

MINUTES  
COMMITTEE OF THE WHOLE MEETING  
CITY OF BERLIN  
TUESDAY, JUNE 1, 2021, 7:00 PM

Mayor Bruessel called the June 1, 2021 Committee of the Whole meeting to order at 7:00 p.m. Roll call present: Ald. Lehr, Boeck, Erdmann and Burgess. Absent: Ald. Nigbor. Ward 5 vacant. Staff present: Jodie Olson, Atty Chier, Sara Nighbor and Lindsey Kemnitz.

There were no virtual attendees to seat. There were no general public comments.

Ald. Lehr moved to approve the minutes from the May 4, 2021 Committee of the Whole meeting. Ald. Burgess seconded the motion which carried by voice vote.

Jodie Olson presented a resolution to terminate TIF district #9. The TID began in 1991 to redevelop the river block on the northeast side of the Huron Street Bridge. Although the TID will be certified for one more year to get an additional year of increment, the TID will close out with a deficit which the City of Berlin will have to absorb. The anticipated deficit at closeout is \$66k. Ald. Boeck moved to recommend to Common Council to approve Resolution#21-08 Terminating TIF District #9 and Authorizing the City Treasurer to Transfer All Remaining Debts to the Municipality. Ald. Erdmann seconded the motion which carried by voice vote.

Lindsey Kemnitz informed the committee of the disrepair of 271 McKittrick Street and provided an inspection report from the Building Inspector from March. The property owner had been contacted about the issue, but has not responded. The Building Inspector was unable to gain access to the inside of the building, but reported exterior issues with the roof, deterioration of structural and non-structural components, broken windows and doors, vegetation concerns and improper flashing of the chimney. A notice on the front door indicated a possible foreclosure. The bank on the notice was contacted and a bank representative indicated the repairs would be made in two weeks. There has been no progress and there have now been neighborhood complaints. Kemnitz suggested the property be considered for a raze or repair order. Ald. Erdmann moved to recommend to Common Council that a raze or repair order be placed on 271 McKittrick Street. Ald. Burgess seconded the motion which carried by voice vote.

Next was discussion on the Street & Sidewalk Temporary Privilege & Special Event Permit Ordinance. Ald. Boeck suggested that considering Green Lake, Ripon, Oshkosh and Princeton allow these permits on an annual basis and do not limit them to 90 days that the City Attorney relook at our ordinance. Atty. Chier indicated that the state statute had changed over 10 years ago, which was after the ordinance was created and he was unaware of the legislative change. Therefore, he opined that it was possible to have these permits valid for more than 90 days at a time. The City Attorney will draft an ordinance to be considered at the July Committee of the Whole meeting. The \$20 fee was discussed and the committee members did not see a need to increase the fee for going to an annual license.

Next, Jodie Olson indicated staff would like to file grant/loan applications with the DNR for Safe

Drinking Water and Clean Water Fund loans. These loans may be approved with some level of grant forgiveness if awarded. In order to apply for these programs, there are resolutions required. First, a resolution authorizing a representative to file the applications is necessary. Second, both Safe Drinking Water and the Clean Water Fund programs require resolutions to declare the city's intent to reimburse expenditures, which in this case would be the 2021 utility projects on Water Street and Park Avenue. In one motion, Ald. Lehr moved to: 1) Recommend to Common Council to approve Resolution#21-09 for Authorized Representative to File Applications for Financial Assistance from State of Wisconsin Environmental Improvement Fund; 2) Recommend to Common Council to approve Resolution #21-10 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing (Safe Drinking Water Loan Fund); and 3) Recommend to Common Council to approve Resolution #21-11 Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing (Clean Water Fund). Ald. Erdmann seconded the motion which carried by voice vote.

Boeck moved to adjourn at 7:21 p.m. Lehr seconded the motion which carried by voice vote.

*Jodie Olson, City Clerk*