

**MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
March 04, 2020 – 6:30 PM**

President Lindahl called the meeting to order at 6:30 pm. Present: Commissioners Eckstein and Guden (3). Excused: Marks (1). Also present were Chief Lind, Assistant Chief Pulvermacher, Emergency Management Director Gary Podoll, Fire Chief Bob Paugels, and Liaison Alderman Lehr.

Lindahl approval of open and closed minutes for January 29 2020. Motion by Guden to approve the open and closed session minutes for the January 29, 2020 meeting as presented with no additions or corrections, seconded by Eckstein and carried by voice vote.

Lindahl approval of open and closed minutes for February 05 2020. Motion by Eckstein to approve the open and closed session minutes for the February 05, 2020 meeting as presented with no additions or corrections, seconded by Guden and carried by voice vote.

Fire department expenses, Chief Paugels stated only one bill, and doing good. Motion to approve of fire department vouchers and payments by Guden, seconded by Eckstein and carried by voice vote.

Fire Dept reports and updates: Chief Paugels stated it was a slow month with multiple carbon monoxide calls. Biggest call for last month was for water break at city inn. Chief Paugels stated that all the lights ordered for the trucks are in working order. EMD Podoll stated he ordered parts from DNR fire grant; the grant is from Tomohak, will provide real fire proof gloves, hose, and phone to fire fighters. Podoll is also working on SVA grant that must be in by March 13.

BPD expenses: Chief Lind reviewed the bill listing, in addition there was an order for new OC spray as the supply was badly out of date. Motion by Eckstein to approve the police vouchers for payment, seconded by Guden, carried by voice vote.

BPD reporting updates: Lind stated that he has been working closely with Assistant Chief Pulvermacher to put together a better system to put forth more efficient reports for the fire/police commission. Lind stated that Assistant chief pulled some different numbers to provide better information to give you in order to really know what the BPD is doing. If this report looks better to all, this will be the new report going forward. AC Pulvermacher stated that everyone was provided the normal report, and this report has some miscommunication. He stated if you look at the traffic portion and read that it shows there were only 9 stopped cars. Part of the issue is some of the report dates are missing and this doesn't provide accurate numbers. Pulvermacher stated, he put together a different document, and this was distributed to everyone at the meeting. This document shows more accurately what the true numbers where for different types of police contact. On this document it shows there were really 72 traffic stops, proving the old document to be misleading. If this document is more appealing to police and fire commission this can be amended in any way to include other information. Lindahl asks, what are the trends. Lind stated, that is what we are wanting to get to by showing you trends that may only happen at certain times of the year. This will in turn give better response from police during those times and be able to provide accurate information using the new form. Guden stated that it would be best to hand out right at the meeting to give an accurate time table on the form. Lind stated, the report will be refined and be able to be more valuable. Pulvermacher asks if the new form is better or if you would like the old one? Guden stated most stay the same and the new form and gives a better outline of what happened. Lind stated the new form can give a narrative toward bottom so it can be explained better. Guden stated she is ready for new things and likes the new form as it is easier to read.

Lind stated the new employees have started such as Assistant Chief Pulvermacher and administrative assistant Stephanie Skivers; doing excellent job. Officer M. Bennett was injured on duty he slipped on ice. He is out of work at this moment but may return soon on light duty.

Lind stated that the damage to the squad car will hopefully be done this week. Some issues with insurance company but will finally get the car back at the department.

Lind stated they have finalized the new mission and value statement for the BPD. This document was distributed during the meeting. Lind stated that everyone had a hand within the department in creating this. Gives a good idea of how the department feels and wants to be.

Lind stated that on Feb 20 he attended a meeting at masonic lodge where they provided a \$1,000 donation to the dept for AED related purchases. A thank you letter was mailed out to them, expressing gratitude.

Lind stated that some of the tavern owners and employees would receive parking tickets due to their inability to leave work to mover their car. A letter has gone out to the local businesses giving them the option to let officers know when an employee is unable to leave to move their car in hopes of not receiving a parking violation.

Lind stated, the police union contract has been passed and will go to the council meeting next week for approval.

Lind stated that BPD is looking to get set up with credit cards and hopes to put this in place soon. This will give an opportunity for those who wish to pay a parking ticket via phone or at the counter. It was recently discovered that since 1989 there is about \$18,000 worth of unpaid parking tickets. BPD is also looking at a new strategy in order to get the unpaid parking tickets paid and will provide that plan in upcoming meetings.

Activities: Lind stated, Chris cruze was the runner up on The Voice and he is from Barron, WI but has relatives here in Berlin, WI. He will be holding a concert on June 20, 2020. It is in the works to develop a plan to present at the next city council meeting. The plan will outline what we would need from officers, and fire dept to host the 2-3,000 people that may attend.

Officers/staff had participated in the County Wide in-service training on February 20TH at GLSO.

On March 10-11, 2020 officers will be in attendance for child development days at the clay lamberton elementary school

Hiring Update: Lind stated that a new animal control officer was hired her name is Lacy Mcbriar. In the event of a citation being needed she will work with BPD to get that completed. The Animal control officer is no longer part of BPD but will work closely with officers when needed.

Lind stated there is a new hiring posted for the officer position. Last month was a failed process. The applications are due on March 16th.

Old Business – None

New Business: None

Public Appearances – None

Motion to adjourn by Lindahl at 6:50pm, seconded by Eckstein and carried by voice vote.

Next meeting Wednesday April 01, 2020

*Submitted by Stephanie Skivers
Administrative Assistant*

Next scheduled meeting will be Wednesday, April 1, 2020 at 6:30 pm at the Berlin City Hall