AGENDA COMMON COUNCIL MEETING TUESDAY, MAY 9, 2017 7:00 PM

COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

- 1. Call to order/Roll Call
- 2. General Public Comments. Registration card required (located at podium in Council Chamber).

<u>CONSENT AGENDA</u>: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

- 3. Waive the reading of ordinances and resolutions. <u>RECOMMENDATION</u>: Waive the reading of all ordinances and resolutions adopted at this meeting.
- 4. Written reports from the City Clerk, Treasurer, and Building Inspector.

 <u>RECOMMENDATION</u>: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
- 5. Minutes from the April 11 & 18, 2017 Common Council Meetings. <u>RECOMMENDATION</u>: Approve the minutes.
- 6. Boys & Girls Club Bus Stop Proposal. <u>RECOMMENDATION</u>: Accept the Committee of the Whole recommendation to authorize the construction of a bus shelter on the S. Washington Street right-of-way and approve Resolution #17-03 Memorializing and Confirming the Understanding Between the Boys & Girls Club of the Tri-County Area and the City of Berlin on the Construction, Dedication, and Future Maintenance & Responsibility of a Bus Shelter on S. Washington Street Right-of-Way.
- 7. Street Project Bids (N. Pearl Street from W. Park Ave to W. Noyes)

 <u>RECOMMENDATION:</u> Accept the Committee of the Whole recommendation to accept the bid from Stark Pavement Corporation of Brookfield, WI for the amount of \$36,230.50 for milling and resurface project of N. Pearl Street from W. Park to W. Noyes)
- 8. Riverside Park Seawall Bids. <u>RECOMMENDATION</u>: Accept the Committee of the Whole recommendation to accept the bid from Seawall Solutions of Fremont, WI for the amount of \$294,700 for the Riverside Park seawall improvements.
- 9. Bills List. RECOMMENDATION: Approve the list of bills for payment.

END OF CONSENT AGENDA

- 10. ADVOCAP Parking Request. <u>RECOMMENDATION:</u> Review request, discuss and action as appropriate.
- 11. Update on 107 W. Huron Street. <u>RECOMMENDATION</u>: Discuss and action as appropriate.
- 12. Update on Spoors Bridge Project. <u>RECOMMENDATION</u>: Update only. No action required.
- 13. Discussion on Possible Sign Code Ordinance Update. <u>RECOMMENDATION:</u> Discuss and action as appropriate.
- 14. Memorial Day Parade Permit. <u>RECOMMENDATION</u>: Approve the Memorial Day parade permit and proposed route submitted by the Berlin VFW for May 29, 2017.
- 15. All Saints Eucharistic Procession Parade Permit. <u>RECOMMENDATION</u>: Approve the parade permit and proposed route submitted by All Saints Parish for the All Saints Eucharistic Procession on June 25, 2017.
- 16. License Applications- Bartender License for Kathleen Ann Czuper (approved by the PD). <u>RECOMMENDATION:</u> Grant or deny the license.
- 17. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
- 18. New Business (To be used to request items of new business be put on a future agenda)
- 19. Public Appearances.
- 20. Adjourn.

Note: In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

| | | CITY OF BE | BERLIN OFFICE | OFFICE OF THE TREASURER | RER | | |
|---|-------------------------|--|--|-----------------------------------|------------------------|--|--|
| | HONORABLE MAY | LE MAYOR AND | OR AND COMMON COUNCIL | OF THE CITY OF BERLIN, WISCONSIN: | ALIN, WISCONSIN: | V/4/V | (Amarich and amarich and amari |
| I herewith present my report as City Treasurer for the month ending | Freasurer for the month | ı ending | 4/30/2017 | 2 | | | |
| | | ADJ/ | | | | | TOTAL W/ |
| FUNDS | BEG BALANCE | <u>XOIDS</u> | RECEIPTS | DISBURSEMENTS | BALANCE | INVESTMENTS | INVESTMENTS |
| GENERAL CITY | \$ 406,822.67 | A disconnection of the second section of the section of the second section of the se | \$ 262,400.19 | \$ 468,847.19 | \$ 200,375.67 | \$ 3,250,000.00 | \$ 3,450,375.67 |
| TAX COLLECTION ACCOUNT | \$ 99,686.16 | | S | ഗ | \$ 99,686.16 | | ഗ |
| WATER INVESTMENTS | | | \$ 407,297.60 | | \$ 556,966.05 | \$ 3,355,179.70 | \$ 3,912,145.75 \$ 1,306,135,76 |
| SEWER BOND & INT | \$ 53,694.03 | | \$ 6.18 | · • | \$ 53,700.21 | | ၈ မာ |
| BOND & INT RESERVE | | | | - | · • | | *************************************** |
| CADITAL POOLECT BORDOWING | \$ 101,216.05 | | \$ 78,014.85 | | \$ 179,230.90 | \$ 1,255,000.00 | \$ 1,434,230.90 |
| EMS ACCOUNT | \$ 64,629.78 | | \$ 24,782.98 | \$ 35.00 | \$ 89,377.76 | | - 89,377,76 |
| TOTAL OF ALL FUNDS | \$ 1,079,679.00 | | \$ 772,501.80 | \$ 672,844.05 | \$ 1,179,336.75 | \$ 9,421,940.52 | \$ 10,601,277.27 |
| FUNDS | BANK STATEMENT | 7.71 (a) 7.70 (a) 7.7 | | OUTSTANDING | | AVAILABLE | |
| | BALANCE | | ADJUSTMENT | CHECKS | | BANK BALANCE | |
| GENERAL CITY | | | | \$ 72,176.33 | | \$ 200,375.67 | |
| TAX COLLECTION ACCOUNT | \$ 99,977.55 | | | | | | |
| WATER & SEWER | Ì | TO THE THE PROPERTY OF THE PERSON OF THE PER | deservation and the Architecture of Architecture and the Architecture of Archi | \$ 1,822.04 | | | |
| SEWER BOND & INT | | | \$ 100 mm | S | | \$ 53,700.21 | |
| EQUIP REPLACMT FUND | \$ 179,230.90 | | | 5 | | | , |
| EMS ACCOUNT | \$ 89.377.76 | | | Э | | \$ 89.377.76 | |
| | | | | | | | |
| TOTAL OF ALL FUNDS | \$ 1,253,626.51 | | ٠ | \$ 74,289.76 | | \$ 1,179,336.75 | |
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| D | CITY | OF BERLIN | | BUILDING REPORT | | | APKIL | |
|-------------------------------|------|---|-----------------|--|--|---------------------------------------|---|--|
| L | | HLNCM | | YEAR TO DATE | A AND THE STREET OF THE STREET | Ž | LAST YEAR TO DATE | |
| TYPE OF PERIMI | No. | Estimated Value | Permit Cost No. | Estimated Value | Permit Cost | ò | Estimated Value | Permit Cost |
| Single Family Residence | | | | | 1,17 | | | |
| Multi-Family Residence | LANG | | | | | \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ | \$10,000.00 | \$80.64 |
| Residential Garage | | 100 | | ALLEY TO THE REAL PROPERTY OF THE PERTY OF T | 11100 | | | Line Line Control Cont |
| Residential Garage Alteration | | \$12,000.00 | \$50.00 | | 00 0094 | 7.7 | \$163 200 00 | \$988.00 |
| Residential Alteration | | | | 10 \$110,982.00 | 400a.U. | | | |
| Commercial | | A A A A A A A A A A A A A A A A A A A | | 1,1,1,1,1 | | * | \$64 000 00 | \$275.00 |
| Commercial Alteration | | , and the same of | | 11307 | | - | 2000 | THE RESERVE OF THE PERSON OF T |
| Industrial | | | | THE TAXABLE PARTY. | | | | A STATE OF THE STA |
| Industrial Alteration | | \$50,000.00 | \$250.00 | | | 0 | 43 085 00 | \$75.00 |
| Sians | | | | | | | #46 4E0 00 | \$250.00 |
| Miscellaneous | " | 4 \$25,700.00 | \$245.00 | 5 \$25,900.00 | \$295.00 | c c | 00.004;01¢ | 2001 |
| Demolition | | 2 \$19,250.00 | \$250.00 | a degree | | | 1.10 | |
| Hospital | • | | | | 00 030 | - | \$60 000 00 | \$260.00 |
| Church | | A-7-1 | No. | 1 \$50,000,00 | | - | | |
| School | | | 1.00 | The state of the s | | | \$8,000.00 | \$50.00 |
| Driveways | | | | | | | - C - L | |
| Trailer Homes | | | | | 00 840 | 25 | \$324 735 00 | \$1.978.64 |
| Total Building Permits | | 8 \$106,950.00 | \$795.00 | 18 \$192,272.00 | | | | |
| | | | | | - Andrews - Andr | - | 10 mg | \$250.00 |
| Commercial Plan Approval | | 94 750 00 | \$30.00 | 10 \$15,366.00 | \$300.00 | 5 | 4 | \$5,575.00 |
| Plumbing Permits | | | | | | 3 | \$12,400.00 | \$145.00 |
| Electrical Permits | | 43 400 00 | ****** | | 6 | 15 | \$63,751.00 | \$925.00 |
| Heating Permits | - | | COO | ALAN TO THE TOTAL THE TOTAL TO THE TOTAL TOT | | | | AS 673 64 |
| Total Dormit Food | | | \$300.00 | | \$2,654.00 | | | |
| 10001 | | 44 \$113 894 00 | \$900.00 | 52 \$309,192.00 | 0 \$2,654.00 | 00 49 | \$1,124,736.00 | \$8,873.54 |

