

AGENDA  
CITY OF BERLIN  
COMMON COUNCIL MEETING  
TUESDAY, OCTOBER 13, 2020 7:00 PM  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR  
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE  
<https://zoom.us/j/83566750327>  
1 312 626 6799 US TOLL-FREE  
Meeting ID: 835 6675 0327

1. Call to order/Roll Call
2. Virtual Attendees Seated (if necessary)
3. General Public Comments. Registration card required (located at podium in Council Chamber).

CONSENT AGENDA: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

4. Waive the reading of ordinances and resolutions. RECOMMENDATION: Waive the reading of all ordinances and resolutions adopted at this meeting.
5. Written reports from the City Clerk, Treasurer, and Building Inspector.  
RECOMMENDATION: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
6. Minutes from the September 8, 2020 Common Council Meeting.  
RECOMMENDATION: Approve the minutes.
7. Zoning Request for Bohn Farms Inc. Properties Recently Annexed into City from Town of Berlin. RECOMMENDATION: Accept the Plan Commission recommendation to approve the Zoning request for the following Recently Annexed Parcels C-1 (Conservation): 002-00260-0000, 002-00261-0000, and 002-00264-0000 and adopt Ordinance #11-20.
8. Rezone Request from R-2 (Residential) to R-3 (Residential) for Huron Street, State Street and Park Avenue Parcels Owned by Community Health Network.  
RECOMMENDATION: Accept the Plan Commission recommendation to approve the rezone request for the following Parcels from R-2 (Residential) to R-3 (Residential) contingent on the sale of the land or up to one year: 206-00321-0000, 206-00320-0000, 206-00315-0000, 206-00314-1111, 206-00326-0000, 206-00325-0000, and 206-00323-0000 and adopt Ordinance #12-20.

9. Amendment to Fence Ordinance. RECOMMENDATION: Accept the Plan Commission recommendation to approve the amendment to the fence ordinance and approve and adopt Ordinance #13-20 Amending the Zoning Code Related to Fences.
10. Virtual Meeting Task Force Update. RECOMMENDATION: Accept the Committee of the Whole recommendation to authorize the Virtual Meeting Task Force to solicit bids by written quotation for equipment and installation necessary to enable virtual meetings.
11. Renewal of LPi Publishing Service Agreement for Berlin Senior Center. RECOMMENDATION: Accept the Committee of the Whole recommendation to approve the Agreement between the City of Berlin Senior Center and Liturgical Publications Inc (LPi) Publishing Service for publishing senior newsletters.
12. 2021 Shared-Ride Taxi Grant. RECOMMENDATION: Accept the Committee of the Whole recommendation to approve the 2021 Exercise of Option for Shared-Ride Taxi Service agreement and authorize the appropriate signatures.
13. 218 S. Grove Street. RECOMMENDATION: Accept the Committee of the Whole recommendation to grant a 30 day extension to see if building permits would be pulled.
14. CDBG Housing Grant. RECOMMENDATION: Accept the Committee of the Whole recommendation to stop accepting CDBG Housing Loan Program requests and refer them to the region immediately and to turn over the remaining funds once the two current projects are completed.
15. Bills List. RECOMMENDATION: Approve the list of bills for payment.

#### END OF CONSENT AGENDA

16. Resolution Approving Property Acquisition. RECOMMENDATION: 1) Waive Committee of the Whole discussion on this item; 2) Approve and Adopt Resolution#20-16 Approving Acquisition of Bohn Property from Town of Berlin.
17. Poll Worker Appointments. RECOMMENDATION: Accept the mayoral appointments of Keith Hess, Debbie Schellin, Scott Schellin and Linda Lien as poll workers.
18. Park & Recreation Commission Resignation. RECOMMENDATION: Accept the resignation of Felicia Page from Park & Recreation Commission effective immediately.
19. Board of Review Resignation. RECOMMENDATION: Accept the resignation of Felicia Page from the Board of Review effective immediately.
20. 2021 Budget. RECOMMENDATION: Listen to presentation and action if appropriate.
21. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from

the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)

22. New Business (To be used to request items of new business be put on a future agenda)

23. Public Appearances

24. Adjourn.

*Note: In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.*

## CITY OF BERLIN -- OFFICE OF THE TREASURER

HONORABLE MAYOR AND COMMON COUNCIL OF THE CITY OF BERLIN, WISCONSIN:

