City of Berlin Chicken License Application

Applicant Contact Information:

      Applicant Name: _____

      Street/Mailing Address: _____

      City/State/Zip: _____

      Phone Number(s):   _____

      E-mail Address (if available):   _____

Address(es) of property or properties where chickens will be kept:

_____
_____

Note: *A chicken license authorizes the licensee to keep chickens on one or more specified properties, which property or properties must be expressly described in the application. A separate license is not required for each chicken kept. If property is added or subtracted during a contract year, the license holder must submit a revised application and obtain an amended license accordingly.*

Is the entirety of the property or properties where chickens will be kept zoned as R-1 residential, R-2 residential, or R-3 residential under chapter 82 of the Code of Ordinances of the City of Berlin?
Yes____ No____

Note: *Keeping chickens on properties zoned for agricultural use may be permissible without any permit or license from the city, depending on lot size and other factors. Consult with the zoning administrator for more information.*

Number of mature hens to be kept   _____

Total Number of Chickens to be kept   _____

What type of hen is to be kept on the premise?   _____

Has the applicant received Livestock Premises Registration from the Wisconsin Department of Agriculture, Trade and Consumer Protection Yes____   No____   License Number_____
(answer must be yes to receive a chicken license)

The following must be submitted with the chicken license application:

- Proof of Livestock Premises Registration from the Wisconsin Department of Agriculture, Trade and Consumer Protection
- A map or sketch (which must either be to scale or have sufficient dimensional markings to provide the necessary information) of the property or properties upon which chickens will be kept, with the proposed improvements, that shows all of the following:
  - Location and size of houses and other structures on the property
  - Identification of all lot lines, including the identification of each separate lot affected
  - Location, size and type of all structures and containment areas for the chickens (i.e. coop, pen and fencing for run)
  - Identification of distances of chicken enclosures from all structures (including, but not limited to, houses on adjacent properties), and lot lines.
- Applicable license fee

The Applicant acknowledges, understands and agrees to be bound by all of the below requirements in relation to the chicken license being applied for:

- Prior to licensing by the city, and again prior to the first placement of a chicken on a property, the zoning administrator shall review the application and inspect all properties upon which the applicant's chickens

are to be kept, and all shelter structures thereon, for the purpose of determining compliance with the requirements of this chapter, and all applicable zoning and building codes. A license first issued shall not be valid for the keeping of chickens until such final inspections of the properties and all shelter structures thereon by the zoning administrator and building inspector are completed.

- Chicken structures may not be located closer than ten (10) feet from an adjacent property owner's lot line, not be located closer than twenty-five (25) feet to any primary residential structure on an adjacent lot, and must be located in the rear yard of the property.
- Shelter for chickens shall be provided from increment weather as follows:
  If a chicken enclosure is outdoors, at a minimum, the enclosure shall:
  o Be enclosed, predator-proof, insulated, and adequately ventilated;
  o Be so constructed and maintained as to prevent rodents from being harbored underneath or within the walls thereof;
  o Provide elevated perches to ensure chickens are able to rest in their natural roosting position;
  o Not be located closer than ten (10) feet from an adjacent property owner's lot line, not be located closer than twenty-five(25) feet to any primary residential structure on an adjacent lot, and must be located in the rear yard of the property as defined by section 82-4A of the Code of Ordinances. The structure must also meet detached accessory buildings/structures requirements, as regulated by section 82-553A of the Code of Ordinance.
  o Chickens shall be secured within the enclosure during non-daylight hours.
  o In addition to an enclosure, chickens shall be provided access to an outdoor enclosed run area for the majority of daylight hours weather permitting.
- Chicken enclosures shall have a minimum floor area of the greater, (1) seven (7) square feet , or (2) a total area amount calculated at the rate of three (3) square feet per standard chicken and two (2) square feet per bantam chicken, with one (1) nest box provided per every four (4) chickens.
- All pens, yards, structures or areas where animals are kept shall be maintained in a nuisance-free manner. Droppings and manure shall be removed regularly and disposed of properly to not attract insects or rodents, become unsightly or cause objectionable odors.
- Once issued, a chicken license may be revoked by the zoning administrator, building inspector, or clerk-treasurer if the licensee commits three (3) or more violations within any twelve (12) month period of Chapter 10, Animals, of the Code of Ordinances of the City of Berlin, or any other ordinance regulating the keeping of chickens, subject to review as provided in Chapter 2, Article X of the Code of Ordinances of the City of Berlin.
- Roosters are not allowed.

I have read and understand the requirements under which I may keep chickens, as set forth in this Application and Code of Ordinances, and agree to abide by these requirements. My signature hereof further certifies that all owners and occupants of the property or properties upon which the chickens are to be kept have been notified of the Applicant's intent to keep chickens on such property or properties.

_____   _____
Applicant Printed Name   Date

_____
Applicant Signature
_____

Office Use Only

Permit Fee ($10.00) Paid   Yes___   No___

Pre-license Inspections
- Zoning Administrator – completed and approved _____ (date) _____ (initials)

Post Structure Installation (prior to first placement of chickens) Inspections
- Zoning Administrator – completed and approved _____ (date) _____ (initials)

Permit Issued By Clerk-Treasurer On: _____ (date) _____ (initials)

Permit Valid Until December 31 of the year of issuance.