RESOLUTION # 17-03

A RESOLUTION TO MEMORIALIZE AND CONFIRM THE UNDERSTANDING BETWEEN THE BOYS & GIRLS CLUB OF THE TRI-COUNTY AREA AND THE CITY OF BERLIN ON THE CONSTRUCTION, DEDICATION, AND FUTURE MAINTENANCE & RESPONSIBILITY OF A BUS SHELTER ON S. WASHINGTON STREET RIGHT-OF-WAY

WHEREAS the Boys & Girls Club of the Tri-County Area ("BGC) did come before the Common Council on April 4, 2017 proposing to provide shelter for area children waiting for buses, by constructing a bus shelter in the City of Berlin ("CITY") right-of-way along S. Washington Street terrace area; and

WHEREAS the BGC proposed that the bus shelter would be constructed at no cost to the CITY; and

WHEREAS the BGC proposed that all future routine and non-routine maintenance responsibilities and associated costs would be the responsibility of the BGC. This would include structural or condition repairs, clean-up or repairs from vandalism, maintaining appearance and cleanliness, keeping in safe and usable condition for the public, snow shoveling, removing garbage, etc; and

WHEREAS the BGC proposed to dedicate the completed bus shelter structure to the CITY;

NOW THEREFORE BE IT RESOLVED that based on the above the City of Berlin Common Council hereby:

- 1. Will allow the Street Superintendent to work with the BGC to construct a mutually agreed upon shelter in the terrace area of S. Washington Street as it has public benefit.
- 2. Upon satisfactory completion of the shelter, as determined by the Street Superintendent, will accept the dedication of the bus structure from the BGC.
- 3. Recognizes and understands that all future maintenance or repairs and related costs for the structure will be the responsibility of the BGC. The BGC will routinely inspect and maintain the overall condition and appearance at all times in the future, with all concerns being addressed in a timely manner.

| Passed, approved and adopted this | <u>9th</u> day of <u>May</u> , 2017. |
|-----------------------------------|--------------------------------------|
| ROLL CALL VOTE: | |
| AVEC | CITY OF BERLIN |
| AYES NAYS | BY: |
| ABSENT | Richard D. Schramer, Mayor |
| APPROVED AS TO FORM: | |
| | ATTEST: |
| | Jodie Olson |
| | Administrator/Clerk-Treasurer |
| Matthew G. Chier | |
| City Attorney | |

