

AGENDA  
COMMON COUNCIL MEETING  
TUESDAY, AUGUST 13, 2019 7:00 PM  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR  
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

1. Call to order/Roll Call
2. General Public Comments. Registration card required (located at podium in Council Chamber).

CONSENT AGENDA: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

3. Waive the reading of ordinances and resolutions. RECOMMENDATION: Waive the reading of all ordinances and resolutions adopted at this meeting.
4. Written reports from the City Clerk, Treasurer, and Building Inspector. RECOMMENDATION: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
5. Minutes from the July 16, 2019 Common Council Meeting. RECOMMENDATION: Approve the minutes from the July 16, 2019 Common Council meeting.
6. North Business Park Wetland Delineation. RECOMMENDATION: Accept the Committee of the Whole recommendation to authorize a wetland delineation be done for parcel 206-03423-0621 in the North Business Park with Martenson & Eisele, Inc. for \$2,250 contingent on the developers necessary approvals by the School Board to move forward.
7. 2020 Shared-Ride Taxi Grant Application. RECOMMENDATION: Accept the Committee of the Whole recommendation to authorize Staff to apply for the 2020 Small Urban Operating Assistance Contract Between the State of Wisconsin and the City of Berlin and the 2020 Urban Mass Transit Operating Assistance Contract between the State of Wisconsin, Department of Transportation and the City of Berlin.
8. Raze or Repair Action for 130 W. Berlin Street. RECOMMENDATION: Accept the Committee of the Whole recommendation to direct the City Attorney to contact the property owner of 130 W. Huron Street regarding to coming into compliance with the raze or repair order and address again at the September Committee of the Whole.

9. Bills List. RECOMMENDATION: Approve the list of bills for payment.

END OF CONSENT AGENDA

10. Residential Housing Incentive Program Request. RECOMMENDATION: Discuss and action as appropriate.
11. Library Board School Representative Appointment. RECOMMENDATION: Approve appointment of Dr. Carl Cartwright as the Library Board School Representative replacing Amy Wenig.
12. Oakwood Cemetery Board Reappointment. RECOMMENDATION: Reappoint Glenn Ducharme to the Oakwood Cemetery Board for term ending April 30, 2022.
13. Bartender License Applications: License Application for Veronica Arenivas and Renee Marie Trochinski (approved by the PD). RECOMMENDATION: Grant or deny the licenses.
14. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
15. New Business (To be used to request items of new business be put on a future agenda)
16. Public Appearances.
17. Motion to convene into closed session pursuant to Sec 19.85(1)(e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. (1) *Discussion on potential TID#15 developer incentive agreement and (2) Potential Residential Housing Development Agreement.*
18. Reconvene into open session and take appropriate action resulting from closed session discussion.
19. Adjourn.

Note: In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

**CITY OF BERLIN -- OFFICE OF THE TREASURER**

HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF BERLIN, WISCONSIN:

I herewith present my report as City Treasurer for the month ending 7/31/2019

FUNDS	BEG BALANCE	ADJ/ VOIDS	RECEIPTS	DISBURSEMENTS	BALANCE	INVESTMENTS	TOTAL W/ INVESTMENTS
GENERAL CITY	\$ 400,829.08		\$ 699,736.05	\$ 737,320.91	\$ 363,244.22	\$ 2,600,000.00	\$ 2,963,244.22
TAX COLLECTION ACCOUNT	\$ 511.90	\$ 7.16		\$ 7.16	\$ 511.90	\$ -	\$ 511.90
WATER INVESTMENTS	\$ 752,022.33		\$ 238,756.59	\$ 180,173.58	\$ 810,605.34	\$ 4,369,760.49	\$ 5,180,365.83
SEWER INVESTMENTS						\$ 2,227,384.57	\$ 2,227,384.57
SEWER BOND & INT							
BOND & INT RESERVE	\$ -						
EQUIP REPLACEMENT FUND	\$ 20,704.04		\$ 78,003.45	\$ -	\$ 98,707.49	\$ 1,255,000.00	\$ 1,353,707.49
CAPITAL PROJECT BORROWING	\$ -						
EMS ACCOUNT	\$ 71,706.30		\$ 31,858.70	\$ 88,016.00	\$ 15,549.00		\$ 15,549.00
<b>TOTAL OF ALL FUNDS</b>	<b>\$ 1,245,773.65</b>		<b>\$ 1,048,354.79</b>	<b>\$ 1,005,517.65</b>	<b>\$ 1,288,617.95</b>	<b>\$ 10,452,145.06</b>	<b>\$ 11,740,763.01</b>

