

AGENDA
COMMON COUNCIL MEETING
TUESDAY, DECEMBER 12, 2017 7:00 PM
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

1. Call to order/Roll Call
2. General Public Comments. Registration card required (located at podium in Council Chamber).

CONSENT AGENDA: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

3. Waive the reading of ordinances and resolutions. RECOMMENDATION: Waive the reading of all ordinances and resolutions adopted at this meeting.
4. Written reports from the City Clerk, Treasurer, and Building Inspector.
RECOMMENDATION: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
5. Minutes from the November 14, 21 & 28, 2017, Common Council Meetings.
RECOMMENDATION: Approve the minutes.
6. 2018 Standardized Special Assessment Rates. RECOMMENDATION: Accept the Committee of the Whole recommendation to approve and adopt the 2018 Standardized Special Assessment Rate schedule as recommended by the City Engineers.
7. 2018 Polling Place. RECOMMENDATION: Accept the Committee of the Whole recommendation to designate City Inn at 689 Broadway Street as the official polling place for 2018.
8. CDBG Housing Loan Program Administration and Quality Standards Inspection
RECOMMENDATION: Accept the Committee of the Whole recommendation to direct staff to solicit bids for a CDBG Housing Quality Standards Inspection contractor.
9. Berlin Senior Center Meal Program Agreement with Green Lake County.
RECOMMENDATION: Accept the Committee of the Whole recommendation on approval of CY2018 Agreement Between Green Lake County DHHS Aging/Long-Term Care Unit and the City of Berlin for the Berlin Senior Center Meal Program and authorize the appropriate signatures.

10. Comprehensive Plan Amendment Ordinance. RECOMMENDATION: Accept the Plan Commission recommendation to approve and adopt Ordinance #07-17 Amending the Comprehensive Plan of the City of Berlin, WI.
11. Rezone Request: Jerry Wick, 158 S. Hunter Street. RECOMMENDATION: Accept the Plan Commission recommendation to approve the rezone request from Jerry Wick for 158 S. Hunter Street, Parcel# 206-01749-0000 and approve and adopt Ordinance #08-17 Rezoning a Parcel of Land from A-1 (Agriculture) to B-2(Business).
12. Bills List. RECOMMENDATION: Approve the list of bills for payment.

END OF CONSENT AGENDA

13. 2018 Taxi Grant Application Approvals. RECOMMENDATION: Authorize Staff to apply for the *2018 Small Urban Operating Assistance Contract Between the State of Wisconsin and the City of Berlin*, the *2018 Urban Mass Transit Operating Assistance Contract between the State of Wisconsin, Department of Transportation and the City of Berlin*, and the *2018 Section 5311 Capital Assistance Grant Agreement Between the State of Wisconsin, Department of Transportation and the City of Berlin*, and authorize the appropriate application documents to be signed.
14. Resolution Authorizing 2018 Non-Union Wage Adjustments. RECOMMENDATION: Approve Resolution #17-12 Establishing Wage Adjustments for Non-Union Employees for 2018.
15. Resignation from Library Board. RECOMMENDATION: Accept the resignation of Bob Thorsen from the Library Board effective immediately.
16. Appointment to Library Board. RECOMMENDATION: Approve the Mayoral appointment of Bob Malchetske to the Library Board for term expiring May 1, 2020.
17. Appointment of Election Officials. RECOMMENDATION: Accept the Mayoral appointments of Election Officials for January 1, 2018-December 31, 2019.
18. Bartender License Applications: License Applications for David August Lien and Fabiana Trinidad DeSantos (approved by the PD) RECOMMENDATION: Grant or deny the licenses.
19. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
20. New Business (To be used to request items of new business be put on a future agenda)
21. Public Appearances.

22. Motion to convene into closed session pursuant to pursuant to Sec 19.85(1)(e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. (1) *Discussion on Taxi Grant Contract with Classic Cab*, 2) *Update on ambulance contract negotiations with ThedaCare*, 3) *Union and non-union post-retirement health insurance benefits negotiating strategy*, 4) *Discussion on potential development agreement options for 114 Pierce/119 Commercial Streets.*)
23. Reconvene into open session and take appropriate action as a result of closed session discussion.
24. Adjourn.

Note: *In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.*

HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF BERLIN, WISCONSIN:

11/30/2017

RESPECTFULLY SUBMITTED,

Sharon M. Thoe

CITY OF BERLIN				BUILDING REPORT				NOVEMBER	2017
TYPE OF PERMIT		MONTH		YEAR TO DATE		LAST YEAR TO DATE			
	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost
Single Family Residence				2	\$250,000.00	\$1,587.60	3	\$439,000.00	\$2,960.50
Multi-Family Residence									
Residential Garage	1	\$25,000.00	\$168.00	4	\$81,000.00	\$680.20	4	\$107,000.00	\$699.04
Residential Garage Alteration				2	\$3,050.00	\$100.00	3	\$30,500.00	\$246.28
Residential Alteration	1	\$18,369.00	\$95.00	51	\$789,339.00	\$4,314.62	38	\$313,547.00	\$2,318.00
Commercial							2	\$71,400.00	\$362.40
Commercial Alteration				2	\$781,000.00	\$3,170.00	5	\$935,000.00	\$4,129.00
Industrial				2	\$660,000.00	\$3,213.62	1	\$205,000.00	\$1,633.60
Industrial Alteration	1	\$507,000.00	\$2,028.00	2	\$552,000.00	\$2,253.00	2	\$264,300.00	\$2,346.00
Signs				10	\$19,815.00	\$6,481.16	10	\$79,169.00	\$650.00
Miscellaneous	3	\$2,500.00	\$250.00	24	\$127,634.00	\$1,504.20	15	\$48,492.00	\$750.00
Demolition				2		\$150.00	2	\$460,560.00	\$200.00
Hospital							1	\$22,763.00	\$112.00
Church				1	\$50,000.00	\$50.00	1	\$60,000.00	\$260.00
School									
Driveways				13	\$26,850.00	\$540.00	8	\$48,500.00	\$255.00
Trailer Homes									
Total Building Permits	6	\$552,869.00	\$2,541.00	115	\$3,340,688.00	\$24,044.40	95	\$3,085,231.00	\$16,921.82
Commercial Plan Approval							1		\$250.00
Plumbing Permits	2	\$6,000.00	\$100.00	27	\$163,676.00	\$1,270.00	15	\$966,864.00	\$7,141.00
Electrical Permits	4	\$8,300.00	\$280.80	36	\$142,864.00	\$2,548.20	27	\$134,326.00	\$2,315.00
Heating Permits	4	\$9,530.00	\$200.00	51	\$191,822.00	\$2,475.00	69	\$806,451.75	\$10,425.00
Total Permit Fees			\$3,121.80			\$30,337.60			\$36,802.82
Totals	16	\$576,699.00	\$3,121.80	229	\$3,839,050.00	\$30,337.60	207	\$4,992,872.75	\$37,052.82

