

SEWER AND WATER COMMISSION MEETING

BERLIN, WISCONSIN

November 29, 2017

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Roethel, Beard, Youngbauer, Erdmann and Dewhurst. Absent – none.

Also present was Jim Lehr, Jodie Olson, Supt. Malnory and Peggy LaBuda.

The next item on the agenda was minutes from the October 25, 2017 Meeting. Youngbauer moved to approve the minutes of the October 25, 2017 Meeting. Dewhurst seconded the motion, which was carried by voice vote.

The next item on the agenda was the vouchers for October. Beard moved to approve the vouchers between #13813 through #13858. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was public appearances/correspondence. Of which, we had no public appearances or correspondence.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

The next item on the agenda was discussion on the 2018 Final Budget. Malnory stated that this is basically the same budget as last month except the monthly expenses and revenue have been updated. Beard moved to accept the Berlin Water & Sewer Budget for 2018. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was the superintendent report.

- RAS Pumps at WWTP – Malnory stated that this pump was the original of the plant which was 30 plus years ago. While we were waiting for this pump to come in the other pump started having the same issues, so we ordered 2 new pumps.
- Wisconsin Street Generator – Malnory stated that we had a bad underground conduit. While we were fixing that WPL was changing transformers to fix issues that they were having. We modified our backup generator to put out 208 volt 3 phase instead of the 340 volt 3 phase

that we were using.

- Webster Street Generator – Malnory stated that the new generator has been installed today, but now we are waiting for Cummins to come and do the startup and inspection. This lift station will also be changed to the 208 volt 3 phase.
- WWTP Lift Station – Malnory stated that the last VFD failed, so we had to get LW Allen to order a new one and install it for us so that it can be synced with the SCADA system.

Malnory also stated that hydrants have been pumped and flushing is done, valve turning is done, more than half of the auxiliary valves in the City are done. We are still have issues with Well #5, but Well #4 and #6 are good. The fluoride pumps and scales are in and updated. There will be an informational meeting sometime in December for the road projects.

The next meeting was scheduled for Wednesday, January 24, 2018 at 4:30 P.M.

Roethel moved to convene in closed session pursuant to state statutes Sec. 19.85(1) (c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and to conduct other specified public business, whenever competitive or bargaining reasons require a closed session (Water & Sewer Superintendent) and to include Jodie Olson and Jim Lehr. Beard seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays and zero (0) absent. Motion carried.

Beard moved to move into open session. Erdmann seconded the motion which was carried by voice vote.

Youngbauer moved to adjourn. Beard seconded the motion, which carried by voice vote.

Peggy LaBuda

Secretary