

MINUTES  
COMMON COUNCIL MEETING  
TUESDAY NOVEMBER 12, 2019  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2<sup>ND</sup> FLOOR

Mayor Schramer called the Common Council meeting to order at 7:00 p.m. Roll call present: Ald. Lehr, Boeck, Nigbor, Erdmann, Bruessel and Harke. Staff present: Lindsey Kemnitz, Sara Nighbor, Scott Zabel and Susan Thom.

No public comments.

The following items were listed on the Consent Agenda for approval and adoption: 1) Waive the reading of all ordinances and resolutions adopted at this meeting; 2) Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector; 3) Approve the minutes from the October 8, 2019 Common Council meeting; 4) Accept the Committee of the Whole recommendation to designate the Berlin Armory, 147 Memorial Drive, as the official City of Berlin polling place as of Jan 1, 2020; 5) Accept the Committee of the Whole recommendation to approve the 2020 Weights and Measures Fee Schedule as presented; 6) Accept the Committee of the Whole recommendation to authorize a 3% salary increase for Jodie Olson effective next pay period; 7) Accept the Plan Commission recommendation to approve and adopt Ordinance #08-19 Amending Zoning Regulations relating to Private Swimming Pool Enclosures; 8) Accept the Parks & Recreation Commission recommendation to amend the Ball Park Fee Schedule as presented effective January 1, 2020; 9) Approve the list of bills for payment. Erdmann made a motion to approve the Consent Agenda as presented. Lehr seconded the motion. A roll call vote resulted in six (6) ayes, zero (0) nays and zero (0) absent. Motion carried.

Next was Offer to Purchase Land in North Business Park, Parcel 206-03423-0621. Geoffrey "Jeff" Walker, President of Northern Express Bus Service stated that he is interested in putting an offer to purchase for the parcel contingent on financing. His intentions are to build two structures (bus storage and office facilities). Mayor Schramer stated that this would be discussed further in closed session.

Next was Update on Project 6995-09-71, Ripon Road Resurfacing. Zabel reviewed the City of Berlin was approved for Federal funding 80% Federal and 20% local to resurface Ripon Rd. from S. Church St to the City Limits. The City of Berlin needs to submit a second project change due to ADA revisions to existing handicap ramps in order to make them code compliant and state review fees that were omitted from the first cost adjustment that was done in May of 2019 which was an oversight by the WI DOT. The increase to the city would be approximately \$27,000. Lehr made a motion to approve the revised State-Municipal Project agreement between the City of Berlin and the Wisconsin Department of Transportation for the Ripon Road project and authorize the appropriate signatures. Bruessel seconded the motion, which carried by voice vote.

Next was Room Tax Discussion. Kemnitz reviewed that the amount or percentage of Room Tax prior to 1994 that the City of Berlin maintained could be used for marketing purposes. Kemnitz stated after researching she was not able to determine an amount. Kemnitz stated that are possibilities to change where and how the Room Tax is distributed. Mayor Schramer stated to wait until the Berlin Chamber of Commerce report at the February meeting to determine if a change should be addressed.

Next was Raze or Repair order for 151 N Wisconsin Street. Kemnitz stated that she received an email from the property owner this afternoon. The owner stated that the siding should be done before

Christmas. Erdmann made a motion to postpone any action for the raze or repair order for 151 N Wisconsin St until the January Committee of the Whole meeting. Bruessel seconded the motion, which carried by voice vote.

Nighbor made a motion to approve the Bartender Licenses for Wynonna Lee Potter, Janet L Broesch, Michelle Ann Omichinski, Kileyann Josephine Huenefeld, Kristie Lynne Walker, Emily Jean Konrad, Ashley Ramona Barron, and Brittany Jean Hibner. Harke seconded the motion, which carried by voice vote.

There was no old or new business.

At 7:25 p.m., Bruessel made a motion to convene into closed session pursuant to Wis. Stat § 19.85 (1) (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (*Discussion on negotiating sale of land in North Business Park (parcel 206-03423-0621) & if necessary, to review closed session minutes from Oct 8, 2019 Common Council meeting*). It was not necessary to confer on the *151 N Wisconsin Street raze or repair order*. Boeck seconded the motion. A roll call voted resulted in six (6) ayes, zero (0) nays and zero (0) absent. Motion carried. Lehr made a motion to seat Kemnitz. Erdmann seconded the motion, which carried by voice vote.

At 7:52 p.m. Boeck made a motion to reconvene into open session. Lehr seconded the motion, which carried by voice vote. Bruessel made a motion to approve the closed session minutes for the October 8, 2019 closed session. Harke seconded the motion, which carried by voice vote.

Lehr made a motion to accept the sale price of \$21,845.00 for the North Business Park, parcel 206-03423-0621 subject to the construction of one building that is approximately 4000 square feet and one building that is approximately 5000 square feet with 18 months and direct the staff to draft an offer to purchase. Bruessel seconded the motion, which carried by voice vote.

Bruessel moved to adjourn at 7:55 p.m. Lehr seconded the motion, which carried by voice vote.

Susan Thom, Deputy Clerk