DATE: December 5, 2017

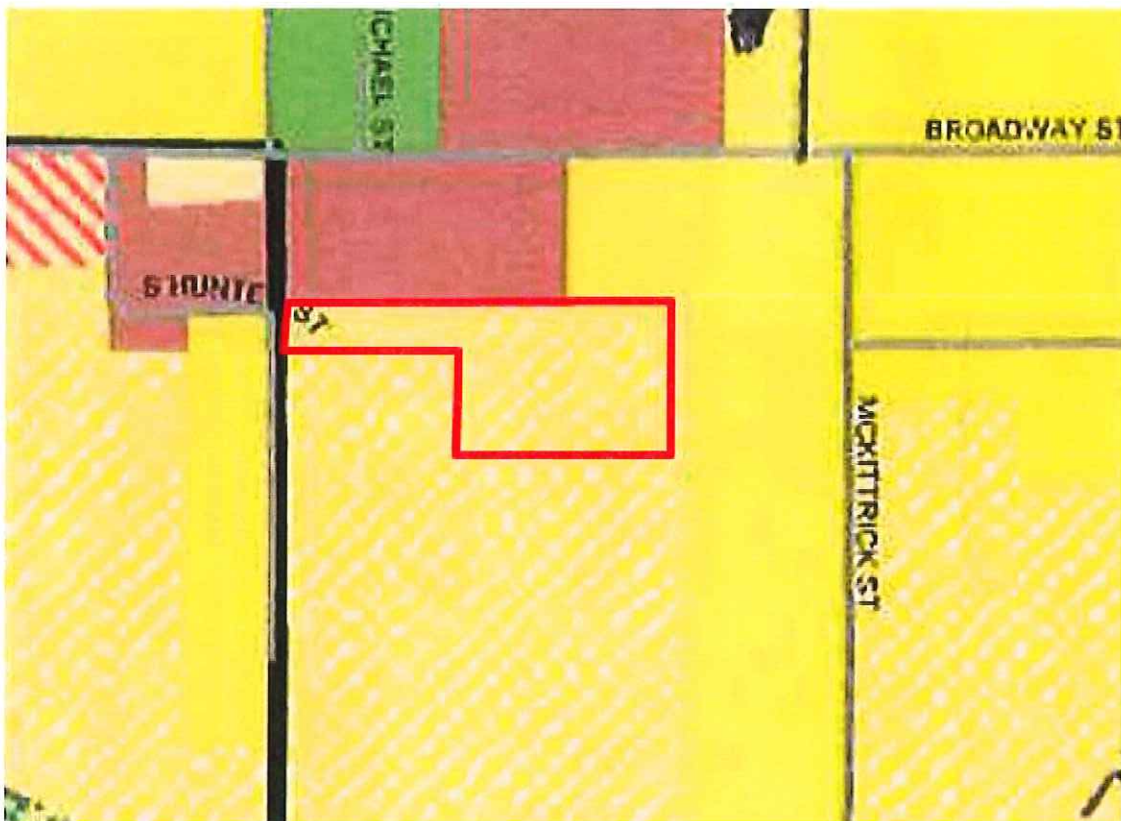
TO: Mayor and Common Council

FROM: Lindsey Kemnitz

RE: COMPREHENSIVE PLAN: Amend Future Land Use Map

BACKGROUND:

Jerry Wick the owner of 158 South Hunter Street has an interested buyer for his property. The potential buyer will be using the property for commercial type of uses and currently the future land use map identifies this area for future residential. Jerry requested the Commission to consider amending the future land use map for future commercial. North and west of his property is zoned for B-2 uses. The mall is towards the north and to the west are storage units and other little shops.



Brown- Commercial

Yellow- Residential

ORDINANCE #07-17

ORDINANCE TO ADOPT THE AMENDED COMPREHENSIVE PLAN OF THE CITY OF BERLIN, WISCONSIN

The Common Council of the City of Berlin does ordain as follows:

Section 1. Pursuant to section 62.23(2) and (3) of the Wisconsin Statutes, the City of Berlin, is authorized to prepare and adopt a comprehensive plan as defined in section 66.1001(1)(a) and 66.1001 (2) of the Wisconsin Statutes.

Section 2. The Common Council of the City of Berlin, Wisconsin, has adopted written procedures designed to foster public participation in every stage of the preparation of a comprehensive plan as required by section 66.1001(4)(a) of the Wisconsin Statutes.

Section 3. The Plan Commission of the City of Berlin, by a majority vote of the entire commission recorded in its official minutes, has adopted a resolution recommending to the Common Council the adoption of the document entitled "City of Berlin Comprehensive Plan, and Revised November 29, 2011 through November 28, 2017, Public Hearing November 28, 2017, City Council Approved December 12th, 2017", pursuant to section 66.1001(4)(c) of the Wisconsin Statutes.

Section 4. The City Plan Commission has held at least one public hearing on the subject matter of this ordinance on November 28, 2017, in compliance with the requirements of section 66.1001(4)(d) of the Wisconsin Statutes.

Section 5. The Common Council of the City of Berlin, Wisconsin, does, by enactment of this ordinance, formally adopt the document entitles, "City of Berlin Comprehensive Plan, and Revised November 29, 2011 through November 28, 2017, Public Hearing November 28, 2017, City Council Approved December 12th, 2017" pursuant to section 66.1001(4)(c) of the Wisconsin Statutes.

Section 6. This ordinance shall be codified and numbered in the discretion of the City of the City codifier, subject to final approval by the Common Council.

This ordinance shall take effect the day after publication. Passed, approved and adopted this 12th day of December, 2017.

