

**AGENDA
CITY OF BERLIN
BERLIN WATER & SEWER COMMISSION MEETING
WEDNESDAY, JULY 28, 2021 4:30 PM
COUNCIL CHAMBERS**

MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

- 1. Call to Order/Roll Call**
- 2. General Public Comments/Public Appearances**
- 3. Approval of Minutes. RECOMMENDATION: Approve the June 30, 2021 Water & Sewer Commission meeting minutes.**
- 4. Approval of Financials. RECOMMENDATION: Approve the June 2021 Water & Sewer Department financials as presented.**
- 5. Presentation from Strand Associates Inc. on future projects for the WWTP.**
- 6. Water & Sewer Department Updates from the Superintendent**
 - Update on Street Projects
 - Update on Jetting/Sewer Inspection and Repairs
 - Update on Flushing
- 7. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting).**
- 8. New Business (To be used to request items of new business be put on a future agenda).**
- 9. Adjourn**

Please let Peggy (361-5404) or Jennifer (361-5406) know by 4:00 P.M. on Monday, if you are unable to attend the meeting.

SEWER AND WATER COMMISSION MEETING

BERLIN, WISCONSIN

June 30, 2021

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Roethel, Bending, Dewhurst and Youngbauer. Absent – Erdmann.

Also, present was Supt. Malnory and Peggy LaBuda.

The next item on the agenda was public appearances/correspondence. Of which, we had no public appearances, but for correspondence we had the response from Mark Stanek with the DNR on the Compliance Maintenance Annual Report.

The next item on the agenda was approval of minutes from the May 26, 2021 Meeting. Bending moved to approve the minutes of the May 26, 2021 Meeting. Roethel seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for May. Youngbauer moved to approve the vouchers between #15641 through #15670. Bending seconded the motion, which was carried by voice vote.

The next item on the agenda was the discussion on Pump estimates. Malnory stated that he got pump estimates from Crane Engineering for the Water Street and Cumberland Street Lift Stations. After much discussion on both pumps, it was suggested that Malnory get another quote and look at next year's budget.

The next item on the agenda was the discussion on Cumberland Street watermain replacement. Malnory stated that he included an estimate from Kunkel Engineering. When we started the Water Street Road Project, we found that the 12" main by River Drive was leaking and is still dripping. Now that we found the issue, it needs to be fixed. We can either do Option #1 - watermain replacement on Cumberland and Water Street intersection or do Option #2 - watermain replacement from Water Street to River Drive. Dewhurst moved to approve Option #2, which would replace the watermain from Water Street to River Drive. Youngbauer seconded the motion, which was carried by voice vote.

The next item on the agenda was the superintendent report.

- Update on Street Projects - Malnory stated that we started the mainline sewer and they got as far as W. Moore Street with that. He also said that watermain has been installed from by City Hall to W. Moore Street. They should be starting the sewer on W. Berlin Street today.
- Jetting/Sewer Inspection and Repairs – Malnory stated that we are getting ready to do our annual

jetting of sewers and have found some spots that needed inspections, so we will need to have someone come in to do those.

- Flushing – Malnory stated that we will be starting to flushing hydrant on Monday, July 12th throughout the month to July 31st, just in case you get any inquiries.
- Job Opening – Malnory stated that we currently have a job opening for an Operator. We have advertised it in the papers and are looking at the applicants.

The next item on the agenda was Old Business. Of which, we had none.

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The next meeting was scheduled for July 28, 2021.

Youngbauer moved to adjourn. Bending seconded the motion, which carried by voice vote.

