #02-18, An Ordinance for Replacement of Private Lead Water Laterals on March 13, 2018. This ordinance establishes the requirements and notifications necessary for full replacement of privately-owned lead water service lines if the following occurs: (1) A leak or failure has been discovered on either the privately-owned or utilityowned portion of the service line or (2) The utility-owned portion of the line is replaced on either a planned or emergency basis. No repair of a privately-owned lead water service line, or reconnection of a privately-owned lead water service line to a utility-owned water service line, shall be permitted under any of these circumstances without a special exception granted by the sewer and water Owners can elect to (1) Replace the privatelysuperintendent or designee. owned portion of the lead service line at the owners expense by contracting with a licensed contractor or (2) Elect to have a city contractor replace the privatelyowned portion of the lead service line. The cost of lead water line replacement is the responsibility of the private property owner; however special assessment financing options may be available if a contract is entered into with the city on or before November 15 of the year in which the project was commenced as per the special assessment policy. The ordinance further outlines enforcement and penalty for non-compliance, which includes fines and discontinuation of service.

The full text of Ordinance #02-18 may be obtained from the City of Berlin's Clerk's office, 108 N. Capron Street, Berlin, Wisconsin. Clerk's phone (920) 361-5400.

Dated this 14th of March, 2018.

Jodie K. Olson, City Clerk

CITY OF BERLIN 108 N. Capron St., P O Box 272 Berlin WI 54923

(920) 361-5400 (920) 361-5454 Fax

NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS FOR PUBLIC IMPROVEMENTS IN BERLIN, WISCONSIN

Please take notice that the governing body of Berlin, Wisconsin has declared its intention to exercise its police power in accordance with Section 66.0703 Wis. Stats. to levy special assessments upon property within the following described assessment district for benefits conferred upon the property by the installation of the following street and utility projects:

- 1) Installation of sewer laterals on Elm Street (Jefferson St.-Washington St.), Smith Street (Broadway St.-Elm St.), and Webster Street (Smith St.-N. Kossuth St.)
- 2) Install, repair and replace sidewalks as necessary on the following streets: Elm Street (Jefferson St.-Washington St.) and Webster Street (Smith St.-N. Kossuth St.)

A report showing plans and specifications, estimated costs of improvements and proposed assessments is on file in the municipal Clerk's Office and may be inspected during the business hours of 7:30 am - 4:30 pm beginning March 22, 2018 up until the time of the City Council meeting on April 10, 2018.

You are further notified that the governing body of Berlin, Wisconsin will hear all interested persons, or their agents or attorneys, concerning matters contained in the preliminary resolution authorizing the assessments and in the above described report at the Public Hearing for the project beginning at 7:00 p.m. on the 10th day of April 2018 at the City Council meeting, City Hall, 108 N. Capron Street, Berlin, Wis.

All objections will be considered at this hearing and thereafter the amount of the assessment will be finally determined.

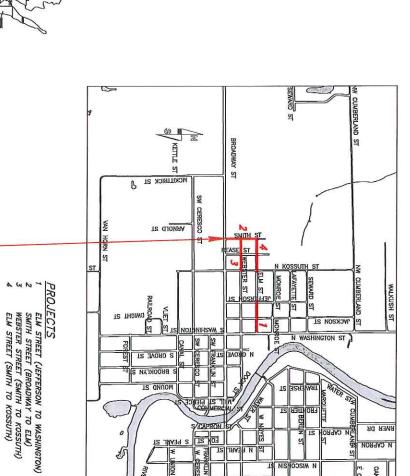
Interested parties are invited to attend and express their views. City Hall is a handicapped accessible building and the meeting is open to the public. If you have special needs, please contact the City Clerk's Office prior to the meeting.

Jodie Olson, City Clerk PUBLISH March 22, 2018

2018 STREET AND UTILITIES IMPROVEMENTS CITY OF BERLIN, WISCONSIN

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BERLIN ST THERMY ST



HATER & SANITARY SEVER CITY OF BERLIN P.O. BOX 272 BERLIN, HT 54923 920—361—5404 CONTACT: BRIAN MALNORY

TELEMUNE
CENTURTUN
144 N. PEARL STREET
BERLIN, WI 54923
920-363-8425
920-363-2867
CONTACT: ROSS HARTMG

CHRIE TELEVISION
CHARTER COMMUNICATIONS
W7185 STH 49, SUITE 1
WAUPUN, W7 52965
920-263-0662
CONTACT: TONY KLATT

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ELECTRIC & MATURAL CAS
ALLIANT ENERGY
ALLIANT ENERGY
ST.
BERLIN, WI 5-4923
920-361-5625
CONTACT: MARK VILLERS