ROLL CALL VOTE:

_____ AYES

_____ NAYS

_____ ABSENT

APPROVED AS TO FORM:

Matthew G. Chier
City Attorney

CITY OF BERLIN

BY: _____
Richard D. Schramer, Mayor

ATTEST: _____
Jodie Olson, Clerk

DATE: December 5, 2017

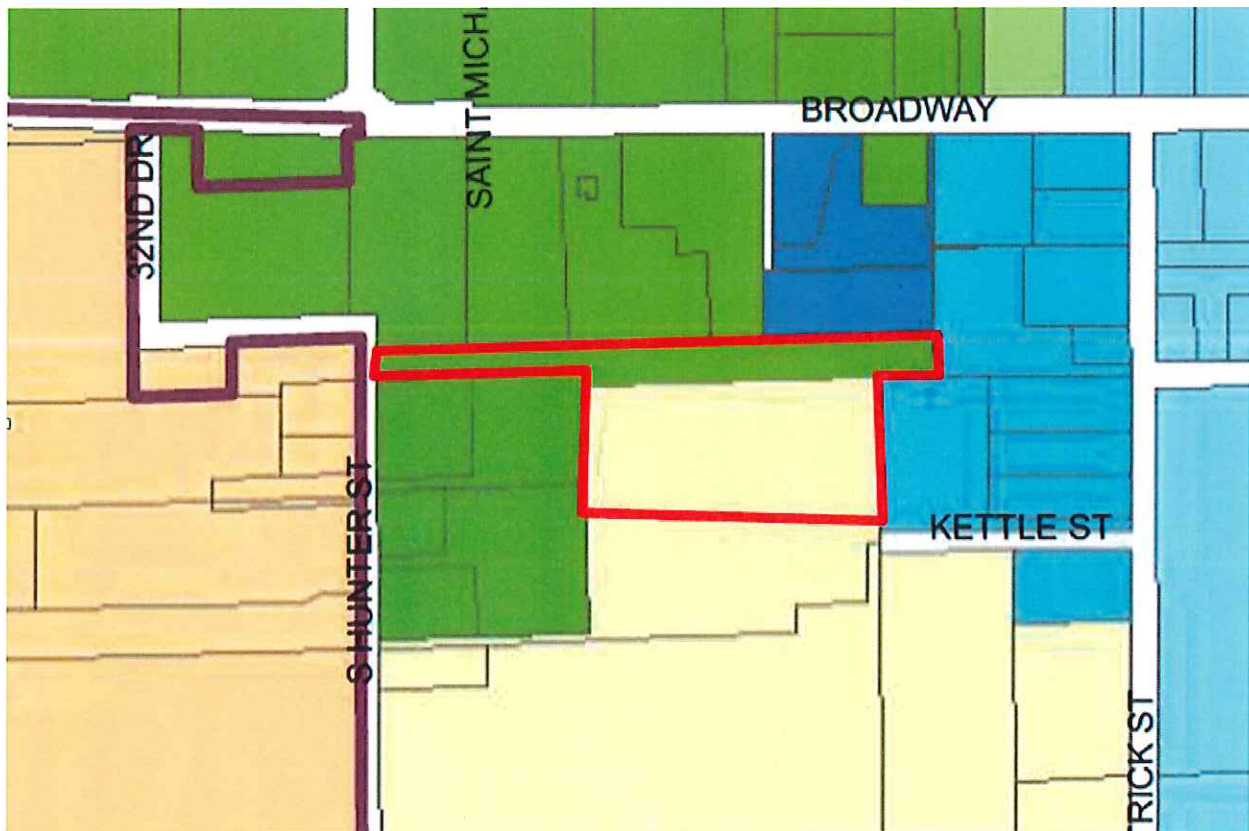
TO: Mayor and Common Council

FROM: Lindsey Kemnitz

RE: Rezone request for 158 South Hunter Street

BACKGROUND:

Jerry Wick the owner of 158 South Hunter Street has an interested buyer for this property. The potential buyer wants to use the property for B-2 type of uses. Currently, the north 70 feet of the property is zoned B-2 and the remaining of the parcel is zoned A-1. The properties to the north and west are currently zoned B-2.



Green- Business-1

Dark Blue- Residential Multifamily R-3

Light Tan- Agriculture-1

Blue- R-2 Residential

ORDINANCE # 08-17

**AN ORDINANCE REZONING A PARCEL OF LAND FROM
R-2 (RESIDENTIAL) to B-1 (BUSINESS)
CITY OF BERLIN**

WHEREAS, a Petition has been duly filed with the City of Berlin requesting that the real estate described below be rezoned from A-1 (Agriculture) to B-2 (Business); and

WHEREAS, the Plan Commission met and has considered the petition on November 28, 2017; and

WHEREAS, the Plan Commission also held a public hearing on November 28, 2017, and has complied with Section 82-66 of the Municipal Code of the City of Berlin; and has recommended to the City of Berlin Common Council that the said real estate be rezoned to take effect only upon the satisfaction of certain conditions.

NOW, THEREFORE the Common Council of the City of Berlin does ordain that the following described real estate owned by Jerry Wick with a description as follows:

Parcel number 206-01749-0000, City of Berlin, Green Lake County, to be rezoned from A-1 (Agriculture) to B-2 (Business), and the Zoning Map and Municipal Code of the City of Berlin shall be modified to reflect the zoning change.

PASSED, APPROVED, AND ADOPTED THIS ____ DAY OF _____ 2017.

____ AYES

____ NAYS

____ ABSENT

ATTEST:

RICHARD D. SCHRAMER, MAYOR

JODIE OLSON, CITY CLERK

APPROVED AS TO FORM:

