

SEWER AND WATER COMMISSION MEETING

BERLIN, WISCONSIN

October 25, 2017

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Roethel, Beard, Youngbauer, Erdmann and Dewhurst. Absent – none.

Also present was Jim Lehr, Jodie Olson, Supt. Malnory and Peggy LaBuda.

The next item on the agenda was minutes from the September 27, 2017 Meeting. Beard moved to approve the minutes of the September 27, 2017 Meeting. Dewhurst seconded the motion, which was carried by voice vote.

The next item on the agenda was the vouchers for September. Youngbauer moved to approve the vouchers between #13780 through #13812. Beard seconded the motion, which was carried by voice vote.

The next item on the agenda was public appearances/correspondence. Of which, we had no public appearances. For correspondence, we did have the Compliance Maintenance Annual Report, which was the DNR's response to our report, which was very good.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

The next item on the agenda was discussion on changing billing from quarterly to monthly. LaBuda stated that as far as the budget numbers, after going through the numbers with Malnory, where we will be spending more on postage and office personnel, we will be spending less on disconnects, which will free the guys up to do other things that need to be done. Beard moved to adopt the monthly water and sewer bill plan. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was discussion on the 2018 Preliminary Budget. Malnory stated that the budget does include expenses to go to monthly billing and construction projects previously discussed. After much discussion, it was tabled for next month.

The next item on the agenda was the superintendent report. Of which, we had none.

The next meeting was scheduled for Wednesday, November 29, 2017 at 4:30 P.M.

Youngbauer moved to adjourn. Beard seconded the motion, which carried by voice vote.

Peggy LaBuda

Secretary