

AGENDA  
CITY OF BERLIN  
SPECIAL COMMON COUNCIL MEETING  
TUESDAY, NOVEMBER 19, 2019 6:00 PM  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR  
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

1. Roll Call
2. 2020 Budget. RECOMMENDATION: Hold Public hearing on 2020 budget, discuss and if appropriate, approve budget and adopt Resolution #19-14 adopting 2020 budget.
3. Adjourn.

Posted 11/15/19 St. 2:05 pm



RESOLUTION #19-14

A resolution of the Common Council of the City of Berlin adopting the 2020 Budget and setting the property tax levy for 2019, collectible 2020.

BE IT RESOLVED, by the Common Council of the City of Berlin, Wisconsin, that the City of Berlin Budget with a public hearing held on November 19, 2019, as required by law, be adopted in the following amounts for the following purposes:

General Government	\$ 652,724
Public Safety	2,594,968
Public Works	1,248,966
Health & Human Services	221,293
Culture, Recreation & Education	768,390
Conservation & Development	164,206
Capital Projects	151,200
Debt Service	560,779
Contingency	<u>30,000</u>
TOTAL	\$6,392,526

General Property Tax Levy for the year 2020: \$2,102,436

BE IT FURTHER RESOLVED, that there be and is hereby levied upon all taxable properties within the City of Berlin, as returned by the Assessor, Board of Review, and the State of Wisconsin, in the year 2019, a general tax for city purposes, and the City Clerk is hereby authorized and directed to spread the said tax upon the current tax rolls of the City of Berlin, together with any special assessments, and that the tax allocable to the State, County, Schools, and City, including the Tax Incremental portions, Solid Waste Collection/Disposal, and the amount of State aids and credits allocable, be printed on each tax bill; and

BE IT FURTHER RESOLVED, that the City Treasurer is hereby authorized and directed to retain all unpaid personal property taxes on said rolls, and collect them as required by law rather than return them to the Counties for collection; and

Placing special assessments and charges onto the 2019 Tax Rolls:

BE IT FURTHER RESOLVED, that all special assessments and charges for special services and improvements remaining unpaid, be inserted on the Tax Rolls against the property benefited in accordance with Chapter 66.60 WI Statutes, and collected with the property taxes. Taxpayers

who select installment payments of real estate taxes, must make the first payment not later than January 31, 2020, in accordance with Chapter 74.11 of the Wisconsin Statutes. Special assessments entered on the tax roll may not be paid in installments pursuant to Section 74.11 of the statutes, but must be paid in full on or before January 31, 2020.

PASSED, ADOPTED AND APPROVED, this 19th day of November, 2019.

Approved as to form:

\_\_\_\_\_  
Richard Schramer, Mayor

\_\_\_\_\_  
Matthew G. Chier, City Attorney

Attest: \_\_\_\_\_  
Jodie Olson, City Clerk

Roll Call Vote:

\_\_\_ Ayes \_\_\_ Nays \_\_\_ Absent

**CITY OF BERLIN**  
**2020 GENERAL FUND EXPENDITURE BUDGET**

FUND	DIV	ACCT	OBJEC	OBJECT Descr	2019 Budget	2020 Budget	Budget Change
ACCT 10000				Council, Commissions & Comm	\$25,212.00	\$25,345.24	\$133.24
ACCT 30000				City Attorney	\$67,232.00	\$68,495.74	\$1,263.74
ACCT 31000				Special Legal Counsel	\$6,000.00	\$6,000.00	\$0.00
ACCT 40001				Employee Benefits	\$56,500.00	\$56,500.00	\$0.00
ACCT 41000				Mayor	\$7,759.00	\$7,759.00	\$0.00
ACCT 41500				City Administrator	\$114,404.00	\$116,952.00	\$2,548.00
ACCT 42000				City Clerk	\$144,046.00	\$131,263.00	-\$12,783.00
ACCT 44000				Elections	\$10,200.00	\$18,200.00	\$8,000.00
ACCT 45000				Central Duplicating	\$55,600.00	\$55,600.00	\$0.00
ACCT 46000				Licenses & Permits	\$250.00	\$250.00	\$0.00
ACCT 51001				Independent Auditing	\$19,860.00	\$21,080.00	\$1,220.00
ACCT 53001				Assessment	\$19,132.00	\$18,977.00	-\$155.00
ACCT 60000				Municipal Building	\$94,831.00	\$95,624.00	\$793.00
ACCT 60004				Buildings & Grounds	\$30,559.00	\$30,678.00	\$119.00
ACCT 91000				Illegal Taxes & Refunds	\$0.00	\$0.00	\$0.00
ACCT 93000				Property & Liability Insurance	\$0.00	\$0.00	\$0.00
<b>DIVISION 51 General Government</b>					<b>\$651,585.00</b>	<b>\$652,723.98</b>	<b>\$1,138.98</b>
ACCT 10001				Police Dept	\$1,256,282.00	\$1,243,915.00	-\$12,367.00
ACCT 17100				Police Uniform Allowance	\$6,405.00	\$6,405.00	\$0.00
ACCT 20003				Fire Dept	\$223,946.00	\$224,175.00	\$229.00
ACCT 23200				Hydrant Rental	\$247,775.00	\$247,775.00	\$0.00
ACCT 30001				Ambulance	\$834,197.00	\$805,940.00	-\$28,257.00
ACCT 40000				Sealer of Weights & Measures	\$5,842.00	\$5,842.00	\$0.00
ACCT 40002				Bldg Insp/Code Enforcement	\$35,000.00	\$35,000.00	\$0.00
ACCT 90001				Emergency Management	\$25,847.00	\$25,916.00	\$69.00
<b>DIVISION 52 Public Safety</b>					<b>\$2,635,294.00</b>	<b>\$2,594,968.00</b>	<b>-\$40,326.00</b>
ACCT 31100				Public Works - Gen - Streets	\$579,754.00	\$570,862.00	-\$8,892.00
ACCT 31101				Public Works - Parks Maint	\$9,190.00	\$8,973.00	-\$217.00
ACCT 31200				Snow & Ice Control	\$87,163.00	\$87,658.00	\$495.00
ACCT 42001				Street Lights	\$68,600.00	\$68,600.00	\$0.00
ACCT 43200				Sidewalk Repair & Maint	\$4,246.00	\$4,138.00	-\$108.00
ACCT 44100				Storm Sewers	\$18,851.00	\$18,975.00	\$124.00
ACCT 45001				Parking Regulations	\$200.00	\$200.00	\$0.00
ACCT 52001				Taxi Grant Expenses	\$145,000.00	\$145,000.00	\$0.00
ACCT 62000				Garbage & Refuse	\$205,941.00	\$205,664.00	-\$277.00
ACCT 63500				Recycling Charges	\$101,000.00	\$101,000.00	\$0.00
ACCT 64000				Weed & Nuisance Control	\$36,970.00	\$37,896.00	\$926.00
<b>DIVISION 53 Public Works</b>					<b>\$1,256,915.00</b>	<b>\$1,248,966.00</b>	<b>-\$7,949.00</b>
ACCT 10003				Animal Pound	\$4,583.00	\$4,587.00	\$4.00
ACCT 60001				Senior Center	\$64,035.00	\$62,505.00	-\$1,530.00
ACCT 60002				Senior Transportation	\$39,023.00	\$38,015.00	-\$1,008.00
ACCT 60003				Senior Nutrition Program	\$36,507.00	\$35,389.00	-\$1,118.00
ACCT 91001				Cemetery	\$83,334.00	\$80,797.00	-\$2,537.00
<b>DIVISION 54 Health &amp; Human Services</b>					<b>\$227,482.00</b>	<b>\$221,293.00</b>	<b>-\$6,189.00</b>