MATTHEW G. CHIER

*Check Summary Register©

NOVEMBER 30 2017

Name	Check Date	Check Amt	
11100 Cash in Bank m FNB			
Paid Chk# 060433 BMO HARRIS BANK	11/1/2017	\$290.00	PAYROLL 22 H.S.A EMPLOYEE DEDU
Paid Chk# 060434 CITIZENS FIRST CREDIT UNION	11/1/2017	\$100.00	PAYROLL 22 H.S.A EMPLOYEE DEDU
Paid Chk# 060435 COMMUNITY FIRST CREDIT UNI	11/1/2017	\$165.00	PAYROLL 22 H.S.A EMPLOYEE DEDU
Paid Chk# 060436 ECMC	11/1/2017	\$0.74	OBRIST 8019 GARNISHMENT
Paid Chk# 060437 FARMERS & MERCHANTS BANK	11/1/2017	\$808.07	PAYROLL 22 H.S.A EMPLOYEE DEDU
Paid Chk# 060438 FIRST NATIONAL BANK	11/1/2017	\$620.00	PAYROLL 22 H.S.A EMPLOYEE DEDU
Paid Chk# 060439 HORICON BANK	11/1/2017	\$100.00	PAYROLL 22 H.S.A EMPLOYEE DEDU
Paid Chk# 060440 NORTH SHORE BANK, FSB	11/1/2017	\$75.00	DEFERRED COMPENSATION EMPLOYEE
Paid Chk# 060441 OLD NATIONAL BANK	11/1/2017	\$100.00	PAYROLL 22 H.S.A EMPLOYEE DEDU
Paid Chk# 060442 OPTUM CONSUMER SERVICES	11/1/2017	\$50.00	PAYROLL 22 H.S.A EMPLOYEE DEDU
Paid Chk# 060443 BERLIN OIL PRODUCTS	11/3/2017	\$454.88	30 GAL 15W40-PARKS DEPT.
Paid Chk# 060444 BIGNELL'S POWERSPORTS	11/3/2017	\$22.65	HD INNER AIR FILTER FOR PARKS
Paid Chk# 060445 ELECTRIC MOTOR SERVICE	11/3/2017	\$35.58	ELECTRIC PARTS FOR PARKS DEPT.
Paid Chk# 060446 FINISHLINE STUDIOS	11/3/2017	\$35.00	NOVEMBER WEB HOSTING
Paid Chk# 060447 KEMNITZ, LINDSEY	11/3/2017	\$30.00	REGISTRATION FEE TRI-COUNTY RE
Paid Chk# 060448 KUNKEL ENGINEERING GROUP	11/3/2017	\$843.75	JOB NO. 2003.5045 REVIEW PAY
Paid Chk# 060449 MIDWEST SEAMLESS GUTTERS	11/3/2017	\$388.00	5' GUTTERS-BERLIN PARKS
Paid Chk# 060450 OSHKOSH OFFICE SYSTEMS	11/3/2017	\$4,253.34	OCTOBER COPIES
Paid Chk# 060451 OVERHEAD DOORS PLUS	11/3/2017	\$80.00	6 FT OF RUBBER DOOR THRESHHOLD
Paid Chk# 060452 PACKERLAND PORTABLES	11/3/2017	\$213.54	PORTABLE TOILETS FOR BERLIN PA
Paid Chk# 060453 SUPERIOR CHEMICAL CORP	11/3/2017	\$108.47	BLUE OX DETERGENT
Paid Chk# 060454 VIKING ELECTRIC SUPPLY	11/3/2017	\$306.17	LIGHTBULBS FOR STREET DEPT.
Paid Chk# 060455 WI DEPT OF TRANSPORTATION	11/3/2017	\$20.00	REPLACEMENT TITLE FOR 1FDXE4FS
Paid Chk# 060456 BAYCOM INC	11/3/2017	\$18.00	REPLACEMENT BATTERY
Paid Chk# 060457 BERLIN EMS-PROFESSIONAL BI	11/3/2017	\$75.00	LEGAL BLOOD DRAW-JUSTIN ELLING
Paid Chk# 060458 CORPORATE NTRWK SOLUTION	11/3/2017	\$1,874.00	BARRACUDA BACKUP SERVER 390 HA
Paid Chk# 060459 PERSONNEL EVALUATION INC	11/3/2017	\$159.00	JV PEP BILLING
Paid Chk# 060460 RED THE UNIFORM TAILOR	11/3/2017	\$404.59	REFUND FOR MITCHEL JAZDZWESKI
Paid Chk# 060461 SIRCHIE FINGER PRINT LABORA	11/3/2017	\$274.00	TEST 15-METHAMPHAMINE/10
Paid Chk# 060462 VICKI MURPHY, PETTY CASH	11/3/2017	\$24.56	SUPPLIES FOR PD
Paid Chk# 060463 WAUSHARA COUNTY CLERK	11/3/2017	\$7.50	PHOTOCOPY OF CERTIFIED CASH BO
Paid Chk# 060464 WI STATE LABORATORY OF HY	11/3/2017	\$63.85	EXPERT WITNESS FEE AND MILEAGE
Paid Chk# 060465 HMI INC	11/6/2017	\$3,500.00	RETAINER CHECK FOR HOTEL STUDY
Paid Chk# 060466 WI DEPT OF TRANSPORTATION	11/6/2017	\$74.50	TRANSFER OF TITLE FROM CHN TO
Paid Chk# 060467 BMO HARRIS BANK	11/9/2017	\$125.00	NOVEMBER H.S.A. EMPLOYER CONTR
Paid Chk# 060468 CITIZENS FIRST CREDIT UNION	11/9/2017	\$125.00	NOVEMBER H.S.A. EMPLOYER CONTRI
Paid Chk# 060469 COMMUNITY FIRST CREDIT UNI	11/9/2017	\$312.50	NOVEMBER H.S.A. EMPLOYER CONTRI
Paid Chk# 060470 FARMERS & MERCHANTS BANK	11/9/2017	\$1,312.50	NOVEMBER H.S.A. EMPLOYER CONTR
Paid Chk# 060471 FIRST NATIONAL BANK	11/9/2017	\$812.50	NOVEMBER H.S.A. EMPLOYER CONTR
Paid Chk# 060472 OPTUM CONSUMER SERVICES	11/9/2017	\$125.00	NOVEMBER H.S.A. EMPLOYER CONTR
Paid Chk# 060473 ADVANCED DISPOSAL SERVICE	11/9/2017	\$23,882.49	NOVEMBER TRASH - CITY OF BERLI
Paid Chk# 060474 BERLIN JOURNAL NEWSPAPER	11/9/2017	\$271.75	BERLIN JOURNAL NEWSPAPER
Paid Chk# 060475 CHARTER COMMUNICATION	11/9/2017	\$177.60	NOVEMBER INTERNET AND TV SERVI
Paid Chk# 060476 CHIER LAW OFFICE LLC	11/9/2017	\$344.30	ZONING ISSUES 318 N. WASHINGTO
Paid Chk# 060477 KUNKEL ENGINEERING GROUP	11/9/2017	\$1,812.96	SEPTEMBER INSPECTIONS
Paid Chk# 060478 MIDWEST BIOMED & SCIEN	11/9/2017	\$166.25	PM SERVICES-BERLIN AMBULANCE
Paid Chk# 060479 RED POWER DIESEL SERVICE	11/9/2017	\$161.88	PART FOR FIRE EQUIPMENT
Paid Chk# 060480 W.S. DARLEY & CO	11/9/2017	\$346.04	HOSE, PVC SCTN 4X10 W/CPLG
Paid Chk# 060481 ADVANCED DISPOSAL SERVICE	11/14/2017	\$97.84	NOVEMBER TRASH AND RECYCLING-B
Paid Chk# 060482 BAKER & TAYLOR	11/14/2017	\$2,464.38	100 UNITS
Paid Chk# 060483 BERLIN OIL PRODUCTS	11/14/2017	\$40.00	NOVEMBER PAPERS 20
Paid Chk# 060484 BERLIN TROPHY & SPEC PROD	11/14/2017	\$8.50	NAME TAG FOR NICOLE-LIBRARY
Paid Chk# 060485 CULLIGAN WATER	11/14/2017	\$18.50	NOVEMBER SERVICE AT BERLIN PUB
Paid Chk# 060486 DEMCO	11/14/2017	\$225.20	LIBRARY OFFICE SUPPLIES-TAPE
Paid Chk# 060487 LISA M. OBRIST	11/14/2017	\$787.50	OCTOBER LIBRARY CLEANING & FIR
Paid Chk# 060488 OSHKOSH OFFICE SYSTEMS	11/14/2017	\$117.97	OCTOBER COPIES FOR LIBRARY
Paid Chk# 060489 OSHKOSH PUBLIC LIBRARY	11/14/2017	\$175.20	RECEIPT PAPER ROLLS