STREET AND STORM SEWER
CITY OF BERLIN
P.O. BOX 272
BERLIN, WI 54923
920—361—5425
CONTACT: SCOTT ZABEL

UTILITIES

INDEX OF SHEETS

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 ELM ST. PAVING PLANS (PROJECT 1)

 SMITH ST. LOTILITY PLANS

 O SMITH ST. CROSS SECTIONS

 SMITH ST. CROSS SECTIONS

 13 WEESTER ST. PAVING PLANS

 15 WEESTER ST. CROSS SECTIONS

 WEESTER ST. PAVING PLANS

 16 ELM ST. PAVING PLANS (PROJECT 4)

 UTILITY DETAILS

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Vest. LL 0 S -	151 N Washington St	206-01514-000	O James & Carolyn Sheets	33		5					TO SHARE STATE AND ADDRESS.	1 789 50
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PO Box 255 Berlin, WI 54923	507 Broadway St.	206-01452-000(O Yedinak Brothers Invest. LL									
Berlin, WI 54923			PO Box 255									
			Berlin, WI 54923									

Address	Parcel	Owner Address	San Lateral LF	San Lateral Assessment	4" Sidewalk SF	4" Sidewalk Assess SF Sidewalk Assess SF SF	6" Drvwy Apron SF	6" Drvwy Apron Assessment	Additional Asphalt TONS	Assessment Assessment	Total Assessment
509 Webster Street	206-01445-0000	Jeremiah Parsons 509 Webster Street Brelin, WI 54923	83	\$ 1,789.59							\$ 1,789.59
150 Smith Street	206-01444-0000	Clint & Brenda Hartzke 150 Smith Street Berlin, WI 54923	ES S	\$ 1,789.59	38	133.19					\$ 1,922.78
Residential Assessment Roll - Smith Street (Project #2) West Side 517 Broadway Street 517 Broadway Street Berlin, WI 54923	mith Street (Pro	nith Street (Project #2) West Side 206-01709-0000 Gerald & Donna Dutcher 517 Broadway Street Berlin, WI 54923		\$ 1,789.59							\$ 1,789.59
115 Smith Street	206-01710-0000	James & Laurie Bluhm 115 Smith Street Berlin, WI 54923	88	\$ 1,789.59	\$43	\$ 150.72					\$ 1,940.31
125 Smith Street	206-01711-0100	Vincent Schmid 125 Smith Street Berlin, WI 54923	33	\$ 1,789.59							\$ 1,789.59
	206-01711-0200	Vincent Schmid Co-Owner Marvin, Lorraine & Mallissa Schmid 125 Smith Street Berlin, WI 54923	0	Ф							.
147 Smith Street	206-01712-0000	Keith Cram 1764 Clariville Rd. Oshkosh, WI 54904	83	\$ 1,789.59							\$ 1,789.59
165 Smith Street	206-01693-0100	Jeffrey & Sophie Wasniak 165 Smith Street Berlin, WI 54923	88	\$ 1,789.59				Smith Street	Smith Street (Porject #2) Total Assessment	l Assessment	\$ 1,789.59
Webster Street (Project #3)	oject #3)										
Assessment Roll - W	Vebster Street (Assessment Roll - Webster Street (Project #3) North Side 501 Webster Street 206-01446-0000 Bradley & Kathryn Warwick 501 Webster Street Berlin, WI 54923	83	\$ 1,789.59	34	\$ 119.17					\$ 1,908.76
135 Rease Street	206-01442-0000	206-01442-0000 William & Judy Kasuboski 135 Rease Street Berlin, WI 54923	33	\$ 1,789.59							\$ 1,789.59