I herewith present my report as City Treasurer for the month ending 9/30/2020

FUNDS	BEG BALANCE	ADJ/ VOIDS	RECEIPTS	DISBURSEMENTS	BALANCE	INVESTMENTS	TOTAL W/ INVESTMENTS
GENERAL CITY	\$ 1,157,685.20		\$ 2,283,471.48	\$ 499,410.35	\$ 2,941,746.33	\$ 2,100,000.00	\$ 5,041,746.33
TAX COLLECTION ACCOUNT	\$ 460.84		\$ -	\$ 5.00	\$ 455.84	\$ -	\$ 455.84
WATER INVESTMENTS	\$ 1,166,991.84		\$ 214,784.92	\$ 144,887.47	\$ 1,236,889.29	\$ 4,382,892.02	\$ 5,619,781.31
SEWER INVESTMENTS						\$ 2,245,709.19	\$ 2,245,709.19
SEWER BOND & INT			\$ -		\$ -	\$ -	\$ -
BOND & INT RESERVE	\$ -				\$ -	\$ -	\$ -
EQUIP REPLACEMENT FUND	\$ 39,113.87		\$ 17,710.56		\$ 56,824.43	\$ 1,255,000.00	\$ 1,311,824.43
CAPITAL PROJECT BORROWING	\$ -			\$ -	\$ -		\$ -
EMS ACCOUNT	\$ 83,039.60		\$ 34,151.15	\$ 35.00	\$ 117,155.75		\$ 117,155.75
<b>TOTAL OF ALL FUNDS</b>	<b>\$ 2,447,291.35</b>		<b>\$ 2,550,118.11</b>	<b>\$ 644,337.82</b>	<b>\$ 4,353,071.64</b>	<b>\$ 9,983,601.21</b>	<b>\$ 14,336,672.85</b>
FUNDS	BANK STATEMENT BALANCE	ADJUSTMENT	OUTSTANDING CHECKS	AVAILABLE BANK BALANCE			
GENERAL CITY	\$ 2,960,736.25		\$ 18,989.92	\$ 2,941,746.33			
TAX COLLECTION ACCOUNT	\$ 780.80		\$ 324.96	\$ 455.84			
WATER & SEWER	\$ 1,238,316.97		\$ 1,427.68	\$ 1,236,889.29			
SEWER BOND & INT			\$ -	\$ -			
EQUIP REPLACMT FUND	\$ 56,824.43		\$ -	\$ 56,824.43			
CAPITAL PROJECT BORROWING	\$ -		\$ -	\$ -			
EMS ACCOUNT	\$ 117,155.75		\$ -	\$ 117,155.75			
<b>TOTAL OF ALL FUNDS</b>	<b>\$ 4,373,814.20</b>	<b>\$ -</b>	<b>\$ 20,742.56</b>	<b>\$ 4,353,071.64</b>			
					RESPECTFULLY SUBMITTED,		
					<i>Alan M. Mow</i>		

**CITY OF BERLIN BUILDING REPORT September 2020**

TYPE OF PERMIT	MONTH			YEAR TO DATE			LAST YEAR TO DATE		
	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost
Single Family Residence	0	\$0.00	\$0.00	3	\$987,000.00	\$3,004.39	1	203,000.00	1,022.40
Multi-Family Residence				2	\$540,000.00	\$2,973.20	0	0.00	0.00
Residential Garage	0	\$0.00	\$0.00	5	\$76,530.00	\$673.40	1	61,000.00	412.00
Residential Garage Alteration	1	\$3,400.00	\$50.00	3	\$74,400.00	\$230.00	0	0.00	0.00
Residential Alteration	12	\$86,091.00	\$677.50	82	\$852,281.66	\$6,230.35	47	399,261.72	3,619.79
Commercial				0	\$0.00	\$0.00	0	0.00	0.00
Commercial Alteration	1	\$17,475.42	\$209.70	5	\$162,700.42	\$1,211.70	7	1,351,327.00	8,490.41
Industrial				0	\$0.00	\$0.00	0	0.00	0.00
Industrial Alteration				0	\$0.00	\$0.00	0	0.00	0.00
Signs	1	\$1,440.00	\$64.95	5	\$27,539.00	\$351.71	3	422.00	329.50
Miscellaneous	4	\$6,571.00	\$200.00	30	\$56,574.00	\$1,575.00	17	37,220.00	850.00
Demolition	0	\$0.00	\$0.00	2	\$10,000.00	\$175.00	1	0.00	75.00
Hospital				0	\$0.00	\$0.00	0	0.00	0.00
Church				0	\$0.00	\$0.00	0	0.00	0.00
School				0	\$0.00	\$0.00	0	0.00	0.00
Driveways	1	\$7,500.00	\$40.00	11	\$46,600.00	\$490.00	14	97,287.00	420.00
Trailer Homes				0	\$0.00	\$0.00	0	0.00	0.00
<b>Total Building Permits</b>	<b>20</b>	<b>\$122,477.42</b>	<b>\$1,242.15</b>	<b>148</b>	<b>\$2,833,625.08</b>	<b>\$16,914.75</b>	<b>91</b>	<b>2,149,517.72</b>	<b>15,219.10</b>
Commercial Plan Approval				0	\$0.00	\$0.00	0	0.00	0.00
Plumbing Permits	3	\$33,762.00	\$381.00	24	\$206,155.00	\$1,721.70	14	80,991.00	910.00
Electrical Permits	1	\$2,000.00	\$150.00	26	\$100,520.00	\$1,437.27	27	166,800.00	2,278.90
Heating Permits	1	\$11,460.00	\$160.44	26	\$230,630.00	\$2,243.42	16	158,799.00	1,381.43
<b>Total Permit Fees</b>	<b>25</b>	<b>\$169,699.42</b>	<b>\$1,933.59</b>	<b>224</b>	<b>\$3,370,930.08</b>	<b>\$22,317.14</b>	<b>148</b>	<b>2,556,107.72</b>	<b>19,789.43</b>