CC Payables

*Check Summary Register©

NOVEMBER 30 2017

Name	Check Date	Check Amt	
Paid Chk# 060490	UNIQUE MANAGEMENT SERVIC	11/14/2017	\$35.80 09-27 PLACEMENTS
Paid Chk# 060491	WINNEFOX LIBRARY SERVICES	11/14/2017	\$57.74 AUGUST 2017 UNIQUE MANAGEMENT
Paid Chk# 060492	WINNEFOX COOPERATIVE TEC	11/14/2017	\$1,018.80 OCTOBER MATERIALS FOR MEMBERS
Paid Chk# 060493	WINNEFOX LIBRARY SYSTEM	11/14/2017	\$25.01 JULY-SEPTEMBER POSTAGE
Paid Chk# 060494	BMO HARRIS BANK	11/14/2017	\$290.00 PAYROLL 23 H.S.A EMPLOYEE DEDU
Paid Chk# 060495	CITIZENS FIRST CREDIT UNION	11/14/2017	\$100.00 PAYROLL 23 H.S.A EMPLOYEE DEDU
Paid Chk# 060496	COMMUNITY FIRST CREDIT UNI	11/14/2017	\$165.00 PAYROLL 23 H.S.A EMPLOYEE DEDU
Paid Chk# 060497	FARMERS & MERCHANTS BANK	11/14/2017	\$808.07 PAYROLL 23 H.S.A EMPLOYEE DEDU
Paid Chk# 060498	FIRST NATIONAL BANK	11/14/2017	\$620.00 PAYROLL 23 H.S.A EMPLOYEE DEDU
Paid Chk# 060499	HORICON BANK	11/14/2017	\$100.00 PAYROLL 23 H.S.A EMPLOYEE DEDU
Paid Chk# 060500	NORTH SHORE BANK, FSB	11/14/2017	\$75.00 PAYROLL 23 DEFERRED COMP EMPLO
Paid Chk# 060501	OLD NATIONAL BANK	11/14/2017	\$980.79 PAYROLL 23 H.S.A EMPLOYEE DEDU
Paid Chk# 060502	OPTUM CONSUMER SERVICES	11/14/2017	\$50.00 PAYROLL 23 H.S.A EMPLOYEE DEDU
Paid Chk# 060503	WI COUNCIL 32 AFSCME AFL-CI	11/14/2017	\$363.60 NOVEMBER UNION DUES
Paid Chk# 060504	GREEN LAKE COUNTY CLERK	11/14/2017	\$128.00 FINAL PAYOUT OF GLCO DOG LICEN
Paid Chk# 060505	AIRGAS USA LLC	11/20/2017	\$727.50 LEASE CYLANDER RENEWAL X 5
Paid Chk# 060506	APPLETON FINANCE DEPARTM	11/20/2017	\$455.00 November Weights and Measures
Paid Chk# 060507	BELLA BY DESIGN	11/20/2017	\$7.50 1 NAME PLATE-PARK & REC
Paid Chk# 060508	BERLIN CHAMBER OF COMMER	11/20/2017	\$2,447.20 3RD QUARTER HOTEL/MOTEL TAX-CO
Paid Chk# 060509	BERLIN JOURNAL NEWSPAPER	11/20/2017	\$3,000.70 PUBLISH AD FOR PAVEMENT IMPROV
Paid Chk# 060510	BERLIN WATER & SEWER UTILI	11/20/2017	\$1,349.00 REIMBURSE BW&S FOR PAYMENT OF
Paid Chk# 060511	BREWER HEATING INC	11/20/2017	\$603.17 PARK PLANT FURNACE
Paid Chk# 060512	CenturyLink	11/20/2017	\$1,933.75 POLICE CALL FORWARDING CHARGES
Paid Chk# 060513	CENTURYLINK	11/20/2017	\$61.37 OCTOBER LONG DISTANCE CHARGES
Paid Chk# 060514	CHIER LAW OFFICE LLC	11/20/2017	\$677.41 268 S. JOHNSON COPY OR SCAN CH
Paid Chk# 060515	COMPASS MINERALS	11/20/2017	\$15,121.82 SUPPLIES FOR PUBLIC WORKS
Paid Chk# 060516	DECKER, GORDON	11/20/2017	\$883.14 ASSESSMENT ERROR TAX REFUND FO
Paid Chk# 060517	DREXEL BUILDING SUPPLY, INC	11/20/2017	\$173.09 PLYWOOD FOR FOOD PANTRY BOX
Paid Chk# 060518	DTN, LLC	11/20/2017	\$510.00 OCTOBER RADAR SERVICE
Paid Chk# 060519	EMC INSURANCE COMPANIES	11/20/2017	\$18,426.08 GENERAL LIABILITY INSURANCE
Paid Chk# 060520	FASTENAL	11/20/2017	\$104.86 PUBLIC WORKS SAFETY SUPPLIES
Paid Chk# 060521	FIRE INSPECTION SERVICES IN	11/20/2017	\$1,426.67 OCTOBER FIRE INSPECTIONS
Paid Chk# 060522	FORMILLER, JOSEPH	11/20/2017	\$1,280.35 OCTOBER PREMIUM-CITY PORTION
Paid Chk# 060523	FOX, MICHAEL	11/20/2017	\$677.53 NOVEMBER PREIUM-CITY PORTION
Paid Chk# 060524	FRIENDS OF THE PARK	11/20/2017	\$389.61 FLOWER AND PLANTS FOR SUMMER O
Paid Chk# 060525	GRAY'S, INC	11/20/2017	\$3,575.00 SUPPLIES FOR PUBLIC WORKS
Paid Chk# 060526	GREEN LAKE COUNTY	11/20/2017	\$98.25 OCTOBER VAN USE
Paid Chk# 060527	HYLER SEPTIC SERVICE, LLC	11/20/2017	\$110.00 LOCKS OUTHOUSE PUMPING SERVICE
Paid Chk# 060528	INTERSTATE BATTERY	11/20/2017	\$319.20 2 BATTERIES
Paid Chk# 060529	ITU ABSORBTECH, INC.	11/20/2017	\$88.32 SUPPLIES FOR PUBLIC WORKS
Paid Chk# 060530	JON LUNDT ELECTRIC, INC	11/20/2017	\$755.34 PUBLIC WORKS GARAGE ELECTRICAL
Paid Chk# 060531	LANDMARK SERVICES COOPER	11/20/2017	\$5,142.18 OCTOBER GAS AND DIESEL
Paid Chk# 060532	OTIS ELEVATOR COMPANY	11/20/2017	\$368.75 ELEVATOR SERVICE CALL
Paid Chk# 060533	POMP'S TIRE SERVICE, INC.	11/20/2017	\$813.72 FIRE DEPT. TRUCK TIRE MOUNTING
Paid Chk# 060534	REDGRANITE COMM & ELECTR	11/20/2017	\$800.00 INSTALL LIGHTS, SIRENS AND RAD
Paid Chk# 060535	RESPONDER SERVICES	11/20/2017	\$189.00 LITHIUM BATTERY FOR AED
Paid Chk# 060536	RIDGE STONE PRODUCTS, INC	11/20/2017	\$112.19 3" CLEAR-TICKET # 186464
Paid Chk# 060537	SEAWALL SOLUTIONS	11/20/2017	\$38,925.50 FINAL PAYMENT-RIVERSIDE PARK S
Paid Chk# 060538	SECURIAN FINANCIAL GROUP	11/20/2017	\$782.33 DECEMBER LIFE INSURANCE-EMPLOY
Paid Chk# 060539	THE CVIKOTA COMPANY INC	11/20/2017	\$2,626.40 OCTOBER BILLING
Paid Chk# 060540	THE HORTON GROUP, INC	11/20/2017	\$257.00 2018-2020 PUBLIC OFFICIALS BON
Paid Chk# 060541	UNITED MAILING SERVICES INC	11/20/2017	\$218.80 OCTOBER BILLING
Paid Chk# 060542	VIKING ELECTRIC SUPPLY	11/20/2017	\$199.53 BULB INVENTORY
Paid Chk# 060543	VIVIAL	11/20/2017	\$42.50 NOVEMBER BILLING
Paid Chk# 060544	WAUSHARA CO TREASURER	11/20/2017	\$9,239.33 SPOORS BRIDGE PROJECT
Paid Chk# 060545	AL SCHMUDE ELECTRIC LLC	11/28/2017	\$330.82 REPLACE FLAG LIGHT AT BRUCE WI
Paid Chk# 060546	BERLIN JOURNAL NEWSPAPER	11/28/2017	\$115.00 8" AD IN BERLIN JOURNAL FOR SP
Paid Chk# 060547	BERLIN WATER & SEWER UTILI	11/28/2017	\$150.00 REIMBURSE FOR WATER PAYMENT MA

