

SEWER AND WATER COMMISSION MEETING

BERLIN, WISCONSIN

February 21, 2018

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Roethel, Beard, Erdmann, Youngbauer and Dewhurst. Absent – none.

Also present was Don Neitzel with Kunkel Engineering, Jim Lehr, Supt. Malnory and Peggy LaBuda.

The next item on the agenda was minutes from the January 24, 2018 Meeting. Beard moved to approve the minutes of the January 24, 2018 Meeting. Dewhurst seconded the motion, which was carried by voice vote.

The next item on the agenda was the vouchers for January. Youngbauer moved to approve the vouchers between #13959 through #13997. Erdmann seconded the motion, which was carried by voice vote.

The next item on the agenda was public appearances/correspondence. Of which, we had no public appearances or correspondence.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

The next item on the agenda was the discussion on lead services. Don Neitzel with Kunkel Engineering stated that there is funding available for this job. Don is suggesting that the City of Berlin adopt an ordinance so that the lead services get taken care of when the project is going past their properties if they have lead services. Malnory stated that he would like to make sure that the ordinance is written in a way that the City of Berlin does not take ownership at all. Malnory also stated that for this project, we have at least 8 lead services.

The next meeting was scheduled for Wednesday, March 28, 2018 at 4:30 P.M.

The next item on the agenda was the superintendent report.

- Update on water main break – Malnory stated that the main break was at the intersection of W. Liberty St. and Water St. It was an 8" main that had been sheared off in a full circle. After

several attempts at trying to locate the main break, we finally ended up ground miking the leak to get as close to it as we could. The frost was about 4 ½ feet deep and we had to dig through 2 storm sewers, but we did get it fixed along with repairing the storm sewers.

- Update on Webster Street Lift Station – Onan came to do a startup on the new generator at the Webster Street Lift Station. Except for a few adjustments, the startup and training went well. Onan does need go come back to replace a fuel line, but other than that the generator is running well.
- Update on Broadway Lift Station – Malnory stated that a pump failed at our lift station by West Side Garage. This pump was installed in 2000. We took the pump to get inspected and it would cost about \$7,000 to repair, a new pump would cost about \$8,000 so we ordered a new pump with a lead time of 10 weeks. We did talk to the salesperson to inform them that in the future we would look at other company with a better lead time.
- Update on Utility Clerk Position – Malnory stated that we had 131 applicants and we narrowed it down to 11 to be interviewed starting March 5<sup>th</sup>, March 6<sup>th</sup> and March 7<sup>th</sup>.

Erdmann moved to adjourn. Youngbauer seconded the motion, which carried by voice vote.

Peggy LaBuda

Secretary