## \*Check Summary Register©

SEPTEMBER 30 2020

Name	Check Date	Check Amt	
<b>11100 Cash in Bank m FNB</b>			
Paid Chk# 064918 ALL FLAGS, LLC	9/4/2020	\$212.07	ALUMINUM POLES
Paid Chk# 064919 APPLETON FINANCE DEPARTM	9/4/2020	\$471.25	2020 - SEPTEMBER - WEIGHTS AND
Paid Chk# 064920 BALLWEG IMPLEMENT CO	9/4/2020	\$332.85	WIDE AREA MOWER PARTS
Paid Chk# 064921 BELLA BY DESIGN	9/4/2020	\$80.00	NAME PLATES FOR COMMISSIONS -
Paid Chk# 064922 BERLIN JOURNAL NEWSPAPER	9/4/2020	\$202.00	HELP WANTED ADS FOR SENIOR VAN
Paid Chk# 064923 BOARDMANCLARK	9/4/2020	\$1,500.00	P&F COMMISSION TRAINING - ATTY
Paid Chk# 064924 CHARTER COMMUNICATION	9/4/2020	\$233.02	2020 - AUGUST - TV/INTERNET AT
Paid Chk# 064925 FINISHLINE STUDIOS	9/4/2020	\$40.00	2020 - SEPTEMBER - WEB HOSTING
Paid Chk# 064926 GREEN LAKE CO CLERK	9/4/2020	\$270.75	2020 - SEPTEMBER - DOG LICENSE
Paid Chk# 064927 NORTHEAST ASPHALT INC	9/4/2020	\$4,594.24	ASHPALT FOR BERLIN DEPT. PUBLI
Paid Chk# 064928 OSHKOSH OFFICE SYSTEMS	9/4/2020	\$163.84	2020 - AUGUST - COPIES AT CITY
Paid Chk# 064929 PAYAN, NARDA	9/4/2020	\$100.00	DEPOSIT REFUND FOR SHELTER HOU
Paid Chk# 064930 RUNNING INC. TRANSIT SERVIC	9/4/2020	\$17,595.33	2020 - AUGUST - SHARED TAXI SE
Paid Chk# 064931 SUPERIOR CHEMICAL CORP	9/4/2020	\$194.48	SUPREME HAND CLEANSER
Paid Chk# 064932 AGNESIAN WORK & WELLNESS	9/4/2020	\$401.00	BLOOD DRAW FOR POLICE DEPARTME
Paid Chk# 064933 BELCO VEHICLE SOLUTIONS, LL	9/4/2020	\$17.30	WEDGE FOR SPOTLIGHT W/FLAT
Paid Chk# 064934 BELLA BY DESIGN	9/4/2020	\$8.00	POLICE NAMETAG
Paid Chk# 064935 CUSTOMER SERVICE INFORMA	9/4/2020	\$1,000.00	PARTIAL PAYMENT FOR 1/3 CONTRA
Paid Chk# 064936 MEDTOX LABORATORIES, INC	9/4/2020	\$19.04	DRUGS OF ABUSE SCREEN -REINHAR
Paid Chk# 064937 ORGANIZATION DEVEL CONSUL	9/4/2020	\$675.00	PHSYCHOLOGICAL ANALYSYS - Z. P
Paid Chk# 064938 SONDALE FORD LINCOLN	9/4/2020	\$639.57	2015 FORD EXPLORER - REPLACE D
Paid Chk# 064939 STREICHER S	9/4/2020	\$173.87	AMMO FOR BPD
Paid Chk# 064940 THE UNIFORM SHOPPE	9/4/2020	\$255.80	SHIRT FOR J. SMITH
Paid Chk# 064941 THEDACARE LABORATORIES	9/4/2020	\$85.00	BLOOD DRAW - 48544, 48775,4827
Paid Chk# 064942 TOP PACK DEFENSE LLC	9/4/2020	\$782.91	SHIRTS/JACKET FOR CONNER REINH
Paid Chk# 064943 ADVANCED DISPOSAL SERVICE	9/4/2020	\$24,401.16	2020 - AUGUST - GARBAGE SERVIC
Paid Chk# 064944 BALLWEG IMPLEMENT CO	9/4/2020	\$45.99	PARTS FOR BERLIN DPW
Paid Chk# 064945 CHARTER COMMUNICATION	9/4/2020	\$338.48	2020 - SEPTEMBER - SENIOR CENT
Paid Chk# 064946 CITY OF GREEN LAKE	9/4/2020	\$102.99	2020 - JULY - TV AT GREEN LAKE
Paid Chk# 064947 EMC INSURANCE COMPANIES	9/4/2020	\$16,300.73	2020 - AUGUST - GENERAL LIABIL
Paid Chk# 064948 EMERGENCY MEDICAL PRODUC	9/4/2020	\$337.58	MORPHINE
Paid Chk# 064949 GREEN LAKE CO CLERK	9/4/2020	\$7,778.00	ICE VOTING EQUIPMENT W/FIRMWAR
Paid Chk# 064950 HALLMANN, KAREN	9/4/2020	\$0.00	REFUND FOR PARTIAL AMBULANCE P
Paid Chk# 064951 ITU ABSORBTECH, INC.	9/4/2020	\$90.97	2020 - AUGUST - UNIFORM SERVIC
Paid Chk# 064952 RUNNING INC. TRANSIT SERVIC	9/4/2020	\$10.00	TAXI SERVICE AT BERLIN SENIOR
Paid Chk# 064953 SECURIAN FINANCIAL GROUP, I	9/4/2020	\$761.51	2020 - SEPTEMBER - LIFE INSURA
Paid Chk# 064954 SONDALE FORD LINCOLN	9/4/2020	\$1,137.34	2019 - AMBULANCE 91 - 3000 MIL
Paid Chk# 064955 STREBELINSKI, SADIE	9/4/2020	\$100.00	REFUND FOR SHELTER HOUSE RENTA
Paid Chk# 064956 TASC	9/4/2020	\$94.00	20 - AUGUST - 32 LIVES
Paid Chk# 064957 UVC CLEANING SYSTEMS INC	9/4/2020	\$10,325.00	DISINFECTING/SANITIZING UNIT F
Paid Chk# 064958 VIVIAL	9/4/2020	\$47.75	2020 - SEPTEMBER - CENTURYLINK
Paid Chk# 064959 WI DEPT OF TRANS BBS	9/4/2020	\$85,812.70	2020 - RIPON ROAD PROJECT
Paid Chk# 064960 ZOLL MEDICAL CORP	9/4/2020	\$252.16	CPR CONNECTOR
Paid Chk# 064961 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064962 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064963 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064964 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064965 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064966 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064967 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064968 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064969 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064970 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064971 Voided	9/17/2020	\$0.00	Check AddUnused
Paid Chk# 064972 AMERICAN LIBRARY ASSN	9/17/2020	\$225.00	CHRIS KALUPA ALA MEMBERSHIP
Paid Chk# 064973 BAKER & TAYLOR	9/17/2020	\$1,477.90	29 UNITS FOR MEMBERS
Paid Chk# 064974 BERLIN OIL PRODUCTS	9/17/2020	\$38.00	3 PAPERS NOT RECEIVED

