

AGENDA
COMMITTEE OF THE WHOLE MEETING
CITY OF BERLIN
TUESDAY, FEBRUARY 2, 2021, 7:00 PM
CITY HALL COUNCIL CHAMBERS
<https://us02web.zoom.us/j/83090364046>
1 312 626 6799 US TOLL-FREE
Meeting ID: 830 9036 4046

1. Roll Call
2. Virtual Attendees Seated (if necessary)
3. General Public Comments. Registration card required (located at podium in Council Chamber).
4. Approval of Minutes. RECOMMENDATION: Approve the minutes from the January 5, 2021 Committee of the Whole meeting.
5. Community Development Block Grant for Planning (CDBG-Planning) Application. RECOMMENDATION: Recommend to Common Council to schedule a public hearing on March 9, 2021 at 6:30 p.m. for the Citizen Participation Plan Committee for the CDBG-Planning application for an economic development plan.
6. Community Development Block Grant-Business RLF (CDBG-RLF). RECOMMENDATION: Recommend to Common Council to continue to utilize the business RLF repayments to assist business development and growth in the City of Berlin with the Berlin Community Development Corporation as the reviewing and oversight body and final approval required by Common Council. Also request BCDC to review the current RLF loan manual and recommend any proposed changes to Common Council for approval.
7. Motion to convene into closed session pursuant to Sec 19.85(1)(e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. *1) Discussion on negotiations for Paramedic Intercept Services Agreement w/SGLCA, (2) Discussion and negotiation on outstanding Paramedic Intercept bill w/SGLCA; 3) EMS Agreements with Municipalities; 4) Salary review of current paramedic employees; and 5) Discussion on potential hotel project;*
8. Reconvene into open session and take appropriate action as a result of closed session discussion.
9. Adjourn.

In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

TO: Committee of the Whole

FROM: Community Development Block Grant –Business RLF (CDBG-RLF) Funds

This past week the City finalized the buyout of the CDBG- business RLF. The buyout consisted of \$750,899.99 in accounts receivable. The accounts receivable balance is now considered de-federalized funds. The fund was created when the City applied for the funds from State to assist the Berlin Foundry with a low interest loan. Since then the funds have been revolved within the City of Berlin to assist several businesses in the community with the most recent loan to Nelson Name Plate Company when they acquired Wilson Hurd. This program is a unique tool that the City of Berlin can utilize to assist in business development and growth. Berlin is the only municipality within Green Lake, Marquette, and Waushara County that provides local low interest loans.

The Berlin Community Development Corporation (BCDC) assisted in reviewing the applications and recommended approval to the Common Council. Currently there is a zero balance in the account, due to the buyout of the program. Overtime we anticipate receiving the full \$750,000, but that will be about 20 years and could be less if a business defaults on their loan. The BCDC typically would be monthly to review the financials and other items. To reduce cost and time of the volunteers on the board, I do not see a need to meet monthly unless there is a loan request or outstanding issue with one of the loans. In the past, attorney expenses have been paid from the fund. Does the City want to continue to have attorney expenses billed separate or to include attorney expenses/hours within the City's yearly attorney contract? If there are attorney expenses directly related to a loan, the related business will pay for the attorney expenses.

Recommendation: Continue to utilize the business RLF to assist business development and growth in the City of Berlin through the BCDC and final approval by the Common Council. Request BCDC to review loan manual and recommend any proposed changes to Common Council for approval.

TO: Committee of the Whole

FROM: Community Development Block Grant for Planning (CDBG-Planning) Application

I am intending to apply for a CDBG-planning grant to update the current economic development plan. The current plan was completed in 2014 and since then the focus for economic development has shifted since that plan was completed. The grant can be up to \$50,000 with a 2:1 match. So the city's expense would be 1/3 of the overall project costs. Due to the City of Berlin being a LMI community, we will automatically meet the national objective for the grant.

Recommendation: Schedule public hearing for citizen participation plan committee for CDBG-Planning application for economic development plan for March 9th at 6:30pm.