*Check Summary Register©

| | Name | Check Date | Check Amt | | Wice A |
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| 11100 Cash in Bar | | | | and the state of the | . () |
| Paid Chk# 059498 | AM. MARKETING & PUBLISHING | 4/6/2017 | \$410.00 | ADVERTISING IN HOME PAGES FOR | Calf pupiles |
| Paid Chk# 059499 | ASSOCIATED BANK-OSHKOSH | 4/6/2017 | \$25.00 | PAYROLL # 7 H.S.A. | الجلاف |
| Paid Chk# 059500 | BANK OF AMERICA | 4/6/2017 | \$75.00 | PAYROLL # 7 H.S.A. | C M |
| Paid Chk# 059501 | BERLIN JOURNAL NEWSPAPER | 4/6/2017 | \$1,070.50 | ADVERTISEMENT IN SENIOR LIFE M | The files |
| Paid Chk# 059502 | BERLIN OIL PRODUCTS | 4/6/2017 | \$392.30 | EQUIPMENT REPAIR FOR PUBLIC WO | autulia |
| Paid Chk# 059503 | BMO HARRIS BANK | 4/6/2017 | \$140.00 | PAYROLL # 7 H.S.A. | Ymy |
| Paid Chk# 059504 | CHARTER COMMUNICATION | 4/6/2017 | \$173.04 | SERVICE FOR APRIL FOR THE SENI | • |
| Paid Chk# 059505 | CHIER LAW OFFICE LLC | 4/6/2017 | \$864.23 | JAN, FEB, MAR VARIABLE EXPENSE | |
| Paid Chk# 059506 | CITIZENS FIRST CREDIT UNION | 4/6/2017 | \$100.00 | PAYROLL # 7 H.S.A. | |
| Paid Chk# 059507 | COMMUNITY FIRST CREDIT UNI | 4/6/2017 | \$115.00 | PAYROLL # 7 H.S.A. | |
| Paid Chk# 059508 | DASSOW, DEBRA | 4/6/2017 | \$593.20 | REFUND FOR OVER PAYMENT-AMBULA | |
| Paid Chk# 059509 | FARMERS & MERCHANTS BANK | 4/6/2017 | \$643.07 | PAYROLL # 7 H.S.A. | |
| Paid Chk# 059510 | FIRST NATIONAL BANK | 4/6/2017 | | PAYROLL #7 H.S.A. | |
| Paid Chk# 059511 | HORICON BANK | 4/6/2017 | | PAYROLL # 7 H.S.A. | |
| Paid Chk# 059512 | JOHNSON, DAWN | 4/6/2017 | | REFUND FOR OVERPAYMENT OF AMBU | |
| Paid Chk# 059513 | LANGENHORST, CAROL | 4/6/2017 | • | REFUND FOR OVERPAYMENT OF AMBU | |
| Paid Chk# 059514 | NITZ, DAVID A | 4/6/2017 | | MARCH BUILDING INSPECTOR WAGES | |
| Paid Chk# 059515 | NORTH SHORE BANK, FSB | 4/6/2017 | | PAYROLL #7 DEFERRED COMPENSATI | |
| Paid Chk# 059516 | OLD NATIONAL BANK | 4/6/2017 | • | PAYROLL # 7 H.S.A. | |
| Paid Chk# 059517 | RICHART, DAWN | 4/6/2017 | ****** | REFUND FOR OVERPAYMENT OF AMBU | |
| Paid Chk# 059518 | SUN LIFE FINANCIAL | 4/6/2017 | • | 2017 APRIL BILLING | |
| Paid Chk# 059519 | BERLIN JOURNAL NEWSPAPER | | - | POLICE DEPARTMENT LETTERHEAD P | |
| Paid Chk# 059520 | FOX VALLEY TECHNICAL COLLE | | | TRAINING: CCH RADAR, JGS FTO, | |
| Paid Chk# 059521 | GRAPHIC SIGN & LETTER CO, IN | | • | DECALS ON NEW SQUAD | |
| Paid Chk# 059522 | OSHKOSH OFFICE SYSTEMS | 4/11/2017 | | QUARTERLY COPY FEES | |
| Paid Chk# 059523 | SONDALLE FORD LINCOLN MER | | - | '15 FORD REPLACE BULBS DRIVERS | |
| Paid Chk# 059524 | THE POLICE AND SHERIFFS PR | | | (3) ID CARDS/BKJ, GLT, ARG | |
| | VICKI MURPHY, PETTY CASH | 4/11/2017 | | Postage | |
| Paid Chk# 059526 | | | • | POLICE EXAM FORMS | |
| Paid Chk# 059527 | | | | MARCH 2017 SERVICE CONTRACT | |
| Paid Chk# 059528 | BERLIN WATER & SEWER UTILI | | , , | 1ST QUARTER UTILITIES BILLING | |
| Paid Chk# 059529 | CHRISTENSEN, DOUGLAS A | 4/11/2017 | · · | RETIREE INSURANCE REIMBURSEMEN | |
| Paid Chk# 059530 | DOLLEVOET, AARON | 4/11/2017 | | STATE PRACT EXM FIREFIGHTER II APRIL WEB HOSTING | |
| Paid Chk# 059531 | FINISHLINE STUDIOS | 4/11/2017 | • • • • • • | S, PATTERSON RETIREMENT FINAL | |
| Paid Chk# 059532 | FIRST NATIONAL BANK | 4/11/2017 | | FIREFIGHTER ACCESSORIES | |
| | FIVE ALARM FIRE & SFTY EQ, LL | | · · | 2017 MARCH PAYMENT | |
| | FORMILLER, JOSEPH | 4/11/2017 4/11/2017 | | BATTERY FOR PUBLIC WORKS TRUCK | |
| | INTERSTATE BATTERY | 4/11/2017 | • | SUPPLIES FOR BUILDINGS AND GRO | |
| | ITU ABSORBTECH, INC. KUNKEL ENGINEERING GROUP | | • | INSPECTION AND REVIEW OF COAL | |
| Paid Chk# 059537 | LANDMARK SERVICES COOPER | | | MARCH GAS AND DIESEL | |
| Paid Chk# 059539 | THEDACARE AT WORK | 4/11/2017 | | PATRICIA A. KOEL DRUG SCREEN | |
| Paid Chk# 059539 | | 4/11/2017 | • | FIREFIGHTER BOOTS | |
| Paid Chk# 059540 | W.S. DARLEY & CO ADVANCED DISPOSAL SERVICE | | | APRIL SERVICE CHARGE-PARKS DEP | |
| Paid Chk# 059541 | BANK OF AMERICA | 4/17/2017 | | 2017 APRIL EMPLOYER H.S.A. CON | |
| Paid Chk# 059542 | BMO HARRIS BANK | 4/17/2017 | | 2017 APRIL EMPLOYER H.S.A. CON | |
| Paid Chk# 059545 | | | | 2017 APRIL EMPLOYER H.S.A. CON | |
| Paid Chk# 059545 | COMMUNITY FIRST CREDIT UNI | | • | 2017 APRIL EMPLOYER H.S.A. CON | |
| Paid Chk# 059546 | FARMERS & MERCHANTS BANK | | • | 2017 APRIL EMPLOYER H.S.A. CON | |
| Paid Chk# 059546 | FIRST NATIONAL BANK | 4/17/2017 | | 2017 APRIL EMPLOYER H.S.A. CON | |
| Paid Chk# 059547 | FOX, MICHAEL | 4/17/2017 | • | APRIL 2017 RETIREE INSURANCE P | |
| Paid Chk# 059549 | OLD NATIONAL BANK | 4/17/2017 | | 2017 APRIL EMPLOYER H.S.A. CON | |
| Paid Chk# 059549 | | 4/17/2017 | | TOTAL PER ACCOUNT FEE YEAR 201 | |
| Paid Chk# 059551 | PODOLL, GARY V | 4/17/2017 | | MILEAGE TO WEST BLOOMFIELD TO | |
| | SECURIAN FINANCIAL GROUP | 4/17/2017 | | MAY 2017 BILLING | |
| Paid Chk# 059553 | | 4/17/2017 | | 2017 APRIL EMPLOYER H.S.A. CON | |
| | BAKER & TAYLOR | 4/18/2017 | • | FEBRUARY LIBRARY CHARGES | |
| Laid Office 000004 | D, IIILII W IIIILOIN | | 1,,2,00 | | |