FUNDS	BANK STATEMENT BALANCE	ADJUSTMENT	OUTSTANDING CHECKS	AVAILABLE BANK BALANCE
GENERAL CITY	\$ 435,848.21		\$ 72,603.99	\$ 363,244.22
TAX COLLECTION ACCOUNT	\$ 804.06		\$ 292.16	\$ 511.90
WATER & SEWER	\$ 817,196.88		\$ 6,591.54	\$ 810,605.34
SEWER BOND & INT				
EQUIP REPLACMT FUND	\$ 98,707.49		\$ -	\$ 98,707.49
CAPITAL PROJECT BORROWING	\$ -		\$ -	\$ -
EMS ACCOUNT	\$ 15,549.00		\$ -	\$ 15,549.00
<b>TOTAL OF ALL FUNDS</b>	<b>\$ 1,368,105.64</b>	<b>\$ -</b>	<b>\$ 79,487.69</b>	<b>\$ 1,288,617.95</b>

RESPECTFULLY SUBMITTED,

*Debra Lynn Thom*

CITY OF BERLIN BUILDING REPORT July 2019

TYPE OF PERMIT	MONTH			YEAR TO DATE			LAST YEAR TO DATE		
	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost
Single Family Residence	0			1	\$203,000.00	\$1,022.40	0	0	0
Multi-Family Residence				0	\$0.00	\$0.00	0	0	0
Residential Garage				1	\$61,000.00	\$412.00	0	0	0
Residential Garage Alteration				0	\$0.00	\$0.00	0	0	0
Residential Alteration	9	\$63,225.00	\$863.64	17	\$175,404.00	\$1,653.64	25	434062	1979.63
Commercial				0	\$0.00	\$0.00	0	0	0
Commercial Alteration	2	\$71,000.00	\$497.00	4	\$102,000.00	\$775.00	0	0	0
Industrial				0	\$0.00	\$0.00	0	0	0
Industrial Alteration				0	\$0.00	\$0.00	0	0	0
Signs				3	\$422.00	\$329.50	2	12000	202
Miscellaneous	6	\$15,020.00	\$300.00	13	\$28,220.00	\$650.00	15	17900	858.48
Demolition	1		\$75.00	1	\$0.00	\$75.00	0	0	0
Hospital				0	\$0.00	\$0.00	0	0	0
Church				0	\$0.00	\$0.00	0	0	0
School				0	\$0.00	\$0.00	0	0	0
Driveways	4	\$15,564.00	\$120.00	10	\$35,109.00	\$340.00	3	0	150
Trailer Homes				0	\$0.00	\$0.00	0	0	0
<b>Total Building Permits</b>	<b>22</b>	<b>\$164,809.00</b>	<b>\$1,855.64</b>	<b>50</b>	<b>\$605,155.00</b>	<b>\$5,257.54</b>	<b>45</b>	<b>463962</b>	<b>3190.11</b>
Commercial Plan Approval				0	\$0.00	\$0.00	0	0	0
Plumbing Permits	1	\$3,000.00	\$75.00	7	\$34,996.00	\$390.00	9	44350	464
Electrical Permits	6	\$86,300.00	\$782.00	19	\$103,400.00	\$1,520.00	12	93300	937
Heating Permits	4	\$44,945.00	\$404.00	10	\$112,134.00	\$958.00	37	277580	2710.52
<b>Total Permit Fees</b>	<b>33</b>	<b>\$299,054.00</b>	<b>\$3,116.64</b>	<b>86</b>	<b>\$855,685.00</b>	<b>\$8,125.54</b>	<b>\$103.00</b>	<b>\$879,192.00</b>	<b>\$7,301.63</b>