General City

## \*Check Summary Register©

SEPTEMBER 30 2020

Name	Check Date	Check Amt	
Paid Chk# 064975 CINTAS CORPORATION	9/17/2020	\$47.23	JANITORIAL SUPPLIES FOR BPL
Paid Chk# 064976 KNUTSON & SONS	9/17/2020	\$411.12	REPLACE ELEVATOR FLOORING AT B
Paid Chk# 064977 LISA OBRIST	9/17/2020	\$622.50	2020 - AUGUST - LIBRARY CLEANI
Paid Chk# 064978 MIDWEST TAPE	9/17/2020	\$1,039.17	2020 - APRIL - HOOPLA
Paid Chk# 064979 OSHKOSH NORTHWESTERN CO	9/17/2020	\$0.00	OSHKOSH NORTHWESTERN ANNUAL RE
Paid Chk# 064980 OSHKOSH OFFICE SYSTEMS	9/17/2020	\$31.06	2020 - AUGUST - COPIES FOR BPL
Paid Chk# 064981 OTA	9/17/2020	\$8.50	PLASTIC NAME TAG - HUTZLER
Paid Chk# 064982 SMART APPLE MEDIA	9/17/2020	\$209.28	CHILDREN'S BOOKS FOR BPL
Paid Chk# 064983 BERLIN JOURNAL NEWSPAPER	9/21/2020	\$728.75	ORD #10-20
Paid Chk# 064984 BERLIN WATER & SEWER UTILI	9/21/2020	\$22,122.70	2020 - AUGUST - WATER & SEWER
Paid Chk# 064985 CENTURYLINK	9/21/2020	\$1,900.44	2020 - AUGUST - PHONE & INTERN
Paid Chk# 064986 CENTURYLINK	9/21/2020	\$79.15	2020 - AUGUST - LONG DISTANCE
Paid Chk# 064987 CHIER LAW OFFICE LLC	9/21/2020	\$1,887.65	2020 - 06/19-09/08/20 PHOTO CO
Paid Chk# 064988 CHRISTENSEN, DOUGLAS A	9/21/2020	\$744.37	2020 - OCTOBER - HEALTH INSUR
Paid Chk# 064989 COMPLETE OFFICE OF WISCON	9/21/2020	\$56.98	INK/TONER FOR THE MAYOR'S PRIN
Paid Chk# 064990 DTN, LLC	9/21/2020	\$486.80	2020 - OCTOBER - RADAR CONTROL
Paid Chk# 064991 FIRE INSPECTION SERVICES IN	9/21/2020	\$2,995.66	2020 - JULY - FIRE INSPECTIONS
Paid Chk# 064992 GEHRKE, DESIRAE	9/21/2020	\$100.00	REFUND OF DEPOSIT ON SHELTER H
Paid Chk# 064993 NATIONAL TACTICAL OFFICERS	9/21/2020	\$749.00	TEMS CLASS
Paid Chk# 064994 PLANTZ, DENNIS W	9/21/2020	\$375.62	2020 - SEPTEMBER - PLANTZ HEAL
Paid Chk# 064995 POMP S TIRE SERVICE, INC	9/21/2020	\$1,561.24	TIRES, DISMOUNT AND MOUNT FOR
Paid Chk# 064996 RIVERSIDE COFFEE COMPANY	9/21/2020	\$195.35	REFUND DUPLICATE PAYMENT OF IN
Paid Chk# 064997 SCHRADER, JOHN	9/21/2020	\$832.58	2020 - OCTOBER - HEALTH REIMBU
Paid Chk# 064998 SIRRELL, CHAD	9/21/2020	\$100.00	REFUND SHELTER HOUSE RENTAL DE
Paid Chk# 064999 TROCHINSKI, GEORGIA	9/21/2020	\$3,712.36	2020 - SEPTEMBER - TROCHINSKI
Paid Chk# 065000 VONBRIESEN & ROPER, SC	9/21/2020	\$1,339.50	SRO AGREEMENT SERVICES THROUGH