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| | | Name | Check Date | Check Amt | | |
|-----------|--------|---|------------------------|-------------|--|----------------------------|
| Paid Chk# | | BERLIN OIL PRODUCTS | 4/18/2017 | | NEWSPAPERS FOR APRIL 2017 | V 5004 |
| Paid Chk# | | LISA M. OBRIST | 4/18/2017 | | MARCH 2017 CLEANING SERVICES | Coencul city Payotto |
| Paid Chk# | | MARTIN SYSTEMS, INC. | 4/18/2017 | \$335.40 | 2017 ALARM MONITORING FEE | Oscilla |
| Paid Chk# | | OSHKOSH OFFICE SYSTEMS | 4/18/2017 | \$124.53 | LIBRARY MONTHLY COPY FEES | Cittle |
| Paid Chk# | 059559 | OSHKOSH PUBLIC LIBRARY | 4/18/2017 | \$175.20 | RECEIPT PAPER ROLLS | 0001110 |
| Paid Chk# | 059560 | UNIQUE MANAGEMENT SERVIC | 4/18/2017 | \$44.75 | FEBRUARY PLACEMENTS | Dayor |
| Paid Chk# | 059561 | WINNEFOX LIBRARY SERVICES | 4/18/2017 | \$82.15 | FEBRUARY MANAGEMENT SERVICES | r = 0 |
| Paid Chk# | 059562 | WINNEFOX COOPERATIVE TEC | 4/18/2017 | \$295.91 | FEBRUARY MATERIALS FOR MEMBERS | |
| Paid Chk# | 059563 | AL SCHMUDE ELECTRIC LLC | 4/20/2017 | \$30.75 | INSPECT N. DIAMOND LIGHTS | |
| Paid Chk# | 059564 | APPLETON FINANCE DEPARTM | 4/20/2017 | \$455.00 | APRIL WEIGHTS AND MEASURES | |
| Paid Chk# | 059565 | BANK OF AMERICA | 4/20/2017 | \$75.00 | PAYROLL 8 H.S.A. | |
| Paid Chk# | 059566 | BMO HARRIS BANK | 4/20/2017 | \$140.00 | PAYROLL 8 H.S.A. | |
| Paid Chk# | 059567 | CARDINAL CONSTRUCTION CO, | 4/20/2017 | \$26,951.74 | CONTRACT 1 PARK RESTROOMS-PAYM | |
| Paid Chk# | 059568 | CITIZENS FIRST CREDIT UNION | 4/20/2017 | \$100.00 | PAYROLL 8 H.S.A. | |
| Paid Chk# | | | | \$115.00 | PAYROLL 8 H.S.A. | |
| Paid Chk# | 059570 | CORPORATE NTWRK SOLUTION | 4/20/2017 | \$510.00 | PRINTER-D.C. OFFICE | |
| Paid Chk# | 059571 | CULLIGAN WATER | 4/20/2017 | \$18.50 | SENIOR CENTER SERVICES | |
| Paid Chk# | 059572 | D & D CONSTRUCTION, INC | 4/20/2017 | \$2,706.35 | FINAL DRAW - STORAGE SHED ROOF | |
| Paid Chk# | 059573 | DIVISION OF UNEMPLOYMENT I | 4/20/2017 | \$965.84 | MARCH 2017 UNEMPLOYMENT INSURA | |
| Paid Chk# | 059574 | DREXEL BUILDING SUPPLY, INC | 4/20/2017 | • | 2 X 4-12 FT. TREATED LUMBER | |
| Paid Chk# | | EMC INSURANCE COMPANIES | 4/20/2017 | \$45.00 | AUTO POLICY CHANGES | |
| Paid Chk# | 059576 | ESCREEN INC | 4/20/2017 | | KOEL PRE-EMPLOYMENT DRUG SCRE | |
| Paid Chk# | 059577 | FARMERS & MERCHANTS BANK | 4/20/2017 | • | PAYROLL 8 H.S.A. | |
| Paid Chk# | | FIRST NATIONAL BANK | 4/20/2017 | | PAYROLL 8 H.S.A. | |
| Paid Chk# | | HORICON BANK | 4/20/2017 | • | PAYROLL 8 H.S.A. | |
| Paid Chk# | | · | 4/20/2017 | • | REIMBURSE FOR DUPLICATE PAYMEN | |
| Paid Chk# | | KWIK-TRIP INC | 4/20/2017 | • | PURCHASES FOR SAFETY MEETING-A | |
| Paid Chk# | | NORTH SHORE BANK, FSB | 4/20/2017 | | PAYROLL 8 DEFFERED COMP | |
| Paid Chk# | | | 4/20/2017 | | PAYROLL 8 H.S.A. | |
| Paid Chk# | | OSHKOSH OFFICE SYSTEMS | 4/20/2017 | | MARCH MONTHLY COPIES | |
| Paid Chk# | | RED POWER DIESEL SERVICE | 4/20/2017 | | 95 FORD L8000 REPAIR & MAINTEN | |
| Paid Chk# | | THEDACARE AT WORK | 4/20/2017 | | APRIL 2017 EAP CONTRACT | |
| Paid Chk# | | | 4/20/2017 | | 2017 APRIL BILLING K2 THERMAL CAMERA PACKAGE; EST | |
| Paid Chk# | | W.S. DARLEY & CO | 4/20/2017 | | · · | |
| Paid Chk# | | WEHMAN, DALE | 4/20/2017 | | REIMBURSE DUPLICATE PAYMENT OF | |
| Paid Chk# | | WITMER PUBLIC SAFETY GRP, I | | • | AMBULANCE SUPPLIES 2017 REC BOOK | |
| Paid Chk# | | BERLIN JOURNAL NEWSPAPER | | , , | INK CARTRIDGES | |
| | | COMPLETE OFFICE OF WI | 4/24/2017 | | 2 CASHES OF NITRILE POWDER FRE | |
| | | CCP INDUSTRIES INC. | | | MARCH TELEPHONE/DATA BILLING-P | |
| | | CenturyLink CENTURYLINK | 4/24/2017 4/24/2017 | | MARCH PHONE EXPENSE | |
| | | | | | MEDICAL SUPPLIES FOR AMBULANCE | |
| | | EMERGENCY MEDICAL PRODUC FIRE INSPECTION SERVICES IN | | • • | MARCH FIRE INSPECTION | |
| Paid Chk# | | INTERSTATE BATTERY | 4/24/2017 | \$168.92 | | |
| | | J. F. AHERN COMPANY | 4/24/2017 | • | MARCH ANNUAL INSPECTION-FIRE D | |
| | | MGD INDUSTRIAL CORP | 4/24/2017 | • | SUPPLIES FOR PUBLIC WORKS | |
| | | OTIS ELEVATOR COMPANY | 4/24/2017 | | ANNUAL MAINTENANCE CONTRACT RE | |
| | | PEAK SOFTWARE SYSTEMS, IN | | • • | SPORTSMAN BASIC 6 MONTH MEMBER | |
| | | POMP'S TIRE SERVICE, INC. | 4/24/2017 | • | TIRE REPAIR SERVICE | |
| | | STATE OF WISCONSIN - DSPS | 4/24/2017 | | WI REGISTRATION TAG NO. 19184 | |
| | | TELVENT DTN LLC | 4/24/2017 | | APRIL RADAR SERVICE | |
| | | THEDA CARE | 4/24/2017 | • | PHARMACUTICALS FOR MARCH | |
| | | THOM, SUSAN | 4/24/2017 | | SUBSITANCE FOR ELECTION WORKER | |
| | | TNEMEC COMPANY, INC | 4/24/2017 | | SUPPLIES FOR PUBLIC WORKS-GLAZ | |
| | | WI COUNCIL 32 AFSCME AFL-CI | | | APRIL UNION DUES | |
| | | AIRGAS USA LLC | 4/28/2017 | | OXYGEN TANK FOR AMBULANCE | |
| | | BERLIN CHAMBER OF COMMER | | | 1ST QUARTER HOTEL ROOM TAX-RIV | |
| | | GREEN LAKE COUNTY TREASU | | - | 2017 SPRING ELECTION SUPPLIES | |
| | | | | | | |

