AGENDA COMMON COUNCIL MEETING TUESDAY, MARCH 13, 2018 7:00 PM

COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

- 1. Call to order/Roll Call
- 2. General Public Comments. Registration card required (located at podium in Council Chamber).

CONSENT AGENDA: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council a ct on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

- 3. Waive the reading of ordinances and resolutions. <u>RECOMMENDATION</u>: Waive the reading of all ordinances and resolutions adopted at this meeting.
- 4. Written reports from the City Clerk, Treasurer, and Building Inspector.

 <u>RECOMMENDATION</u>: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
- 5. Minutes from the February 13, 2018 Common Council Meeting. <u>RECOMMENDATION</u>: Approve the minutes.
- 6. Raze or Repair Order: 130 W. Berlin Street Owner Derek & Kristy Kresal.

 RECOMMENDATION: Accept the Committee of the Whole recommendation to postpone the raze or repair order for 130 W. Berlin Street until the May Committee of the Whole meeting.
- 7. 133 Enterprise Drive Restrictive Covenants Variance. <u>RECOMMENDATION</u>: Accept the Plan Commission recommendation to allow a setback variance at 133 Enterprise Drive, due to the wetland encroachment in the rear of the property for the future expansion.
- 8. Bills List. RECOMMENDATION: Approve the list of bills for payment.

END OF CONSENT AGENDA

9. Preliminary Resolution Declaring Intent to Levy Special Assessments for 2018 Street & Utility Improvements. <u>RECOMMENDATION</u>: Approve Preliminary Resolution #18-03 Declaring the Intent to Levy Special Assessment Under Municipal Police Power Pursuant to §66.0703, Stats. Upon the Following Designated Areas: Elm Street (Jefferson-

- Washington), Smith Street (Broadway Elm), and Webster Street (Smith-N. Kossuth) and schedule a public hearing for the April 10, 2018 Common Council Meeting.
- Ordinance Amending the Junked Vehicles and Appliances Code.
 <u>RECOMMENDATION</u>: Approve and adopt Ordinance #01-18 Amending the Junked Vehicles and Appliances Code.
- 11. Lead Water Lateral Replacement Ordinance. <u>RECOMMENDATION</u>: Review draft ordinance and if appropriate approve and adopt Ordinance #02-18 for Replacement of Private Lead Water Laterals.
- 12. Bid Award for 2018 Street & Utility Improvements Project. <u>RECOMMENDATION:</u>
 Review bids and award 2018 Construction Contract as recommended by City Engineers.
- 13. Raze or Repair Order: 399 Lafayette Street. <u>RECOMMENDATION</u>: Listen to update and action as appropriate.
- 14. Raze or Repair Order: 258/260 E. Huron Street. <u>RECOMMENDATION</u>: Action as appropriate.
- 15. Berlin Veterans Foundation Special Event Street Use Permits. <u>RECOMMENDATION:</u> Approve the Special Event Street Use Permits for the Berlin Veterans Foundation for the following events/dates to block off N. State Street from Huron-E. Park Ave contingent upon all requirements being met: 1) June 5, 2018 3-7 P.M. Veteran Appreciation, 2) August 7, 2018 3-7 P.M. Farmer Appreciation, & 3) September 4, 2018 3-7 P.M. Hometown Hero Appreciation.
- 16. Bartender License Applications: License Application for Robert Peter Jecevicus (approved by the PD). <u>RECOMMENDATION:</u> Grant or deny the license.
- 17. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
- 18. New Business (To be used to request items of new business be put on a future agenda)
- 19. Public Appearances.
- 20. Motion to convene into closed session pursuant to Sec 19.85(1)(e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. (1) Union and non-union health plan renewal/post-retirement health insurance benefits and 2) Post-retirement health insurance benefits for specific union retiring personnel, if necessary, pursuant to Sec. 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning

strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved (107 W. Huron Street litigation)

- 21. Reconvene into open session and take appropriate action as a result of closed session discussion.
- 22. Adjourn.

Note: In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

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1,488,376.76 4,432,435.97 1,588,910.90 54,241.43 258,488.92 1,353,741.92 48,977.98 13,466,380.56 4,241,206.68 INVESTMENTS OTAL WI S 3,885,749.76 258,488.92 1,255,000.00 2,141,206,68 1,488,376,76 546,686,21 54,241,43 98,741,92 9,088,149.58 2,100,000.00 48,977.98 4,378,230.98 NVESTMENTS BANK BALANCE AVAILABLE RESPECTFULLY SUBMITTED, the (/) ഗ H S မာမြ w 2,141,206.68 1,488,376.76 546,686.21 98,741.92 100m 54,241,43 4,378,230.98 48,977.98 HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF BERLIN, WISCONSIN: BALANCE - OFFICE OF THE TREASURER မ क क क ↔ ₩ (/) 2,030,705.52 3,001,273.53 52,211.39 707.03 86,658.64 100,035.00 DISBURSEMENTS 5,218,672.69 423.18 53,341.60 OUTSTANDING CHECKS တေတြ ↔ 8 8 8 8 8 8 8 8 8 () 3,221,551.74 465,779.79 93,110.98 2/28/2018 6.24 3,804,220.44 11.36 23,760.33 ŧ RECEIPTS ADJUSTMENT CITY OF BERLIN 60 ↔ (/) 69 G) S ADJ/ VOIDS herewith present my report as City Treasurer for the month ending BANK STATEMENT 2,193,418.07 1,489,083.79 547,109.39 54,241.43 98,741.92 950,360.46 4,023,870.50 540,233.87 54,235.19 98,730.56 125,252.65 5,792,683.23 BEG BALANCE 48,977.98 4,431,572.58 BALANCE क क မာမာ (/) () so so so ₩ ÷ WATER INVESTMENTS
SEWER INVESTMENTS
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CITY OF BERLIN				BU	BUILDING REPORT JANUARY 2018	JANUARY 2018		
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		MONT			YEAR TO DA	DATE	LAST YEAR TO DATE	DATE
	<u>و</u>	Estimated Value	Permit Cost	Š.	Estimated Value	Permit Cost No.	Estimated Value	Permit Cost
Single Family Residence				0	\$0.00			1800 11110
Multi-Family Residence				0	\$0.00	\$0.00		
Residential Garage				0	\$0.00	30.00		
Residential Garage Alteration				0	\$0.00	00 0\$		
Residential Alteration	3	\$41,000.00	\$245.00	3	\$41,000.00	\$245.00		
Commercial				0	\$0.00	\$0.00		
Commercial Alteration '				0	80.00	\$0.00		
Industrial				0	\$0.00	\$0.00		
Industrial Alteration				0	\$0.00	\$0.00		
Signs				0	\$0.00	\$0.00		
Miscellaneous				0	80.00		2 836 D16 70	
Demolition				0	80.00			
Hospital				0	\$0.00	00.08		
Church				0	\$0.00	80.00		
School				0	80.00	00.08		
Driveways				0	00.08	00.08		
Trailer Homes				0	\$0.00	30.00		
Total Building Permits	n	\$41,000.00	\$245.00	3	\$41,000.00		2 \$36,016,72	
				-	-			
Commercial Plan Approval				0	\$0.00	\$0.00		
Plumbing Permits	3	\$32,250.00	\$150.00	က	\$32,250.00	\$150.00	2 \$5,750.45	
Electrical Permits	5	\$82,700.00	\$362.00	Ð,	\$82,700.00	\$362.00	1 \$750.00	
Heating Permits	11	\$91,622.00	\$870.00	11	\$91,622.00		6 \$57,283.75	
Total Permit Fees			\$1,627.00			\$1,627.00		
Totals	22	\$247,572.00	\$1,627.00	22	\$247,572.00	\$1,627.00 11	\$99,800,92	

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CITY OF BERLIN				BUI	BUILDING REPORT FEBRUARY 2018	. FEBRUARY 20	018		
				-					
TYPE OF PERMIT		HTNOM	H		YEAR TO D	DATE		LAST YEAR TO DATE	
	<u>δ</u>	Estimated Value	Permit Cost	S S	No. Estimated Value	Permit Cost	92	Estimated Value Permit Cost	Cost
Single Family Residence		 		0	\$0.00	\$0.00			
Multi-Family Residence				ō	\$0.00				
Residential Garage				0	\$0.00	\$0.00			
Residential Garage Alteration				0	\$0.00				
Residential Alteration		\$13,000.00	\$65.00	4	\$54,000.00	\$310.00			
Commercial				0	\$0.00				
Commercial Alteration				0	\$0.00	\$0.00			
Industrial				0	\$0.00	\$0.00			
Industrial Alteration			,	0	\$0.00	\$0.00			
Signs				0	\$0.00	\$0.00			
Miscellaneous				0	\$0.00		8	\$42,500.00	
Demolition				0	\$0.00				
Hospital				0	\$0.00	\$0.00			
Church				0	\$0.00	\$0.00			
School				0	\$0.00	\$0.00			
Driveways				o	\$0.00	\$0.00			
Trailer Homes				0	\$0.00	\$0.00			
Total Building Permits	\prod	\$13,000.00	\$65.00	4	\$54,000.00	\$310.00	က	\$42,500.00	
Commercial Plan Approval	_			10	00.08	00 0\$			
Plumbing Permits		2 \$2,500.00	\$60.00	5	\$34,750.00	\$210.00	6	\$2.275.00	
Electrical Permits	-	\$1,200.00	\$30.00	9	\$83,900.00	\$392.00	-	\$5,000.00	
Heating Permits	က	\$12,015.00	\$150.00	14	\$103,637.00	\$1,020.00	7	\$21,556.00	
Total Permit Fees			\$305.00			\$1,932,00			
Totals	7	\$28,715.00	\$305.00	29	\$276.287.00	\$1.932.00	14	\$71,331,00	

March 8, 2018

TO: Mayor and Common Council

FROM: Lindsey Kemnitz

SUBJECT: Protective Covenants Variance for Aurora Manufacturing at 133 Enterprise Drive

Aurora Manufacturing is looking to expand within the North Industrial Park. The North Industrial Park has protective covenants that the City of Berlin enforces. Aurora Manufacturing is requesting the City to grant a variance in regards to setbacks within the protective covenants. This variance does not need to meet the typical three part test. The protective covenants required a 40 foot setback from right-of-way of any public street or highway. The proposed addition is 100x200 feet and would only allow a setback of 30 feet 8inches. The City zoning code only requires a 20 foot setback, so the building would be up to City zoning code and would not require Aurora Manufacturing to go before Board of Appeals. The protective covenants always supersede the normal zoning code. Within the protective covenants section 10, covers the enforcement. Section 10, subsection 5 states: The City of Berlin Common Council, upon review and recommendation by the City of Berlin Plan Commission, may grant variances to the provisions of these standards and requirements in cases where, by reason of extraordinary and exceptional conditions of any site or circumstances, would result in peculiar and practical difficulties or exceptional or undue hardship upon the owner of any building site, or where otherwise deemed appropriate by the City of Berlin Common Council.

