

MINUTES
CITY OF BERLIN
COMMON COUNCIL MEETING
TUESDAY JANUARY 12, 2021 7:00 PM
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

Aldersperson Boeck called the January 12, 2021 Common Council meeting to order at 7:00 pm. Roll Call present: Ald Boeck, Lehr, Nigbor, Erdmann, Bruessel and Harke. Staff present: Scott Zabel, Joshua Schmidt, Damian Moreland, Evan Vandenlangenberg, Atty. Chier, Jodie Olson and Susan Thom. No virtual attendees.

Paul Wiegel, representing the Berlin Journal presented the Common Council with a plaque for the "Newsmaker of the Year".

The following items were listed on the Consent agenda for approval and adoption: 1) Waive the reading of all ordinances and resolutions adopted at this meeting; 2) Receive and place on file the written reports from the City Clerk, Treasurer and Building Inspector; 3) Approve the minutes from the December 8, 2020 Common Council Meeting; 4) Accept the Plan Commission recommendation to approve and adopt Ordinance #01-21 Establishing Animal Services as Conditional Use in B-1 & B-2 Zoning District; 5) Accept the Committee of the Whole recommendation to extend the raze or repair action deadline for an additional six months for 218 Grove St. and bring back to Common Council at that time; 6) Accept the Committee of the Whole recommendation to authorize the rollover of 2020 unused police department budgeted funds to be set aside in Fund 15 (Account 15-34179) for future Police Department capital expenditures; 7) Accept the Committee of the Whole recommendation to direct the City Attorney to draft an ordinance to allow hunting and trapping for the tract of land to be donated from Ducks Unlimited; 8) Accept the Committee of the Whole recommendation to schedule a public hearing on February 9, 2021 at 6:30 p.m. for the Citizen Participation Plan Committee for the CDBG-CGV Grant Applications for: 1) Antibacterial Light Air Filtration System for City Hall, Senior Center and Library and 2) Creation of Microenterprise Business Grant Program; 9) Accept the Committee of the Whole recommendation that due to COVID-19 circumstances, the variance requests be granted as requested by Northern Express Bus Service, LLC regarding parcel 206-03423-0621 including: 1) Two-year extension to complete the project; 2) Acquire 167 Power Drive and remodel into offices and bus storage; and 3) Build another bus storage and maintenance structure on the land acquired from the city to be at least 4,500 square feet. Erdmann requested that the Ordinance #01-21 Establishing Animal Services as Conditional Use in B-1 & B-2 Zoning be removed from the Consent Agenda and discussed. Erdmann made a motion to approve the Consent agenda. Bruessel seconded the motion. A roll call resulted in six (6) ayes, zero (0) nays and zero (0) absent. Motion carried.

Erdmann requested the change to Ordinance #01-21 Sec 82-387- Conditional uses. (4) b. to read No overnight boarding of animals not owned by the operator shall be allowed. Animals owned by the operator must be kept inside an enclosed building between 10:00 p.m. and 5:00 a.m. Erdmann made a motion to approve Ordinance #01-21 Establishing Animal Services as Conditional Use in B-1 & B-2 Zoning District with the proposed change. Nigbor seconded the motion. A roll call vote resulted in six (6) ayes, zero (0) nays and zero (0) absent. Motion carried.

Next was Triple Belt Corporation Class "B" Beer and "Class B" Liquor License Change of Agent. Erdmann made a motion to reflect the change of agent for the Triple Belt Corporation dba City Inn to Lucinda Claire Kujawa. Bruessel seconded the motion, which carried by voice vote.

Next was Travel and Tourism Commission Appointments. Lehr made a motion to accept the appointment of Sue Trampf and the reappointment of Mary Kubiak, Janet Broesch, Michelle Omichinski, Andi Rogers and Joel Bruessel for calendar year 2021. Nighbor seconded the motion, which carried by voice vote. Bruessel abstained from voting.

Next was the Retirement of City Administrator/Clerk-Treasurer. Olson reflected that after 22 years that she is leaving for family reasons. Olson offered to stay on through the transition to help the next person. Common Council discussed setting up a workshop on how to fill the position. Bruessel made a motion to accept the letter of intent to retire from Jodie Olson as City Administrator/Clerk-Treasurer in 2021. Harke seconded the motion with a note of Thanks, which passed by voice vote.

There were no Old or New Business.

At 7:20 pm, Erdmann made a motion to convene into closed session pursuant to Wis. Stat. §19.85 (1) (b) for the purpose of considering dismissal, demotion, licensing or discipline of any public employee or person licensed by a board or commission or the investigation of charge against such person, or considering the grant or denial of tenure for a university faculty member and the taking of formal action on any such matter. (*Consideration of Bartender Operator License Applicant Denial Appeal Request for Amanda Kubinski. No evidentiary hearing will be held. Deliberations only*); and pursuant to Sec 19.85 (1) (c) , to consider employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Discussion regarding current personnel in regards to City Administrator upcoming vacancy due to retirement*) and pursuant to Sec 19.85 (1) (e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. (*Ambulance Contracts with Towns*). Lehr seconded the motion. A roll call vote resulted in six (6) ayes, zero (0) nays and zero (0) absent.

Erdmann made a motion to seat Vandenlangenberg, Moreland and Schmidt for item 3. Harke seconded the motion, which carried by voice vote. Bruessel made a motion to seat Olson and Mayor virtually. Nighbor seconded the motion, which carried by voice vote.

Erdmann moved to reconvene into open session at 8:07 p.m. Lehr seconded the motion which carried by voice vote. There was a three minute recess.

Erdmann moved to increase the EMS staffing level by six full-time EMTs as recommended. Nighbor seconded the motion which carried by voice vote.

Lehr moved to accept Acting Police Chief Pulvermacher's recommendation to deny the Bartender Operator License application denial appeal of Amanda Kay Kubinski. Nighbor seconded the motion which carried by voice vote. Harke voted no.

Bruessel moved to adjourn at 8:12 p.m. Nighbor seconded the motion which carried by voice vote.

Susan Thom, Deputy Clerk