

**AGENDA
CITY OF BERLIN
BERLIN WATER & SEWER COMMISSION MEETING
WEDNESDAY, May 26, 2021 4:30 PM
COUNCIL CHAMBERS**

MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

- 1. Call to Order/Roll Call**
- 2. General Public Comments/Public Appearances**
- 3. Approval of Minutes. RECOMMENDATION: Approve the April 28, 2021 Water & Sewer Commission meeting minutes.**
- 4. Approval of Financials. RECOMMENDATION: Approve the April 2021 Water & Sewer Department financials as presented.**
- 5. Discussion on 2020 Compliance Maintenance Annual Report.
Recommendation: To approve Resolution and send to Council**
- 6. Discussion on televising sewers and launching up laterals for new street projects.
Recommendation: Direct staff to proceed and whether to put it on specs for next project.**
- 7. Discussion on WWTP
Recommendation: Direct staff on how to proceed**
- 8. Water & Sewer Department Updates from the Superintendent**
 - Update on Street Projects
 - Jet repair
 - Update on SCADA upgrade
 - Update on repairs of sewers
- 9. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting).**
- 10. New Business (To be used to request items of new business be put on a future agenda).**
- 11. Adjourn**

Please let Peggy (361-5404) or Jennifer (361-5406) know by 4:00 P.M. on Monday, if you are unable to attend the meeting.