The reasoning Aurora Manufacturing cannot change the proposed addition layout is because there are wetlands in the rear of the property and the DNR only allows a certain amount of disturbance to occur in the wetlands.

Recommendation: Berlin City Plan Commission recommended allowing a setback variance to the protective covenants for the north industrial park at 133 Enterprise Drive, due to the wetland encroachment in the rear of the property for the future expansion.

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*Check Summary Register©

FEBRUARY 28 2018

General

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		nk m FNB	01110010	4	
		ALL FLAGS, LLC	2/1/2018	•	4X6 AND 5X8 US POLYESTER OUTDO
		ASSOCIATED BANK GREEN BAY		•	2017 BOND REFINANCING ISSUE
Paid Chk# Paid Chk#			2/1/2018		COPS MONITORING FOR ALARM SYST
Paid Chk#			2/1/2018		FEBRUARY SERVICE AT SENIOR CEN
Paid Chk#		COMPLETE OFFICE OF WI	2/1/2018		SUPPLIES FOR CITY HALL
Paid Chk#		FORMILLER, JOSEPH INTERSTATE BATTERY	2/1/2018 2/1/2018	•	THEDACARE BILL
Paid Chk#		ITU ABSORBTECH, INC.	2/1/2018	•	AUTOMOTIVE BATTERY
Paid Chk#		KUNKEL ENGINEERING GROUP		-	JANUARY CITY GARAGE SUPPLIES DESIGN STREET JOB NO. KU17.106
Paid Chk#		OTIS ELEVATOR COMPANY	2/1/2018		ELEVATOR REPAIR
Paid Chk#		THEDACARE AT WORK	2/1/2018		1 DRUG SCREEN-MITTELSTAEDT, AL
Paid Chk#			2/1/2018		PROFESSIONAL SERVICES
Paid Chk#		WAUSHARA CO TREASURER	2/1/2018		SPOORS BRIDGE PROJECT
Paid Chk#		BERLIN JOURNAL NEWSPAPER			DEC 12 COUNCIL
Paid Chk#		PENFLEX INC	2/1/2018		34 VOLUNTEERS, 3 NEW
Paid Chk#		UBS FINANCIAL SERVICES INC	2/1/2018		2017 SERVICE AWARDS-BFD
Paid Chk#		BMO HARRIS BANK	2/9/2018	•	2018 - FEBRUARY EMPLOYER H.S.A
Paid Chk#		CITIZENS FIRST CREDIT UNION			2018 - FEBRUARY EMPLOYER H.S.A
Paid Chk#		COMMUNITY FIRST CREDIT UNI		•	2018 - FEBRUARY EMPLOYER H.S.A
Paid Chk#		FARMERS & MERCHANTS BANK			2018 - FEBRUARY EMPLOYER H.S.A
Paid Chk#		FIRST NATIONAL BANK	2/9/2018		2018 - FEBRUARY EMPLOYER H.S.A
Paid Chk#		HORICON BANK	2/9/2018	• •	PAYROLL 3 EMPLOYEE H.S.A. DEDU
Paid Chk#	060858	NATIONAL BANK OF WAUPUN	2/9/2018		2018 - FEBRUARY EMPLOYER H.S.A
Paid Chk#		NORTH SHORE BANK, FSB	2/9/2018	,	PAYROLL 3 EMPLOYEE DEFERRED CO
Paid Chk#		OPTUM CONSUMER SERVICES	2/9/2018		2018 - FEBRUARY EMPLOYER H.S.A
Paid Chk#		AXON ENTERPRICE, INC.	2/9/2018	•	TASER ASSURANCE PLAN
Paid Chk#	060862	BAYCOM INC	2/9/2018		BAYCOM SERVICE AGREEMENT
Paid Chk#	060863	BERLIN CONSERVATION CLUB	2/9/2018		2018 MEMBERSHIPS
Paid Chk#	060864	COPERS, LLC	2/9/2018	\$490.00	TECHNICAL SUPPORT AND PRODUCT
Paid Chk#	060865	IACP	2/9/2018	\$150.00	IACP MEMBERSHIP RENEWAL CUSTOM
Paid Chk#	060866	SONDALLE FORD LINCOLN MER	2/9/2018	\$706.93	2015 FORD EXPLORER MAINTENANCE
Paid Chk#	060867	STREICHER'S	2/9/2018	\$1,302.59	AMMO: .40SW CRITICAL DUTY; .22
Paid Chk#	060868	WISCONSIN DEPARTMENT JUST	2/9/2018	\$1,176.00	TIME ACCESS CHARGE-ANNUAL CHAR
Paid Chk#	060869	APPLETON FINANCE DEPARTM	2/9/2018	\$448.50	2018 - FEBRUARY - WEIGHTS AND
Paid Chk#	060870	COMPLETE OFFICE OF WI	2/9/2018	\$30.74	W-2 ENVELOPE AND FORM
Paid Chk#	060871	CT ACCESS	2/9/2018	\$400.00	STANDARD LSAP RENEWAL
Paid Chk#	060872	CUMMINS GREAT LAKES INC	2/9/2018	\$828.60	INSPECTION ·
Paid Chk#	060873	DIVISION OF UNEMPLOYMENT I	2/9/2018	\$1,803.95	UNEMPLOYMENT FOR DAVID L, PARK
Paid Chk#	060874	DREXEL BUILDING SUPPLY, INC	2/9/2018	\$19.06	TREATED 2 X 4'S
Paid Chk#	060875	EMC INSURANCE COMPANIES	2/9/2018	\$20,636.65	GENERAL LIABILITY INSURANCE
Paid Chk#	060876	FINISHLINE STUDIOS	2/9/2018	\$35.00	2018 - FEBRUARY - WEB HOSTING
Paid Chk#	060877	INTERSTATE BATTERY	2/9/2018	\$200.50	BATTERIES FOR EMS
Paid Chk#	060878	KUNKEL ENGINEERING GROUP	2/9/2018	\$1,420.80	2018 - FEBRUARY - BUILDING INS
Paid Chk#	060879	OSHKOSH OFFICE SYSTEMS	2/9/2018	\$129.12	2018 - JANUARY - COPIES CONTRA
Paid Chk#	060880	PESCHKE, SANDRA A	2/9/2018	\$531.47	REIMBURSEMENT FOR MEDICAL ITEM
Paid Chk# (060881	SEAMAN, MIDGE, PETTY CASH	2/9/2018	\$71.42	POSTAGE REIMBURSEMENT TO PETTY
Paid Chk#(060882	SECURIAN FINANCIAL GROUP	2/9/2018	\$783.65	2018 - MARCH EMPLOYEE LIFE INS
Paid Chk# (260883	SILVA, JACKIE	2/9/2018	\$926.65	2018 - JANUARY RETIREE HEALTH
Paid Chk# (060884	SUN LIFE FINANCIAL	2/9/2018	\$150. 4 5	2018 - FEBRUARY LIFE INSURANCE
Paid Chk#(060885	US HEALTHWORKS MEDICAL G	2/9/2018	\$180.00	RANDOM SELECTION SERVICES
Paid Chk#(060886	VIVIAL	2/9/2018	\$42.50	2018 - FEBRUARY - DIRECTORY LI
Paid Chk# (060887	WISCONSIN EMERGENCY MNG	2/9/2018	\$0.00	EARLY BIRD REGISTRATION GARY P
Paid Chk#(060888	WITHERS/KC SANITARY SUPPL	2/9/2018	\$1,311.21	JANITORIAL SUPPLIES FOR SWIMMI
Paid Chk# (60889	WISCONSIN EMERGENCY MANA	2/9/2018	\$400.00	EARLY BIRD REGISTRATION-PAUL S
Paid Chk# (060890	BERLIN EMS-PROFESSIONAL BI	2/9/2018	\$150.00	LEGAL BLOOD DRAWS; NIEMANN, CA
Paid Chk# 0			2/9/2018	\$146.55	REVENUE FROM PD'S UPDATED NARC
		BERLIN AREA SCHOOL DISTRIC	2/13/2018	•	FEBRUARY TAX SETTLEMENT
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FEBRUARY 28 2018

