

The Parks and Recreation Commission, Berlin, WI is Called to Order 4:30,
Wednesday, November 4th 2020, by Victoria Hill.

Roll Call:

Present: Glenn Hameister, Ashley Nigbor, Victoria Hill, Catrina Burgess, David Secora
Absent: Kimberly Nikolai. Also Present: Sara Rutkowski, Scott Zabel, City Council
Representative Joel Bruessel

Approval of Minutes from October 2020 Meeting:

A motion to approve the minutes is made by Glenn. Seconded by Catrina. The motion passes.

Review and approval of Financials:

A motion is made by Ashley to accept the report. Seconded by David. The motion passes.

Review and approval of P&R monthly Expenditure:

A motion is made by David to accept the report. Seconded by Catrina. The motion passes.

New Business:

1) Presentation from Josh Kujawa on Potential Ice Rink.

-Josh reached out to Sara as he has been actively doing research into bringing a "pop up" ice rink to Berlin. The closest ice rink would likely be the YMCA in Oshkosh or Omro. Josh reached out to their City Clerk to see how they maintain/run the rink.

-The city hasn't had very good luck in the past with keeping up with a rink

-Feasibility is also an issue as there isn't enough staffing within the City currently

-We could look to community groups such as the ABC to see if they would be willing to volunteer

-There could be potential liability issues with people using the rink. A sign stating use at your own risk would likely be needed. There is likely a recreation umbrella within the park system as well

-Sara plans to assist Josh is finding help for running the rink

A Motion is made by Catrina to give Josh approval to work on plans/funding for the ice rink.

Seconded by David. The motion passes.

Old Business:

1) Presentation of funding options concerning Large Child Adaptive Swing Seat.

-There aren't many funding options available for this currently as we are approaching the end of the year. More will likely open up in the spring.

-Grants may be limited as well due to COVID 19.

-Depending on the alterations made to the swings in the park, it may or may not affect ADA.

-Replacing just 1 swing wouldn't have any affect and would be an easier option

- Fitting another swing at the park wouldn't be an option as this would affect ground cover and affect ADA
- A bonus to the adaptive swing is that it isn't fixed and could potentially be moved to other parks in town when found suitable
- In the future, bringing an ADA park to the City could draw more people to use the park system
- This will be brought up again in the Spring when potential grants become available

2) Review of 5 year Open Space and Recreation Plan

-The staff recommendations provided at the November meeting were reviewed. In 1-2 years, a professional overhaul will be completed on the plan, so an overhaul isn't needed at this time.

-The below edits were recommended:

*Page 2: Remove paragraph about Berlin's first industrial park

*Page 7: Add mention of the Farmer's Market to the 2nd sentence of Nathan Strong Park

*Page 10: Possible revision to be made to the new combined high school/middle school. Sara is waiting to hear back from the school on other revisions as well before any changes are made.

*Page 13: Add the middle school to the other parks and playgrounds classified as neighborhood facilities

*Page 14: Add ADA playground and information stations to the facility needs that have been identified as desirable

*Page 16: Add possible wash station for boats for further improvement for the park

*Page 17: Under Nathan Strong Park

-change the words tree-planting to tree-maintaining

-add a screen/sun shade to the gazebo

*Page 18: Look at removing the lock tenders house

A motion is made by Catrina to have Sara send the edits out for final approval before being brought to Common Council. Seconded by David. The motion passes.

A motion is made to adjourn by Ashley. Seconded by Catrina. The motion passes. Meeting closed at 5:41