

MINUTES  
CITY OF BERLIN  
COMMON COUNCIL MEETING  
TUESDAY, MAY 11, 2021 7:00 PM  
COUNCIL CHAMBERS, BERLIN CITY HALL, 2<sup>ND</sup> FLOOR

Mayor Bruessel called the May 11, 2021 Common Council meeting to order at 7:00 pm. Roll call present: Ald. Boeck, Erdmann, Lehr, Burgess and Nigbor. 4<sup>th</sup> Ward is Vacant. Staff present: Lindsey Kemnitz, Atty Chier, Jodie Olson, Scott Zabel and Midge Seaman

There were no virtual attendees.

There were two public comments from the Mayor; 1) Extend invitation to all Alderpersons to attend the Memorial Day Parade; 2) To inform all Council members his email has been hacked and do not buy any gift cards on his behalf.

The following items were listed on the Consent agenda for approval and adoption: 1) Waive the reading of all ordinances and resolutions adopted at this meeting; 2) Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector; 3) Approve the minutes from the April 13<sup>th</sup>, 19<sup>th</sup> and 20<sup>th</sup> of 2021 Common Council meetings; 4) Accept the Committee of the Whole recommendation to place a raze or repair order on 107 W. Huron Street; 5) Accept the Committee of the Whole recommendation to approve the CDBG-CV Microenterprise Business Grant Application Process and Application Form as presented; 6) Accept the Plan Commission recommendation to approve and adopt Ordinance #08-21 Creating and Rezoning Properties to City Wildlife Area (CWA); 7) Accept the Plan Commission Recommendation to approve Ordinance #09-21 Amendment to Accessory Structure; 8) Accept the Oakwood Cemetery Board recommendation to use cemetery bequest funds to make the necessary repairs to the arch utilizing Knock Out Building Restoration at a cost of \$6100.00; 9) Approve the list of bills for payment. Erdmann made a motion to approve the Consent agenda. Boeck seconded the motion. A roll call vote resulted in six (5) ayes, zero (0) nays and one (1) Vacancy. Motion carried.

Next on the Agenda was a presentation of the 2020 Audit given by Kevin Behnke, Senior Manager of Hawkins/Ash & Associates. Behnke stated that the audit process went well and the City of Berlin received an unmodified clean auditor's opinion on the City's financial statements. Behnke reported that the City's internal controls appear adequate for a City of its size. Behnke thanked the City Council and Jodie Olson and staff for all their hard work keeping the books in good condition. Erdmann made a motion to accept the 2020 Audit and place it on file. Burgess seconded the motion, which carried by voice vote.

Next the Mayor brought forth the CDBG-CV Grant Subaward Agreement. Olson explained that we have talked about this many times to date; she stated this request is for the purpose of approving the signatures that allow the funds to come to us. Boeck moved to approve the CDBG-CV Grant Subaward Agreement between the State of Wisconsin Department of Administration and City of Berlin for \$160,999 and to authorize the appropriate signatures. This was seconded by Nigbor and passed on a voice vote.

Item 15 on the agenda was discussion on a Special Event Street Use permit submitted by the Berlin Farmers Market for the 2021 season, including requested street closures. Olson presented the facts of the application and stated the club had done their due diligence in submitting all requested items but

that the approval was basically needed because the BFAM was requesting to close the street every Tuesday beginning June 1<sup>st</sup> and ending September 28<sup>th</sup>. It was stated the residents on that street would be able to get in out of their driveways even as the event was going on. Nigbor made a motion to approve the Special Event permit for the Berlin Farmers Market for the 2021 season including requested street closures. Lehr seconded the motion and passed on a voice vote with Burgess abstaining.

Next the Mayor asked the board to accept the resignation of Oakwood Cemetery Board member Carol Frank who served on the Cemetery board for 12 years. Erdmann made a motion to accept the resignation of Frank with a note of thanks sent to her for all her years of service to the Oakwood Cemetery and Cemetery Board. Boeck seconded the motion which passed on a voice vote.

The final item on the Agenda was the recommendation from the Police & Fire Commission to Accept the Mayoral Appointment of Curt Olson to the Police & Fire Commission for a term expiring May 1, 2026. Lehr stated that due to Olson giving much of his time and expertise assisting with all the positive changes that have come to the Police Department in the last couple of years it is only fitting that he now not only do it as a volunteer from the crowd but as a member of the Police and Fire Commission. Therefore, Lehr made a motion to accept the mayoral appointment of Curt Olson to the Police & Fire Commission for term expiring May 1, 2026.

There was no old business.

There was no new business

Nigbor moved to adjourn at 7:20pm. Burgess seconded the motion, which carried by voice vote.

Midge Seaman, Deputy Clerk