## \*Check Summary Register©

JULY 31 2019

Name	Check Date	Check Amt	
<b>11100 Cash in Bank m FNB</b>			
Paid Chk# 063156	AMAZON CAPITAL SERVICES, IN 7/8/2019	\$963.00	02 TANK MOBILIZER/LIFT FOR BEM
Paid Chk# 063157	APPLETON FINANCE DEPARTM 7/8/2019	\$471.25	2019 - JULY - WEIGHTS AND MEAS
Paid Chk# 063158	BERLIN CHAMBER OF COMMER 7/8/2019	\$621.45	1ST QUARTER HOTEL/MOTEL TAX
Paid Chk# 063159	BERLIN ROTARY CLUB 7/8/2019	\$60.00	2019 - 2ND QUARTER DUES
Paid Chk# 063160	BOYS & GIRLS CLUB OF BERLIN 7/8/2019	\$235.00	REFUND FOR BALL DIAMOND RENTAL
Paid Chk# 063161	BUCHHOLTZ, JULIE 7/8/2019	\$59.92	REIMBURSEMENT FOR LIFE INSURAN
Paid Chk# 063162	CHIER LAW OFFICE LLC 7/8/2019	\$737.62	2019 - JULY - SECRETARIAL/OVER
Paid Chk# 063163	COMPLETE OFFICE OF WI 7/8/2019	\$90.41	DRUM FOR BROTHER FAX MACHINE W
Paid Chk# 063164	CONGDON, JODY 7/8/2019	\$100.00	REFUND FOR DEPOSIT ON SHELTER
Paid Chk# 063165	EMERGENCY MEDICAL PRODUC 7/8/2019	\$474.88	MEDICAL SUPPLIES FOR BEMS
Paid Chk# 063166	FINISHLINE STUDIOS 7/8/2019	\$35.00	2019 - JULY - WEB HOSTING
Paid Chk# 063167	GREEN LAKE AREA ANIMAL SHE 7/8/2019	\$562.50	01-19 THRU 06-30-2019 ANIMAL S
Paid Chk# 063168	INTERSTATE BATTERY 7/8/2019	\$27.90	BATTERIES FOR DPW
Paid Chk# 063169	KUNKEL ENGINEERING GROUP 7/8/2019	\$6,887.25	EAST RIDGE SUBDIVISION STORMWA
Paid Chk# 063170	LANDMARK SERVICES COOPER 7/8/2019	\$5,875.38	FUEL DELIVERY TO BERLIN PUBLIC
Paid Chk# 063171	MUNICIPAL CODE CORP 7/8/2019	\$5,066.94	CODE BOOK UPDATES
Paid Chk# 063172	MURPHY, VICKI L 7/8/2019	\$39.40	MEALS WHILE AT LEA CONVENTION
Paid Chk# 063173	OSHKOSH OFFICE SYSTEMS 7/8/2019	\$69.44	2019 - JUNE - COPIES FOR RCOH
Paid Chk# 063174	OVERBECK, NICOLE 7/8/2019	\$1.75	REIMBURSEMENT FROM LIFE INSURA
Paid Chk# 063175	PESCHKE, SANDRA A 7/8/2019	\$989.62	REIMBURSEMENT FOR MEDICAL EXPE
Paid Chk# 063176	RUNNING INC. TRANSIT SERVIC 7/8/2019	\$9,405.18	2019 - JUNE SHARED RIDE TAXI S
Paid Chk# 063177	SECURIAN FINANCIAL GROUP 7/8/2019	\$765.83	2019 - AUGUST - EMPLOYEE LIFE
Paid Chk# 063178	TAPCO SAFE TRAVELS 7/8/2019	\$676.00	ANNUAL TRAFFIC SIGNAL MAINTENA
Paid Chk# 063179	THEDACARE AT WORK 7/8/2019	\$280.00	2019 - JULY - EAP CONTRACT
Paid Chk# 063180	TRAMPF, SUE 7/8/2019	\$200.00	REIMBURSEMENT FOR DEPOSIT ON S
Paid Chk# 063181	TROCHINSKI, GEORGIA 7/8/2019	\$88.25	TRAVEL EXPENSES FOR SRO ANNUAL
Paid Chk# 063182	VALLEY AQUATIC SOLUTIONS, L 7/8/2019	\$56.50	POOL CHEMICALS FOR BAC
Paid Chk# 063183	VIVIAL 7/8/2019	\$46.35	2019 - JULY - CENTURYLINK ADVE
