

MINUTES
COMMITTEE OF THE WHOLE MEETING
CITY OF BERLIN
TUESDAY, JANUARY 5, 2021 7:00 PM
COMMON COUNCIL CHAMBER

Ald. Boeck called the Committee of the Whole meeting to order at 7:00 p.m. Present: Ald. Boeck, Lehr, Nigbor, Erdmann, Harke and Bruessel. Absent: Mayor Schramer. Staff present: Lindsey Kemnitz, Brian Pulvermacher, Atty Chier, Jodie Olson and Susan Thom.

There were no general public comments.

Erdmann moved to approve the minutes from the December 1, 2020 Committee of the Whole meeting. Bruessel seconded the motion which carried by voice vote.

Next was property update on 218 S Grove Street. Kemnitz reviewed that permits were pulled for the property and repairs are being made. Erdmann made a motion to recommend to Common Council to extend the raze or repair order for an additional 6 months because of the progress that is being made and bring it back to the Common Council at that time. Bruessel seconded the motion which carried by voice vote.

Next was the One-Time Carryover of the Police Department Budgeted Funds. Olson reviewed with the changes to the Police Department and still being in the process of hiring the Chief of Police that they had held off purchasing equipment. Lehr made a motion to recommend to Common Council to authorize the rollover of 2020 unused budgeted funds to be set aside in Fund 15 (Account 15-34179) for future Police Department capital expenditures. Erdmann seconded the motion, which carried by voice vote.

Next was Update on Spring Street Fence Complaint. Kemnitz reviewed that the fence was fixed and is now in compliance.

Next was Hunting and Trapping Ordinance. Kemnitz reviewed that the transfer of the tract of land from Ducks Unlimited to the City of Berlin did happen. Kemnitz state that an ordinance to allow trapping and hunting on this tract on land needed to be created. Erdmann made a motion to recommend to Common Council to have the City Attorney draft an ordinance to allow hunting and trapping for the tract of land that was donated from Ducks Unlimited. Harke seconded the motion, which carried by voice vote.

Next was Community Development Block Grant for Coronavirus (CDBG-CV) Application. Bruessel made a motion recommend to Common Council to schedule a public hearing on February 9, 2021 at 6:30 p.m. for the Citizen Participation Plan Committee for the CDBG-CV Grant Applications for: 1) Antibacterial Light Air Filtration System for City Hall, Senior Center and Library and 2) Creation of Microenterprise Business Grant Program for February 9, 2021. Lehr seconded the motion, which carried by voice vote.

At 7:20 pm, Erdmann made a motion to convene into closed session pursuant to Sec 19.85 (1) (e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. (1) Land Sales & Conveyances Vacant Land on County Rd XX & Power Drive to Northern Express Bus Services, LLC. Boeck seconded the motion. A roll call vote resulted in six (6) ayes, zero (0) nays and

zero (0) absent. Motion carried. Erdmann made a motion to seat Lindsey Kemnitz and Jodie Olson. Nigbor seconded the motion, which carried by voice vote.

Discussion continued in close session.

At 7:33 pm, Nigbor made a motion to reconvene into open session. Bruessel seconded the motion, which carried by voice vote.

Erdmann made a motion to recommend to Common Council that due to COVID-19 circumstances, the variance requests be granted as requested by Northern Express Bus Services, LLC regarding parcel 206-03423-0621 including: 1) Two-year extension to complete the project; 2) Acquire 167 Power Drive and remodel into offices and bus storage; and 3) Build another bus storage and maintenance structure on the land acquired from the city to be at least 4,500 square feet. Bruessel seconded the motion, which carried by voice vote.

Lehr made a motion to adjourn. Nigbor seconded the motion, which carried by voice vote.

Susan Thom, Deputy Clerk