*Check Summary Register©

APRIL 30 2021

Name	Check Date	Check Amt	
11161 UTILITY CASH - FNB			
Paid Chk# 015581	BERLIN CITY TREASURER	4/5/2021	\$7.97 TAPE/MARKER FROM COMPLETE OFFI
Paid Chk# 015582	CINTAS	4/5/2021	\$182.79 MOP FRAME/ MOP/MATS
Paid Chk# 015583	COMPLETE OFFICE OF WI	4/5/2021	\$53.72 INK
Paid Chk# 015584	GFL SOLID WASTE MIDWEST LL	4/5/2021	\$234.36 TRASH/RECYCLE/ COMPLIANCE
Paid Chk# 015585	INTERSTATE BATTERY	4/5/2021	\$10.95 ADRY0070
Paid Chk# 015586	J. F. AHERN COMPANY	4/5/2021	\$504.85 MAIN PLANT-VALVE STEM/O-RING
Paid Chk# 015587	JON LUNDT ELECTRIC, INC	4/5/2021	\$700.70 WATER BUILDING- T8LED LAMPS
Paid Chk# 015588	MULCAHY/SHAW WATER INC	4/5/2021	\$7,129.00 SAMPLER/CONFIGURATIONS/CABLE
Paid Chk# 015589	UNITED STATES POSTAL SERVI	4/5/2021	\$556.75 BILLS
Paid Chk# 015590	USA BLUEBOOK	4/5/2021	\$158.23 LEAD FREE TEST
Paid Chk# 015591	VILLAGE OF ASHWAUBENON	4/5/2021	\$40.00 QUARTERLY MEETING FOR R. SOBIE
Paid Chk# 015592	WI ENVIRONMENTAL IMPROVEM	4/5/2021	\$60,067.77 LOAN-PRINCIPLE//INTEREST
Paid Chk# 015596	BAYCOM INC	4/8/2021	\$161.85 LITHIUM BATTERY
Paid Chk# 015597	BEAVER OF WISCONSIN, INC	4/8/2021	\$463.00 FLOW SWITCH/SWIVEL/VALVE/PLUG/
Paid Chk# 015598	BERLIN CITY TREASURER	4/8/2021	\$322.40 GASOLINE/DIESEL
Paid Chk# 015599	DREXEL BUILDING SUPPLY, INC.	4/8/2021	\$68.30 ARMSTRONG CLG/JOINT COMP
Paid Chk# 015600	HAWKINS /ASH CPAs	4/8/2021	\$2,210.00 AUDIT FOR WATER ENDING DEC 202
Paid Chk# 015601	MARTELLE WATER TREATMENT	4/8/2021	\$207.90 SODIUM HYPOCHLORITE BULK
Paid Chk# 015602	USA BLUEBOOK	4/8/2021	\$332.48 TUBING/SAMPLE/PHOSPHATE
Paid Chk# 015603	WALTCO INC	4/8/2021	\$682.25 SAMPLES/ FUEL SURCHARGE
Paid Chk# 015604	BADGER LABORATORIES INC	4/16/2021	\$1,803.60 COLIFORM BACTERIA
Paid Chk# 015605	CINTAS	4/16/2021	\$182.79 MOP/MATS/HANDLE
Paid Chk# 015606	CRANE ENGINEERING SALES IN	4/16/2021	\$2,011.77 BRUSH/CLAMPS/FASTNERS
Paid Chk# 015607	FASTENAL COMPANY	4/16/2021	\$277.03 HCS/TAP/DROP-IN
Paid Chk# 015608	HAWKINS /ASH CPAs	4/16/2021	\$2,440.00 PROGRESS BILL AUDIT ENDING DEC
Paid Chk# 015609	KELLER, RICHARD	4/16/2021	\$591.68 MEDICAL REIMBURSEMENT
Paid Chk# 015610	KUNKEL ENGINEERING GROUP	4/16/2021	\$38,382.50 2021 STREET UTILITY PROJECT
Paid Chk# 015611	MARTELLE WATER TREATMENT	4/16/2021	\$4,437.33 LIQUID ALUMINUM SULFATE
Paid Chk# 015612	USA BLUEBOOK	4/16/2021	\$155.97 HYPO ROTARY DRUM
Paid Chk# 015613	ALAN HIATT	4/23/2021	\$3,225.00 INT. DIJESTER/ FIX CRACKS
Paid Chk# 015614	BERLIN CITY TREASURER	4/23/2021	\$620.66 CENTURYLINK MARCH BILLING & UN
Paid Chk# 015615	BERLIN JOURNAL NEWSPAPERS	4/23/2021	\$162.25 CCR 4"AD BB
Paid Chk# 015616	CAULKING PLUS INC	4/23/2021	\$780.00 CAULKING MAINTENANCE WORK ON I
Paid Chk# 015617	CenturyLink	4/23/2021	\$55.23 SERVICE FROM APR 09 TO MAY 08
Paid Chk# 015618	CINTAS	4/23/2021	\$182.79 MOP FRAME/DUST MOP/HANDLE/MATS
Paid Chk# 015619	FASTENAL COMPANY	4/23/2021	\$22.71 HCS5/8 & 5/8"-11 FHNZ5
Paid Chk# 015620	JON LUNDT ELECTRIC, INC	4/23/2021	\$2,462.89 PLANT SCADA UPGRADES
Paid Chk# 015621	KELLER, RICHARD	4/23/2021	\$1,827.76 HEALTHCARE REIMBURSHMENT
Paid Chk# 015622	MID-AMERICAN RESEARCH CHE	4/23/2021	\$75.61 DEODORIZER
Paid Chk# 015623	NORTH CENTRAL LABORATORIE	4/23/2021	\$440.06 M-FC BROTH/BUFFERED DIL/PETRI
Paid Chk# 015624	RWI PIPE FABRICATORS, INC	4/23/2021	\$714.00 FLG X FLG PRIMED & GASKETS
Paid Chk# 015625	USA BLUEBOOK	4/23/2021	\$172.32 Y STRAINER/MESH SCREEN
Paid Chk# 015626	BADGER LABORATORIES INC	4/30/2021	\$997.60 SOLIDS/PHOSPHORUS/COLIFORM
Paid Chk# 015627	BERLIN CITY TREASURER	4/30/2021	\$30,156.48 APRIL PAYROLL
Paid Chk# 015628	DAVIES WATER #1476	4/30/2021	\$320.00 CUT IN SLEEVE
Paid Chk# 015629	FAB TECH WASTEWATER	4/30/2021	\$2,250.00 21030-PKG/ DRIP TRAP
Paid Chk# 015630	FIRST SUPPLY	4/30/2021	\$79.82 STAINLESS NIPPLE316/SCH40
Paid Chk# 015631	GFL SOLID WASTE MIDWEST LL	4/30/2021	\$234.36 WASTEWATER/TRASH SERVICE
Paid Chk# 015632	HYLER SEPTIC SERVICE, LLC	4/30/2021	\$300.00 WATER JETTING- JIM PLATO
Paid Chk# 015633	INTERSTATE BATTERY	4/30/2021	\$99.95 SRM-24
Paid Chk# 015634	NORTH CENTRAL LABORATORIE	4/30/2021	\$169.12 PHOSPHORUS TEST'N'TUBE
Paid Chk# 015635	NOVAK EXCAVATING INC	4/30/2021	\$2,128.75 JASMINE STREET LOT15/16
Paid Chk# 015636	SPEEDY CLEAN DRAIN & SEWE	4/30/2021	\$2,120.00 IDENTIFY/TELEWISE FOR DEGET I
Paid Chk# 015637	U S CELLULAR	4/30/2021	\$167.52 MONTHLY SERVICE THRU 05/15/21
Paid Chk# 015638	USA BLUEBOOK	4/30/2021	\$436.66 ROPE/DEEP SOCKET/SOCKET KIT
Paid Chk# 015639	WI DNR	4/30/2021	\$276.00 2021 WATER USE FEES
Paid Chk# 015640	WSI WATER	4/30/2021	\$1,679.66 POLYCLEAR

***Check Summary Register©**

APRIL 30 2021

Name	Check Date	Check Amt
Total Checks		\$176,535.14

Compliance Maintenance Annual Report

Berlin Wastewater Treatment Facility

Last Updated: Reporting For:
5/11/2021 2020

Grading Summary

WPDES No: 0021229

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	B	3	3	9
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			32	125
GRADE POINT AVERAGE (GPA) = 3.91				

Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)