Paid Chk# 063184	MULDER, DENNIS 7/8/2019	\$20.00	2019 - BOARD OF REVIEW
Paid Chk# 063185	RAINBOTH, WALTER 7/8/2019	\$20.00	2019 - BOARD OF REVIEW
Paid Chk# 063186	ROETHEL, PAUL 7/8/2019	\$20.00	2019 - BOARD OF REVIEW
Paid Chk# 063187	BMO HARRIS BANK 7/10/2019	\$478.75	2019 - PAYROLL 12 - EMPLOYEE H
Paid Chk# 063188	CITIZENS FIRST CREDIT UNION 7/10/2019	\$336.50	2019 - PAYROLL 12 - EMPLOYEE H
Paid Chk# 063189	COMMUNITY FIRST CREDIT UNI 7/10/2019	\$702.50	2019 - PAYROLL 12 - EMPLOYEE H
Paid Chk# 063190	FARMERS & MERCHANTS BANK 7/10/2019	\$1,563.57	2019 - PAYROLL 12 - EMPLOYEE H
Paid Chk# 063191	FORTIFI BANK 7/10/2019	\$1,260.00	2019 - PAYROLL 12 - EMPLOYEE H
Paid Chk# 063192	HORICON BANK 7/10/2019	\$100.00	2019 - PAYROLL 12 - EMPLOYEE H
Paid Chk# 063193	NORTH SHORE BANK, FSB 7/10/2019	\$75.00	2019 - PAYROLL 12 - EMPLOYEE D
Paid Chk# 063194	VERVE 7/10/2019	\$87.50	2019 - PAYROLL 12 - EMPLOYEE H
Paid Chk# 063195	WI SCTF 7/10/2019	\$1,104.00	SUPPORT OBLIGATION CASE 16-FA-
Paid Chk# 063196	AHC - STAFF DEVELOPMENT 7/10/2019	\$221.00	HEARTSAVER CPR/FIRST AID COMBO
Paid Chk# 063197	CENTURYLINK 7/10/2019	\$68.98	2019 - JUNE - LONG DISTANCE PH
Paid Chk# 063198	CHARTER COMMUNICATION 7/10/2019	\$195.74	2019 - JULY - INTERNET SERVICE
Paid Chk# 063199	COMPLETE OFFICE OF WI 7/10/2019	\$42.74	TONER FOR FAX MACHINE
Paid Chk# 063200	DREXEL BUILDING SUPPLY, INC 7/10/2019	\$339.54	1X6'S 16 FT
Paid Chk# 063201	EXPERT TOWING AND RECOVER 7/10/2019	\$190.00	TOW/HOOK FEE AMBULANCE
Paid Chk# 063202	J. F. AHERN COMPANY 7/10/2019	\$204.35	FIRE EQUIPMENT INSPECTIONS
Paid Chk# 063203	NETWORK HEALTH PLAN 7/10/2019	\$101.84	REIMBURSEMENT FOR LINDA ANDERS
Paid Chk# 063204	RIDGE STONE PRODUCTS, INC 7/10/2019	\$236.63	GRAVEL FOR DEPT PUBLIC WORKS
Paid Chk# 063205	SONDALLE FORD LINCOLN MER 7/10/2019	\$89.95	2016 DODGE GRAND CARAVAN VERIF
Paid Chk# 063206	THE CVIKOTA COMPANY INC 7/10/2019	\$5,660.16	2019 - MAY - EMS BILLING
Paid Chk# 063207	UNITEDHEALTHCARE LOCKBOX 7/10/2019	\$14.73	CHRISTOPHER ZWOLSKI REIMBURSE
Paid Chk# 063208	VALLEY AQUATIC SOLUTIONS, L 7/10/2019	\$2,847.99	LEASED CONTROLLERS
Paid Chk# 063209	WASTE MANAGEMENT 7/10/2019	\$83.46	TICKET 1178374 .69 TON
Paid Chk# 063210	WI DEPT OF TRANSPORTATION 7/10/2019	\$70.50	TRANSFER WI PLATE E3750 OFFICI
Paid Chk# 063211	WI SCTF 7/10/2019	\$65.00	R&D FEE KIDS PIN 007482801
Paid Chk# 063212	WISCONSIN INDUSTRIAL FLOOR 7/10/2019	\$1,038.00	VENDOR 9782652 BERLIN POOL