General

	Name	Check Date	Check Am	
Paid Chk# 060893	GREEN LAKE COUNTY TREASU	2/13/2018		FEBRUARY TAX SETTLEMENT
Paid Chk# 060894	MORAINE PARK TECHNICAL CO		• •	FEBRUARY TAX SETTLEMENT
Paid Chk# 060895	WAUSHARA CO TREASURER	2/13/2018		FEBRUARY TAX SETTLEMENT
	ADVANCED DISPOSAL SERVICE			JANUARY 2018 RESIDENTIAL TRASH
Paid Chk# 060897	BERLIN JOURNAL NEWSPAPER	2/19/2018	\$72.25	PUBLIC TEST PUBLICATTION FEE F
Paid Chk# 060898	CENTURYLINK	2/19/2018	\$47.14	2018 JANUARY LONG DISTANCE BIL
Paid Chk# 060899	CHIER LAW OFFICE LLC	2/19/2018	\$778.54	BERLIN ETZA: ACCESSORY & TEMPO
Paid Chk# 060900	CHRISTENSEN, DOUGLAS A	2/19/2018	\$763.63	2018 MARCH RETIREE HEALTH INSU
Paid Chk# 060901	DTN, LLC	2/19/2018	\$510.00	2018 JANUARY RADAR
Paid Chk# 060902	FOX VALLEY TECHNICAL COLLE	2/19/2018	\$140.00	10 ACLS PROVIDER AND 10 PALS P
Paid Chk# 060903	HMI INC	2/19/2018	\$1,050.00	FIELD RESEARCH ANALYSIS REPORT
Paid Chk# 060904	INTERSTATE BATTERY	2/19/2018	\$12.95	BATTERY FOR PUBLIC WORKS
Paid Chk# 060905	LANDMARK SERVICES COOPER	2/19/2018	\$5,316.36	JANUARY WINTERMASTER DIESEL
Paid Chk# 060906	PQL	2/19/2018	\$117.51	30 F32T8/850 FOR CUSTOMER 9203
Paid Chk# 060907		2/19/2018	· •	INSTALL HT-60 EXPANSION TANK A
Paid Chk# 060908	THE CVIKOTA COMPANY INC	2/19/2018		2018 JANUARY BILLING FOR EMS B
Paid Chk# 060909	WASC	2/19/2018	·	2018 WASC SPRING TRAINING REG
Paid Chk# 060910	BMO HARRIS BANK	2/21/2018		2018 FEBRUARY PAYROLL 4 EMPLOY
Paid Chk# 060911	CITIZENS FIRST CREDIT UNION	2/21/2018		2018 FEBRUARY PAYROLL 4 EMPLOY
	COMMUNITY FIRST CREDIT UNI			2018 FEBRUARY PAYROLL 4 EMPLOY
	FARMERS & MERCHANTS BANK		•	2018 FEBRUARY PAYROLL 4 EMPLOY
	FIRST NATIONAL BANK	2/21/2018	,	2018 FEBRUARY PAYROLL 4 EMPLOY
Paid Chk# 060915	HORICON BANK	2/21/2018	•	2018 FEBRUARY PAYROLL 4 EMPLOY
	NATIONAL BANK OF WAUPUN	2/21/2018	•	2018 FEBRUARY PAYROLL 4 EMPLOY
Paid Chk# 060917 Paid Chk# 060918	NORTH SHORE BANK, FSB	2/21/2018 .	•	2018 PAYROLL 4 EMPLOYEE DEFFER
Paid Chk# 060919	OPTUM CONSUMER SERVICES WI COUNCIL 32 AFSCME AFL-CI	2/21/2018 2/21/2018	·	2018 FEBRUARY PAYROLL 4 EMPLOY FEBRUARY UNION DUES
Paid Chk# 060919	BAKER & TAYLOR	2/21/2018	\$1,283.25	•
Paid Chk# 060921	BERLIN CHAMBER OF COMMER		· · · · · ·	BERLIN CHAMBER OF COMMERCE REG
Paid Chk# 060922	BERLIN HEATING & COOLING	2/21/2018	· ·	FURNACE TUNE UP AND FILTER
Paid Chk# 060923	BERLIN JOURNAL NEWSPAPER		· · · · · · · · · · · · · · · · · · ·	CLASSIFIED AD FOR LIBRARY CLER
Paid Chk# 060924	BERLIN OIL PRODUCTS	2/21/2018	· · · · · · · · · · · · · · · · · · ·	22 BERLIN JOURNAL CREDIT 2
Paid Chk# 060925	LISA M. OBRIST	2/21/2018		JANUARY BILL FOR CLEANING LIBR
Paid Chk# 060926	OSHKOSH OFFICE SYSTEMS	2/21/2018		FEBRUARY COPIES FOR LIBRARY
Paid Chk# 060927	OSHKOSH PUBLIC LIBRARY	2/21/2018	•	THERMAL PRINTER PAPER
Paid Chk# 060928	SUPERIOR CHEMICAL CORP	2/21/2018	\$43.50	CHEMICALS FOR THE LIBRARY
Paid Chk# 060929	UNIQUE MANAGEMENT SERVIC	2/21/2018	\$107.40	JANUARY PLACEMENTS FOR BERLIN
Paid Chk# 060930	UW - EXTENSION OFFICE	2/21/2018	\$0.00	C. KALUPA ONLINE COURSE
Paid Chk# 060931	VIKING ELECTRIC SUPPLY	2/21/2018	\$304.28	LIGHTS FOR BERLIN LIBRARY
Paid Chk# 060932	WINNEFOX LIBRARY SERVICES	2/21/2018	\$26,144.91	DEC 2017 UNIQUE MGMT SERVICES
Paid Chk# 060933	WINNEFOX COOPERATIVE TEC	2/21/2018	\$1,093.09	MATERIAL FOR MEMBERS
Paid Chk# 060934	WINNEFOX LIBRARY SYSTEM	2/21/2018	\$3,478.39	OVERDRIVE/EBOOKS STATEWIDE SHA
Paid Chk# 060935	UNIVERSITY OF WI-EXTENSION	2/21/2018	\$373.50	C. KALUPA ONLINE COURSE
Paid Chk# 060936	ACTION APPRAISERS & CONSU	2/22/2018	\$5,650.00	2018 MAINTENANCE SERVICES
Paid Chk# 060937	BERLIN JOURNAL NEWSPAPER	2/22/2018	•	AD FOR UTILITY IMPROVEMENT BID
Paid Chk# 060938	CenturyLink	2/22/2018	\$1,916.63	BILLING FOR JANUARY PHONE SERV
Paid Chk# 060939	CHIER LAW OFFICE LLC	2/22/2018		FEBRUARY SECRETARIAL/OVERHEAD
Paid Chk# 060940	CLASSIC CAB, LTD	2/22/2018	· •	SENIOR CENTER TRANSPORTATION
Paid Chk# 060941	CONVERGENT SOLUTIONS, INC			2018 ECS 1 YR SOFTWARE SUPPORT
Paid Chk# 060942	CORPORATE NTWRK SOLUTION		•	2018 1 YEAR BARRACUDA BACKUP S
Paid Chk# 060943	EAGLE ENGRAVING, INC	2/22/2018	·	FIREGROUND ID TAG
Paid Chk# 060944	ESCREEN INC	2/22/2018		DRUG TEST: PETERS, D., MITTELS
Paid Chk# 060945				2018 TAX MAILING
Paid Chk# 060946	OVERHEAD DOORS PLUS	2/22/2018	,	TRANSMITTER PROGRAMMING FEE
Paid Chk# 060947	THEDACARE AT WORK	2/22/2018		DRUG SCREEN JOHNSON-CHARLEY,
Paid Chk# 060948	VONBRIESEN & ROPER, s.c.	2/22/2018		LIBRARY DISC MATTER-TELEPHONE
Maid Crik# UbU949	WAUSHARA CO TREASURER	2/23/2018		2018 DOG LICENSES
	ו	Total Checks	\$1,749,615.30	

*Check Summary Register©

FEBRUARY 28 2018

Utility

	Name	Check Date	Check Am	
11161 UTILITY C				
	ALLIANT ENERGY/WP&L	2/1/2018	ቀንፖር ጋር	
	BERLIN JOURNAL NEWSPAPER		\$270.26	UPS TO BADGER LABS
	CUMMINS GREAT LAKES INC	2/1/2018	•	PAYMENT IN FULL - ONAN GENSET
	KUNKEL ENGINEERING GROUP			2018 UTILITY
	NORTH CENTRAL LABORATORI			DIGITAL THERMOM
	PUBLIC SERVICE COMM OF WIS		•	TARIFF REVISIONS
Paid Chk# 014004		2/1/2018	,	B THOMA - FED/DOT
Paid Chk# 014005		2/1/2018	. '	GLOSS TAN BARK/GRAY/SPRMNT GRN
	U S POST OFFICE - POSTMASTE		•	REGULAR STAMPS
Paid Chk# 014007		2/1/2018		JANUARY 2018 BADGER LAB SAMPLE
Paid Chk# 014008			, -	2017 TIER II
	ADVANCED DISPOSAL SERVICE			SERVICES FOR FEBRUARY 2018
	ALLIANT ENERGY/WP&L	2/9/2018	\$4,770.02	SERVICEO FOR FEBRUARY 2010
Paid Chk# 014011		2/9/2018		BOD/SS/P
	BERLIN OIL PRODUCTS	2/9/2018		PROPANE
	CRANE ENGINEERING SALES IN		•	LABOR/TRAVEL FOR RAS PUMP
	DAVIES WATER #1476	2/9/2018		SS REP CLMP
	FASTENAL COMPANY	2/9/2018	•	HCS - BULK
	G & K SERVICES	2/9/2018	·	MATS/DUSTMOP
	INTERSTATE BATTERY	2/9/2018	·	MTP-48/H6
	TELEDYNE INSTRUMENTS INC	2/9/2018	· ·	GEAR SHAFT ASSY/BAT ASSY
Paid Chk# 014019		2/9/2018		MALNORY/SOBIESKI/DUTY/VAN
	U S POST OFFICE - POSTMASTE		•	REGULAR STAMPS
Paid Chk# 014021	VILLAGE OF ASHWAUBENON	2/9/2018	•	NWPA MEETING
Paid Chk# 014022	BERLIN CITY TREASURER	2/13/2018	\$645,76	DECEMBER 2017 CENTURYLINK
Paid Chk# 014023	ALLIANT ENERGY	2/16/2018	\$3,791.41	
Paid Chk# 014024	BERLIN CITY TREASURER	2/16/2018	\$506.05	REGULAR POSTAGE ADJUSTMENT
Paid Chk# 014025	BERLIN JOURNAL NEWSPAPER	2/16/2018	\$263.82	UTILITY CLERK JOB AD
Paid Chk# 014026	CLEARBROOK, LLC	2/16/2018	\$1,676.68	POLYCLEAR
Paid Chk# 014027	DAVIES WATER #1476	2/16/2018	. \$60.00	CAP/STRN/LINER/SEAL
Paid Chk# 014028	LANDMARK SERVICES COOPER	2/16/2018	\$253,80	WINTERMASTER DIESEL OFF ROAD
Paid Chk# 014029	RIPON COMMUNITY PUBLICATI	2/16/2018	\$91.00	UTILITY CLERK AD
Paid Chk# 014030	BADGER LABORATORIES	2/23/2018	\$66.00	TOTAL COLIFORM BACTERIA
Paid Chk# 014031	BERLIN JOURNAL NEWSPAPER	2/23/2018	\$363.88	2018 UTILITY IMPROVEMENTS
Paid Chk# 014032	DAVIES WATER #1476	2/23/2018	\$900.00	LEAK DET-FRONTIER ST
Paid Chk# 014033	HORST DISTRIBUTING INC	2/23/2018	\$409.88	CASTER YOKE/BEARING/WHEEL
	LANDMARK SERVICES COOPER	2/23/2018	\$977.38	AUTO GOLD SAE/SUPERLUBE
Paid Chk# 014035	NORTH CENTRAL LABORATORI	2/23/2018	\$123.86	LIGHT BULBS - DR/2010
Paid Chk# 014036	SUPERIOR CHEMICAL CORP	2/23/2018	\$83.75	ARMOR PLATE COATING
Paid Chk# 014037	TELEDYNE INSTRUMENTS INC	2/23/2018	\$94.89	PL PMP/MOTOR PLATE ASSY
Paid Chk# 014038	THEDACARE AT WORK	2/23/2018	\$34.00	C HAHN
Paid Chk# 014039	BERLIN CITY TREASURER	2/26/2018	\$20,224.72	FEBRUARY 2018 PAYROLLS
	Т	otal Checks	\$63,300.96	

PAYROLL FOR FEBRUARY - 2018

Net Payroll

-					
PAYDATE	Payroll#	PAYROLL TITLE	GENERAL CITY	UTILITY	
2/9/2018	3	General City	57,285.27		
· 2/9/2018	3.02	Resop payout	315.08		
2/15/2018	3.01	Police Overtime	6,271.15		
2/9/2018	3	Utility		10,424.68	
2/23/2018	4	General City	60,868.42		
2/23/2018	4	Utility		11,011.15	
2/22/2018	4.01	Hilgart Uniform	144.44		
		TOTAL MONTHLY PAYROLL	\$124,884.36	\$21,435.83	

DATE: March 8, 2018

TO: Common Council

FROM: Jodie Olson

RE: Preliminary Resolution Declaring Intent to Levy Special Assessments for 2018 Street and Utility Projects

<u>BACKGROUND</u>: There will be special assessments to property owners along the 2018 Street and Utility project site area, mostly for sewer laterals. Residents have already been informed and were invited to a public informational meeting on January 18 to review the plans and discuss potential assessments.