CC payables

*Check Summary Register©

NOVEMBER 30 2017

	Name	Check Date	Check Amt	
Paid Chk# 060548	CLASSIC CAB, LTD	11/28/2017	\$39,510.20	DELAYED FEBRUARY PAYMENT
Paid Chk# 060549	CORPORATE NTRK SOLUTION	11/28/2017	\$1,737.00	SYMANTEC UPGRADE FOR CITY HALL
Paid Chk# 060550	GCS SOFTWARE	11/28/2017	\$620.00	2018 MUNICIPAL PROPERTY TAX CO
Paid Chk# 060551	KUNKEL ENGINEERING GROUP	11/28/2017	\$3,212.82	OCTOBER BUILDING INSPECTION SE
Paid Chk# 060552	PACKER CITY INT'L TRUCKS, IN	11/28/2017	\$82.46	TRUCK #54 TURBO HOSE
Paid Chk# 060553	SAFE STEP LLC	11/28/2017	\$1,368.64	REPAIR 15 SIDEWALK SLAB DISPLA
Paid Chk# 060554	SILVA, JACKIE	11/28/2017	\$926.65	NOVEMBER RETIREE HEALTH INSURA
Paid Chk# 060555	STATE BANK OF CHILTON	11/28/2017	\$72,000.00	TID # 02E REMEDIATION DEVELOPE
Paid Chk# 060556	SUN LIFE FINANCIAL	11/28/2017	\$128.55	DECEMBER LIFE INSURANCE PREMIU
Paid Chk# 060557	BMO HARRIS BANK	11/29/2017	\$290.00	PAYROLL 24 EMPLOYEE H.S.A. DED
Paid Chk# 060558	CITIZENS FIRST CREDIT UNION	11/29/2017	\$100.00	PAYROLL 24 EMPLOYEE H.S.A. DED
Paid Chk# 060559	COMMUNITY FIRST CREDIT UNI	11/29/2017	\$165.00	PAYROLL 24 EMPLOYEE H.S.A. DED
Paid Chk# 060560	FARMERS & MERCHANTS BANK	11/29/2017	\$808.07	PAYROLL 24 EMPLOYEE H.S.A. DED
Paid Chk# 060561	FIRST NATIONAL BANK	11/29/2017	\$620.00	PAYROLL 24 EMPLOYEE H.S.A. DED
Paid Chk# 060562	HORICON BANK	11/29/2017	\$100.00	PAYROLL 24 EMPLOYEE H.S.A. DED
Paid Chk# 060563	NATIONAL BANK OF WAUPUN	11/29/2017	\$95.00	PAYROLL 24 EMPLOYEE H.S.A. DED
Paid Chk# 060564	NORTH SHORE BANK, FSB	11/29/2017	\$75.00	PAYROLL 24 DEFERRED COMP-EMPLO
Paid Chk# 060565	OPTUM CONSUMER SERVICES	11/29/2017	\$50.00	PAYROLL 24 EMPLOYEE H.S.A. DED
	Total Checks		\$291,708.16	