Annual City

## \*Check Summary Register©

JULY 31 2019

Name	Check Date	Check Amt	
Paid Chk# 063213 ZOLL MEDICAL CORP	7/10/2019	\$2,635.90	1 YEAR WARRANTY AND 1 YEAR PRE
Paid Chk# 063214 BAKER & TAYLOR	7/15/2019	\$1,813.11	25 UNITS FOR CUSTOMERS BPL
Paid Chk# 063215 BERLIN OIL PRODUCTS	7/15/2019	\$44.00	22 PAPERS FOR BPL
Paid Chk# 063216 CINTAS CORPORATION	7/15/2019	\$16.92	SUPPLIES FOR BPL
Paid Chk# 063217 LISA OBRIST	7/15/2019	\$727.50	JUNE LIBRARY CLEANING
Paid Chk# 063218 OSHKOSH OFFICE SYSTEMS	7/15/2019	\$108.99	COPIES FOR BPL MACHINE 7293
Paid Chk# 063219 UNIQUE MANAGEMENT SERVIC	7/15/2019	\$71.60	JUNE PLACEMENTS FOR BPL
Paid Chk# 063220 WINNEFOX LIBRARY SERVICES	7/15/2019	\$62.49	MAY 2019 UNIQUE MANAGEMENT SER
Paid Chk# 063221 WINNEFOX COOPERATIVE TEC	7/15/2019	\$10.07	MATERIALS FOR MEMBERS BPL
Paid Chk# 063222 ADVANTAGE POLICE SUPPLY IN	7/15/2019	\$2,330.28	SURVIVAL ARMOR ANDREW SCHROEDE
Paid Chk# 063223 GALLS	7/15/2019	\$369.48	DUTY JACKET W/ PATCHES - A. SC
Paid Chk# 063224 GREEN LAKE COUNTY	7/15/2019	\$100.00	FORENSIC COMPUTER LAB LICENSIN
Paid Chk# 063225 GREEN LAKE COUNTY TREASU	7/15/2019	\$716.00	LEADS ON LINE 2019
Paid Chk# 063226 SONDALLE FORD LINCOLN MER	7/15/2019	\$1,440.40	2015 FORD EXPLORER MAINTENANCE
Paid Chk# 063227 ADVANCED DISPOSAL SERVICE	7/17/2019	\$24,670.48	2019 - JULY - TRASH/RECYCLE -
Paid Chk# 063228 AHC - STAFF DEVELOPMENT	7/17/2019	\$153.00	2019-2020 ANNUAL ALIGNMENT INS
Paid Chk# 063229 AMAZON CAPITAL SERVICES, IN	7/17/2019	\$1,017.68	DOCKING STATION
Paid Chk# 063230 BALLWEG IMPLEMENT CO	7/17/2019	\$289.70	PARTS FOR JOHN DEERE
Paid Chk# 063231 BATLEY, GAVIN	7/17/2019	\$90.00	LIFEGUARD CERTIFICATION - CITY
Paid Chk# 063232 BERLIN KIWANIS CLUB	7/17/2019	\$100.00	REFUND OF DEPOSIT ON SHELTER H
Paid Chk# 063233 COMPLETE OFFICE OF WI	7/17/2019	\$326.10	4 COLORED TONER CARTRIDGES FOR
Paid Chk# 063234 DTN, LLC	7/17/2019	\$486.40	2019 - AUGUST - RADAR CONTROL
Paid Chk# 063235 GARZA, JESSICA	7/17/2019	\$15.00	REFUND FOR "CATCH THE BIG ONE"
Paid Chk# 063236 GREEN LAKE COUNTY	7/17/2019	\$35.25	2019 - JUNE - SENIOR VAN USE
Paid Chk# 063237 ITU ABSORBTECH, INC.	7/17/2019	\$93.73	2019 - JUNE UNIFORM FEES
Paid Chk# 063238 JON LUNDT ELECTRIC, INC	7/17/2019	\$570.52	MAIN STREET/SPOORS BRIDGE
Paid Chk# 063239 MORTON SALT	7/17/2019	\$27,949.44	BULK SAFETY SALT WINTER 2019-2
Paid Chk# 063240 MUNICIPAL CODE CORP	7/17/2019	\$550.00	ONLINE CODE HOSTING
Paid Chk# 063241 NEUMAN, KAREN	7/17/2019	\$845.50	2019 - JULY - MEDICAL REIMBURS
