

AMENDED AGENDA
COMMITTEE OF THE WHOLE MEETING
CITY OF BERLIN
TUESDAY, AUGUST 6, 2019, 7:00 PM
CITY HALL COUNCIL CHAMBERS

1. Roll Call.
2. General Public Comments. Registration card required (located at podium in Council Chamber).
3. Approval of Minutes. RECOMMENDATION: Approve the minutes from the July 9, 2019 Committee of the Whole meeting.
4. Assessor Update on Current and Future Assessing Needs. RECOMMENDATION: Discuss and action as appropriate.
5. Raze or Repair Action for 130 W. Berlin Street. RECOMMENDATION: Listen to update and action as appropriate.
6. Raze or Repair Action for 151 N. Wisconsin Street. RECOMMENDATION: Listen to update and action as appropriate.
7. Update on STP-Rural Program Ripon Road Project ID 6995-09-01. RECOMMENDATION: Listen to update. No action required.
8. 2020 Shared-Ride Taxi Grant Application. RECOMMENDATION: Recommend to Common Council to authorize Staff to apply for the 2020 Small Urban Operating Assistance Contract Between the State of Wisconsin and the City of Berlin and the 2020 Urban Mass Transit Operating Assistance Contract between the State of Wisconsin, Department of Transportation and the City of Berlin.
9. Temporary Signage Rules & Regulations. RECOMMENDATION: Discuss and action as appropriate.
10. Residential Housing Incentive Program Request. RECOMMENDATION: Discuss and action as appropriate.
11. Update on Berlin Emergency Medical Services. RECOMMENDATION: Listen to update. No action required.
12. Motion to convene into closed session pursuant to Sec 19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (*Historic Berlin Apartments Assessment Claim*) and pursuant to Sec

19.85(1)(e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. (1) *Discussion on potential TID#15 developer incentive agreement and 2) Discuss negotiation of potential land sale in North Business Park)*

13. Reconvene into open session and take appropriate action resulting from closed session discussion.
14. Adjourn.

In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

DATE: August 1, 2019

TO: Committee of the Whole

FROM: Jodie Olson

RE: Assessor Update on Current and Future Assessing Needs

BACKGROUND: We are due to go out for bids and/or renew our existing Assessment contract which expires 12/31/19. Our current Assessor is Action Appraisals LLC out of Kaukauna. Prior to moving forward with an RFP procedure, the Assessors would like to discuss the current state of assessments with Council members. We are still in compliance with assessment regulations, but we are coming up to a time where we need to consider a revaluation of some kind, whether it be next year or in the next coming years. There are various revaluation options to consider which the Assessor can explain. Even if we choose not to have a revaluation soon, we do need to plan ahead for it. Staff needs input from the Council on how you would like to proceed with the upcoming Assessment contract renewal.

RECOMMENDATION: Discuss and action as appropriate.

DATE: July 31, 2019

TO: Mayor and Common Council

FROM: Lindsey Kemnitz

RE: 130 W. Berlin Street Raze or Repair Order

Background: The house on the property has demolished at 130 W. Berlin Street. There is a water heater on the property in the front yard. The property still has an existing garage and fence behind the overgrown weeds. Section 82-552 requires a principal use to be present before an accessory structure can be established, now with the home being removed there is a lot with an accessory structure and no primary structure.



DATE: August 6, 2019

TO: Mayor and Committee of the Whole

FROM: Jodie Olson, City Administrator

RE: **2020 Taxi Grant**

Background: Annually we apply for a taxi grant and receive state and federal funding for our taxi service. This is an annual process of which we need Council approval for.

Recommendation: Recommend to Common Council to authorize Staff to apply for the 2020 Small Urban Operating Assistance Contract Between the State of Wisconsin and the City of Berlin and the 2020 Urban Mass Transit Operating Assistance Contract between the State of Wisconsin, Department of Transportation and the City of Berlin and submit documents necessary to apply for the shared-ride taxi program.

DATE: August 1, 2019

TO: Mayor and Common Council

FROM: Lindsey Kemnitz

RE: Temporary Signage

Background: Last month Alderperson Erdmann requested to have a discussion on temporary signage on the agenda. Section X in Chapter 82 of the zoning code has the ordinances for temporary signs.

Recommendation: Discuss and Action as Appropriate.

DATE: July 31, 2019

TO: Mayor and Common Council

FROM: Lindsey Kemnitz

RE: Residential Housing Incentive Program Request

Background: Recently the City had a request as a home received their occupancy permit for 776 Seward Drive. The improved valuation is \$204,600 which would provide \$8,184 incentive under the current program. The housing task force is currently reviewing the program and should have a recommendation in September. Does the Council want to approve the incentive under the current program or wait for the recommendation? If we move forward with the current program, where are the funds coming from as there is no money for the program?

Recommendation: Discuss and Action as Appropriate.