*Check Summary Register©

| Name | Check Date | Check Amt | | a t |
|--|--------------|--------------|--------------------------------|--------------|
| | | | | and Cyslay . |
| Paid Chk# 059613 HAWKINS, ASH, BAPTIE & CO L | L 4/28/2017 | \$4,080.00 | PROGRESS BILL FOR 12/31/2016 A | |
| Paid Chk# 059614 ITU ABSORBTECH, INC. | 4/28/2017 | \$111.33 | SUPPLIES FOR BUILDINGS AND GRO | PALADINA |
| Paid Chk# 059615 JON LUNDT ELECTRIC, INC | 4/28/2017 | \$10,088.96 | CONTRACT#2 PAYMENT 2 -FINAL | rugs. |
| Paid Chk# 059616 KEMNITZ, LINDSEY | 4/28/2017 | \$85.00 | REGISTRATION FEE FOR WISCONSIN | ~ |
| Paid Chk# 059617 KUNKEL ENGINEERING GROUP | 4/28/2017 | \$3,705.00 | JOB: 2003.K045-CITY OF BERLIN | |
| Paid Chk# 059618 NITZ, DAVID A | 4/28/2017 | \$210.25 | FINAL BUILDING INSPECTOR WAGES | |
| Paid Chk# 059619 SPOEHR, SMITS & BLAZEL, LLC | 4/28/2017 | \$157.50 | BOARD OF ZONING-CRAIG JOHNSON | |
| | Total Checks | \$189.026.33 | | |