Paid Chk# 063242 PACKERLAND PORTABLES	7/17/2019	\$200.00	2019 - JUNE - 2 PORTABLE RENTA
Paid Chk# 063243 PAGE, AMY	7/17/2019	\$50.00	CAMPGROUND REFUND (ILLNESS)
Paid Chk# 063244 PETERS, DEBRA	7/17/2019	\$20.53	TRAVEL EXPENSE FOR PARK AND RE
Paid Chk# 063245 PISCHKE, ALYSHA	7/17/2019	\$90.00	REIMBURSEMENT FOR 1/2 LIFEGUAR
Paid Chk# 063246 REISER, GABRIELLE	7/17/2019	\$90.00	REIMBURSEMENT FOR CITY PORTION
Paid Chk# 063247 SCHRADER, JOHN	7/17/2019	\$445.84	2019 - AUGUST - HEALTH INSURAN
Paid Chk# 063248 SEAWALL SOLUTIONS	7/17/2019	\$8,630.00	REPAIR/RESTORE 3 DOCKS AT LOCK
Paid Chk# 063249 SISNEY, VIRGINIA	7/17/2019	\$50.00	REFUND FOR AQUA YOGA DUE TO IN
Paid Chk# 063250 SONDALLE FORD LINCOLN MER	7/17/2019	\$29.85	2018 RED FORD EXPLORER OIL CHA
Paid Chk# 063251 VALLEY AQUATIC SOLUTIONS, L	7/17/2019	\$238.00	CHEMICALS FOR POOL BAC
Paid Chk# 063252 VERHEYEN, DIRK	7/17/2019	\$100.00	REFUND OF SHELTER HOUSE RENTAL
Paid Chk# 063253 vonBRIESEN & ROPER, s.c.	7/17/2019	\$1,747.92	2019 - JUNE - PFC MATTERS
Paid Chk# 063254 WALLNER, NANCY	7/17/2019	\$100.00	REIMBURSE SHELTER HOUSE DEPOSI
Paid Chk# 063255 WAYNE CONSULTANTS & MFG, I	7/17/2019	\$325.88	MUNICIPAL BUILDING CHEMICALS F
Paid Chk# 063256 WEBSTERS MARKETPLACE	7/17/2019	\$41.56	APPLY TO ACCT #446 FOR KIDS IN
Paid Chk# 063257 WILLIAMS, PHYLLIS	7/17/2019	\$27.00	REFUND AQUA YOGA DUE TO CANCEL
Paid Chk# 063258 WIS DEPT OF TRANSPORTATIO	7/17/2019	\$1,125.54	RIPON ROAD DESIGN 06/30/19
Paid Chk# 063259 APPAREL ART EMBROIDERY, LL	7/25/2019	\$65.00	RED SHIRTS FOR LIFEGUARDS
Paid Chk# 063260 ASSOCIATED BANK GREEN BAY	7/25/2019	\$21,841.25	BROADWAY DEBT SERVICE
Paid Chk# 063261 BALLWEG IMPLEMENT CO	7/25/2019	\$59.67	SEALS FOR DPW EQUIPMENT
Paid Chk# 063262 BELLA BY DESIGN	7/25/2019	\$72.00	PARK BENCH PLATES
Paid Chk# 063263 BERLIN JOURNAL NEWSPAPER	7/25/2019	\$50.00	FIREWORKS PG 3 WKS
Paid Chk# 063264 BERLIN PUBLIC LIBRARY	7/25/2019	\$87.50	1/2 COST OF THE STAR GAZING PR
Paid Chk# 063265 BERLIN WATER & SEWER UTILI	7/25/2019	\$23,904.89	2019 - June - Water & Sewer Se
Paid Chk# 063266 CAREW CONCRETE & SUPP CO,	7/25/2019	\$676.00	CONCRETE FOR PUBLIC WORKS
Paid Chk# 063267 CEDAR CREST ICE CREAM	7/25/2019	\$2,424.82	ICE CREAM FOR BERLIN AQUATIC C
Paid Chk# 063268 CenturyLink	7/25/2019	\$1,800.60	2019 - JUNE - TELEPHONE SERVIC
Paid Chk# 063269 CHRISTENSEN, DOUGLAS A	7/25/2019	\$795.35	2019 - AUGUST - HEALTH INSURAN
Paid Chk# 063270 GREAT LAKES COCA COLA DIST	7/25/2019	\$1,032.75	BAC CONSESSIONS