The next step is for Council to approve a preliminary resolution declaring the intent to special assess these property owners and to schedule a public hearing. Once the Preliminary Resolution is passed and a date scheduled for the public hearing (most likely at Council meeting on March 13, 2018), staff will send the required information on the project to the property owners and invite them to the public hearing. After the public hearing, if appropriate, the Council will approve a Final Resolution authorizing to move forward and to special assess the affected property owners.

<u>RECOMMENDATION:</u> Approve Preliminary Resolution #18-03 Declaring the Intent to Levy Special Assessment Under Municipal Police Power Pursuant to §66.0703, Stats. for 2018 Street & Utility Projects and schedule a public hearing for the April 10, 2018 Common Council Meeting.

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				V

RESOLUTION #18-03

PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS UNDER MUNICIPAL POLICE POWER PURSUANT TO §66.0703, STATS. UPON THE FOLLOWING DESIGNATED AREAS:

2018 Street & Utility Improvements

Elm Street (Jefferson St. – Washington St.) Smith Street (Broadway St. – Elm St.) Webster Street (Smith St. - N. Kossuth St.)

NOW THEREFORE BE IT RESOLVED by the City of Berlin Common Council:

1. The Common Council hereby declares its intention to exercise its police power under §66.0703, Stats., to levy special assessments upon property in the assessment district hereinafter described for benefits conferred upon such property by reason of the following public work and improvements:

Installation of sewer laterals on the following streets as shown on the accompanying maps:

Elm Street (Jefferson St. – Washington St.) Smith Street (Broadway St. – Elm St.) Webster Street (Smith St. - N. Kossuth St.)

Install, repair, and replace sidewalks as necessary on the following streets, the specific extent of such improvements to be determined and included in the City Engineer's report referenced in paragraph 5 below:

Elm Street (Jefferson St. – Washington St.) Webster Street (Smith St. – N. Kossuth St.)

2. The property to be assessed lies within the following described assessment district:

Elm Street (Jefferson St. – Washington St.) Smith Street (Broadway St. – Elm St.) Webster Street (Smith St. - N. Kossuth St.)

ASSESSMENT DISTRICT

3. Before the water & sewer main replacements are made, the Utility Superintendent shall cause water & sewer service laterals to be laid in the street from the water & sewer mains to the lot line of each lot fronting on the street and shall cause the amount charged to each lot for the sewer lateral only shall be entered on the tax roll as a special tax against each lot. The amount charged for said lateral shall be based upon the Housing Task Force Standardized Special Assessment Schedule for the replacement of sewer lateral, as approved by the Common Council, based upon 2018 rates, as long as the lateral is for standard service, but shall in no case exceed 100% of the total cost of the improvements. If larger service is required, the actual cost for the installation of the lateral for said lot shall be accounted for and charged to said lot and entered on the tax roll as a special tax on said lot.

In regard to the sidewalk installation, repairs, and replacements, the Street Superintendent shall keep an accurate account of the expenses incurred in front of each lot and shall report these costs to the city clerk who shall, pursuant to city ordinance relating to sidewalk replacement, cause ½ of such expense for each applicable lot to be entered on the tax roll as a special tax against the lot. In no case shall the amount assessed to a lot be more than 50% of the total cost of the sidewalk improvements benefiting the lot.

- 4. The Common Council determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the City of Berlin and its inhabitants.
- 5. The City Engineer shall prepare a report which shall consist of:
 - a. Preliminary plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed improvements.
 - c. Schedule of proposed assessments.
- 6. When the report is completed, the City Engineer shall file a copy of the report with the City Clerk for public inspection and, if state property is to be assessed, shall mail a copy of the report to the responsible state agency and, for assessments of \$50,000.00 or more, to the Wisconsin State Building Commission.
- 7. Upon receiving the report of the City Engineer, the City Clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed assessment district (including a small map thereof), the time and place at which the report may be inspected, and the time and place of the public hearing on the matters contained in the preliminary resolution and the report. This notice shall be published as a Class I Notice under Chapter 985, Stats., and a copy shall be mailed, at least ten (10) days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.
- 8. The hearing shall be held in the City Hall Council Chambers at 108 N. Capron St., Berlin, WI 54923 at a time set by the City Clerk in accordance with Wis. Statutes §66.0703 (7).
- The assessment against any parcel may be paid in cash or in annual installments, the number of which shall be determined at the public hearing on the proposed assessments.

Passed, approved and adopted this 13th day of March, 2018.

ROLL CALL VOTE:	CITY OF BERLIN
AYES NAYS ABSENT	BY:
APPROVED AS TO FORM:	ATTEST:
MATTHEW G. CHIER, City Attorney	City Clerk

The part and the part of the p									Date:	February 2, 2018
East Server and Sunty Improvenients	vements								BV:	Nick Chikowski
Preliminary Assessments									Povisod:	Och Moiteol
									Downson Dots:	חסון ואפולים
									Devised Date.	
									nevised Date.	
Basis for Assessments									Revised Date:	
*Assessments listed below are preliminary.	ninary. The assessment amounts will be finalized after actual bid costs are known and items are installed and measured for the project	its will be finaliz	ed after actual bio	costs are known	and items are inst	alled and measured	for the project.		- Consoci	
Sewer Lateral Replaced from the New Main to R/W	Vew Main to R/W							Clercho	C	
Homeowner assessed per LF installed. Maximum assessment for sanitary lateral not to exceed \$1,789,75	stalled. Maximum assessment t	or sanitary later	al not to exceed \$	1,789.75				Sanitary Lateral Co	Sanitary Lateral Contract Replacement Cost	Cost
Reconnection fee of \$309.00 assessed for existsing PVC laterals	sessed for existsing PVC lateral	10							849 9	DarlE
Univeways Apron to be replaced in kind except gravel approached replaced with asphal	kind except gravel approact	ed replaced w	ith asphalt					Adj for Eng/Insp	\$4.3	\$4.34 Per LF
Homeowner regine concrete and in light of contract and the light of co	s lequests a concrete arriveway	apron (Assesse	d for total SF)							
Driveways Apron Widening, Minimum Width 10*	num Width 10'	mair assessed	or the difference t	etween asphalt a	ind concrete			Total	\$ 54.23	Ber LF
Homeowner will be assessed if existing apron is not 10' at the sidewalk or R/W	xisting apron is not 10' at the si	dewalk or R/W						Date of the Control o		
Homeowner will be assessed if requesting existing driveways 10' or wider, to be further widened	equesting existing driveways 10	or wider, to be	further widened					Concrete Apron	Contract Keplacement Cost	nent Cost
Homeowner assessed per additional SF of Concrete or Ton of Asphalt	onal SF of Concrete or Ton of A	sphalt						Adj for Eng/Insp		0.72 Per SF
Noneowner will be assessed if sidewalk is replaced at 50% of ner SE	idewalk is replaced at 50% of pa	T C						Total		Per SF
Assessment to Include Engineering and Inspection Cost	na and Inspection Cost	5								
Cost based on a percentage of the unit cost	he unit cost							Asphalt Apron		112.00 Per Ton
Engineering 8%								Total	\$ 129.92	Per Ton
inspection 6%										
								Conc. Sidewalk	Replacement Cost	Doron
								Adj for Eng/Insp		
The properties listed below are benefited by Elm Street (Project #1)	are benefited by improve	improved drainage,	aestheti	cs, vehicular accessibility,	sibility, comfort,	rt, safety, and in	safety, and increased property value	/ value*		
Assessment Roll - Elm Street (Project #1) North Side	Project #1) North Side									
Parcel Parcel	Owner	San Lateral	San Lateral	valk	4" Sidewalk Assess	6" Drvwy Apron	6" Drvwy Apron	Additional Asphalt	1	Total
399 Elm Street 206-01676-000	Address Oo Kirk & Jaimie Wilson	<u>ال</u>	Assessment 5	-S	%09	RS	Assessment	SNOT	Assessment	ASS
П	399 Elm Street Berlin, WI 54923	П	•				,			ω
164 Jefferson Street 206-01497-0000 Harbour Portfolio VII LP PO Box 1996 Irmo, SC 29063	Harbour Portfolio VII LP PO Box 1996 Irmo, SC 29063	33	\$ 1,789.75				6 \$ 57.78			\$ 1,847,53
163 Jefferson Street 206-01498-0000 Paul & Tracey Soenksen 123 W Huron St PO Box Berlin, WI 54923	00 Paul & Tracey Soenksen 123 W Huron St PO Box 270 Berlin, WI 54923	33	\$ 1,789.75							\$ 1,789.75
		M								
355 Elm Street 206-01502-000	206-01502-0000 Scott & Darlene Wolfe 355 Elm Street Berlin, WI 54923	33	\$ 1,789.75	\$ 29	174.00					\$ 1,963.75