Paid Chk# 065001 WI COUNCIL 32 PER CAP TAX T	9/21/2020	\$305.40	2020 - SEPTEMBER - POLICE UNIO
Paid Chk# 065002 AMAZON CAPITAL SERVICES, IN	9/25/2020	\$1,200.22	WEBCAM
Paid Chk# 065003 BERLIN JOURNAL NEWSPAPER	9/25/2020	\$101.00	HELP WANTED JOB POSTING FOR SE
Paid Chk# 065004 BERLIN OIL PRODUCTS	9/25/2020	\$480.00	4 TIRES FOR FORD DUMP TRUCK
Paid Chk# 065005 COMPLETE OFFICE OF WI	9/25/2020	\$182.60	ADDRESS LABELS FOR ELECTION MA
Paid Chk# 065006 DREXEL BUILDING SUPPLY, INC.	9/25/2020	\$37.09	WHITE PVC BOARD
Paid Chk# 065007 FAULKNER, NICKI	9/25/2020	\$100.00	REFUND SHELTER HOUSE RENTAL DE
Paid Chk# 065008 GREEN LAKE CO REG OF DEED	9/25/2020	\$210.00	2019 - N CAPRON/RIVER DRIVE SP
Paid Chk# 065009 INTERSTATE BATTERY	9/25/2020	\$133.95	BATTERIES FOR DPW
Paid Chk# 065010 J. F. AHERN COMPANY	9/25/2020	\$173.15	ANNUAL FIRE EXTINGUISHER INSP
Paid Chk# 065011 JON LUNDT ELECTRIC, INC	9/25/2020	\$307.13	NORTH DIAMOND MAIN BREAKER
Paid Chk# 065012 LEIGH, ELAINE	9/25/2020	\$100.00	REFUND OF DEPOSIT ON SHELTER H
Paid Chk# 065013 MACQUEEN EQUIPMENT	9/25/2020	\$168.21	BRM SUSPENSION
Paid Chk# 065014 MCKESSON MEDICAL SURGICA	9/25/2020	\$146.59	MEDICAL SUPPLIES
Paid Chk# 065015 MODERN RENTALS INC	9/25/2020	\$12.99	VALVE FUEL CHECK FOR DPW
Paid Chk# 065016 NIGHBOR, SARA	9/25/2020	\$100.00	REFUND SHELTER HOUSE RENTAL DE
Paid Chk# 065017 NORTHEAST ASPHALT INC	9/25/2020	\$1,742.61	ASPHALT FOR DPW
Paid Chk# 065018 PULVERMACHER ENTERPRISES	9/25/2020	\$121.25	79 ELECTRICAL REPAIR
Paid Chk# 065019 RIVER SHORES CHURCH	9/25/2020	\$100.00	REFUND OF DEPOSIT FOR SHELTER
Paid Chk# 065020 SHEA ELECTRIC & COMM LLC	9/25/2020	\$1,604.64	MAINTENANCE ON ELECTRIC DOORS
Paid Chk# 065021 SONDALE FORD LINCOLN MER	9/25/2020	\$178.52	RIG 92 OIL CHANGE
Paid Chk# 065022 SUN LIFE FINANCIAL	9/25/2020	\$161.19	2020 - OCTOBER - LIFE INSURANC
Paid Chk# 065023 WHIT MEZA PHOTOGRAPHY, LL	9/25/2020	\$2,637.50	COMMERCIAL VIDEO PRODUCTION OF
Paid Chk# 065024 WITMER PUBLIC SAFETY GRP, I	9/25/2020	\$55.57	RADIO HOLDER & STRAP
Paid Chk# 065025 COMPLETE OFFICE OF WI	9/28/2020	\$37.90	2 DURAFRAME SIGN HOLDERS
Paid Chk# 065026 HALLMAN, DALE	9/28/2020	\$186.52	REFUND FOR PARTIAL AMBULANCE P
Paid Chk# 065027 Voided	9/28/2020	\$0.00	Check AddUnused
Paid Chk# 065028 GANNETT WISCONSIN MEDIA	9/28/2020	\$477.85	OSHKOSH NORTHWESTERN ANNUAL RE
<b>Total Checks</b>		<b>\$233,123.47</b>	