## \*Check Summary Register©

JULY 31 2019

Name	Check Date	Check Amt	
Paid Chk# 063271	DON E. PARKER EXCAVATING, I	7/25/2019	\$103,542.87 PAYMENT 5 FINAL DPW PAVEMENT 5
Paid Chk# 063272	EGBERT EXCAVATING INC	7/25/2019	\$82,500.00 DEMO OF FORMER SAFEGUARD BUILD
Paid Chk# 063273	ESO SOLUTIONS, INC.	7/25/2019	\$600.00 FIRE DEPT TRAINING MODULES
Paid Chk# 063274	FAITH COMMUNITY CHURCH	7/25/2019	\$100.00 REFUND OF DEPOSIT ON SHELTER H
Paid Chk# 063275	FERGUSON WATER WORKS #14	7/25/2019	\$110.00 12 CI PVC X 12 CI PVC COUP
Paid Chk# 063276	GILLETT, JOHN	7/25/2019	\$100.00 REFUND ON DEPOSIT FOR SHELTER
Paid Chk# 063277	GRAPHIC SIGN & LETTER CO, IN	7/25/2019	\$241.00 PULE RULES SIGNS
Paid Chk# 063278	JOSTES, PAMELA	7/25/2019	\$100.00 REFUND OF DEPOSIT TO FOR SHEL
Paid Chk# 063279	MARTY'S BLUE SKY NURSERY	7/25/2019	\$125.00 TOPSOIL FOR PUBLIC WORKS
Paid Chk# 063280	NIGHBOR, SARA	7/25/2019	\$19.14 TRAVEL TO PARK AND REC CLASSES
Paid Chk# 063281	SUN LIFE FINANCIAL	7/25/2019	\$179.70 EMPLOYER LIFE INSURANCE
Paid Chk# 063282	TAPCO SAFE TRAVELS	7/25/2019	\$537.42 U CHANNEL POST FOR PUBLIC WORK
Paid Chk# 063283	VALLEY POPCORN COMPANY, I	7/25/2019	\$1,069.20 CONCESSIONS AT BAC
Paid Chk# 063284	VIKING ELECTRIC SUPPLY	7/25/2019	\$97.98 9W SINGLE TWIN TUBE LIGHT BULB
Paid Chk# 063285	WEINANDT, MISTY	7/25/2019	\$50.00 REFUND FOR DEPOSIT ON SHELTERH
Paid Chk# 063286	WISCONSIN POLICY FORUM	7/25/2019	\$160.00 2019 CONTRIBUTION
Paid Chk# 063289	BMO HARRIS BANK	7/25/2019	\$260.00 2019 - PAYROLL 15 - EMPLOYEE H
Paid Chk# 063290	CITIZENS FIRST CREDIT UNION	7/25/2019	\$211.50 2019 - PAYROLL 15 - EMPLOYEE H
Paid Chk# 063291	COMMUNITY FIRST CREDIT UNI	7/25/2019	\$265.00 2019 - PAYROLL 15 - EMPLOYEE H
Paid Chk# 063292	FARMERS & MERCHANTS BANK	7/25/2019	\$626.07 2019 - PAYROLL 15 - EMPLOYEE H
Paid Chk# 063293	FORTIFI BANK	7/25/2019	\$635.00 2019 - PAYROLL 15 - EMPLOYEE H
Paid Chk# 063294	HORICON BANK	7/25/2019	\$100.00 2019 - PAYROLL 15 - EMPLOYEE H
Paid Chk# 063295	NORTH SHORE BANK, FSB	7/25/2019	\$75.00 2019 - PAYROLL 15 - EMPLOYEE D
Paid Chk# 063296	VERVE	7/25/2019	\$25.00 2019 - PAYROLL 15 - EMPLOYEE H
Paid Chk# 063297	WI COUNCIL 32 PER CAP TAX T	7/25/2019	\$458.10 2019 - JULY - POLICE UNION DUE
Paid Chk# 063298	WI SCTF	7/25/2019	\$1,104.00 PAYROLL 15 SUPPORT OBLIGATION
Paid Chk# 063299	ALWAYS REMOVAL	7/31/2019	\$650.00 TWO STUMP REMOVALS FOR DPW
Paid Chk# 063300	ASSOCIATED BANK GREEN BAY	7/31/2019	\$22,400.00 2008 STREET PROJECT REFINANCED
Paid Chk# 063301	CAREW CONCRETE & SUPP CO,	7/31/2019	\$520.00 CONCRETE 5 BAG-11-W-AE
Paid Chk# 063302	EMC INSURANCE COMPANIES	7/31/2019	\$19,202.81 2019 - JULY - GENERAL LIABILIT
Paid Chk# 063303	EMERGENCY MEDICAL PRODUC	7/31/2019	\$1,660.52 MEDICAL SUPPLIES BEMS
Paid Chk# 063304	FARRELL EQUIPMENT & SUPPL	7/31/2019	\$59.88 NEMESIS SAFETY GLASSES X 12 DP
Paid Chk# 063305	FIRE INSPECTION SERVICES IN	7/31/2019	\$1,573.50 2019 - JUNE - FIRE INSPECTIONS
Paid Chk# 063306	FORMILLER, JOSEPH	7/31/2019	\$100.00 REFUND FOR PARK SHELTER RENTAL
Paid Chk# 063307	FORTIFI BANK	7/31/2019	\$100.00 REFUND FOR SHELTERHOUSE RENTAL
Paid Chk# 063308	LANDMARK SERVICES COOPER	7/31/2019	\$7,600.61 FUEL DELIVERY TO DPW
Paid Chk# 063309	NORTHEAST ASPHALT, INC.	7/31/2019	\$3,847.47 ASPHALT FOR DPW
Paid Chk# 063310	SHEA ELECTRIC & COMM LLC	7/31/2019	\$139.64 DOOR LOCKS AT CITY HALL
Paid Chk# 063311	SNAP-ON TOOLS	7/31/2019	\$140.00 REPAIR 18V 1/2 IN LI-ION IMPAC
Paid Chk# 063312	SONDALLE FORD LINCOLN MER	7/31/2019	\$1,374.80 REPAIR AMBULANCE #79
Paid Chk# 063313	TROCHINSKI, JOHN	7/31/2019	\$100.00 REFUND FOR PARK SHELTER RENTAL
Paid Chk# 063314	VALLEY AQUATIC SOLUTIONS, L	7/31/2019	\$236.64 POOL CHEMICALS
Paid Chk# 063315	WITZ, SARA	7/31/2019	\$100.00 REFUND FOR SHELTER HOUSE RENTA
<b>Total Checks</b>			<b>\$438,984.59</b>