33 \$ 1/8976	Parcel Address	Parcel	Owner Address	San Lateral LF	San Lateral Assessment	4" Sidewalk SF	4" Sidewalk Assess 50%	6" Drvwy Apron SF	6" Drvwy Apron Assessment	Additional Asphalt TONS	Asphalt Drwy Assessment	Total Assessment
33 \$ 1,789.76 43 \$ 288.00 13 \$ 113.67 \$ \$ 33 \$ 1,789.76 23 \$ 138.00 13 \$ 113.67 \$ \$ 33 \$ 1,789.76 23 \$ 150.00 15 \$ 113.67 \$ \$ 30 \$ 25 1,789.76 25 \$ 150.00 15 \$ 113.67 \$ 5 1,789.76 25 \$ 150.00 25 25 25 25 25 25 25 25 25 25 25 25 25	349 Elm Street	206-01503-000	Amy Mastricola 349 Elm Street Berlin, WI 54923		14							\$ 1,789.75
A 0 5 - 5 5 - 5	163 N Washington S	206-01504-000	Eric Nighor 123 W Huron St PO Box 270 Berlin, VM 54923	33	1,7							\$ 1,789.75
1	Residential											
Part 208-07 State Control State Cont	Assessment Roll 151 Jefferson Street	- Elm Street (P)	oject #1) South Side Cegory Amdt 151 Jefferson St. Unit A Berlin, VM 54923		9							· ·
206-01620-0000 Gary & Linda Peterson 33 \$ 1,789,75 43 \$ 258.00 13 \$ 113.67	52 Jefferson Stree	206-01515-000	Mark Dolata 152 Jefferson Street Berlin, WI 54923		1,7							\$ 1,789.75
206-01607-0000 Nanoy Trochinski	153 Jackson Street	206-01520-000	Gary & Linda Peterson 674 NW Cumberland Berlin, WI 54923		1,7							\$ 2,047.75
206-01508-0000 Mabel C Marvin Revo. Trus 33 \$ 1,789.75 25 \$ 150.00 C/O Nanoy Trochinski Sis Elm Street Sis Elm Street Project #2) Service Sis Elm Street Project #2) Sis Elm Street Sis Elm Street Project #2) Sis Elm Street Sis Elm Street Sis Elm Street Project #2) Sis Elm Street Sis E	558 Elm Street	206-01507-000	0 Nancy Trochinski 358 Elm Street Berlin, WI 54923		1,7				ь			\$ 2,041.42
St.	348 Elm Street	206-01508-000	Mabel C Marvin Revo. Trus C/O Nancy Trochinski 358 Elm Street Berlin, WI 54923	33	1,7							3,939,75
9. CT 17.	151 N Washington &	208-01514-000	D James & Carolyn Sheets 151 N Washington St Berlin, WI 54923		1,7				Elm Street	(Project #1) Total	Assessment	\$ 1,789.75
st III 0 \$ -	Smith Street (Pr	roject #2)		British .						A CONTRACT OF THE PROPERTY OF		
SAME WILLIAM SAME	Assessment Roll	- Smith Street 206-01452-000	Project #2) East Side Vedinak Brothers Invest. LL POB 50x 255 Berlin WI 54923	0	es l							69

Address	Number	Address	LF	Assessment	SF SE	SF SIGNAIN 4 SIGNAIN ASSESS	SF SF	6" Drwy Apron Assessment	Additional Asphalt TONS	Assessment Assessment	Total Assessment
509 Webster Street	206-01445-000	205-01445-0000 Jeremiah Parsons 509 Webster Street Brelin, WI 54923	83	\$ 1,789.75							\$ 1,789.75
150 Smith Street	206-01444-0000	0 Clint & Brenda Hartzke 150 Smith Street Berlin, WI 54923	33	\$ 1,789.75	38	\$ 228.00					\$ 2,017.75
Assessment Roll 517 Broadway Stree	- Smith Street	Assessment Roll - Smith Street (Project #2) West Side 517 Broadway Street 205-01709-0000 Gerald & Donna Dutcher 517 Broadway Street Berlin, WI 54923	33	\$ 1,789.75							1,789.75
115 Smith Street	206-01710-000	206-01710-0000 James & Laurie Bluhm 115 Smith Street Berlin, WI 54923	33	\$ 1,789.75	43	\$ 258.00					\$ 2,047.75
125 Smith Street	206-01711-010	206-01711-0100 Vincent Schmid 125 Smith Street Berlin, WI 54923	33	\$ 1,789.75							\$ 1,789.75
	206-01711-026	208-01711-0200 Vincent Schmid Co-Owner Marvin, Lorraine & Mallissa Schmid 125 Smith Street Berlin, WI 54923	0	69							49
147 Smith Street	206-01712-000	206-01712-0000 Keith Cram 1764 Clariville Rd. Oshkosh, WI 54904	33	\$ 1,789.75							\$ 1,789.75
165 Smith Street	206-01693-010	206-01693-0100 Jeffrey & Sophie Wasniak 165 Smith Street Berlin, WI 54923	33	3,789,75				Smith Street	Smith Street (Porject #2) Total Assessment	l Assessment	\$ 1,789.75
Webster Street (Project #3) Residential	Project #3)		The state of the s								
Assessment Roll 501 Webster Street	- Webster Stre	Assessment Roll - Webster Street (Project #3) North Side 501 Webster Street 205-01445-0000 Bradley & Kathryn Warwick 501 Webster Street 501 Webster Street Berlin, WI 54923	33	\$ 1,789.75	34	\$ 204.00					\$ 1,993.75
135 Rease Street	206-01442-000	206-01442-0000 William & Judy Kasuboski 135 Rease Street Berlin, WI 54923	33	\$ 1,789.75							\$ 1,789.75
479 Webster Street	206-01440-000	479 Webster Street 206-01440-0000 CDF Rentals LLC PO Box 28	33	\$ 1,789.75							\$ 1,789.75

Number Additions UF UF Additions UF UF Additions UF UF Additions UF UF Additions UF Additions UF UF Additions UF UF UF UF UF UF UF U	rarcel	Parcel		San Lateral	San Lateral	4" Sidewalk	4" Sidewalk Assess	6" Drywy Apron	6" Drwy Apron	Additional Asphalt	Asphalt Drvwy	Total
Secritations Secr	Address	Number	Address	4	Assessment	SF	20%		Assessment	TONS	Assessment	Assessmen
Charles Char			Berlin, WI 54923									
POB Base (1920-1920) POB Base (1920-1920)	75 Webster Street			33	1.7	D.						
Dollake 77 72285 Dollake 77 72285 September 183		_										
Secritation Secritary Se			Dallas, TX 75265									
See Feet Propert 87 See Se	7 Webster Street		Richard Austin	33	1.7	TO.						
Serini, Wilesest Street Project #3)		_										
1789-1448-5000 Unifury (Athn 1789-1448-5000 Unifury (Athn			Berlin, WI 54923									
195 N. Kossuth Street Project #30 South Side 202-31452-2000 Kurl Anion St. 200 Box 270 S S S S S S S S S	5 N Kossuth St	206-01435-0000	Jeffery Kuhn	33	1.7	10						
Sertin, W. 64923 Sertin, W.			135 N Kossuth Street									
206-51452-000 Currin Land & Sharon Taylor 0 S Control Side Control Si			Berlin, WI 54923									
Webster Street (Porject #3) South Side 8 208-07435-0000 Kurk Alean Size (Street Tolkyorn Size (Street Tolkyorn Size (Street Tolkyorn Size (Street Tolkyorn Size (Street Street Tolkyorn Size (Street Street St	sidential									_		
206-01459-0000 Kirl Miss & Sheron Taylor State State S	sessment Roll	- Webster Stree	t (Project #3) South Side). Y			
120 W Huon St. PO Box 270 206-01451-0400 Cyrchis schuser 206	1 Broadway Stree		Kurt Allan & Sharon Taylor		69							69
Serlin, Wis 64923 Serlin, Wis 64923 Service Control Street Contr			123 W Huron St., PO Box 270									
178-01431-0400 20-01431-0400 20-01431-0400 20-01431-0400 20-01432-0100 20-01432-0100 20-01432-0100 20-01432-0100 20-01432-0100 20-01432-0100 20-01432-0100 20-01431-000 20-0143			Berlin, WI 54923									
1775 Amold Street 1775 Webster 1	•	206-01451-0400	Cynthia Schuett	0	69							69
Berlin, Wi 54923 S			175 Arnold Street									
206-07432-0100 John Emanuele 33 \$ 1,789.75			Berlin, WI 54923						Y			
478 Webster Street	Webster Street	-	John Emanuele	33	1,7	10						
Berlin, WI 54923			478 Webster Street									
472 Webster Street 472 Web			Berlin, WI 54923									
Webster Street (Porject #3) Total Assessment \$ 14,	Webster Street	- 3	Dustin & Kelsey Nighbor	33	1,7	22						
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Webster Street (Porject #3) Total Assessment \$ Elm Street (Project #1) Total Assessment \$ Smith Street (Porject #2) Total Assessment \$ Webster Street (Porject #3) Total Assessment \$			123 W Huron St PO Box 270 Berlin WI 54923									
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Smith Street (Porject #2) Total Assessment \$ Webster Street (Porject #3) Total Assessment \$ Total Assessment \$	oof Sidewalk is 5	0% of actual cost	of sidewalk needing replacen	nent					Elm Street (Pro	oject #1) Total As	sessment	
Webster Street (Porject #3) Total Assessment \$ Total Assessment \$									Smith Street (I	Porject #2) Total	Assessment	
Total Assessment \$	wer Lateral Cos.	t of \$1,789.75 is t	he maximum charged to the p.	roperty own	er.				Webster Stree	t (Porject #3) Tota	al Assessment	
	ectual construct	ion cost is less, t	he lesser amount will be pass	ed on to the	homeowner					Total Ass	sessment	

DATE: February 8th, 2018

TO: Mayor and Common Council

FROM: Lindsey Kemnitz

RE: Storage of Abandoned, Junk & Unregistered Vehicles Ordinance

BACKGROUND:

Last month the Common Council denied the approval of the update to the storage of abandoned, junk & unregister vehicles ordinance. The Mayor requested the ordinance to be placed back on the agenda for review.

The update to the ordinance requires seasonal vehicles and collector vehicles (Wis. Stats. §§ 341.265 and 341.266) to be stored, unenclosed, outside a building must be licensed and operable. If they are inoperable or unlicensed, they can be stored within a building and be compliant with City ordinance.

