

MINUTES
COMMITTEE OF THE WHOLE MEETING
CITY OF BERLIN
TUESDAY, OCTOBER 1, 2019, 7:00 PM
CITY HALL COUNCIL CHAMBERS

Mayor Schramer called the October 1, 2019 Committee of the Whole Meeting to order at 7:00 p.m. Roll call present: Ald. Boeck, Bruessel, Erdmann, Harke, Lehr and Nigbor. Staff present: Atty. Matt Chier, Jodie Olson, Curt Olson, Lindsey Kemnitz, Mark Putzke, Sara Nighbor and Susan Thom.

There were no general public comments.

Erdmann moved to approve the minutes from the September 3, 2019 Committee of the Whole meeting. Harke seconded the motion, which carried by voice vote.

Next was an Update on Interim Police Chief Hiring. Putzke asked to move the item out until Justin Lindahl, President of the Police and Fire Commission was able to attend.

Next was Assessment Contract Renewal Bids. Olson received two bids from Accurate Appraisal LLC and Action Appraisers & Consultants Inc. Olson reviewed the five different options that were bid. Option A was general maintenance for three years. Option B was full revaluation one year and maintenance the other two years. Option C was a full revaluation with only exterior inspections one year and maintenance the other two years. Option D was market revaluation, which does not have any onsite inspections one year and maintenance for the other two years. Option E was a hybrid of option B and C and price would be based off the percentage of properties that granted interior inspections one year and maintenance the other two years. Erdmann made a motion to recommend to Common Council to award the 2020-2022 assessment contract to Action Appraisers & Consultants Inc. with Option E except with years 1 & 2 being maintenance years and year three will remain open for a full revaluation with the revaluation funding set aside as a committed fund balance. Bruessel seconded the motion, which carried by voice vote.

Lindahl announced that Mr. J.D. Lind will be Interim Chief of Police for the City of Berlin Police Department. Mr. Lind has over 25 years of law enforcement experience and recently retired from the Wisconsin State Patrol and had reached the rank of superintendent. Mr. Lind will start October 9, 2019.

Next was Raze or Repair Order 130 W Berlin Street. Kemnitz reviewed that the property owner will be working on removing the garage off the premises this week. Kemnitz will have an update on at the October 8, 2019 Common Council meeting.

Next was Raze or Repair Order 151 N Wisconsin Street. Erdmann made a motion to recommend to Common Council to send a letter to the property owner at 151 N Wisconsin Street stating that if the siding is not finished within 30 days citations will be issued. Bruessel seconded the motion, which carried by voice vote.

Next was Senior Center/ Care Wisconsin First, Inc. Agreement. Bruessel made a motion to recommend to Common Council to approve the updated Agreement for Services Between Care Wisconsin First, Inc. and Berlin Senior Center effective September 1, 2019. Harke seconded the motion which carried by voice vote.

There was no closed session.

At 7:35 pm, Lehr made a motion to adjourn. Nigbor seconded the motion, which carried by voice vote.

Susan Thom, Deputy Clerk