## \*Check Summary Register©

SEPTEMBER 30 2020

Name	Check Date	Check Amt	
<b>11161 UTILITY CASH - FNB</b>			
Paid Chk# 015328	BADGER LABORATORIES INC	9/3/2020	\$89.60 TOTAL COLIFORM BACTERIA
Paid Chk# 015329	BANYON DATA SYSTEMS INC	9/3/2020	\$1,880.00 INTERNET BILL PAY,UB, AND UB E
Paid Chk# 015330	BELLA BY DESIGN	9/3/2020	\$10.00 TIM BENDING NAME PLATE
Paid Chk# 015331	BERLIN CITY TREASURER 1015	9/3/2020	\$561.56 JULY SERVICE CENTURYLINK
Paid Chk# 015332	CINTAS CORPORATION	9/3/2020	\$152.00 MAT CLEANING AUG 2020
Paid Chk# 015333	DON E. PARKER EXCAVATING, I	9/3/2020	\$42,452.56 2019 STREET & UTILITY PROJECT
Paid Chk# 015334	FERGUSON WATER WORKS #14	9/3/2020	\$8,012.40 LF 3/4 STR MTR COUP W/ WIRE H
Paid Chk# 015335	JON LUNDT ELECTRIC, INC	9/3/2020	\$73.28 WATER STREET LIFT STATION 20 A
Paid Chk# 015336	KUNKEL ENGINEERING GROUP	9/3/2020	\$7,967.50 2020 STREET & UTILITY IMPROVEM
Paid Chk# 015337	L.W. ALLEN LLC	9/3/2020	\$12,966.00 INSTALL NEW YSI DO SYSTEM PER
Paid Chk# 015338	LINCOLN CONTR SUPPLY INC	9/3/2020	\$409.84 BEARING
Paid Chk# 015339	MARTELLE WATER TREATMENT	9/3/2020	\$4,493.25 LIQUID ALUMINUM SULFATE
Paid Chk# 015340	TELEDYNE INSTRUMENTS INC	9/3/2020	\$266.00 PUMP TUBING FOR 5800-4700, KIT
Paid Chk# 015341	U S CELLULAR	9/3/2020	\$167.27 SERVICE 08/16/20 - 09/15/20
Paid Chk# 015342	UNITED STATES POSTAL SERVI	9/3/2020	\$541.42 SEPT 2020 MONTHLY BILLING POST
Paid Chk# 015343	USA BLUEBOOK	9/3/2020	\$189.68 HACH MANVER 2 HARDNESS INDICTR
Paid Chk# 015344	WALTCO INC	9/3/2020	\$595.95 PICK UP SAMPLE FOR BADGER LABS
Paid Chk# 015345	ADVANCED DISPOSAL SERVICE	9/18/2020	\$227.53 TRASH/ RECYCLING 09/01/20 - 09
Paid Chk# 015346	BERLIN CITY TREASURER 1015	9/18/2020	\$798.54 GAS & DIESEL AUG 2020
Paid Chk# 015347	CCP INDUSTRIES INC.	9/18/2020	\$191.43 GRY NYL STG URETHANE CTD GLV
Paid Chk# 015348	CENTURYLINK	9/18/2020	\$53.37 SERVICE 09/09/20 - 10/08/20
Paid Chk# 015349	CINTAS CORPORATION	9/18/2020	\$182.79 MAT CLEANING AUG 2020
Paid Chk# 015350	INTERSTATE BATTERY	9/18/2020	\$108.95 INV 60178224
Paid Chk# 015351	JOHN KRINGS & SONS WELDIN	9/18/2020	\$582.00 VAC TRUCK CYCLONE REPAIR
Paid Chk# 015352	NORTHERN LAKE SERVICE, INC	9/18/2020	\$140.00 HALOACELIC ACIDS BY EPA, TOTAL
Paid Chk# 015353	BADGER LABORATORIES INC	9/25/2020	\$1,709.40 TOTAL COLIFORM BACTERIA
Paid Chk# 015354	BERLIN CITY TREASURER 1015	9/25/2020	\$21,520.84 PAYROLL SEPT 2020
Paid Chk# 015355	CERTIFIED SCALE	9/25/2020	\$115.00 ANNUAL CALIBRATION OF ALL SCAL
Paid Chk# 015356	D.T. TRUCK REPAIR	9/25/2020	\$452.50 ENGINE RUNS HOT, STARTS HARD,
Paid Chk# 015357	FERGUSON WATER WORKS #14	9/25/2020	\$1,437.04 8 1-1/4X7X1-1/2 MINN CURB BX,
Paid Chk# 015358	LINCOLN CONTR SUPPLY INC	9/25/2020	\$228.48 VALVE FLAPPER
Paid Chk# 015359	Void	9/25/2020	\$0.00 15359
Paid Chk# 015360	WISCONSIN RURAL WATER ASS	9/25/2020	\$50.00 SEPT MUELLER/WRWA VIRTUAL/ZOOM
Paid Chk# 015361	BADGER LABORATORIES INC	9/29/2020	\$67.20 TOTAL COLIFORM BACTERIA
Paid Chk# 015362	BERLIN CITY TREASURER 1015	9/29/2020	\$563.19 CENTURYLINK AUG 2020 BILLING
Paid Chk# 015363	JON LUNDT ELECTRIC, INC	9/29/2020	\$42.50 TROUBLESHOOT WIRING TRACTOR CH
Paid Chk# 015364	USA BLUEBOOK	9/29/2020	\$144.98 316 SS SWING CHECK VALVE 2 IN
<b>Total Checks</b>			<b>\$109,444.05</b>