	•	,	

ORDINANCE # 01-18

AN ORDINANCE AMENDING THE JUNKED VEHICLES AND APPLIANCES CODE

The Common Council of the City of Berlin do ordain as follows:

Sec. 70-312 of the Code of Ordinances of the City of Berlin shall be amended as follows:

Sec. 70-312. - Storage restricted.

No disassembled, inoperable, unlicensed, junked or wrecked motor vehicles, truck bodies, tractors, trailers, farm machinery, seasonal vehicles such as snowmobiles, motorcycles, motor scooters, nonmotorized campers, or appliances shall be stored, unenclosed, outside a building upon private property within the city for a period exceeding ten days unless such storage is in connection with an authorized business enterprise located in a properly zoned area maintained in such a manner so as not to constitute a public nuisance.

Sec. 70-313 of the Code of Ordinances of the City of Berlin shall be amended as follows:

Sec. 70-313. — Exceptions.

This division shall not apply to motor vehicles or motor vehicle accessories stored within an enclosed building or on the premises of a business enterprise operated in a lawful place and manner in a properly zoned area when necessary to the operation of such business enterprise, in a storage place or depository maintained in a lawful place and manner, or seasonal use vehicles such as snowmobiles, motorcycles, motor scooters and nonmotorized campers, provided such vehicles are stored in compliance with ordinances. Motor vehicles registered pursuant to Wis. Stats. §§ 341.265 and 341.266 shall also be exempt from the previsions of this division. In other situations the common council may issue temporary permits permitting an extension of not to exceed an additional 30 days' time to comply with the provisions of this division where exceptional facts and circumstances warrant such extension. Such temporary permits shall not be renewable.

This ordinance shall take effect the day after publication.

The numeric section numbers and headings shall be subject to modification in the discretion of the codifier, and the approval of the City Attorney, during codification into the City's current Code of Ordinances.

Passed, approved and adopted the	nis <u>13th</u> day o	f <u>March</u> , 2018.
ROLL CALL VOTE:	CITY	OF BERLIN
AYES	BA:	
ABSENT		Richard D. Schramer, Mayor
715013111	ATTEST:	
APPROVED AS TO FORM:		Jodie Olson, City Clerk
Matthew G. Chier, City Attorney	•	

AN ORDINANCE FOR REPLACEMENT OF PRIVATE LEAD WATER LATERALS

The Common Council of the City of Berlin do ordain as follows:

Section 74-57 of the Code of Ordinances shall be created as follows:

Sec. 74-57. - Lead Service Line Replacement.

- (a) Purpose.
 - (1) Findings. The Common Council finds that:
 - a. Disturbance of lead water service lines, particularly partial lead service line replacement, has been shown to increase lead levels in drinking water.
 - b. Reconnection of existing lead water service lines to new copper water service lines has been shown to increase lead levels in drinking water.
 - c. Full replacement of lead service lines, as opposed to partial replacement, can reduce exposure to lead in drinking water.
 - d. Because of the significant risks to public health and safety posed by disturbance of lead water service lines and reconnection of lead to copper service lines, the city has a strong public interest in remediating privately owned lead water service lines under certain circumstances.
 - e. The establishment of a comprehensive program for the removal and replacement of lead pipe water service lines in use within both the city utility's water system and in private systems will help the city meet the Wisconsin Department of Natural Resources' requirements for local compliance with the Lead and Copper Rule (see 56 CFR 6460, 40 CFR parts 141.80-141.90 and Wis. Admin. Code §§ NR 809.541-809.55.
 - For the reasons stated in paragraph (1), and under the authority granted to the city to regulate connections to public water mains by §66.0911 and 281.45, Wis. Stats., to act for the health, safety, and welfare of the public by 62.11(5), Wis. Stats., the Common Council finds that it is necessary and appropriate to establish and enforce requirements for the full replacement of lead water service lines under certain conditions and to provide a funding mechanism to assist affected property owners in complying with those requirements.

Page 1 of 1

(b) Definitions. In this section:

Lead Water Service Line means a service made of lead which connects the water main to the building inlet and any lead pigtail, gooseneck or other fitting which is connected to such lead line.

Privately-owned portion of a lead water service line means the section of water service piping from the outlet joint of the curb stop to the outlet of the water meter outlet valve with the exception of the water meter itself, regardless of the ownership of the property upon which the piping is located.

Utility owned portion of a lead water service line means the section of water service piping from the main to, but not including, the outlet joint of the curb stop.

- (c) Replacement Requirement. The privately owned portion of a lead water service line shall be replaced whenever any of the following occurs:
 - (1) A leak or failure has been discovered on either the privately-owned or utility-owned portion of the service line.
 - (2) The utility-owned portion of the line is replaced on either a planned or emergency basis.
- (d) Repair or Reconnection Prohibited. No repair of a privately-owned lead water service line, or reconnection of a privately-owned lead water service line to a utility-owned water service line, shall be permitted under any of the circumstances specified in paragraph (c) of this section.
- (e) Exception. The sewer & water superintendent or sewer & water superintendent's designee may, at his or her discretion, grant a temporary exception to the requirement of paragraph (c) of this section and the prohibition of paragraph (d) of this section if the sewer & water superintendent or sewer & water superintendent's designee determines that doing so will not create an imminent threat to health, safety, or welfare of the public,

(f) Notice.

(1) Leak or Emergency Replacement. In the event of a service line leak or failure under subparagraph (c)(1) of this section or emergency replacement of the utility-owned portion of the service line under subparagraph (c)(2) of this section, the sewer & water superintendent or sewer & water superintendent's designee shall provide written notice of the replacement requirement to the owner upon the sewer & water superintendent's or sewer & water superintendent's designee's

- determination that replacement of the utility-owned portion of the line is required.
- (2) Planned Replacement. In the event of a planned replacement under subparagraph (c)(2) of this section, the sewer & water superintendent or sewer & water superintendent's designee shall provide written notice of the replacement requirement to the owner at least 45 days prior to the commencement of the planned replacement of the utility owned portion of the service line.
- (g) Owner Election. Upon receipt of the notice in subparagraph (f) of this section, the owner shall, within 10 business days, do one of the following:
 - (1) Replace the privately owned portion of the lead service line at the owner's expense by contracting with a licensed contractor. The work shall be performed in accordance with all applicable state, local, and utility regulations.
 - (2) Elect to have a city contractor replace the privately-owned portion of the lead service line.
- (h) Financing of Replacement by City Contractor. If the owner elects to have a city contractor complete the replacement under subparagraph (g)(2) of this section, the cost of replacing the privately owned portion of the lead service line shall be paid in the following manner:
 - (1) The cost of such work shall be assessed to the owner pursuant to Wis. Stats. ch. 66, subch. VII (Wis. Stats. § 66.0701 et seq.), and also in accordance with requirements of the state public service commission, if applicable. All water service laterals shall be one inch type K soft temper copper pipe, or 1¼" HDP plastic pipe.
 - November 15 of the year in which the project was commenced, for the payment of the entire assessment, which shall be divided into ten equal yearly installments of not less than \$200.00 per year, together with interest at the rate of seven percent per annum upon the unpaid balance. Assessments placed on the installment plan shall be financed by the general city fund, and not by the sewer and water utility. After being placed on the tax roll in annual installments or otherwise, the amounts of special assessments shall be paid within the time allowed for the payment of general property taxes. If the property owner fails to pay a special assessment within the time allowed for payment, it shall become

delinquent and shall be treated in the same manner and subject to the same laws as a delinquent general property tax.

(i) Enforcement.

- (1) Performance of Work by City. If the owner fails to comply with paragraph (c) of this section within the time specified in paragraph (g) of this section, the sewer & water superintendent or sewer & water superintendent's designee may apply for and obtain an appropriate court-issued warrant pursuant to Wis. Stats. §66.0119 and 196.171, to gain access to the property and have the required work performed pursuant to Wis. Stats. § 281.45. The cost of this work shall be assessed and collected as a special assessment on the property.
- (2) Penalty. Any person who violates any of the provisions of this section shall be subject to the general penalties set forth in section 1-16 of this Code of Ordinances. Each day of violation shall constitute a separate offense.
- (3) Discontinuation of Service. As an alternative to any other methods provided for obtaining compliance with this section, if the sewer & water superintendent or sewer & water superintendent's designee, in consultation with the sewer & water commission, determines that the owner's failure to comply with paragraph (c) of this section will create an imminent threat to the health, safety, or welfare of the public, the sewer & water superintendent or sewer & water superintendent's designee may discontinue water service to the property upon notice to the owner and reasonable opportunity to comply with the requirements of this section, and in a manner consistent with the rules and regulations of the City of Berlin water utility and the public service commission of Wisconsin governing discontinuation of water service.

Section 58:208 of the Code of Ordinances shall be amended as follows:

Sec. 58-208. Service laterals.

(a) Construction. No street within the city shall be paved with permanent or semipermanent surfacing until the service laterals to service the abutting property shall be constructed at such locations as determined by the utility superintendent, unless circumstances are such that the common council, upon recommendation from the sewer and water commission, determines that either water or sewer lateral installation is not necessary. The utility superintendent shall notify the owners of the abutting lots to install such service laterals within a reasonable time, not to exceed 30 days, and if such order is not complied with, the utility superintendent shall proceed to have the work done. The cost of such work shall be assessed according to the standardized special assessment schedule on file in city hall, originally drafted by the task force in December 1994, which shall be reviewed annually by the common council and amended, renewed or repealed as the common council deems appropriate, and also in accordance with requirements of the state public service commission, if applicable. If the standardized special assessment schedule has been repealed, work shall be assessed pursuant to Wis. Stats. ch. 66, subch. VII. All water service laterals shall be one-inch type K soft temper copper pipe, or 1½" HDP plastic pipe, leading from the city water main to the curb box.

This ordinance shall then take effect the day after publication. The numeric section numbers and headings shall be subject to modification in the discretion of the codifier, and the approval of the City Attorney, during codification into the City Scurrent Code of Ordinances.

This ordinance shall take effect the day after publication.

