

MINUTES
ORGANIZATIONAL COUNCIL MEETING
TUESDAY, APRIL 21, 2020 – 6:00 PM
DUE TO THE CONTINUED CONCERN SURROUNDING COVID-19, THE CITY OF
BERLIN IS TEMPORARILY TRANSITIONING THEIR PUBLIC MEETINGS TO A
TELECONFERENCE FORMAT, VIA ZOOM

Mayor Schramer called the April 21, 2020 Organizational Council Meeting to order at 6:07 p.m. Roll call present: Ald. Lehr, Erdmann, Boeck and Harke. Absent: Ald. Bruessel and Nigbor. Staff present: Lindsey Kemnitz, Scott Zabel, Atty Chier, Jodie Olson and Susan Thom.

Jodie Olson performed the ceremonial swearing in of the Alderpersons Jim Lehr and Kristina Boeck.

Next was election of Council President. Harke nominated Lehr. Erdmann nominated Boeck. Mayor Schramer called a vote for Lehr the results two (2) and a vote for Boeck the results two (2). Lehr changed his vote to Boeck. The new Council President is Boeck.

The following Mayoral appointments were presented for confirmation:

Office: Animal Control Officer – Lacy McBriar; Health Officer - Green Lake County Health Unit; Humane Officer - Berlin Police Department; Inspector - Kunkel Engineering; Official Newspaper - Berlin Journal; Weed Commissioner - Scott Zabel. All office terms expire May 1, 2021.

Commissions: Park & Recreation Commission - appointment of David Secora (term expires 04/30/2023); Sewer & Water Commission - appointment of David Youngbauer (term expires 10/1/2025); Planning Commission - appointment of Mary Kubiak (term expires 05/01/2023).

Boards: Cemetery Board - appointments of Carol Mulder and Mary Kay Blazel (terms expires 04/30/2023); Library Board – appointments of Bob Malchetske and Michelle Draves (terms expires 05/1/2023); Board of Appeals Board – appointment of Derrick Kwidzinski (term expires 11/01/2025); Board of Review- appointment of Felicia Page (term expires 07/01/2025).

Council Liaisons: BCDC - Alderperson Nigbor, Cemetery Board - Alderperson Erdmann, Committee of Aging - Alderperson Harke, Community Development Authority - Alderperson Nigbor, Housing Task Force - Alderperson Harke, Library Board - Alderperson Boeck, Park & Recreation - Alderperson Bruessel, Planning Commission - Alderperson Erdmann, Police & Fire Commission - Alderperson Lehr and Sewer and Water Commission - Alderperson Lehr.

Erdmann made a motion to accept the Mayoral appointments as presented. Boeck seconded the motion which carried by voice vote.

Next was Possible Adoption of Temporary Ordinance to allow liquor licensed establishments to apply for expansions of their premises to include city streets and sidewalks immediately adjacent to the establishment for the purpose of curbside delivery of their licensed alcohol products in sealed original packages or containers for off-premises consumption. The Council discussed that Class A Licensed establishments are able to apply for expansions of their premises. Council discussed the concerns of allowing Class B licensed establishments curbside delivery. At 6:32 pm, Erdmann made a motion to seat Nigbor. Lehr seconded the motion, which carried by voice vote. Lehr made a motion to table the

possible adoption of a Temporary Ordinance for now. Boeck seconded the motion, which carried by voice vote.

Next was Update on COVID-19 Business Resources. Kemnitz provided an update on business resources for the COVID-19 pandemic. The City has created a COVID-19 tab on the homepage that includes business resources. The business resources include funding opportunities, resource links, and regular updates. Kemnitz spoke briefly about each section. She also mentioned that a postcard was going to be mailed to all the businesses in the City of Berlin with the link to the City's website and her contact information.

Next was City Attorney Retainer Contract Renewal. Erdmann made a motion to approve the City Attorney contract renewal proposal as presented. Lehr seconded the motion, which carried by voice vote.

Mayor Schramer appointed Chier Law Office LLC as City Attorney with Council Confirmation.

At 6:42 pm, Boeck made a motion to adjourn. Lehr seconded the motion, which carried by voice vote.

Susan Thom, Deputy Clerk