*Check Summary Register©

| | | APRIL 30 2 | 2017 | | 1 Helities |
|------------------|----------------------------|--------------|--------------|--|---------------------|
| | Name | Check Date | Check Amt | enne and me o kannon og gjelogg segneg sy na sjelogik kjek biok kiloko kiloko gjelog 2000 (2000) | Ullities Payable |
| 11161 UTILITY CA | SH - FNR | | | | misuble |
| | ALLIANT ENERGY/WP&L | 4/6/2017 | \$774.49 | | July 1 |
| | BADGER LABORATORIES | 4/6/2017 | * * | TOTAL COLIFORM BACTERIA | * / |
| | BERLIN JOURNAL NEWSPAPER | | | UPS-BADGER LABS | |
| Paid Chk# 013574 | BMO HARRIS BANK | 4/6/2017 | • | C GOHLKE-APRIL 2017 HSA | |
| | FARMERS & MERCHANTS BANK | | • | R SOBIESKI-APRIL 2017 HSA | |
| | GRAINGER, W W, INC | 4/6/2017 | \$74.40 | SPRING WOUND SPRING | |
| Paid Chk# 013577 | | 4/6/2017 | \$125.00 | O HUFF-APRIL 2017 HSA | |
| Paid Chk# 013578 | KUNKEL ENGINEERING GROUP | 4/6/2017 | \$1,875.00 | CANAL ST/GIS TRAINING | |
| Paid Chk# 013579 | MARTELLE WATER TREATMENT | 4/6/2017 | \$5,069.10 | LIQUID ALUM SULFATE | |
| | OLD NATIONAL BANK | 4/6/2017 | \$125.00 | B MALNORY-APRIL 2017 HSA | |
| Paid Chk# 013581 | WI ENVIRONMENTAL IMPROVE | 4/6/2017 | \$57,862,24 | SDWL - PRIN & INTEREST | |
| | ADVANCED DISPOSAL SERVICE | 4/13/2017 | \$201.76 | SERVICES FOR APRIL 2017 | |
| Paid Chk# 013583 | ALLIANT ENERGY/WP&L | 4/13/2017 | \$9,454.24 | | |
| Paid Chk# 013584 | BADGER LABORATORIES | 4/13/2017 | \$62.00 | TOTAL COLIFORM/FLUORIDE | |
| Paid Chk# 013585 | CRANE ENGINEERING SALES IN | 4/13/2017 | \$89,91 | WRENCH LEVER | |
| Paid Chk# 013586 | ESCREEN INC | 4/13/2017 | \$15.85 | M MAYO-DRUG TEST | |
| Paid Chk# 013587 | G & K SERVICES | 4/13/2017 | \$163.08 | MATS/DUSTMOPS | |
| Paid Chk# 013588 | INTERSTATE BATTERY | 4/13/2017 | \$99.95 | 24M-XHD | |
| Paid Chk# 013589 | J. F. AHERN COMPANY | 4/13/2017 | \$502.25 | ANNUAL INSPECTION | |
| Paid Chk# 013590 | JON LUNDT ELECTRIC, INC | 4/13/2017 | \$2,525.82 | 20HP SLUDGE PUMP CONNECTION | |
| Paid Chk# 013591 | THEDACARE AT WORK | 4/13/2017 | \$33.00 | M MAYO-DOT DRUG SCREEN | |
| Paid Chk# 013592 | USA BLUEBOOK | 4/13/2017 | \$44.35 | COUPLING HALF/INSERT | |
| Paid Chk# 013593 | BADGER LABORATORIES | 4/21/2017 | \$44.00 | TOTAL COLIFORM BACTERIA | |
| Paid Chk# 013594 | BERLIN CITY TREASURER | 4/21/2017 | \$492.27 | MARCH 2017 GAS/DIESEL | |
| Paid Chk# 013595 | CenturyLink | 4/21/2017 | \$42.27 | | |
| Paid Chk# 013596 | FIRST NATIONAL BANK | 4/21/2017 | \$62.50 | M MAYO-HSA ACCOUNT | |
| Paid Chk# 013597 | LINCOLN CONTR SUPPLY INC | 4/21/2017 | \$206.98 | 6'/8' STEP/SHELF LADDER | |
| Paid Chk# 013598 | MORIARTY REFRIGERATION | 4/21/2017 | \$2,333.00 | ICE MAKER | |
| Paid Chk# 013599 | NORTH CENTRAL LABORATORI | 4/21/2017 | \$209.46 | P TEST N TUBE REAGENT/GLASS F | 1 |
| Paid Chk# 013600 | USA BLUEBOOK | 4/21/2017 | \$887.62 | WOODS 6S COUPLING HALF | |
| Paid Chk# 013601 | BERLIN CITY TREASURER | 4/28/2017 | \$19,404.83 | APRIL 2017 PAYROLLS | |
| Paid Chk# 013602 | GOHLKE, COLE | 4/28/2017 | * | CDL-TANKER | |
| Paid Chk# 013603 | LINCOLN CONTR SUPPLY INC | 4/28/2017 | \$1,736.00 | NITRILE/PVSRUBBER DISCHARGE | |
| Paid Chk# 013604 | MAYO, MATTHEW | 4/28/2017 | \$30.51 | CDL TEMP | |
| | • | Total Checks | \$106,217.79 | | |

PAYROLL FOR APRIL - 2017

Net Payroll

| PAYDATE | Payroll # | PAYROLL TITLE | GENERAL CITY | UTILITY |
|--------------|-----------|-----------------------|--------------|-----------|
| | | | | |
| 4/7/2017 | 7 | General City | 57,036.96 | |
| 4/7/2017 | 7.01 | Patterson payout | 1,880.90 | |
| 4/7/2017 | 7 | Utility | | 8,975.89 |
| 4/7/2017 | 7.02 | Moreland missed hr | 163.89 | |
| 4/7/2017 | 7.03 | Election workers | 1,315.90 | |
| 4/7/2017 | 7.04 | Fireman | 9,328.51 | |
| 4/14/2017 | 7.05 | Police Overtime | 4,052.25 | |
| 4/21/2017 | 8 | General City | 59,975.88 | |
| 4/21/2017 | 8 | Utility | | 10,120.84 |
| | | TOTAL MONTHLY PAYROLL | 133,754.29 | 19,096.73 |

Date: 5/3/2017

TO: Common Council Members

FROM: Scott Zabel

RE: CTH XX Bridge Construction

<u>UPDATE</u>: At the last construction meeting concerning the CTH XX Bridge the progress and future work schedule were discussed. The contractors have been working on stripping the false work forms that were used for pouring the concrete structure. They are also working on grading the ditches and the road grade up to the bridge on the south end and will continue the same work on the north end of the bridge. The concrete approaches are scheduled to be poured the week of May 10th. The black top paving is scheduled for the week of May 22nd followed by paint striping on May 25th. The bridge is still scheduled to be open for traffic on May 26th. The electrical contractor may be finishing up work on the navigation lights after the May 26th opening, the final completion date is June 16th 2017.

CITY OF BERLIN PERMIT APPLICATION Special Events on Streets, Highways, and Municipal Parking Lots (Provisions of SEC. 18-331 thru SEC.18-337 Municipal Code Apply) If you need additional space for any answers, attach additional sheets as necessary

