

AGENDA
POLICE AND FIRE COMMISSION MEETING
WEDNESDAY, NOVEMBER 6, 2019 – 6:30 PM
BERLIN CITY HALL, 108 N CAPRON STREET, 2ND FLOOR COUNCIL CHAMBERS BERLIN, WI

AGENDA:

1. Roll call of Commission Members
2. Approval of Minutes. **Recommendation:** Approve the September 27 & October 2, 2019 Police & Fire Commission Minutes. *(Note: if necessary, closed session minutes can be reviewed in closed session)*
3. Fire Department Expenses. **Recommendation:** Approve Expenses for payment.
4. Fire Department Reporting and Updates
 - a. Discussion on Fire Department Fire Calls
 - b. Discussion on Maintenance Issues with Fire Department Equipment
 - c. Discussion on past month and upcoming month activities - BFD
5. Police Department Expenses. **Recommendation:** Approve Police Department Expenses
6. Police Department Reporting and Updates
 - a. Discussion on Police Department Calls
 - b. Update on AED Unit Replacement
 - c. Retirement of Police Administrative Assistant
 - d. Implementation of an Employee Evaluation Process for Berlin PD starting January 1
 - e. Discussion on past month and upcoming month activities
 - f. Fleet Cars
 - g. Driver License Scanner
7. PD Policy and Procedure Update. **Recommendation:** Discuss and action as appropriate.
8. Old Business *(To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)*
9. New Business *(To be used to request items of new business be put on a future agenda)*
10. Public Appearances
11. Motion to convene into closed session pursuant to:
 - a) If necessary, Wis. Stat §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has

jurisdiction or exercises responsibility, and pursuant to Wis. Stat §19.85(1)(e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (*If necessary, to review Sept 27, 2019 closed session minutes regarding discussion and consideration of final Interim Police Chief Applicant and limited-term employment contract*); and

- b) Motion to convene into closed session pursuant to Wis. Stat §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and pursuant to Wis. Stat §19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (*Discussion on internal performance and functionality of police department personnel, and discussion of specific personnel issues and possible need for further investigation*)

12. Motion to convene into open session and take any appropriate action necessary as a result of closed session discussions.

13. Adjourn

Next regularly scheduled meeting is Wednesday, December 4, 2019 at 6:30 PM

In adherence to the City of Berlin Police Department Public Meeting Participation Policy, public participation will be allowed under the Public Appearance agenda item at the discretion of the presiding officer. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Berlin Police Department (during normal business hours), Internet (www.cityofberlin.net) (City Department / Police), City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting at the Berlin Police Department or to a Police & Fire Commission member.