Utility



## CITY OF BERLIN

PAYROLL FOR SEPTEMBER - 2020

[illegible]

PAYDATE	Payroll #	PAYROLL TITLE	GENERAL CITY	UTILITY
9/4/2020	18	General City	55,193.92	
9/4/2020	18	Utility		11,146.90
9/9/2020	18.01	Dobberstein payout	1,379.17	
9/18/2020	19	General City	58,530.54	
9/18/2020	19	Utility		11,189.48
		TOTAL MONTHLY PAYROLL	\$115,103.63	\$22,336.38

**ORDINANCE #11-20**

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**AN ORDINANCE PERMANENTLY ZONING PARCEL OF LAND TO**  
**C-1 (CONSERVANCY)**  
**CITY OF BERLIN**

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**WHEREAS**, a Petition has been duly filed with the City of Berlin requesting that the real estate described below be permanently zoned to C-1 (Conservancy); and

**WHEREAS**, the Plan Commission met and has considered the petition on August 25, 2020; and

**WHEREAS**, the Plan Commission also held a public hearing on August 25, 2020, and has complied with Section 82-66 of the Municipal Code of the City of Berlin; and has recommended to the City of Berlin Common Council that the said real estate be permanently zoned; and

**NOW, THEREFORE** the Common Council of the City of Berlin doES ordain that the following described real estate owned by Bohn Farms INC with a description as follows:

Parcel numbers 002-00260-0000, 002-00261-0000, and 002-00264-0000. City of Berlin, Green Lake County, to be permanently zoned to C-1 (conservancy) and the Zoning Map and Municipal Code of the City of Berlin shall be modified to reflect the zoning change.

This ordinance shall take effect the day after publication.

PASSED, APPROVED, AND ADOPTED THIS 13th DAY OF OCTOBER 2020.

\_\_\_\_\_ AYES

\_\_\_\_\_ NAYS

\_\_\_\_\_ ABSENT

ATTEST:

\_\_\_\_\_  
RICHARD D. SCHRAMER, MAYOR

\_\_\_\_\_  
JODIE OLSON, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
MATTHEW G. CHIER

**ORDINANCE #12-20**

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**AN ORDINANCE REZONING A PARCEL OF LAND FROM  
R-2 (RESIDENTIAL) to R-3 (RESIDENTIAL)  
CITY OF BERLIN**

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**WHEREAS**, a Petition has been duly filed with the City of Berlin requesting that the real estate described below be rezoned from R-2 (Residential) to R-3 (Residential); and

**WHEREAS**, the Plan Commission met and has considered the petition on August 25, 2020; and

**WHEREAS**, the Plan Commission also held a public hearing on August 25, 2020, and has complied with Section 82-66 of the Municipal Code of the City of Berlin; and has recommended to the City of Berlin Common Council that the said real estate be rezoned contingent on the sale of the property or up to one year; and

**NOW, THEREFORE** the Common Council of the City of Berlin do ordain that the following described real estate owned by Community Health Network with a description as follows:

Parcel numbers 206-00323-0000, 206-00321-0000, 206-00320-0000, 206-00325-0000, 206-00326-0000, 206-00315-0000, and 206-00314-0000 City of Berlin, Green Lake County, to be rezoned from R-2 (Residential) to R-3 (Residential), and the Zoning Map and Municipal Code of the City of Berlin shall be modified to reflect the zoning change.

This ordinance shall take effect the day after publication.

PASSED, APPROVED, AND ADOPTED THIS 13th DAY OF OCTOBER 2020.

\_\_\_\_\_ AYES

\_\_\_\_\_  
RICHARD D. SCHRAMER, MAYOR

\_\_\_\_\_ NAYS

\_\_\_\_\_ ABSENT

ATTEST:

\_\_\_\_\_  
JODIE OLSON, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
MATTHEW G. CHIER

To: Plan Commission

From: Lindsey Kemnitz

Subject: Amendment to Fence Ordinance

Background:

The Plan Commission is recommending the attached amendment to the fence ordinance. The amendment allows closed fences in the rear and side yard. Fences in the front yard are required to have open fence. Currently there are several nonconforming fences throughout the City and the Plan Commission did not see the need to require opened fences.

Recommendation:

Accept the Plan Commission's recommendation to approve the amendment to the fence ordinance.