C-C Payables

*Check Summary Register©

NOVEMBER 30 2017

Name	Check Date	Check Amt
11161 UTILITY CASH - FNB		
Paid Chk# 013859 ALLIANT ENERGY/WP&L	11/2/2017	\$220.04
Paid Chk# 013860 BADGER LABORATORIES	11/2/2017	\$1,432.00 TOTAL COLIFORM BACTERIA
Paid Chk# 013861 BERLIN CITY TREASURER	11/2/2017	\$739.55 OCTOBER 2017 GAS/DIESEL
Paid Chk# 013862 DRYDON EQUIPMENT INC	11/2/2017	\$1,692.21 BANK ASSY/COVER PLATE GASKET
Paid Chk# 013863 FAB TECH WASTEWATER	11/2/2017	\$565.00 COTTERED PINTLE CHAIN/FT
Paid Chk# 013864 FASTENAL COMPANY	11/2/2017	\$129.40 S/S HCS-S/S FHN
Paid Chk# 013865 FOUR WAY CONSTRUCTION OF	11/2/2017	\$11,999.86 WATER MAIN LEAK-N INDUSTRIAL P
Paid Chk# 013866 KUNKEL ENGINEERING GROUP	11/2/2017	\$435.00 MCKITTRICK ST SANITARY SEWER
Paid Chk# 013867 NORTHERN LAKE SERVICE, INC	11/2/2017	\$3,167.00 RADIOACTIVITY/RADIUM
Paid Chk# 013868 SOBIESKI BROS REPAIR	11/2/2017	\$50.00 HOSE ASSY
Paid Chk# 013869 U S CELLULAR	11/2/2017	\$239.01 MALNORY/SOBIESKI/VAN/DUTY
Paid Chk# 013870 WALTCO INC	11/2/2017	\$527.56 OCTOBER 2017 BADGER LAB SAMPLE
Paid Chk# 013871 ADVANCED DISPOSAL SERVICE	11/10/2017	\$201.76 SERVICES FOR NOVEMBER 2017
Paid Chk# 013872 ALLIANT ENERGY/WP&L	11/10/2017	\$4,692.29
Paid Chk# 013873 BADGER LABORATORIES	11/10/2017	\$887.00 TOTAL SOLIDS/COLIFORM/RADIUM
Paid Chk# 013874 BELLA BY DESIGN	11/10/2017	\$7.50 ERDMANN-PLATE
Paid Chk# 013875 BERLIN JOURNAL NEWSPAPER	11/10/2017	\$160.41 UPS-STATE LAB/BADGER LABS
Paid Chk# 013876 DAVIES WATER #1476	11/10/2017	\$96.00 ELLIPTICAL FLANGE GASKETS
Paid Chk# 013877 FASTENAL COMPANY	11/10/2017	\$60.00 304 ANG
Paid Chk# 013878 FIRST SUPPLY	11/10/2017	\$299.04 CPVC/TEE/ADP/ELL/CPL/BSH
Paid Chk# 013879 ALLIANT ENERGY/WP&L	11/17/2017	\$1,191.99
Paid Chk# 013880 BADGER STATE WASTE LLC	11/17/2017	\$6,582.00 BIOSOLIDS HAULING
Paid Chk# 013881 BEAVER OF WISCONSIN, INC	11/17/2017	\$415.50 GAL 675C
Paid Chk# 013882 CRANE ENGINEERING SALES IN	11/17/2017	\$156.25 OIL SLINGER
Paid Chk# 013883 DAVIES WATER #1476	11/17/2017	\$38.93 LF-COMP/MIPT COUP
Paid Chk# 013884 ELECTRIC MOTOR SERVICE	11/17/2017	\$91.00 A O SMITH MOTOR-SLUDGE HEATER
Paid Chk# 013885 FASTENAL COMPANY	11/17/2017	\$100.77 HCS/USS/TAP/ZINC FENDER
Paid Chk# 013886 G & K SERVICES	11/17/2017	\$171.30 MATS/DUSTMOP
Paid Chk# 013887 INTERSTATE BATTERY	11/17/2017	\$514.35 MHD/MT-78/SP-35
Paid Chk# 013888 LANDMARK SERVICES COOPER	11/17/2017	\$228.60 FIELDMASTER
Paid Chk# 013889 NORTH CENTRAL LABORATORI	11/17/2017	\$154.20 PHOSPHORUS TEST TUBE
Paid Chk# 013890 UNITED MAILING SERVICES INC	11/17/2017	\$275.69 OCTOBER 2017 POSTAGE
Paid Chk# 013891 ALLIANT ENERGY/WP&L	11/30/2017	\$4,606.39
Paid Chk# 013892 BADGER LABORATORIES	11/30/2017	\$66.00 TOTAL COLIFORM BACTERIA
Paid Chk# 013893 BERLIN CITY TREASURER	11/30/2017	\$20,291.38 NOVEMBER 2017 PAYROLLS
Paid Chk# 013894 CCP INDUSTRIES INC.	11/30/2017	\$415.35 GLOVES/TOWELS
Paid Chk# 013895 CenturyLink	11/30/2017	\$44.41
Paid Chk# 013896 COMPASS MINERALS	11/30/2017	\$3,899.80 COARSE SOLAR SALT
Paid Chk# 013897 DAVIES WATER #1476	11/30/2017	\$3,350.54 VLV BOX/HYD/SS REP CLMP
Paid Chk# 013898 DRYDON EQUIPMENT INC	11/30/2017	\$2,917.08 VAREC FLAME ARRESTER
Paid Chk# 013899 FASTENAL COMPANY	11/30/2017	\$13.44 SHT PILOT WLD NT
Paid Chk# 013900 JOHN KRINGS & SONS WELDIN	11/30/2017	\$882.00 S/S MOTOR/PUMP MOUNTS
Paid Chk# 013901 JON LUNDT ELECTRIC, INC	11/30/2017	\$5,117.86 CLARIFIER MOTOR
Paid Chk# 013902 LINCOLN CONTR SUPPLY INC	11/30/2017	\$353.12 METAL BLADE/SNOW PUSHER/MARKIN
Paid Chk# 013903 MARTELLE WATER TREATMENT	11/30/2017	\$7,475.37 ACID/CHLORINE/AQUA MAG BULK
Paid Chk# 013904 RIDGE STONE PRODUCTS, INC	11/30/2017	\$188.13 LIMESTONE/ROAD GRAVEL
Paid Chk# 013905 SUPERIOR CHEMICAL CORP	11/30/2017	\$503.54 CLEANER/AIR FRESHENER
Paid Chk# 013906 U S POST OFFICE - POSTMASTE	11/30/2017	\$323.00 REGULAR POSTAGE
Paid Chk# 013907 WI STATE LABORATORY OF HY	11/30/2017	\$638.00 BOD/NUTRIENTS/SOLIDS
Total Checks		\$88,606.62

