

AGENDA  
COMMITTEE OF THE WHOLE MEETING  
CITY OF BERLIN  
TUESDAY, MARCH 2, 2021, 7:00 PM  
CITY HALL COUNCIL CHAMBERS  
<https://us02web.zoom.us/j/82126379727>  
1 312 626 6799 US TOLL-FREE  
Meeting ID: 821 2637 9727

1. Roll Call
2. Virtual Attendees Seated (if necessary)
3. General Public Comments. Registration card required (located at podium in Council Chamber).
4. Approval of Minutes. RECOMMENDATION: Approve the minutes from the February 2, 2021 Committee of the Whole meeting.
5. Virtual Meeting Attendance Policy and/or Parameters. RECOMMENDATION: Discussion and action as appropriate.
6. Motion to convene into closed session pursuant to Sec 19.85(1)(e), of the WI Statutes, to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. (1) Discussion and negotiation on outstanding Paramedic Intercept bill w/SGLCA; 2) Discussion on potential developers agreement for 227 Ripon Road)
7. Reconvene into open session and take appropriate action as a result of closed session discussion.
8. Resolution Authorizing Submission for WEDC CDI Grant Application for 227 Ripon Road. RECOMMENDATION: Recommend to Common Council to approve resolution to authorize the submission of an application for a Wisconsin Economic Development Corporation community development investment grant.
9. Community Development Block Grant for Economic Development (CDBG-ED) Application. RECOMMENDATION: Recommend to Common Council to schedule a public hearing on April 13<sup>th</sup>, 2021 at 6:30 pm for the Citizen Participation Plan Committee for the CDBG-ED application for 227 Ripon Road.
10. Adjourn.

*In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.*

DATE: February 26, 2021

TO: Committee of the Whole

FROM: Jodie Olson

**RE: Virtual Meeting Attendance Policy and/or Parameters**

BACKGROUND: The Mayor has placed this item on the agenda to discuss future virtual meeting attendance and any policy or parameters that might need to be put in place. The equipment installation will take place the week of March 22.

RECOMMENDATION: Discuss and action as appropriate.

TO: Committee of the Whole

FROM: Lindsey Kemnitz

TOPIC: Resolution Authorizing Submission for WEDC CDI Grant Application for 227 Ripon Road

I am intending to apply for a WEDC CDI grant for remodeling and reopening the hotel at 227 Ripon Road. The grant is intended for shovel-ready projects with emphasis on downtown community driven efforts. Funding should impact job opportunities, property values, and leverage investment from private partners. The grant requires a 1:1 match with a maximum of \$250,000.

Recommendation: Recommend to Common Council to approve resolution to authorize the submission of an application for a Wisconsin Economic Development Corporation community development investment grant.



**RESOLUTION # 21-02**

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**RESOLUTION AUTHORIZING SUBMISSION OF APPLICATION FOR WISCONSIN ECONOMIC DEVELOPMENT CORPORATION COMMUNITY DEVELOPMENT INVESTMENT GRANT**

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The Common Council of the City of Berlin in session duly begun on the 9th day of March, 2021, does resolve as follows:

WHEREAS, State monies are available under the Wisconsin Economic Development Corporation Community Development Investment (WEDC-CDI) program; and

WHEREAS, the City has determined local financial incentive assistance could provide financial feasibility to assist the developer in finalizing funding for the project; and

WHEREAS, the City Council must authorize the preparation and filing of a grant application in order for the City to receive funding through this program; and

WHEREAS, after due consideration the staff has reviewed the project and has recommended that a WEDC-CDI grant application be submitted to WEDC so the City can provide assistance to the developer to remodel and reopen a hotel at 277 Ripon Road; and

WHEREAS, the remodeling of this real estate and reopening of the hotel would provide economic benefit to the community, specifically to the downtown;

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Berlin does approve and authorize City staff to prepare and file an application for funds under the WEDC-CDI program in accordance with this resolution; and

BE IT FURTHER RESOLVED, that the City of Berlin Common Council does hereby approve and authorize the Mayor to sign necessary documents in preparation and filing of an application for WEDC-CDI funding.

Passed, approved and adopted this 9th day of March, 2021.

ROLL CALL VOTE:

\_\_\_\_\_ AYES  
\_\_\_\_\_ NAYS  
\_\_\_\_\_ ABSENT

CITY OF BERLIN

BY: \_\_\_\_\_  
Richard D. Schramer, Mayor

APPROVED AS TO FORM:

ATTEST: \_\_\_\_\_  
Jodie Olson, City Administrator-Clerk-Treasurer

\_\_\_\_\_  
Matthew G. Chier, City Attorney

TO: Committee of the Whole

FROM: Lindsey Kemnitz

TOPIC: Community Development Block Grant for Economic Development (CDBG-ED) Application

I am intending to apply for a CDBG-ED grant to assist in remodeling and reopening the hotel located at 227 Ripon Road. The City of Berlin is required to apply on behalf of the developer and then award the funds to business in the form of forgivable loan. The grant award is based on the number of jobs being created from the project. The jobs being created must be held by at least 51% low and moderate income persons for two year time period to forgive the loan.

Recommendation: Schedule public hearing for citizen participation plan committee for CDBG-ED application for hotel project at 227 Ripon Road for April 13<sup>th</sup> at 6:30pm.