

**CITY OF BERLIN PLAN COMMISSION MINUTES
NOVEMBER 17TH, 2020
CITY OF BERLIN
BERLIN, WISCONSIN**

The November 17th, 2020 City Plan Commission meeting was called to order at 6:00 p.m. by acting chairman Erdmann. Roll call present were: Bobbie Erdmann, Ed Marks, Dave Secora, Victoria Hill, Dick Schramer and Mary Kubiak. Also present was Lindsey Kemnitz and Attorney Chier.

First item was approval of the October 27th, 2020 Plan Commission minutes. Hill moved to approve the October 27th, 2020 Plan Commission minutes as corrected. Secora seconded the motion, which was carried by a voice vote.

Erdmann opened the public hearing for amending zoning regulations relating to daycares at 6:02pm. Erdmann asked three times for anyone to speak in favor of the amendment and three times for anyone to speak against the amendment. No one spoke in favor or against the amendment. The public hearing was closed at 6:04pm. Kemnitz stated nothing was changed in the amendment from the last review of the ordinance. Secora made a motion to recommend the approval of the amendment of the daycare ordinance to Common Council. Marks seconded the motion, which was carried by a voice vote.

The next item was to discuss pet service ordinance. The Plan Commission agreed with allowing veterinarian clinics and animals hospitals as permitted use in B-1 district. Marks asked if section 82-361(4)(C) should include fencing. Attorney Chier stated that 82-361(4)(e) addressing the fencing. Erdmann asked for input on hours of operation for the pet services. Kemnitz reminded the Commission that the daycare ordinance was 5am to 10pm. Attorney Chier mentioned that the ordinance allows the board of appeals to make it more restrictive. The board agreed that between 10pm to 5am there will be no operation of pet services. The board then discussed section 82-386(16) retail pet shops for animals other than dogs. Erdmann recommended all pet shops conditional use permit, not just dogs. The board agreed to require conditional use permit for all pet shops. Attorney Chier will adjust section 82-387 (4) to apply for all pet shops. The board discussed section 82-387 (4)(b) for hours of overnight boarding. The board agreed to use the same time 10pm to 5am. Hill made a motion to schedule public hearing for the pet service ordinance with the changes discussed. Secora seconded the motion, which was carried by a voice vote.

Next item was to review the official street map. The board discussed the extension of Forest towards the west and decided part of it should be removed. It should end at Kossuth Street and then start again west of Arnold Street and connect to McKittrick Street. The Mayor proposed Van Horn Road as a proposed road. The board had several questions if the area was suitable for a road and if there was 66 feet of frontage for the road. The board agreed to remove the proposed road west of eastridge from HWY 91 to Klondike. The board also agreed to remove the proposed roads that are outside of the City limits. The board agreed to remove the southern proposed road off from Quarry Street due to the wetlands. Then move the north proposed road to the south one property and end the proposed road running parallel to Quarry Street so it doesn't create a dead end.

No new or old business.

Next meeting date is December 29th, 2020

Marks moved to adjourn at 7:34p.m. Kubiak seconded the motion, which carried by voice vote.

Lindsey Kemnitz, Community Development Director