Passed, approved and adopted this	day of, 2018.
ROLL CALL VOTE:	CITY OF BERLIN
AYES	BY:
NAYS	Richard D. Schramer, Mayor
ABSENT	
APPROVED AS TO FORM:	ATTEST:
Matthew G. Chier	Jodie Olson City Clerk-Treasurer

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107 Parallel Street Beaver Dam, WI 53916 920-356-9447 Fax 920-356-9454 kunkelengineering.com March 5, 2018

Mr. Scott Zabel Director of Public Works City of Berlin 108 Capron Street Berlin, Wisconsin 54923

Mr. Brian Malnory Director of Utilities City of Berlin P.O. Box 272 Berlin, Wisconsin 54923

Re:

2018 Street & Utility Improvements Project

Construction Contract Award - Recommendation

Dear Gentlemen:

Please find accompanying this transmittal the "Bid Tabulation" for the above referenced work bid on February 27, 2018. There were five (5) bids received for this project, with bids ranging from \$1,035,068.97 to \$1,246,461.00. All five (5) bids submitted were below the final engineer's cost estimate of \$1,389,550.00. Don E. Parker Excavating, Inc. of Hortonville, Wisconsin submitted the low combined bid of Section A (Utility Department - \$473,435.30, includes \$1,000 for soil & material testing) and 5ection B (Public Works Department - \$561,633.67, includes \$1,000 for soil & material testing) in the amount of \$1,035,068.97.

Therefore, based upon our analysis and our experience with the contractor's past work efforts, we hereby recommend that the City of Berlin award a construction contract to Don E. Parker Excavating, Inc. of Hortonville, Wisconsin for the 2018 Street & Utility Improvements Project in the amount of \$1,035.068.97.

Should either of you, the City Council or Utility Commission have any questions regarding this transmittal, please feel free to contact me at your earliest convenience.

Sincerely,

KUNKEL ENGINEERING GROUP

Don Neitzel

General Manager

enclosure

cc w/encl:

Jodie Olson, Administrator

Peggy LaBuda, Utility Clerk

Brian Parker, Don E. Parker Excavating, Inc.

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DATE: March 8th, 2018

TO: Mayor and Common Council

FROM: Lindsey Kemnitz

RE: 399 Lafayette Street Raze Order

BACKGROUND:

Jason Werch received a 60 day extension on January 2 at the Committee of the Whole meeting. Since the 60 days, the home and garage have been razed. No raze order was filed on the property.

Recommendation: Common Council does not place a raze order on the property, as the owner brought the property into compliance with Council's orders and the matter can be closed for 399 Lafayette Street.

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DATE: March 8th, 2018

TO: Mayor and Common Council

FROM: Lindsey Kemnitz

RE: 258 & 260 E. Huron Raze Order

BACKGROUND:

After the Committee of the Whole meeting last week, Attorney Chier reviewed the property and there was never a raze order placed on the property. The City discussed it, but as there were a couple of different owners, the Council wanted to give a chance before placing a raze order on the property. After the inspection on March 2nd, the property would not meet the criteria to have a raze order placed on the property.

Recommendation: Common Council to not place a raze order on 258 & 260 E. Huron Street and that the matter is closed. Staff will continue to work with the homeowner on making the necessary repairs.

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DATE: March 8, 2018

TO: Common Council

FROM: Jodie Olson

RE: Berlin Veterans Foundation Special Event Street Use Permits

<u>BACKGROUND</u>: The Berlin Veterans Foundation has submitted applications to block off N. State Street from Huron to E. Park for the following events:

<u>DATE</u>	TIME	<u>EVENT</u>
June 5, 2018	3-7 p.m.	Veteran Appreciation
August 7, 2018	3-7 p.m.	Farmer Appreciation
September 4, 2018	3-7 p.m.	Hometown Hero Appreciation

These events will run with the Farmers & Artists Market at Nathan Strong Park. Permits have been filed. As of today's date, the permit application fees have not been paid.

<u>RECOMMENDATION:</u> Approve the Special Event Street Use Permits for the Berlin Veterans Foundation for the following events/dates to block off N. State Street from Huron-E. Park Ave contingent upon all requirements being met:

June 5, 2018 3-7 P.M. Veteran Appreciation August 7, 2018 3-7 P.M. Farmer Appreciation September 4, 2018 3-7 P.M. Hometown Hero Appreciation

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CITY OF BERLIN PERMIT APPLICATION

Special Events on Streets, Highways, and Municipal Parking Lots

(Provisions of SEC. 18-331 thru SEC.18-337 Municipal Code Apply)

If you need additional space for any answers, attach additional sheets as necessary

18-333 Event On Street/Highway 18-333 Parade 18-333 Event on	•
Applicant's Name: BERRIN VETERAND TOUNTATION Date of Application:	
Applicant's Telephone Number: 229 · 225 Applicant's DOB/Organized: 3	
Applicant's Address: P.O. Box 411 BBRUN WI 542	,
Purpose of Application Request: TO OFFER SUPPORT TO THE	
FARMELS MARLET FOR A FARMER APPRICIATION	
If applicant is an organization, provide the name(s), title(s) or position(s), address(es), and of authorizing official(s) (for corporations, all officers and directors; for LLC's, all members partnerships, all partners; for trusts, all trustees):	d telephone number(a)
Name, Title, and Address DALUN PUTZKE PRESSUDENT BUF INC	Telephone Number
LO ZZOZ PUCETYANI RO.	229. 2325
BBRUN WI 54923	
If applicant is an organization (corporation, LLC, partnership, trust, etc), provide the name position(s), address(es), and telephone number(s) of person(s) responsible for this request	∍(s), title(s), or :
MICHELE CASUX VICE PERIODE BUT INC	Telephone Number
Bound 191 5492	20-261. 22555
Details of Event: (For extended details, use the back of this form and include drawings of pro	moded event or route)
What: BERUND PARMERS MARKET! FWENTER APPRET	_
When: 8/7/18 Start Time and Duration: 3-7:00	• • • •
Where: NORTH STREET If Parade, Assembly Area:	
Estimated number of units (if parade) or persons attending (if other event):	
Does applicant claim exemption from liability insurance as a government agency, religious charitable, or service organization per Sec. 18-333(b)(2) and or (4). Yes_	s, fraternal, veterans, No
If yes, explain: BUF 1/2 A 501C3 Now Profit of Also submit any supporting documentation for this claim of exemption)	Aton
Applicant or Applicant's Agent's Name Signature:	·
Name of Person Signing (please print): Sawn M Rutzbel	
Title of Person Signing (if applicant is an organization): President, Berlin Vetrans	Englisher Loc
For Office Use Only Include with Application:	1 Tax XXXIII I I ICC
Fee Paid (or) Exempt from fee (governmental procession)	Yes No
Neighboring Consent Form (or) Not Applicable Liability Insurance (or) Applicant is exempt and approved by Chief of Police 0K3/5//	ndemnification Form
Liability Insurance (or) Applicant is exempt and approved by	y Çity Attomey
Reviewed by: 0k 3/211 City Attorney Chief of Police 0K 3/5/1	s Street Superintendent
Common Council approval: Yes No NA (Recurring)	
Recommendation: Conditions for Approval or Reasons for Denial:	
	*

Additional Details:
BEREIN FARMERS MARKET WOULD LIKE
TO WUITE LOCAL PARMITIES TO DISPLAY
TRACTORS & LIGHT FARM GOLDPMENT.
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MARKET DENOMING 4-7:00.
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City of Berlin

P.O. Box 272 108 North Capron Street Berlin, WI 54923 920-361-5400 Phone 920-361-5454 Fax

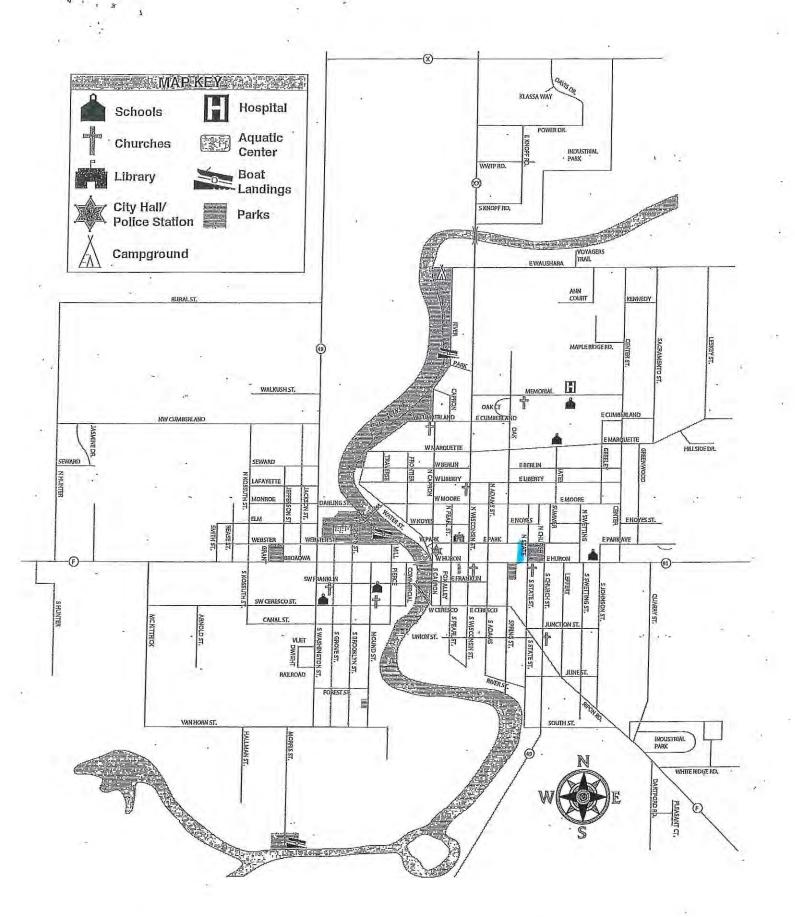
Indemnification, Defense, and Hold Harmless Agreement

The undersigned, as an applicant for a permit from the City of Berlin, hereby agrees to indemnify, defend, and hold harmless the City of Berlin and its employees and agents against all claims, liabilities, loss, damages, or expenses against or incurred by the City of Berlin on account of any injury to or death of any person, or any damage to property, caused by or resulting from the activities for which the permit was granted.

Specifically this Agreement applies to:

BORIEN FARMED ARTISTS MARKET FARMER APPRECIATION OF Event)
(Description of Event)
On: AUGUST 7, 2018 (Date(s) of Event)
By: 124w Rutzke / Michelle CASSUM/ (Name of Applicant)
/ (Name of Applicant)
On Behalf Of: BLRUN VETERAN'S FOUNDATION, WC (Name of Organization and Title if applicable)

If signing on behalf of an organization, you must have authority from the organization to sign an agreement like this. By signing this agreement, you are warranting to the City of Berlin that you have such authority.



