

**MEETING POLICE & FIRE COMMISSION  
BERLIN, WISCONSIN  
BERLIN CITY HALL – 2<sup>ND</sup> FLOOR COUNCIL CHAMBERS  
SEPTEMBER 4, 2019 – 6:30 PM**

President Lindahl called the meeting to order at 6:30 pm. Present: Commissioners Eckstein and Marks (3). Excused: Guden and Jenkinson (2). Also present were Interim Chief Mark Putzke, Interim Deputy Chief Curt Olson, Emergency Management Director Gary Podoll, Fire Chief Bob Paugels, City Administrator Jodie Olson, and Liaison Alderman Lehr.

Interim Chief Mark Putzke introduced new Berlin PD Officer Michael Bennett stating that the swearing in ceremony had been postponed due to Michael's Legion baseball coaching the previous month. The Oath of Office was administered by Chief Putzke and Michael's badge was pinned on by his wife.

Motion by Marks to approve the open session minutes for the August 7, 2019 meeting as presented with no additions or corrections, seconded by Eckstein and carried by voice vote.

Motion by Eckstein to approve the closed session minutes for the August 7, 2019 meeting as presented with no additions or corrections, seconded by Marks and carried by voice vote.

EM Director Podoll stated there were two bills, one for the book for the fire officer class and the other for pager cases. Motion by Marks to approve the fire department vouchers for payment, seconded by Eckstein, carried by voice vote.

Fire Dept calls: Chief Paugels stated that August was a slow month and year to date 22 calls behind last year.

Fire Dept Maintenance: At the end of the month all engines will have their yearly service check.

Berlin FD 2020 budget: Podoll stated there were no changes, everything has stayed the same and the budget has been reviewed and approved by City Administrator with all equipment and operating expenses itemized. Motion by Marks to accept the Berlin FD 2020 budget and forward to Common Council, seconded by Eckstein and carried by voice vote.

Berlin FD 2% audit: Podoll stated that the state came in and reviewed fire reports and all personnel training records and the department passed the audit with everything going well and in good shape with the exception of including a little more detail in the training records. This audit was different than the ISO audit.

BPD Interim Chief Putzke reviewed the bill listing stating there were several bills for the outfitting of the new officers, vest for new officer of which 50% is reimbursed by the state, PBT mouthpieces, practice ammo purchased from LaCrosse Sheriff's at a savings of \$30-\$35 per case, and Spillman annual maintenance fee. Lindahl questioned if this was for the live Spillman with the answer being that was still in progress. Motion by Eckstein to approve the police vouchers for payment, seconded by Marks, carried by voice vote.

BPD Calls: Interim Chief Putzke presented an itemized report showing types of calls for service for previous month and described some of the categories. Commission members indicated that the police call summary report presented was good information for them to receive and asked that it continue. Marks questioned if the envelopes for lockout donations were still handed out with the answer of yes being given and monies sent direct to GLC Treasurer.

BPD Past and Upcoming activities: August 7<sup>th</sup> there was severe storm damage and minor hail damage to squad 57 and GLSO assisted with additional staff. August 14<sup>th</sup> there was a disaster drill and included school activities. There was a search warrant in Waushara County with negative facebook views towards the Berlin PD and charges are being issued through Waushara County. August 22<sup>nd</sup> the US Cellular store had \$30,000-

\$40,000 worth of cell phones and accessories stolen. On August 24<sup>th</sup> Sgt. Block submitted a DOJ grant for updating the interview room and if received it would be a \$0 match needed. On August 26<sup>th</sup> a \$20 gift card was received and will be used for next major incident. There were 3 added persons to the park expulsion list, the car show went well, the training of the new officers is going well and the budget will be presented at the next meeting.

Review of indemnification and hold harmless agreement: Chief Putzke explained that the CTU used the Heidel House for training and the owner wanted the attached form signed for each involved department and it has been reviewed and approved by the city attorney. Recommend that this form could also be used in the future for same type of training if needed. Motion by Marks to approve the indemnification and hold harmless agreement, seconded by Eckstein. Amended by Marks to include it be used for future trainings also. Carried by voice vote.

Old Business – None

New Business: None

Motion by Marks to adjourn, seconded by Eckstein, carried by voice vote.

*Submitted by Vicki Murphy  
Administrative Assistant*

Next scheduled meeting will be Wednesday, October 2nd at 6:30 pm at the Berlin City Hall