

SEWER AND WATER COMMISSION MEETING  
BERLIN, WISCONSIN  
March 31, 2021

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Roethel, Dewhurst, Youngbauer and Erdmann. Absent – Bending.

Also, present was Jodie Olson, Jim Lehr, Scott Zabel, Supt. Malnory and Peggy LaBuda.

The next item on the agenda was public appearances/correspondence. For public appearances, other than introducing our new employee, Jennifer Langham, we had no other public appearances or correspondence.

The next item on the agenda was approval of minutes from the January 27, 2021 Meeting. Youngbauer moved to approve the minutes of the January 27, 2021 Meeting. Erdmann seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for January and February. Youngbauer moved to approve the vouchers between #15472 through #15546. Erdmann seconded the motion, which was carried by voice vote.

The next item on the agenda was the discussion on the bids for the 2021 street & Utility Improvement project which will consist of W. Park Avenue (Water St. – N. Wisconsin St.), Water Street (W. Park Ave – W. Cumberland St.), W. Cumberland Street (Water St. – River Drive), W. Berlin Street (Water St. – Traverse St.) and W. Liberty Street (Water St. – Traverse St.). Malnory presented the 2 bids from the bid opening. Don E. Parker was the lowest bidder. Dewhurst moved to go with Don E. Parker Excavating and send to Council. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was the superintendent report.

- Update on SCADA upgrade - Malnory stated that for the past few weeks LW Allen has been working on our new SCADA system. We had the old SCADA system for 25 years and it was obsolete and was getting very hard to maintain. Everything should be complete by April 1<sup>st</sup>, except for some possible data issues.
- Wastewater Pumps - Malnory stated that we recently replaced the #1 pump at Wisconsin Street Lift Station. The old pump had to be replaced as it was leaking and upon inspection of the pump, we found out the pump would have to have all new parts, so it was better to replace the pump. This was the first time since we installed the pump in 1980-1981 that these pumps needed maintenance done to them besides any routine maintenance. Malnory stated that we may have to replace a recirculating pump in the Thickener Building in the near future and also repair Pump #2 at Water Street Lift Station. Hopefully the pump can be repaired and not replaced, but it is also the original pump that was installed in 1980.
- Water Project - Malnory stated that in preparation of the 2021 Street Projects, we have been making appointments to enter homes to do a water service and plumbing inventory. We are looking for what services and the inside plumbing are made out of. We are doing that so that the contractors have the information for the street project and to keep an inventory for the DNR.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

The next meeting was scheduled for April 28, 2021

Youngbauer moved to adjourn. Dewhurst seconded the motion, which carried by voice vote.

Peggy LaBuda  
Secretary