## ORDINANCE #13-20

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### AN ORDINANCE AMENDING THE ZONING CODE RELATED TO FENCES

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WHEREAS, the City of Berlin Plan Commission has held a public hearing regarding the ordinance as set forth herein, on September 29<sup>th</sup>, 2020; and

WHEREAS, the Plan Commission has recommended to the Common Council to approve the ordinance as set forth herein.

NOW THEREFORE, the Common Council of the City of Berlin do ordain as follows:

Sec. 82-567(c)(1) of the City of Berlin Code of Ordinances shall be amended as follows:

Sec. 82-567. - Fences.

...

(c) *Residential district restrictions.*

- (1) In residential districts, closed, privacy type fences or hedges (meaning visibility through the fence or hedge is effectively blocked by having open gaps of less than ½ inch) shall not be permitted except in rear yards and those portions of side yards not located within the front yard. Residential fences or hedges in side and rear yards shall not exceed six feet in height, with the exception of any portion of side yard fences or hedges within the front yard, which shall not exceed four feet in height unless a conditional use permit is granted allowing the fence or hedge to be as high as six feet. Residential fences and hedges located in the front yard shall not exceed four feet in height, unless a conditional use permit is granted allowing such fences or hedges to be as high as six feet.

...

This ordinance shall take effect the day after publication.

The numeric section numbers and headings of any portions of the Code of Ordinances affected by this Ordinance shall be subject to modification in the discretion of the codifier, and the approval of the City Attorney, during codification into the City's current Code of Ordinances.

Passed, approved and adopted this 13th day of October, 2020.

ROLL CALL VOTE:

CITY OF BERLIN

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ ABSENT

BY: \_\_\_\_\_  
Richard D. Schramer, Mayor

APPROVED AS TO FORM:

ATTEST: \_\_\_\_\_  
Jodie Olson, City Clerk

\_\_\_\_\_  
Matthew G. Chier, City Attorney

DATE: October 8, 2020

TO: Common Council

FROM: Jodie Olson, City Administrator

**RE: Resolution Approving Property Acquisition**

BACKGROUND: Ducks Unlimited has requested that both the City of Berlin and the Town of Berlin approve the attached resolution to include with the DNR Stewardship grant they intend on applying for to acquire the Bohn property.

RECOMMENDATION: 1) Waive Committee of the Whole discussion on this item; 2) Approve and adopt Resolution #20-16 Approving the Acquisition of Bohn Property from the Town of Berlin.





**RESOLUTION # 20-16**

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**A RESOLUTION APPROVING ACQUISITION OF BOHN PROPERTY FROM TOWN  
OF BERLIN**

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WHEREAS the City of Berlin recognizes the intended acquisition by Ducks Unlimited of approximately 199 acres of property currently in private ownership. A portion of the property, approximately 87 acres, was annexed from the Town of Berlin into the City of Berlin on August 11, 2020 by Common Council action; and

WHEREAS the City of Berlin acknowledges that after acquisition, Ducks Unlimited intends to transfer ownership to the City of Berlin, and the City intends to manage the property as a wildlife habitat and public conservation land; and

WHEREAS the City of Berlin recognizes this acquisition may be partially funded by Knowles Nelson Stewardship grant funds, and that grant program rules require approval of both City and Town board when land outside City limits will be acquired by the City;

NOW THEREFORE BE IT RESOLVED that the City of Berlin approves this property acquisition and ultimate ownership of the City of Berlin.

Passed, approved and adopted this 13th day of October, 2020.

**ROLL CALL VOTE:**

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ ABSENT

**CITY OF BERLIN**

BY: \_\_\_\_\_  
Richard D. Schramer, Mayor

**APPROVED AS TO FORM:**

ATTEST: \_\_\_\_\_  
Jodie Olson, City Administrator-Clerk-Treasurer

\_\_\_\_\_  
Matthew G. Chier  
City Attorney



DATE: October 8, 2020

TO: Common Council

FROM: Jodie Olson

**RE: 2021 Budget**

BACKGROUND: Department Heads present their proposed budgets at the October 13 Council meeting. I have included an overall General Fund expenditure and revenue budget which is inclusive of all departments combined. I also included departmental budgets separately so you can easily focus on each department as it is being presented.

Please review the capital information we discussed at the Committee of the Whole meeting. We need to make a determination as to whether we will continue with both Park Avenue and the pedestrian bridge both in 2021.

Bridge Funding: It is unfortunate that we did not receive the TAP grant as it was highly anticipated we would. However, we still do have approximately \$85k in grant funding to apply along with the \$105k that we have already set aside for a total of \$190k. The total project is estimated to be \$378k, leaving us to consider how to fund the additional \$188k needed. If the pedestrian bridge is not completed in 2021, this project should be a high priority for the near future. At that point, the \$85k in grant funding will not be available.

When the Final Equated Statements of Assessment arrive later in October I can finalize gross mill rates. As we discussed when considering the recent issue of debt for street projects, expect the mill rate to increase for the additional debt load.

TID budget information is not yet available.

We can look to have the public hearing on November 17, 2020 at 5 p.m. I would like to have the meeting early because County Board is that evening and Ambulance will likely be discussed.

RECOMMENDATION: Discussion only.