Total Assessment \$ 1,789.59	\$ 1,789.59	\$ 1,789.59	\$ 1,789.59	ι ω	; 69	\$ 1,789.59	\$ 1,789.59	· ·	\$ 14,435.89	\$ 18,440.33	\$ 12,811.04		
Assessment Assessment								97			*	1	
Additional Asphalt TONS									Webster Street (Porject #3) Total Assessment	Elm Street (Project #1) Total Assessment	Smith Street (Porject #2) Total Assessment Webster Street (Porject #3) Total Assessment	Total Assessment	
6" Drvwy Apron Assessment									Webster Street	Elm Street (Pro	Smith Street (P		
6" Drvwy Apron SF													
4" Sidewalk 4" Sidewalk Assess SF SF 50%													
4" Sidewalk SF													
San Lateral Assessment \$ 1,789.59	\$ 1,789.59	\$ 1,789.59	\$ 1,789.59	₽÷	т С	\$ 1,789.59	\$ 1,789.59	s				meowner	
San Lateral LF 33	33	33	SS SS	0	0	33	88	0		ınt	nerty owner	I on to the ho	
Owner Address CDF Rentals LLC PO Box 28 Berlin, WI 54923	208-01441-0000 Fed. National Mort. Assoc. PO Box 650043 Dallas, TX 75265	206-01436-0000 Richard Austin 467 Webster Street Berlin, WI 54923	206-01435-0000 Jeffery Kuhn 135 N Kossuth Street Berlin, WI 54923	Residential Assessment Roll - Webster Street (Project #3) South Side 501 Broadway Street 206-01453-0000 Kurt Allan & Sharon Taylor 123 W Huron St., PO Box 270 Berlin, WI 54923	Cynthia Schuett 175 Amold Street Berlin, WI 54923	John Emanuele 478 Webster Street Berlin, WI 54923	208-01432-0000 Dustin & Kelsey Nighbor 472 Webster Street Berlin, WI 54923	206-01431-0000 Hector & Elizabeth Andradé 123 W Huron St PO Box 270 Berlin, WI 54923		Spot Sidewalk is 50% of actual cost of sidewalk needing replacement	Sewer Lateral Cost of \$1.789.75 is the maximum charged to the property owner	If actual construction cost is less, the lesser amount will be passed on to the homeowner	
Parcel Number 206-01440-0000	206-01441-0000	206-01436-0000	206-01435-0000	Nebster Street (P 206-01453-0000	206-01451-0400	206-01432-0100 John Emanuele 478 Webster St Berlin, WI 54920	206-01432-0000	206-01431-0000		of actual cost of	.\$1.789.75 is the n	cost is less, the l	
Parcel Address 479 Webster Street	475 Webster Street	467 Webster Street	135 N Kossuth St	Residential Assessment Roll - W 501 Broadway Street		478 Webster Street	472 Webster Street	121 N Kossuth St		Spot Sidewalk is 50%	Sewer Lateral Cost of	If actual construction	

DATE: April 5, 2018

TO: Mayor and Common Council

FROM: Jodie Olson

RE: 130 W. Berlin Street

BACKGROUND: Action on the raze order for 130 W. Berlin Street was postponed by Council to provide the mortgage holder (Fortifi Bank) time to investigate the situation. The property owners, Derek and Kristy Kresal, continue to be unresponsive. Fortifi Bank finished its review and responded per the attached e-mail. In a nutshell, Fortifi Bank will not take any action on the property because the mortgage is not delinquent. Council needs to determine what action is to be taken regarding moving forward with razing the property.

RECOMMENDATION: Discuss and action as appropriate.

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Lindsey Kemnitz

From:

Tim DeMaster <tdemaster@fortifibank.com>

Sent:

Tuesday, April 03, 2018 11:54 AM

To:

Lindsey Kemnitz

Subject:

RE: Raze Order - 130 W. Berlin Street

Fair question Lindsey – while we do indeed have a mortgage on the property and a note with the owners, this note is not in arrears, is not in foreclosure, and there has been no action taken by us in any form. As a mortgagee, we have no ownership in the property; however, we obviously have a lien interest.

Like yourselves, we have attempted to contact the owners, but have had no response.

Tim DeMaster

Retail Lending Manager NMLS #423420

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From: Lindsey Kemnitz [mailto:LKemnitz@cityofberlin.net]

Sent: Tuesday, April 3, 2018 11:50 AM

To: Tim DeMaster < tdemaster@fortifibank.com Subject: RE: Raze Order - 130 W. Berlin Street

WARNING: This email is from an external source. Do not click links or attachments unless you recognize the sender and know the content is safe.

Tim,

I would like some clarification about Fortifi bank not have any direct ownership in the property and the it is in the owners hands. Didn't Fortifi have a loan with the property owners for the property?

Thanks,

Lindsey Kemnitz Community Development Director City of Berlin 108 N. Capron St. Berlin, WI 54923 920-361-5156



From: Tim DeMaster [mailto:tdemaster@fortifibank.com]

Sent: Tuesday, March 27, 2018 11:32 AM

To: Lindsey Kemnitz

Subject: Raze Order - 130 W. Berlin Street

Good Morning Lindsey -

First off, thank you for allowing me to attend the meeting a few weeks ago. As we discussed, this is definitely a strange situation and one we don't encounter very often. I appreciate the opportunity giving us some time to explore some things involved with this problem property.

Due to the dynamics that are involved with our loan on the property with the owners, at this point there is no further action that will be taken by Fortifi Bank. We have no direct ownership in the property and at this point leave the condition of the property and how it is handled up to the owners. We understand that the City of Berlin may be taking further action to remedy things on the property as needed.

Please make the City/Common Council aware of this and thank them for their cooperation.

Please don't hesitate to reach out to me with any questions.

Tim DeMaster

Retail Lending Manager NMLS #423420

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