FUND	DIV	ACCT	OBJEC	OBJECT Descr	2019 Budget	2020 Budget	Budget Change
		ACCT 11001		Library	\$390,431.00	\$381,674.00	-\$8,757.00
		ACCT 12000		Historical Society	\$2,000.00	\$2,000.00	\$0.00
		ACCT 20005		Parks & Playgrounds	\$154,585.00	\$142,119.00	-\$12,466.00
		ACCT 30002		Recreation	\$70,347.00	\$66,579.00	-\$3,768.00
		ACCT 35000		Fireworks/4th of July	\$7,125.00	\$7,125.00	\$0.00
		ACCT 37000		Cable TV	\$1,000.00	\$1,000.00	\$0.00
		ACCT 42002		Swimming Pool	\$167,893.00	\$167,893.00	\$0.00
		<b>DIVISION 55 Culture Recreation &amp; Education</b>			\$793,381.00	\$768,390.00	-\$24,991.00
		ACCT 50001		Public Housing	\$6,445.00	\$5,997.00	-\$448.00
		ACCT 60005		Urban Development-Raze Orders	\$0.00	\$0.00	\$0.00
		ACCT 70100		BCDC	\$17,991.00	\$660.00	-\$17,331.00
		ACCT 75000		Economic Development	\$43,374.00	\$126,830.00	\$83,456.00
		ACCT 90002		Land Use Planning	\$15,800.00	\$15,800.00	\$0.00
		ACCT 90003		GIS-Aerial Photos of the City	\$700.00	\$0.00	-\$700.00
		ACCT 90004		Zoning	\$14,091.00	\$14,919.00	\$828.00
		<b>DIVISION 56 Conservation &amp; Development</b>			\$98,401.00	\$164,206.00	\$65,805.00
		ACCT 29000		Interest Expense	\$0.00	\$0.00	\$0.00
		<b>DIVISION 58 Debt Service</b>			\$0.00	\$0.00	\$0.00
		ACCT 20500		Transfer to Other Funds	\$741,311.91	\$711,979.00	-\$29,332.91
		ACCT 90000		Contingency Fund	\$30,000.00	\$30,000.00	\$0.00
		<b>DIVISION 59 Other Financing Uses</b>			\$771,311.91	\$741,979.00	-\$29,332.91
FUND 10		General Fund			\$6,434,369.91	\$6,392,525.98	-\$41,843.93
					\$6,434,369.91	\$6,392,525.98	-\$41,843.93

**CITY OF BERLIN**  
**Budget: 2020 General Fund Revenue Budget**

Account Descr	2019 YTD Amt	2019 Budget	2020 Budget	Budget Change
<b>DIVISION 41 Taxes</b>	\$2,085,277.02	\$2,088,030.00	\$2,109,036.00	\$21,006.00
<b>DIVISION 42 Special Assessments</b>	\$0.00	\$0.00	\$0.00	\$0.00
<b>DIVISION 43 Intergovernmental Revenues</b>	\$958,428.10	\$2,525,870.22	\$2,545,395.20	\$19,524.98
<b>DIVISION 44 Licenses and Permits</b>	\$73,708.48	\$102,517.00	\$100,317.00	-\$2,200.00
<b>DIVISION 45 Fines, Forfeitures &amp; Penalties</b>	\$55,952.53	\$50,050.00	\$62,550.00	\$12,500.00
<b>DIVISION 46 Public Charges for Services</b>	\$536,263.40	\$693,800.00	\$693,450.00	-\$350.00
<b>DIVISION 47 Intergov t Charges for Servic</b>	\$162,849.29	\$310,625.00	\$322,446.00	\$11,821.00
<b>DIVISION 48 Miscellaneous Revenue</b>	\$87,140.71	\$227,400.00	\$197,400.00	-\$30,000.00
<b>DIVISION 49 Other Financing Sources</b>	\$0.00	\$190,000.00	\$190,000.00	\$0.00
	\$3,959,619.53	\$6,188,292.22	\$6,220,594.20	\$32,301.98