

***City of Berlin Chicken License Application Renewal***

**Applicant Contact Information:**

Applicant Name: \_\_\_\_\_  
Street/Mailing Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone Number(s): \_\_\_\_\_  
E-mail Address (if available): \_\_\_\_\_

**Address(es) of property or properties where chickens will be kept:** \_\_\_\_\_

**Number of mature hens to be kept** \_\_\_\_\_

**Total Number of Chickens to be kept** \_\_\_\_\_

**What type of hen is to be kept on the premise?** \_\_\_\_\_

**The Applicant acknowledges, understands and agrees to be bound by all of the below requirements in relation to the chicken license being applied for:**

- Prior to licensing by the city, and again prior to the first placement of a chicken on a property, the zoning administrator and the building inspector shall review the application and inspect all properties upon which the applicant's chickens are to be kept, and all shelter structures thereon, for the purpose of determining compliance with the requirements of this chapter, and all applicable zoning and building codes. A license first issued shall not be valid for the keeping of chickens until such final inspections of the properties and all shelter structures thereon by the zoning administrator and building inspector are completed.
- Chicken structures may not be located closer than ten (10) feet from an adjacent property owner's lot line, not be located closer than twenty-five (25) feet to any primary residential structure on an adjacent lot, and must be located in the rear yard of the property.
- Shelter for chickens shall be provided from increment weather as follows:  
If a chicken enclosure is outdoors, at a minimum, the enclosure shall:
  - Be enclosed, predator-proof, insulated, and adequately ventilated;
  - Be so constructed and maintained as to prevent rodents from being harbored underneath or within the walls thereof;
  - Provide elevated perches to ensure chickens are able to rest in their natural roosting position;
  - Not be located closer than ten (10) feet from an adjacent property owner's lot line, not be located closer than twenty-five(25) feet to any primary residential structure on an adjacent lot, and must be located in the rear yard of the property as defined by section 82-4A of the Code of Ordinances. The structure must also meet detached accessory buildings/structures requirements, as regulated by section 82-553A of the Code of Ordinance.
  - Chickens shall be secured within the enclosure during non-daylight hours.
  - In addition to an enclosure, chickens shall be provided access to an outdoor enclosed run area for the majority of daylight hours weather permitting.
- Chicken enclosures shall have a minimum floor area of the greater, (1) seven (7) square feet , or (2) a total area amount calculated at the rate of three (3) square feet per standard chicken and two (2) square feet per bantam chicken, with one (1) nest box provided per every four (4) chickens.
- All pens, yards, structures or areas where animals are kept shall be maintained in a nuisance-free manner. Droppings and manure shall be removed regularly and disposed of properly to not attract insects or rodents, become unsightly or cause objectionable odors.
- Once issued, a chicken license may be revoked by the zoning administrator, building inspector, or clerk-treasurer if the licensee commits three (3) or more violations within any twelve (12) month period of Chapter 10, Animals, of the Code of Ordinances of the City of Berlin, or any other ordinance regulating the keeping of chickens, subject to review as provided in Chapter 2, Article X of the Code of Ordinances of the City of Berlin.
- Roosters are not allowed.
- Permit Valid Until December 31 of the year of issuance

I have read and understand the requirements under which I may keep chickens, as set forth in this Application and Code of Ordinances, and agree to abide by these requirements. My signature hereof further certifies that all owners and occupants of the property or properties upon which the chickens are to be kept have been notified of the Applicant's intent to keep chickens on such property or properties.

\_\_\_\_\_  
Applicant Printed Name \_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

**Office Use Only**

Permit Fee (\$10.00) Paid    Yes \_\_\_ No \_\_\_    Permit Issued By Clerk-Treasurer On: \_\_\_\_\_ (date) \_\_\_\_\_ (initials)