

**MEETING POLICE & FIRE COMMISSION
BERLIN, WISCONSIN
BERLIN CITY HALL – 2ND FLOOR COUNCIL CHAMBERS
DECEMBER 4, 2019 – 6:30 PM**

President Lindahl called the meeting to order at 6:30 pm. Present: Commissioners Eckstein, Guden, and Marks (4). Absent: Jenkinson (1). Also present were Chief Lind, Emergency Management Director Gary Podoll, Fire Chief Bob Paugels, and Liaison Alderman Lehr.

Motion by Guden to approve the minutes for the November 6, 2019 meeting as presented with no additions or corrections, seconded by Marks and carried by voice vote.

EM Director Podoll stated there were no additional bills but the repair on the tower will be about \$4000. Maintenance for the year should be done, Rescue 59 is complete but do not have the bill yet. Motion by Marks to approve the fire department vouchers for payment, seconded by Guden, carried by voice vote.

Fire Dept calls: Chief Paugels stated the month was busy with about 20 calls; accidents, small fires, hunters in marsh area, and CO calls.

Maintenance: Rescue squad had a fuel issue but need to order check valve.

Events: McDonalds is having a grand opening Saturday from 7A to 7P with a percent of the profits going to the Fire Department. The FD will be at McDonalds from 11-1.

BPD expenses: Chief Lind stated there were bigger expenses related to tires on squads, new uniforms for Chief and other bills for regular items. Motion by Eckstein to approve the police vouchers for payment, seconded by Marks, carried by voice vote.

PD Calls: Nothing unusual for the month but anticipate with the Holidays and cold weather possibly more thefts, crashes, domestics, OWI's, and scams.

Activities: An officer was at the library doing an educational session on scams. The Holiday parade went well and had the honor of leading the parade with a decorated marine veteran (Jordan Leitsch) in the squad. The department received assistance from GLSO, State Patrol, and reserve officers. Active shooter training was held in Green Lake yesterday. Will be looking at the possible procurement of ballistic grade helmets and vests for the officers which are expensive but a necessity. Will bring the financial numbers to the P&F when complete. Currently updating the policy and procedures for the PD and received the first ones today which in the end will help with liability. Looking at an electronic scheduling program which would save time and could see the complete schedule for a full year. Will be Christmas caroling at assisted living facilities with Sheriff Podoll. Saturday, December 14th will be the 19th annual Shop with Hometown Hero event and will have the Berlin Fire Department, EMS, Military, GLSO, State Patrol, BPD officers, and volunteers helping. The department has increased patrols and are more visible with emphasis being put on crosswalk monitoring and violations. All officers are hardworking individuals.

Recruitment: Currently in the process of recruiting a law enforcement officer and hoping to have a number of individuals apply.

Administrative Assistant Hiring: Chief Lind stated that he and Jodie Olson have been working on updating the job description and will post the job soon so the replacement has time to train.

Chief Lind stated we will be ordering tasers within the week which the monies have been set aside for the last five years. The PD is being repainted and a new tile floor will be laid. Chief has moved out of his office to the former Captain's office and the Sergeants and Corporal will move into the old Chief's office so there will be more privacy. The facilities people are doing a good job.

Gary Podoll stated that Lt. Tim Bending had done a great job decorating the tower for the Christmas parade and it looked nice for Santa & Mrs. Claus. The little kids were all excited.

Old Business – None

New Business: None

Public Appearances – None

Motion by Guden to convene into closed session pursuant to Wis. Stat §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and pursuant to Wis. Stat §19.85(1)(f) considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations (Discussion on internal performance and functionality of police department personnel, and discussion of specific personnel issues and possible need for further investigation). Motion includes seating of Chief Lind and Ald. Lehr. Motion seconded by Marks with roll call vote taken. 4 present, one absent (Jenkinson).

Additional minutes submitted by Joanne Guden and attached.

*Submitted by Vicki Murphy
Administrative Assistant*

Next scheduled meeting will be Wednesday, January 8, 2020 at 6:30 pm at the Berlin City Hall