

MINUTES  
COMMITTEE OF THE WHOLE MEETING  
BERLIN, WISCONSIN  
TUESDAY, DECEMBER 4, 2018 -7:00 P.M.  
COUNCIL CHAMBERS-BERLIN CITY HALL

Chairperson Ald. Lehr called the Committee of the Whole meeting to order at 7:00 p.m. Roll call present: Ald. Lehr, Boeck, Przybyl, Erdmann, Secora and Harke. Staff present: Lindsey Kemnitz, John Lust, Jodie Olson and Susan Thom.

There were no general public comments.

Erdmann moved to approve the November 6, 2018 Committee of the Whole minutes. Przybyl seconded the motion which carried by voice vote.

Next was the 2019 Assessor Contract. Olson reviewed that the current assessment contract with Action Appraisers expires on 12/31/18 and the current rate for maintenance is \$11,300/year. The city staff sent out three-year RFP's for assessment services and revaluation. Olson reviewed that there are new assessment laws and procedures that will have an impact on the various revaluation options to consider. Olson recommended to council to renew a one-year contract with Action Appraisal and research the revaluation options in 2019. Secora moved to recommend to the Common Council to accept the renewal for 2019 assessment services with Action Appraisers for Jan-Dec 2019. Harke seconded the motion which carried by voice vote.

Next was Building Inspections fee update. Kemnitz worked with John Lust the City's building inspector, on the proposed fee schedule to include unique projects. Kemnitz explained that currently when a fee comes up that is not defined in the fee schedule we classify that fee as an "other fee" and collect \$50.00. The \$50.00 fee does not always cover the expense of inspections. Erdmann questioned the temporary structure fee. Lust explained that was for commercial use only. Erdmann move to recommend to the Common Council the proposed updates and approve the updated fee schedule. Secora seconded the motion, which carried by voice vote.

Next was Ordinance amending Polling hours. Olson reviewed the State had mandated a change to the polling hours a few years back but we had not passed the ordinance. The ordinance will change the polling hours from 9:00 a.m. to 8:00 p.m. to 7:00 a.m. to 8:00 p.m. to match the state statutes. Boeck made a recommendation to Common Council to approve the ordinance updating the Code relating to Polling hours. Przybyl seconded the motion, which carried by voice vote.

Przybyl moved to recommend to Common Council to approve an ordinance establishing a municipal court for Cities of Fond du Lac and Ripon, Towns of Empire, Osceola, Ripon and Taycheedah, the Villages of Brandon, Campbellsport, Fairwater, North Fond du Lac, Oakfield and Rosendale in Fond du Lac County and the City of Berlin in Green Lake and Waushara Counties, the Cities of Green Lake, Markesan and Princeton in Green Lake County effective January 1, 2019 and to approve the Intergovernmental Agreement of North Fond du Lac to provide Municipal Court services to the Cities of Fond du Lac and

Ripon, Villages of Brandon, Campbellsport, Fairwater and Oakfield and Rosendale, the Towns of Empire, Osceola, Ripon and Taycheedah in Fond du Lac County, and the Cities of Berlin, Green Lake, Markesan and Princeton in Green Lake County and the City of Berlin in Waushara County to commence on January 1, 2019. Erdmann seconded the motion which carried by voice vote.

At 7:21 p.m. Secora moved to convene into closed session pursuant to Sec 19.85 (1)(e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. *(1) Discuss union negotiations.* Przybyl seconded the motion. A roll vote resulted in six (6) ayes, zero (0) nays and zero (0) absent. Motion carried. Erdmann moved to seat Jodie Olson. Boeck seconded which carried by voice vote.

Discussion continued in closed session.

Erdmann moved to reconvene into open session. Secora seconded the motion which carried by voice vote. No action was taken as a result of closed session discussion.

Secora moved to adjourn at 7:34 p.m. Przybyl seconded the motion which carried by voice vote.

Susan Thom, Deputy Clerk