| 18-333 Event On Street/Highway | ent on Municipal Parking Lot |
|--|---|
| Applicant's Name: Berlin VFW Date of Applic | eation: 02-23-17 |
| Applicant's Telephone Number: 930-361- 3369 Applicant's DOB/Organize | d: |
| Applicant's Address: 420 N. Wisconsin St. Bow |) n/ |
| Applicant's Address: 420 N. Wisconsin St. Berl Purpose of Application Request: Memorial Day Parade | |
| If applicant is an organization, provide the name(s), title(s) or position(s), address(of authorizing official(s) (for corporations, all officers and directors; for LLC's, all partnerships, all partners; for trusts, all trustees): | es), and telephone number(s) members and managers; for |
| Name, Title, and Address Rick Brey - Commander. Rich Bartol - W 769 Klondeke Rd, BERN'N Victor SAVOK - W 4158 Ctg Rd & Berlin | Telephone Number |
| Rich Bartol- W 769 Klondoke Rd, BERLIN | 920-361-332 |
| Victor Strak - W 4158 Cty Rd & Berlin | 920-36/- 3369 |
| | |
| If applicant is an organization (corporation, LLC, partnership, trust, etc), provide the position(s), address(es), and telephone number(s) of person(s) responsible for this a | |
| Name, Title, and Address | Telephone Number |
| Rick Brey Victor Shrock | 361-3369 |
| Details of Event: (For extended details, use the back of this form and include drawing What: Memorial Day Parade When: May 29, 2017 Start Time and Duration: 9:30 Am Where: S. Capron St - Nathan Strong Park If Parade, Assembly Ar | s of proposed event or route). |
| Where: S. Capron St - Northan Strong Park If Parade, Assembly Ar | ea: S. Copron St. |
| Estimated number of units (if parade) or persons attending (if other event): | / <u>a</u> / |
| Does applicant claim exemption from liability insurance as a government agency, reharitable, or service organization per Sec. 18-333(b)(2) and or (4). | eligious, fraternal, veterans, Yes No |
| If yes, explain: Veteran S (Also submit any supporting documentation for this claim of exempt) | ion) |
| Applicant or Applicant's Agent's Name Signature: Justa Shork | |
| Name of Person Signing (please print): Victor Shrock | |
| Title of Person Signing (if applicant is an organization): A jutent | |
| or Office Use Only Include with Application: | |
| Fee Paid (or) Exempt from fee (governmental procession) | V Yes No |
| | Indemnification Form |
| | |
| Liability Insurance (or)Applicant is exempt and appro- | ved by City Attorney |
| Liability Insurance (or) Applicant is exempt and approviewed by: City Attorney Chief of Police | Street Superintendent |
| eviewed by: City Attorney Chief of Police | Street Superintendent |
| Liability Insurance (or) Applicant is exempt and approve eviewed by: City Attorney Mo NA (Recurre ecommendation: Conditions for Approval or Reasons for Denial: | Street Superintendent |



City of Berlin

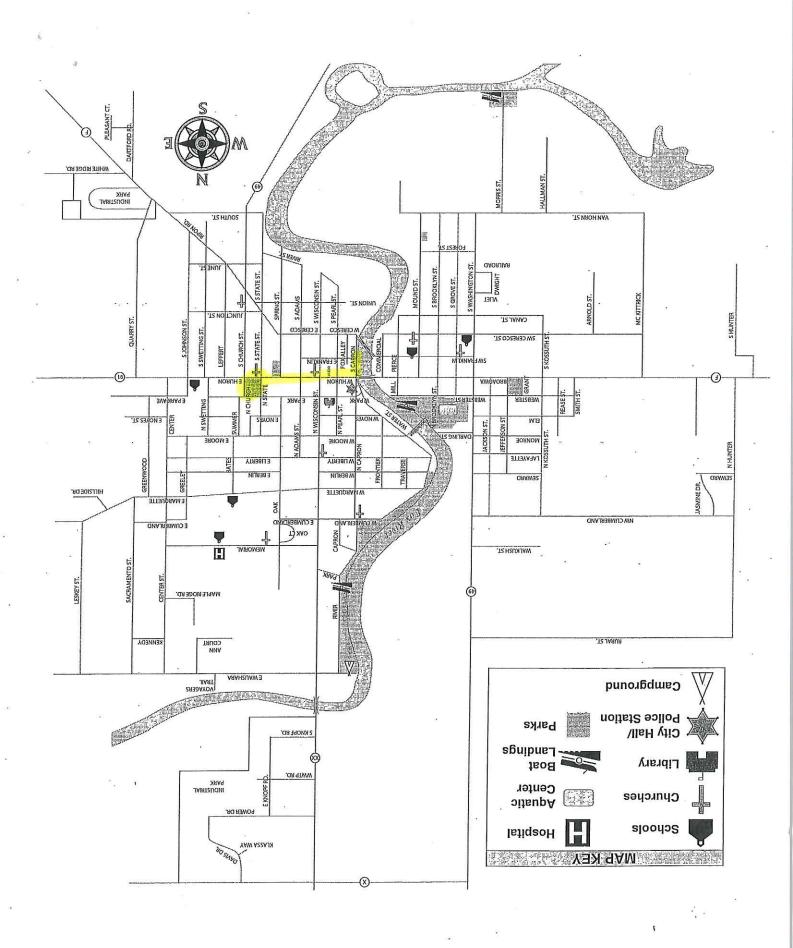
P.O. Box 272 108 North Capron Street Berlin, WI 54923 920-361-5400 Phone 920-361-5454 Fax

Indemnification, Defense, and Hold Harmless Agreement

The undersigned, as an applicant for a permit from the City of Berlin, hereby agrees to indemnify, defend, and hold harmless the City of Berlin and its employees and agents against all claims, liabilities, loss, damages, or expenses against or incurred by the City of Berlin on account of any injury to or death of any person, or any damage to property, caused by or resulting from the activities for which the permit was granted.

| Specifi | ically this Agreement applies to: |
|---------|--|
| | Memorial Day Parade (Description of Event) |
| | (Description of Event) |
| On: | May 29, 2017 (Date(s) of Event) |
| Ву: | Viita Shock |
| | (Name of Applicant) |
| On Bel | |
| | (Name of Organization and Title if applicable) |

If signing on behalf of an organization, you must have authority from the organization to sign an agreement like this. By signing this agreement, you are warranting to the City of Berlin that you have such authority.



Special Events on Streets, Highways, and Municipal Parking Lots
(Provisions of SEC. 18-331 thru SEC.18-337 Municipal Code Apply)
If you need additional space for any answers, attach additional sheets as necessary

