

MINUTES
COMMITTEE OF THE WHOLE MEETING
CITY OF BERLIN
TUESDAY, APRIL 2, 2019, 7:00 PM
CITY HALL COUNCIL CHAMBERS

Mayor Schramer called the April 2, 2019 Committee of the Whole Meeting to order at 7:00 p.m. Roll call present: Ald. Lehr, Boeck, Nigbor, Erdmann, Secora and Harke. Staff present: Atty. Matt Chier, Jodie Olson, Susie Thom, Lindsey Kemnitz, Scott Zabel and Building Inspector John Lust.

There were no general public comments.

Secora moved to approve the minutes from the March 5, 2019 Committee of the Whole meeting. Erdmann seconded the motion which carried by voice vote.

Kim Cerney and Hope Martinez from American House were present to request that one of the designated 15 minute parking stalls in front of American House be designated for American House pick-up and drop-off for patrons. Cerney indicated that there are currently 13 patients at American House and they have experienced trouble with having parking for transporting patients with a wheelchair van, ambulances that are dispatched and even trouble when patrons pass away. They would like a stall strictly for the pick-up and drop off for emergency vehicles. Lehr suggested that the Postmaster should be asked the impact this may have on them. Discussion ensued on the potential for creating some kind of loading dock situation like there is at the Senior Center. Ald. Lehr moved to direct staff to look into this from a legal standpoint and see what the best options are to meet their needs. Secora seconded the motion which carried by voice vote.

Next was Review of Shared-Ride Taxi Service Program. Karl Schulte, General Manager of Running Inc. reviewed that the first quarter volume of trips were down due to staffing levels, learning curve and ceasing to provide trips that went deep out of town. The revenue has stayed steady. Schulte reported the staffing levels are improved and the trip volume is increasing. Schulte explained that as of January 1st Berlin Public Transit imposed a strict 5 mile limit on all out-of-town trips, and required that one end of the trip of the other must be within the City Limits. Schulte proposed that Berlin Public Transit could restore service to some out-of-town locations to the benefit of the City of Berlin residents. This could be done without creating in-City service delays.

The first proposal is to have service to Green Lake due to many residents of Berlin have business with county agencies or other businesses located in the City of Green Lake. In order to ensure this is cost effective and doesn't create unnecessary delays for people remaining in Berlin this service would be set up with the following rules: 1. Fare: each passenger will pay \$15.00 above and beyond the fare they normally would pay for in-town trips (i.e. an elderly person would pay \$15.00 + \$2.00). 2. Must Call Two Hours in Advance: unlike in-town trips, all trips to and from Green Lake must be requested at least two hours in advance. 3. No Green Lake service during the busiest time periods. These are (on school-days) 7:30am until 9:00 am and again 3:00 pm until 4pm. 4. Southbound Trips will leave Berlin at (or near) the top of the hour. The dispatcher will endeavor to get all southbound travelers into the same taxicab. Southbound Trips will be scheduled only at 9am, 10am, 11am, noon, 1pm, 2pm and 4 pm. 5. Northbound Trips will leave Green Lake at half-past the hours. The dispatcher will endeavor to get all northbound travelers into the same taxicab. Northbound trips will be scheduled only at 9:30am, 10:30am, 11:30am,

12:30pm, 1:30pm, 2:30pm and 4:30pm.

The second proposal is Reciprocal Service between Berlin Hospital and Ripon Medical Center for to and from medical facilities within these two cities. This agreement would eliminate the need for a cab driver to sit idle and wait of an appointment to finish up. 1. This agreement stipulates that whenever a Ripon resident is dropped off a Berlin Hospital, a Berlin Public Transit driver can return that Ripon resident to their home after their appointment. (So long as the trip is within normal Berlin Public Transit hours of operation). 2. Likewise, anytime a Berlin resident is dropped off at a Ripon medical facility, a Ripon Taxi driver can return that Berlin resident to their home after their appointment. (So long as the trip is within normal Ripon Taxi hours of operation.) 3. No Ripon service during the busiest time periods. These are (on school-days) 7:30am and 9:00am and again from 3:00pm until 4:00pm. 4. Each company will charge an appropriate fare according to its own City Council approved fare structure. Berlin Public Transit would charge \$20.00 above and beyond the fare normally charged for an in-town trip. (I.e. an elderly person would pay \$20.00 + \$2.00). Schulte recommended to the Council to adopt the two proposals which would enhance the service without a negatively impact on the program's budget or overwhelm the program's capacity. Erdmann made a motion to direct the staff to check with the State of Wisconsin to see if these proposals would be acceptable. Boeck seconded the motion, which carried by voice vote.

Lindsey Kemnitz indicated that there was no further update for the next item which was the CDBG Commercial Revolving Loan Fund Update. When further information is available it will be brought forth.

Next, Kemnitz indicated that although she had tried to contact John McGivern regarding a visit to Berlin, he has not yet returned her call. When further information is available she will bring it forth.

The next item on the agenda was discussion of a new ordinance regarding wireless telecommunications facilities in the right-of-way. Atty. Chier indicated there was information from the League of Wisconsin Municipalities that should have been in the packet regarding this issue and suggested this item be tabled until next month. Ald. Lehr moved to table further discussion on the wireless telecommunications facilities ordinance until more information is received. Boeck seconded the motion which carried by voice vote.

Next, was an update to the building code ordinance. Building Inspector John Lust indicated that he reviewed the Code and noted that there were outdated references to state administrations and Code references. Erdmann noted that Sec. 14-5(a) needed to be reviewed. Lust indicated that the first sentence should be "...HVAC, state electrical code and state plumbing code." Attorney Chier indicated that he needs to further review the ordinance to make sure it complies with our standard ordinance format for the codifiers. Ald. Erdmann moved to recommend to Common Council the adoption of the updates to the Building Code with the noted updates. Secora seconded the motion which carried by voice vote.

Lehr moved to adjourn at 8:10 p.m. Boeck seconded the motion which carried by voice vote.

Susan Thom, Deputy Clerk