

MINUTES
CITY OF BERLIN
COMMON COUNCIL MEETING
TUESDAY JULY 13, 2021 AT 7:00 PM
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

Mayor Bruessel called the July 13, 2021 Common Council meeting to order at 7:00 pm. Roll call present: Ald. Boeck, Erdmann, Lehr, Burgess, Nigbor and Marks. Staff present: Lindsey Kemnitz, Atty Matt Chier, Jodie Olson and Susan Thom.

There were no public comments.

The following items were listed on the Consent agenda for approval and adoption: 1) Waive the reading of all ordinances and resolutions adopted at this meeting; 2) Receive and place on file the written reports from the City Clerk, Treasurer and Building Inspector; 3) Approve the minutes from the June 8, 2021 Common Council meeting; 4) Accept the Committee of the Whole recommendation to adopt Ordinance Amending the Code Relating to Street Privilege Permits Primarily for the Purpose of Extending the Term of Such Permits; 5) Accept the Committee of the Whole recommendation to grant a six month extension for raze or repair order for the property at 218 S Grove Street; 6) Approve the list of bills for payment. Erdmann made a motion to approve the consent agenda. Marks seconded the motion. A roll call resulted in six (6) ayes, zero (0) nays and zero (0) absent. Motion carried.

Next was the Street Cruzers, Inc Annual Car Show Cruise Special Event Permit. Olson reviewed that the route of the parade was changed due to the road construction. Nigbor made a motion to approve the Special Event Permit for the Street Cruzers Annual Car Show Cruise for August 14, 2021. Lehr seconded the motion which carried by voice vote.

Next was Parade Permit for ALS (Amyotrophic Lateral Sclerosis) Association, Inc. Wisconsin Chapter. Burgess made a motion to approve Parade Route for August 14, 2021 ALS Association Inc, Wisconsin Chapter Walk. Marks seconded the motion, which carried by voice vote.

Next was Property and Liability Insurance Renewal. Olson reviewed that the City of Berlin currently carries \$6 million in P&L coverage through EMC insurance with the Diedrich Agency in Berlin. Approximately 20% of the annual P&L insurance bill is passed onto the Water & Sewer. The current premium is \$178,474. The EMC bid is \$197,572 with a 20% workman's comp dividend. This is a 12% average increase across all lines of coverage except workman's compensation. We have only received one quote for the year. Erdmann made a motion to accept and approve the renewal quote of \$197,572 from EMC Insurance for Property and Liability Insurance for policy year 7/23/2021-7/23/2022. Lehr seconded the motion, which carried by voice vote.

Next was Community Development Block Grant for Planning (CDBG-PLNG) Award Acceptance. Kemnitz stated this grant was to update the economic development plan. Once the grant is awarded the planning project needs to start within six months and completed within 22 months. The update to the economic development plan will be completed by a consultant, so staff will put together a RFP to select the consultant. Erdmann made a motion to accept the CDBG-PLNG Grant Award of \$50,000 from the State of Wisconsin Department of Administration and authorize the appropriate signatures for the project award and pre-agreement requirements. Marks seconded the motion, which carried by voice vote.

Next was Raze or Repair Order Action for 107 W Huron Street. Kemnitz reviewed that the person interested in buying was not going to purchase it. There was minimum work done since the new owner took over the property. The Back Porch area is currently not up to code which would include complete joists and the porch supported to the basement or being completely removed. Marks made a motion to place a raze or repair order on 107 W Huron St. Boeck seconded the motion. A voice vote resulted in five (5) ayes and one (1) nay (Nigbor). Motion carried.

Marks made a motion to accept the Mayoral appointment of Mary Kubiak to the Board of Appeals for term expiring November 23, 2023. Burgess seconded the motion, which carried by voice vote.

Erdmann made a motion to accept the Mayoral appointment of Natalie Kuklinski to the Board of Appeals as 1st alternate for term expiring November 1, 2023. Marks seconded the motion, which carried by voice vote.

Erdmann made a motion to accept the resignation of Ed Marks for the Board of Review effective immediately due to the incompatibility between positions of Alderperson and Board of Review member. Nigbor seconded the motion, which carried by voice vote.

Marks made a motion to accept the Mayoral appointment of Natalie Kuklinski to the Board of Review for term ending July 1, 2025. Erdmann seconded the motion, which carried by voice vote.

There was no Old Business

New Business – Marks requested an update of the AVS equipment to include when it will be complete.

At 7:30 pm, Boeck made a motion to convene into closed session pursuant to WI §19.85 (1) (g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. (*Discuss strategy regarding Walmart assessment objection claim*) and pursuant to Wis. State Statutes Sec 19.85 (1) (c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (*Discussion and consideration of handling various staffing vacancies*). Burgess seconded the motion. A roll call vote resulted in six (6) ayes, zero (0) nays and zero (0) absent. Motion passed. Erdmann made a motion to seat Jodie Olson and Troy Zacharias (Action Appraisers & Consultants, Inc) and Jason Gehring (Attorney for Kasdorf) for item 1. Boeck seconded the motion which carried by voice vote.

At 8:45 p.m. Marks moved to reconvene into open session. Erdmann seconded the motion which carried by voice vote.

There was no action taken as a result of closed session.

Lehr moved to adjourn. Nigbor seconded the motion which carried by voice vote.

Susan Thom, Deputy Clerk