

SEWER AND WATER COMMISSION MEETING
BERLIN, WISCONSIN
November 20, 2019

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Roethel, Dewhurst, Beard, Youngbauer and Erdmann. Absent – none.

Also, present was Jim Lehr, Jodie Olson, Supt. Malnory and Peggy LaBuda.

The next item on the agenda was minutes from the October 30, 2019 Meeting. Youngbauer moved to approve the minutes of the October 30, 2019 Meeting. Beard seconded the motion, which was carried by voice vote.

The next item on the agenda was the vouchers for October. Beard moved to approve the vouchers between #14875 through #14933. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was public appearances/correspondence. Of which, we had no correspondence or public appearances.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

The next item on the agenda was the discussion on Amendment to 2020 Water & Sewer Department budget relating to Capital Projects. Malnory stated that when we approved the budget last month, we didn't know at the time that the City was going to add another street. It was one that we wanted to do and it will eliminate 13-14 lead lines and old mains. Roethel moved to approve the revised budget for 2020. Dewhurst seconded the motion, which was carried by voice vote.

The next item on the agenda was the superintendent report.

- Gas mixing Pump at WWTP – Malnory stated that the seal is leaking on the gas pump in the Digester basement. We will try to replace the seals first and if that doesn't work, the cost of a new front half of the pump is about \$18,000 to replace.
- Update on Sanitary Survey – Malnory stated that we have taken care of most of the deficiencies that were on the survey. We do have a few more things to get done before the December 23rd deadline, but it has been good working with the DNR.
- Final Update on WWTP Generator – Malnory stated that the generator at the WWTP is totally complete and has been tested by Cummins startup personnel and everything went well with the

startup and the change-over.

- Update on Portable Generator – Malnory stated that we got the portable Onan generator back from Cummins in Appleton, they had problems finding parts. The fix will end up costing about \$3,500 - \$4,000 instead of the original \$10,000 estimate. Cummins did say that the generator was in very good condition for its age and that they would support the parts for the generator.
- Update on repairs to Collection System – Malnory stated that after jetting and televising the Collection System we found some infiltration and some bad spots in the lines. There were 4 repairs that needed to be done, we had a company come in and do a liner repair so that we didn't have to dig in the street and fix the road. They used a collapsible sleeve over the broken areas, injected a resin into the sleeve to make it fit the pipe and then after it hardens it's just like a normal pipe. There was another significant infiltration problem found by the Treatment Plant where a manhole was leaking groundwater around the pipe that was coming into the manhole. We had a company come in and inject grout to stop the flow, they had to inject 86 gallons of grout in order to stop the flow. After the flow stopped, they repaired the area around the pipe. The cost of this repair was \$3,000 added to the \$8,400 for the other 4 repairs, which reduced our influent flow at the Treatment Plant by 150 to 200 thousand gallons per day and the total cost of the repairs were considerably less expensive than digging and repairing.

Beard moved to convene into closed session pursuant to Sec. 19.85 (1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and to conduct other specified public business, whenever competitive or bargaining reasons require a closed session (1) Performance Review of Water & Sewer Superintendent). Erdmann seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays and zero (0) absent. Motion carried.

Beard made a motion to seat Jodie Olson and Jim Lehr. Dewhurst seconded the motion, which was carried by voice vote.

The next meeting was scheduled for January 22, 2020.

Beard moved to adjourn. Erdmann seconded the motion which carried by voice vote.

Peggy LaBuda

Secretary