Utilities payable

CITY OF BERLIN
PAYROLL FOR NOVEMBER - 2017
NET PAYROLL

	PAYDATE	Payroll #	PAYROLL TITLE	GENERAL CITY	UTILITY		
	11/3/2017	22	General City	56,130.69			
	11/3/2017	22	Utility		9,966.63		
	11/3/2017	22.01	Hahn Uniform		230.87		
	11/15/2017	22.01	Police overtime	4,676.13			
	11/17/2017	23	General City	58,445.91			
	11/17/2017	23	Utility		9,984.96		
			TOTAL MONTHLY PAYROLL	\$119,252.73	\$20,182.46		

DATE: December 6, 2017

TO: Mayor and Common Council

FROM: Jodie Olson, City Administrator

RE: **2018 Taxi Grant Application Approvals**

Background: Annually we apply for a taxi grant and receive state and federal funding for our taxi service. This is an annual process of which we need Council approval for. We budgeted for a new taxi with the 2018 budget, which would be eligible for a federal capital assistance grant that would cover 80% of the costs. We had budgeted \$8,000 for the grant match funds.

Recommendation: Authorize Staff to apply for the *2018 Small Urban Operating Assistance Contract Between the State of Wisconsin and the City of Berlin*, the *2018 Urban Mass Transit Operating Assistance Contract between the State of Wisconsin, Department of Transportation and the City of Berlin*, and the *2018 Section 5311 Capital Assistance Grant Agreement Between the State of Wisconsin, Department of Transportation and the City of Berlin*, and authorize the appropriate application documents to be signed.

RESOLUTION #17-12

A RESOLUTION OF THE COMMON COUNCIL OF THE CITY OF BERLIN, WISCONSIN
ESTABLISHING WAGE ADJUSTMENT FOR NON-UNION EMPLOYEES FOR 2018

WHEREAS, the Common Council of the City of Berlin did approve a 2.5% wage increase for all qualified non-union personnel with a full-time or part-time status with the 2018 budget;

NOW, THEREFORE BE IT RESOLVED, that the salaries for all affected positions budgeted for accordingly, be increased by 2.5% for 2018.

PASSED, ADOPTED, AND APPROVED, this 12th day of December 2017.

Roll Call Vote:

____Ayes ____Nays ____Absent

CITY OF BERLIN

Approved as to form:

Mayor

City Attorney

Attest:

City Clerk

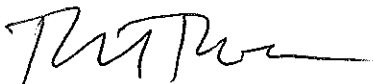
Mayor Schramer,

It is with sadness that I must offer to you my resignation as Treasurer of the Berlin Public Library along with my duties in the Berlin Neighborhood Pride lending group. I will be moving soon to Park City Utah to be closer to my children and grandchild. I have thoroughly enjoyed serving the library for the last 10 years and the BNP for 11 years. I will be happy to assist both of these programs in the future if any help is needed. I have faith that my replacements on both of these boards will carry on the duties without any disruptions.

Robert Malchetske will be honored to assume the Treasurer position on the Library Board, he is familiar with the investments and has the banking relationship. His telephone number is 920-361-5031.

We will be posting internally at the bank for a replacement representative for the BNP program.

Thank you for the trust that was bestowed to me.

A handwritten signature in black ink, appearing to read 'Bob Thorsen', with a stylized, cursive script.

Bob Thorsen

920-279-4734

CITY OF BERLIN
BOARD, COMMITTEE, COMMISSION & COMMON COUNCIL
APPLICATION FORM

Name: ROBERT A. MALCHETSKE
Address: N 8579 SEWARD DR BERLIN WI 54923
Phone: Day 920-229-9859 Evening _____

City residency is required for appointment to a City board, committee or commission. Other eligibility requirements may also exist.

Area of Interest:

<input type="checkbox"/> Board of Review	<input type="checkbox"/> Oakwood Cemetery Board
<input type="checkbox"/> Committee On Aging	<input type="checkbox"/> Parks & Recreation Commission
<input type="checkbox"/> Common Council, Ward # _____	<input type="checkbox"/> Plan Commission
<input type="checkbox"/> Community Development Authority	<input type="checkbox"/> Police & Fire Commission
<input type="checkbox"/> Housing Advisory	<input type="checkbox"/> Sewer & Water Commission
<input checked="" type="checkbox"/> Library Board	<input type="checkbox"/> Zoning Board of Appeals

Applicant Questions (attach additional sheets if necessary)

1. Do you have any issues with attending meetings at the specified times? (See Meeting Schedule)

NO

2. Please indicate why you are interested in serving on any of the above Board, Committee or

Commission: TO HELP WITH THE LEGACY OF THE CITY AND COUNTY

3. What knowledge, experience, or abilities do you have that would make you an effective board member:

I'M AM THE CURRENT TREASURER OF A NUMBER OF NON-PROFITS & HAVE CITY COUNCIL, COUNTY BOARD EX PERIENCE

4. Please provide any additional information for consideration: _____

DATE: December 12, 2017

TO: Mayor and Common Council

FROM: Jodie Olson

RE: Bi-Annual Election Official Appointments

Below is the list of bi-annual proposed election official appointments:

ELECTION OFFICIALS APPOINTMENTS
For Term January 1, 2018 – December 31, 2019

Arlynn Armatoski

Lynn Lodholz

Jerry Bella

Judy Martin

Phyllis Bella

Ina Mlodzik

Sandy Bella

Carol Mulder

George Byrne

Dennis Mulder

Janet Bunker

Diane Olson

Cheryl Coats

Dave Olson

Sandy Gregor

Sandy Peschke

Linda Hansen

Mary Schwark

Josie Hartzke

Kathy Thom

Kathy Kiener

Diane Toraason

Kay Kollat

Carol Wall

Harry Kwidzinski

Barb Williams

Janet Lambert

Chief Inspectors: Mary Schwark, Sandy Peschke, George Byrne