## \*Check Summary Register©

JULY 31 2019

Name	Check Date	Check Amt	
<b>11161 UTILITY CASH - FNB</b>			
Paid Chk# 014745	Voided	7/22/2019	\$0.00 Check AddUnused
Paid Chk# 014746	Voided	7/22/2019	\$0.00 Check AddUnused
Paid Chk# 014747	Voided	7/22/2019	\$0.00 Check AddUnused
Paid Chk# 014765	BERLIN CITY TREASURER	7/5/2019	\$1,222.12 JUNE 2019 GAS & DIESEL
Paid Chk# 014766	BERLIN JOURNAL NEWSPAPER	7/5/2019	\$13.85 UPS TO BADGER LABS
Paid Chk# 014767	ENVIROTECH EQUIPMENT CO L	7/5/2019	\$4,809.09 GASKET, SWIVEL, STREET ELBOW,
Paid Chk# 014768	FAB TECH WASTEWATER	7/5/2019	\$9,000.00 REPLACE EXISTING PFT PVR W/ NE
Paid Chk# 014769	GRAINGER	7/5/2019	\$186.38 SQUARE HEAD PLUB, PRESSURE REG
Paid Chk# 014770	KUNKEL ENGINEERING GROUP	7/5/2019	\$6,085.00 PREPARE UPDATED GIS INFORMATIO
Paid Chk# 014771	LINCOLN CONTR SUPPLY INC	7/5/2019	\$126.99 LED SWIVEL FLOOD LIGHT, LEVEL
Paid Chk# 014772	UNITED STATES POSTAL SERVI	7/5/2019	\$535.85 JULY POSTAGE MONTHLY BILLING
Paid Chk# 014773	USA BLUEBOOK	7/5/2019	\$255.42 HACH MANVER 2 HARDNESS INDICR,
Paid Chk# 014774	BERLIN JOURNAL NEWSPAPER	7/12/2019	\$214.75 FLUSHING HYDRANTS AD
Paid Chk# 014775	LINCOLN CONTR SUPPLY INC	7/12/2019	\$993.25 SAWZALL BLADES, MARKING PAINT,
Paid Chk# 014776	NORTHERN LAKE SERVICE, INC	7/12/2019	\$520.00 RADIOACTIVITY, RADIUM, URANIUM
Paid Chk# 014777	WALTCO INC	7/12/2019	\$585.77 PICK UP SAMPLES FOR BADGER LAB
Paid Chk# 014778	WI STATE LABORATORY OF HY	7/12/2019	\$0.00 FLUORIDE
Paid Chk# 014779	ADVANCED DISPOSAL SERVICE	7/22/2019	\$227.53 JULY 2019 TRASH AND RECYCLING
Paid Chk# 014780	BADGER LABORATORIES INC	7/22/2019	\$669.80 ARSENIC,CADMIUM,CHLORIDE,CHROM
Paid Chk# 014781	BERLIN JOURNAL NEWSPAPER	7/22/2019	\$38.62 UPS TO BADGER LABS
Paid Chk# 014782	CCP INDUSTRIES INC.	7/22/2019	\$231.63 TOWELS, MITRILE POWDER FREE EX
Paid Chk# 014783	CenturyLink	7/22/2019	\$50.78 SERVICE 07/09 - 08/08
Paid Chk# 014784	CLEARBROOK, LLC	7/22/2019	\$1,671.92 POLYCLEAR
Paid Chk# 014785	COMPASS MINERALS	7/22/2019	\$4,418.24 COARSE SOLAR SALT
Paid Chk# 014786	DIGGERS HOTLINE	7/22/2019	\$38.85 PREPAID FAX FEES FOR JUNE 2019
Paid Chk# 014787	FAB TECH WASTEWATER	7/22/2019	\$1,915.00 COTTERED PINTLE CHAIN PER FOOT
Paid Chk# 014788	FERGUSON WATER WORKS #14	7/22/2019	\$201.19 CURB BX THRD REP COUP
Paid Chk# 014789	INTERSTATE BATTERY	7/22/2019	\$187.60 SLA1075
Paid Chk# 014790	UNITED COOPERATIVE	7/22/2019	\$0.00 CORNERSTONE PLUS
Paid Chk# 014791	WI STATE LABORATORY OF HY	7/22/2019	\$26.00 FLUORIDE
Paid Chk# 014792	BERLIN CITY TREASURER	7/26/2019	\$23,335.75 JUNE 2019 CENTURYLINK BILLING
Paid Chk# 014793	CINTAS CORPORATION	7/26/2019	\$193.73 MAT CLEANING
Paid Chk# 014794	MARTELLE WATER TREATMENT	7/26/2019	\$4,440.50 LIQUID ALUMINUM SULFATE
Paid Chk# 014795	UNITED COOPERATIVE	7/26/2019	\$36.25 CORNERSTONE PLUS
		<b>Total Checks</b>	<b>\$62,231.86</b>

Utility



DATE: August 7, 2019

TO: Common Council

FROM: Jodie Olson

**RE: Residential Housing Incentive Program Payment Requests**

BACKGROUND: Council requested staff present some options to pay for housing incentives for those residential property owners that built new construction in 2019 under the residential rebate program. At this time, there is approximately \$18,000 needed for these incentives.

In our 2019 budget discussions, we decided we would take these on a case by case basis and it was anticipated that we would have contingency funding to aid with the payments. Due to other issues that have arisen this year, the contingency funding is almost gone, and \$18,000 is too much to come out of any single departmental budget line item.

I have the following suggestions as to where potential funding could come from.

1) A combination of the following two funding sources:

- \$7,800 Raze Order funding. Back in 2014 we had set aside funds for several raze orders we had anticipated having to cover. We had some success with property owners taking down their own property and there is \$7,800 left; and
- \$11,000 NE Drainage District. These funds were collected between 2006 and 2009 for the purpose of implementing the NE Drainage project.

OR

2) General Fund Reserves. We currently have a good reserve balance. We could overrun the budget and let it come out of reserves. This amount is small enough where it will not harm our fund balance status.

OR

3) Any combination of 1 & 2

RECOMMENDATION: Discuss and action as appropriate.