

MINUTES
COMMON COUNCIL MEETING
TUESDAY, JULY 16, 2019 7:00Pm
COUNCIL CHAMBERS, BERLIN CITY HALL, 2nd FLOOR

Mayor Schramer called the Common Council meeting to order at 7:00 p.m. Roll call present: Ald. Boeck, Bruessel, Erdmann, Harke, Lehr and Nigbor. Staff present: Lindsey Kemnitz, Sara Nigbor, Matt Chier, Dennis Plantz, Jodie Olson and Midge Seaman

The following items were listed on the Consent Agenda for approval and adoption: 1) Waive the reading of all ordinances and resolutions adopted at this meeting; 2) Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector; 3) Approve the minutes from the June 11, 2019 Common Council Meeting; 4) Accept the Oakwood Cemetery Board recommendation to request to use up to \$40K in cemetery bequest funds to make the necessary repairs to the Oakwood Cemetery Chapel; 5) Accept the Committee of the Whole recommendation to remove the modifications to Sec. 70-371(4)(d) included in the June 11, 2019 motion to Ordinance #06-19 and let the language stand as "North Hunter Street from the city limits to Northwest Cumberland Street"; 6) Approve the list of bills for payment. Lehr made a motion to approve the consent agenda. Erdmann seconded the motion. A roll call vote resulted in five (6) ayes, zero (0) nays and zero (0) absent. Motion carried.

The Mayor asked for an update on the Raze or Repair action for 130 W. Berlin St. Kemnitz gave the report. The house was to be razed Monday July 15, 2019, however, did not happen due to the gas line not being disconnected from the house by Alliant Energy. Kemnitz said the house should be razed by the next meeting.

Public Comment was made by Dan Hoppa of 235 S. Wisconsin St. Berlin regarding the Raze or Repair order for 151 N. Wisconsin St.

Kemnitz reported on the status of the Raze or Repair order at 151 N. Wisconsin, stating the first phase of the project was to be completed by June 30, 2019 and is not complete yet. She indicated the owner of the property did not answer her emails or questions to obtain an accurate status update on the project. Today at 12:15pm, the homeowner's daughter, Marie, answered some of the questions but not all the questions. Marie did say the siding and new entryways should be up to code by the end of August 2019. Erdmann asked if they were being fined for non-compliance issues. The answer was no. Kemnitz stated June 30, 2019 was the deadline to comply with the first phase of the project. The first phase included the interior and exterior of all entryways and porches to become permanently code compliant, The Tyvek® sheeting on the exterior of the house to be replaced and the house sided in a code compliant state no later than June 30, 2019. The next deadline is December 31, 2019 at which time the roof over the entire house needs to be replaced to become code compliant. Last, the remaining issues taken care of and code compliant no later than February 11, 2020. Lehr made a motion to take the issue of this property up again at the August Committee of the Whole Meeting. Brussel seconded the motion. Recommendation passed by voice vote.

Next City Administrator Olson gave an update on the Loan Renewal/Debt Authorization for WRS Unfunded Pension Liability Obligation. Erdmann made a motion to approve Resolution #19-10 Authorizing Borrowing for refinancing Wisconsin Retirement Fund Unfunded Pension Liability Obligation. Motion was seconded by Harke and passed unanimously by roll call vote.

The next item on the agenda was the Memorandum of Understanding Grant Agreement between AARP and the City of Berlin Parks and Recreation Department. Erdmann made a motion to accept the recommendation to approve the Memorandum of Understanding Grant Agreement between AARP and the City of Berlin Parks & Recreation Department for park enhancement and authorize the appropriate signatures. Boeck seconded the motion. Motion passed by voice vote.

Olson reported on the Property and Liability Insurance Renewal. Bruessel made a motion to accept and approve the renewal quote of \$211,165 from EMC Insurance for Property and Liability Insurance for policy year 7/23/19-7/23/2020. Nigbor seconded the motion. The motion passed by voice vote.

The Original Alcohol Beverage Retail License Application from Boeck Rentals LLC, Frank Boeck Agent at 209 Broadway Street. Olson confirmed with Boeck he is the occupant/Operator of the business. Olson explained to Boeck that if ownership should change in the future the new owner would be required to obtain a new liquor license. Erdmann made a motion to approve the Liquor License for Boeck Rentals, LLC with the stipulation they pass all necessary inspections prior to opening. Lehr seconded the motion. Motion passed by voice vote with Boeck abstaining.

Next on the Agenda was the Bartender License Applications looking for Approval/Denial. Harke made a motion to approve the bartender licenses for Patricia Ann Schaefer, Joshua James Nigbor, Chance Nicholas Thorp and Blake A. Schroeder. Bruessel seconded the motion. Motion passed by voice vote with Nigbor abstaining.

Old Business: None

New Business: Erdman asked for the topic of Signs, specifically the time limit on temporary signs on resident's lawns be addressed at the Committee of the Whole Meeting.

Erdmann made a public comment thanking retiring Chief Plantz, who was in the audience for his years of service to the Berlin Police Department.

At 7:26 p.m. Erdmann moved to convene into closed session pursuant to Sec. 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and pursuant to Wis. Stat. §19.85(1)(g) to confer with legal counsel for the governmental body with respect to litigation in which it is or is likely to become involved (budgeting and financial matters related to Police Department Investigation Complaint Matter and Interim Police Management in light of Chief Plantz retirement). A roll call vote was taken there was 6 ayes 0 nays and 0 absent.

A motion was made by Lehr to seat Ed Marks, Mark Putzke, Curt Olson, Chief Plantz and seconded by Erdmann. Motion passed by voice vote.

Discussion continued in closed session.

Erdmann moved to reconvene into open session. Nigbor seconded the motion which carried by voice vote. No action was taken as a result of closed session discussion.

Lehr moved to adjourn. Nigbor seconded the motion, which carried by voice vote.

Midge Seaman, Deputy Clerk