| 18-333 Event On Street/Highway18-333 Parade18-333 Even | t on Municipal Parking Lot |
|---|--|
| Applicant's Name: ALL SOINTS PARISH Date of Applica | tion: 04/2/17 |
| Applicant's Telephone Number: 920-229 9925 Applicant's DOB/Organized | · · · · · · · · · · · · · · · · · · · |
| Applicant's Address: Hwy 49 BERL IN UT 549 | 7.23 |
| Purpose of Application Request: EUCHARISTIC PROCESS | |
| If applicant is an organization, provide the name(s), title(s) or position(s), address(es of authorizing official(s) (for corporations, all officers and directors; for LLC's, all repartnerships, all partners; for trusts, all trustees): Name, Title, and Address | nembers and managers; for Telephone Number |
| FATHER DAVID GREENFIELD | 920-361 5252 |
| TITOMAS MALCHEISCA | 920. 229, 9925 |
| | |
| If applicant is an organization (corporation, LLC, partnership, trust, etc), provide the position(s), address(es), and telephone number(s) of person(s) responsible for this re | name(s), title(s), or quest: |
| Thomas Mame, Title, and Address | Telephone Number 2299525 |
| | |
| Details of Event: (For extended details, use the back of this form and include drawings What: FUCHARIST PROCESSION When: JUNE 25, 2017 Start Time and Duration: PAPPL 9: | DOAM 30 MN. |
| Where: From & Michael To NINEASION PARK If Parade, Assembly Area | a: CAucil |
| Estimated number of units (if parade) or persons attending (if other event): 200 | DEOPLE |
| Does applicant claim exemption from liability insurance as a government agency, recharitable, or service organization per Sec. 18-333(b)(2) and or (4). If yes, explain: Cantou Pracess (Also submit any supporting documentation for this claim of exemption | YesNo |
| (Also submit any supporting documentation for this claim of exemption | on) (no |
| Applicant or Applicant's Agent's Name Signature TR DAVID G | REENTIELD |
| Name of Person Signing (please print). The Discretified | |
| Title of Person Signing (if applicant is an organization): PASTOR | |
| For Office Use Only Include with Application: | |
| Fee Paid (or) Exempt from fee (governmental procession) | |
| Not Applicable U | Indemnification Form |
| Liability Insurance (or) Vilgiou Applicant is exempt and appr | oved by City Attorney |
| Reviewed by: City Attorney Chief of Police | |
| Common Council approval:YesNoNA (Recu | |
| Recommendation: Conditions for Approval or Reasons for Denial: | |
| | |
| | |



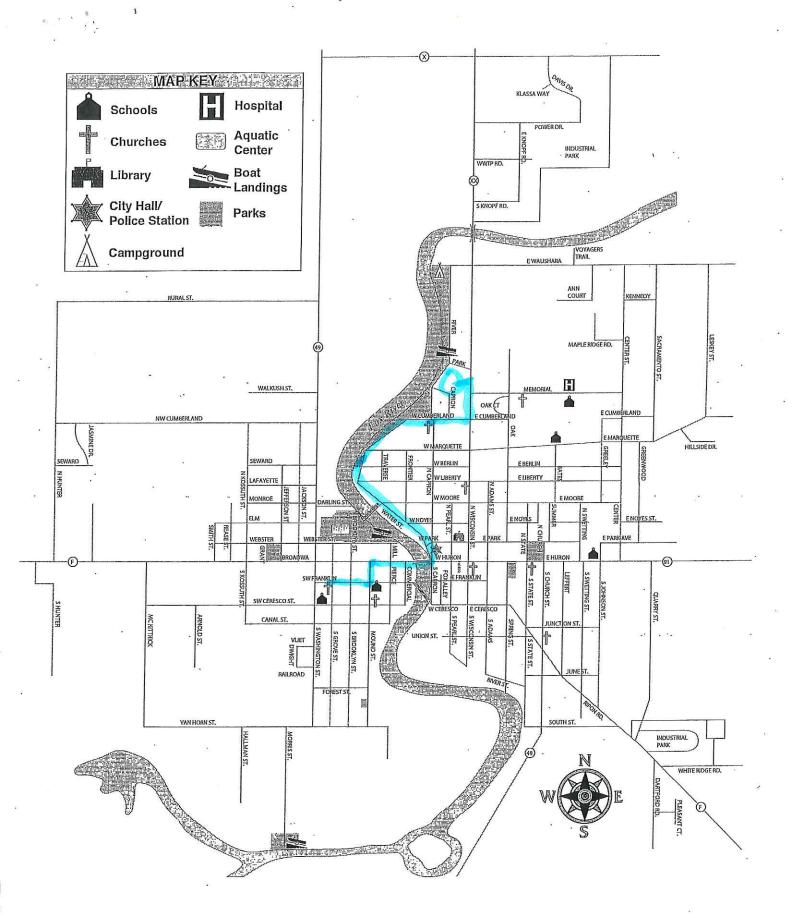
City of Berlin

P.O. Box 272 108 North Capron Street Berlin, WI 54923 920-361-5400 Phone 920-361-5454 Fax

Indemnification, Defense, and Hold Harmless Agreement

The undersigned, as an applicant for a permit from the City of Berlin, hereby agrees to indemnify, defend, and hold harmless the City of Berlin and its employees and agents against all claims, liabilities, loss, damages, or expenses against or incurred by the City of Berlin on account of any injury to or death of any person, or any damage to property, caused by or resulting from the activities for which the permit was granted.

If signing on behalf of an organization, you must have authority from the organization to sign an agreement like this. By signing this agreement, you are warranting to the City of Berlin that you have such authority.



Jodie Olson

From: Dennis Plantz <dplantz@berlinpd.com>
Sent: Thursday, May 04, 2017 4:31 PM

To:
Jodie Olson; Scott Zabel
Cc:
Kevin Block; Vicki Murphy
Subject:
RE: All Saints Eucharistic Procession

Jodie:

an additional officer to assist is \$100.00 for a 2 hour call out (\$50.00 average loaded overtime cost per hour). Berlin Police Department may potentially need an additional police officer for the procession. The anticipated cost for having at Riverside Parks North Shelter House. During the procession we will be alternating Broadway St. traffic for east and west procession will turn left (northbound) and continue north on Water St. to Cumberland eastbound to River Dr. where it will end bound lanes between Grove St. and Capron St. I am anticipating being at next week's Council meeting for questions. The Michaels to Riverside Park. The route will take them north on Grove St. to Broadway St. then to Capron St. where the coordinating with the Knights of Columbus who will be providing traffic control at intersections as it proceeds from St. I have spoken to Tom Malchetske, and he is agreeable to traveling down the eastbound side of Broadway St. We will be

Let me know if you have any other questions,

Denn'

From: Jodie Olson [mailto:Jolson@cityofberlin.net]

Sent: Thursday, May 04, 2017 8:33 AM

To: Scott Zabel; Dennis Plantz

Subject: All Saints Eucharistic Procession

Scott and Denny - Please advise if there are any issues with the All Saints Procession on June 25 so I can place it on the agenda. Thanks.

Jodie Olson
City Administrator/Clerk-Treasurer
City of Berlin
108 N. Capron Street, PO Box 272
Berlin, WI 54923