CITY OF BERLIN PERMIT APPLICATION

Special Events on Streets, Highways, and Municipal Parking Lots
(Provisions of SEC. 18-331 thru SEC.18-337 Municipal Code Apply)
If you need additional space for any answers, attach additional sheets as necessary

	n Municipal Parking Lot
Applicant's Name: BERNIN VETERANS FROM HTTOM Date of Application	
Applicant's Telephone Number: 229 2325 Applicant's DOB/Organized:	3/31/2004
Applicant's Address: 7.0. Box 411 Bolly 111 549	23
Purpose of Application Request: 10 APER SUPPORT TO THE	BERUN
TARMERS MARKET FOR HOMETOWN HERO'S	NIGHT
If applicant is an organization, provide the name(s), title(s) or position(s), address(es), a of authorizing official(s) (for corporations, all officers and directors; for LLC's, all mempartnerships, all partners; for trusts, all trustees):	nd telephone number(s) bers and managers; for
Name, Title, and Address	Telephone Number
DAWN POTZKE PRESIDENT BUF ANC. 102202 PUCKHAN RD BERLEN VY 54923	229, 2325
If applicant is an organization (corporation, LLC, partnership, trust, etc.), provide the nar position(s), address(es), and telephone number(s) of person(s) responsible for this reques	st:
Name, Title, and Address	Telephone Number
MICHELLE CASSILLE VICE PRESIDENT BUT INC	(20.767. 7755
Details of Event: (For extended details, use the back of this form and include drawings of pr	oposed event or route).
What: BOZUN FARMERS MARRICET: HONG TOWN HER	^
When: 9418 Start Time and Duration: 3-7:0 Where: NORTH STATE STREET If Parade, Assembly Area:	0
Estimated number of units (if parade) or persons attending (if other event):	
Does applicant claim exemption from liability insurance as a government agency, religio charitable, or service organization per Sec. 18-333(b)(2) and or (4).	
If yes, explain: BR WC 15 A 50(C) Not PROPIT (Also submit any supporting documentation for this claim of exemption)	
Applicant or Applicant's Agent's Name Signature: Dico ON Parall	
Name of Person Signing (please print): Dawn M Rutzke	
Title of Person Signing (if applicant is an organization): President, Berlin Veter	ans Bundation, he
For Office Use Only Include with Application:	· · · ·
Fee Paid (or) Exempt from fee (governmental procession)	
Neighboring Consent Form (or)Not Applicable	Indemnification Form
Neighboring Consent Form (or) Not Applicable Liability Insurance (or) Applicant is exempt and approved Reviewed by: 013121 City Attorney 0123161 Chief of Police 023	by City Attorney
Common Council approval: Yes No NA (Recurring)
Recommendation: Conditions for Approval or Reasons for Denial:	•
	•

Additional Details:
BEREN FARMERS MARKET INTENISS 70
INVITE LOCAL LAW ENPORCEMENT, FIRST RESPONDERS
& EMERGENA PERSONEL TO DISPLAN VERNILES
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MARKET BEGINGING AT 4:00 of EAUDING
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City of Berlin

P.O. Box 272 108 North Capron Street Berlin, WI 54923 920-361-5400 Phone 920-361-5454 Fax

Indemnification, Defense, and Hold Harmless Agreement

The undersigned, as an applicant for a permit from the City of Berlin, hereby agrees to indemnify, defend, and hold harmless the City of Berlin and its employees and agents against all claims, liabilities, loss, damages, or expenses against or incurred by the City of Berlin on account of any injury to or death of any person, or any damage to property, caused by or resulting from the activities for which the permit was granted.

Specifically this Agreement applies to:

Howe Town

RAPISTS MADIST ' HERN APPLE

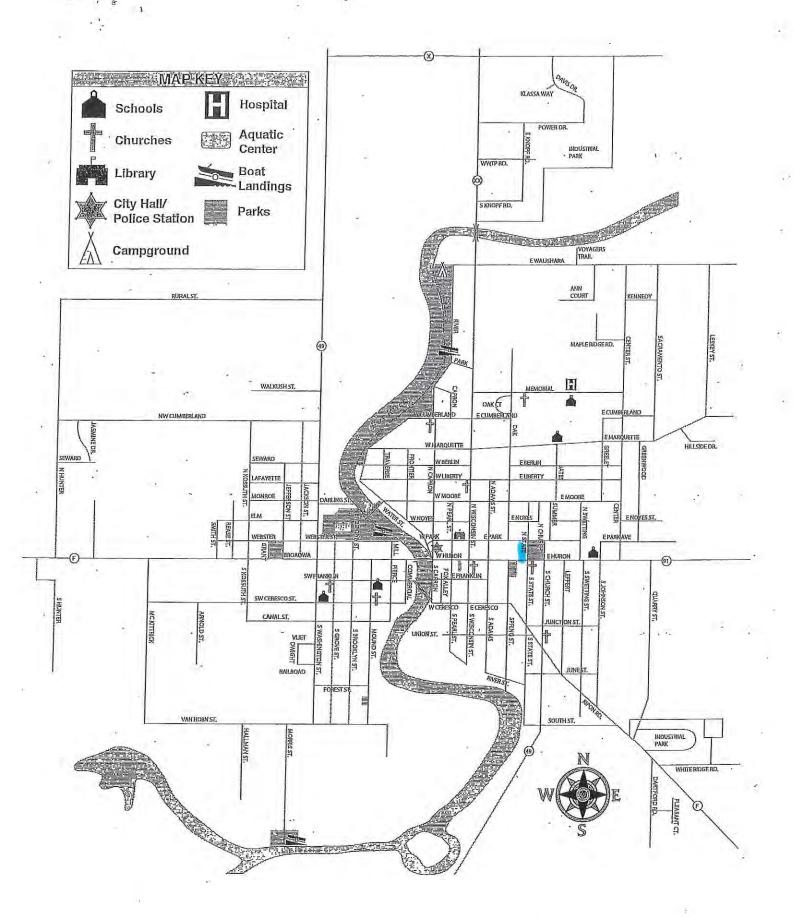
(Description of Event)

On: SATEMBER 4 2019

By: Davy PUTZKE / MICHELE OFFSUDY (Name of Applicant)

On Behalf Of: BAZUN UTZRANG FOUNDATION, WC.
(Name of Organization and Title if applicable)

If signing on behalf of an organization, you must have authority from the organization to sign an agreement like this. By signing this agreement, you are warranting to the City of Berlin that you have such authority.



CITY OF BERLIN PERMIT APPLICATION Special Events on Streets, Highways, and Municipal Parking Lots (Provisions of SEC. 18-331 thru SEC. 18-337 Municipal Code Apply) If you need additional space for any answers, attach additional sheets as necessary

and the state of t	•
	n Municipal Parking Lot
Applicant's Name; BERUN VETERAN'S TOWNS Date of Application	1: 2/28/18
Applicant's Telephone Number: 229 2325 Applicant's DOB/Organized:	3/51/2004
	54923
Purpose of Application Request: TO CAPTER SUPPORT TO THE BL	RUN
FORWALL IN ARK (TE TOWN	المعار
If applicant is an organization, provide the name(s), title(s) or position(s), address(es), a of authorizing official(s) (for corporations, all officers and directors; for LLC's, all men partnerships, all partners; for trusts, all trustees):	-14-1 L 1 ()
Name, Title, and Address	Telephone Number
BERLIN WI 54825	229.2325
If applicant is an organization (corporation, LLC, partnership, trust, etc), provide the nar position(s), address(es), and telephone number(s) of person(s) responsible for this reques	ne(s), title(s), or
Name, Title, and Address	Telephone Number
MULKEY CASSIBY VICE PERSONS BUT INC 181 E. NOTES ST BARUNI WI FARMS	920-267.2755
Details of Event: (For extended details, use the back of this form and include drawings of pr	coposed event or route)
What: BERLIN FARMERS IMPRECIOT: USTERAN APPRETUATION	N
Where: NANHARY STRENGE PARK Where: NANHARY STRENGE PARK Where: NORTH STRENGE PARK Retirected purples of units (if and by a second parks) Retirected purples of units (if and by a second parks)	
Estimated number of units (if parade) or persons attending (if other event):	
Does applicant claim exemption from liability insurance as a government agency, religio charitable, or service organization per Sec. 18-333(b)(2) and or (4).	us, fraternal, veterans,
If yes, explain: BVF INC 15 A FO (C3 OF GALUE AT (SA). (Also submit any supporting documentation for this claim of exemption)	,
Applicant or Applicant's Agent's Name Signature:	
Name of Person Signing (please print): Dawn M Retzhe	
Title of Person Signing (if applicant is an organization): President, Barlin Vete	cons Frendrobinion
For Office Use Only Include with Application:	and the same of th
Fee Paid (or) Exempt from fee (governmental procession)	Yes No
	Indemnification Form
Liability Insurance (or) Applicant is exempt and approved Reviewed by: 3/2/18 City Attorney 0/23/4/18 Chief of Police	by City Attorney Street Superintendent
Common Council approval: Yes No NA (Recurring	
Recommendation: Conditions for Approval or Reasons for Denial:	•

Additional Details:
BERUN FARMERS MARKET WOULD LIKE TO INVITE MUTHEN DEGAMIZATIONS TO
DISPLAY EQUIPMENT.
BET OF TO BESIN @ 3:00, LOUTH THE
MARKET RENNEINO 4:00-7:00
WE WOULD WEE TO USE NOOTH STATE
STEET, FROM E HURON TO B. PARK AVE.
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City of Berlin

P.O. Box 272 108 North Capron Street Berlin, WI 54923 920-361-5400 Phone 920-361-5454 Fax

Indemnification, Defense, and Hold Harmless Agreement

The undersigned, as an applicant for a permit from the City of Berlin, hereby agrees to indemnify, defend, and hold harmless the City of Berlin and its employees and agents against all claims, liabilities, loss, damages, or expenses against or incurred by the City of Berlin on account of any injury to or death of any person, or any damage to property, caused by or resulting from the activities for which the permit was granted.

Specifically this Agreement applies to:

BORUN FARMERS & ARTIST MARKET VETERAN APPRECED	4
(Description of Event)	
On: JUNE 5 ZO18	
(Date(s) of Event)	
By: Deen Putzice/Michell ASSIDY (Name of Applicant)	
/(Name of Applicant)	
On Behalf Of: BRUN VETERANS FOUNDATION (Name of Organization and Title if applicable)	

If signing on behalf of an organization, you must have authority from the organization to sign an agreement like this. By signing this agreement, you are warranting to the City of Berlin that you have such authority.