Peggy LaBuda

Secretary

*Check Summary Register©

JUNE 30 2021

Name	Check Date	Check Amt	
11161 UTILITY CASH - FNB			
Paid Chk# 015671	BAYCOM INC	6/4/2021	\$119.85 Li-Ion Battery BPR40
Paid Chk# 015672	BERLIN CITY TREASURER	6/4/2021	\$1,170.97 MARCH PHONE USE
Paid Chk# 015673	CINTAS	6/4/2021	\$182.79 MOP FRAME/MOP/HANDLE/MATS
Paid Chk# 015674	CORPORATE NTRWK SOLUTION	6/4/2021	\$235.00 1 HEWLETT PACKARD- LASERJET PR
Paid Chk# 015675	CRANE ENGINEERING SALES IN	6/4/2021	\$26,014.00 SERVICE-BOM/CAN REPLACEMENT PU
Paid Chk# 015676	GFL SOLID WASTE MIDWEST LL	6/4/2021	\$234.36 TRASH SERVICE/RECYCLE/ IMPACT
Paid Chk# 015677	HYLER SEPTIC SERVICE, LLC	6/4/2021	\$200.00 SEWER BATHROOM WATER JET
Paid Chk# 015678	INTERSTATE BATTERY	6/4/2021	\$124.11 MT-78/PH00015
Paid Chk# 015679	KUNKEL ENGINEERING GROUP	6/4/2021	\$7,805.00 2021 STREET & UTILITY IMPROVEM
Paid Chk# 015680	L.W. ALLEN LLC	6/4/2021	\$7,259.75 2021 FLOW CALIBRATIONS
Paid Chk# 015681	LINCOLN CONTR SUPPLY INC	6/4/2021	\$401.43 BLUE STAKE FLAGS/ BLUE & NEON
Paid Chk# 015682	PACKER CITY INT'L TRUCKS, IN	6/4/2021	\$4,026.22 ABS BRAKES/AIR COND., HEATING,
Paid Chk# 015683	SABEL MECHANICAL LLC	6/4/2021	\$1,167.50 LABOR, EQUIPMENT TO MUFFIN/ RE
Paid Chk# 015684	U S POST OFFICE - POSTMASTE	6/4/2021	\$688.85 MONTHLY BILLING
Paid Chk# 015685	WALTCO INC	6/4/2021	\$684.03 SAMPLES/LABS
Paid Chk# 015686	CRANE ENGINEERING SALES IN	6/8/2021	\$728.41 PLUG/FLAGS/ BUSH
Paid Chk# 015687	U S POST OFFICE - POSTMASTE	6/8/2021	\$275.00 500 REGULAR STAMPS
Paid Chk# 015688	BADGER LABORATORIES INC	6/24/2021	\$1,614.80 TOTAL COLIFORM BACTERIA
Paid Chk# 015689	BERLIN CITY TREASURER	6/24/2021	\$21,291.03 PAYROLL FOR JUNE
Paid Chk# 015690	BERLIN JOURNAL NEWSPAPER	6/24/2021	\$252.50 UTLITY OPERATOR AD
Paid Chk# 015691	FASTENAL COMPANY	6/24/2021	\$37.62 T-ROD/HCS'S
Paid Chk# 015692	GRAINGER	6/24/2021	\$43.60 SPRING PIN, COILED
Paid Chk# 015693	JON LUNDT ELECTRIC, INC	6/24/2021	\$1,355.92 BUILDING PUMP/OL HEATERS/FITTI
Paid Chk# 015694	BADGER LABORATORIES INC	6/16/2021	\$67.20 TOTAL COLIFORM
Paid Chk# 015695	CenturyLink	6/16/2021	\$58.23 SERVICE FROM JUN 09 - JUL 08
Paid Chk# 015696	FERGUSON WATER WORKS #14	6/16/2021	\$447.00 SLD CAP/COMP COUP/PART UNION
Paid Chk# 015697	GRAINGER	6/16/2021	\$50.48 SPRING PIN/COIL
Paid Chk# 015698	NORTHERN LAKE SERVICE, INC	6/16/2021	\$603.00 DW SAMPLES RECEIVED ON 5/6/21
Paid Chk# 015699	U S POST OFFICE - POSTMASTE	6/16/2021	\$98.00 POST OFFICE BOX 6 MONTHS
Paid Chk# 015700	USA BLUEBOOK	6/16/2021	\$55.13 SOCKET FLANGE/GASKETS
Paid Chk# 015701	L.W. ALLEN LLC	6/24/2021	\$858.71 SVC LABOR- INTER-PLANT COMM FA
Paid Chk# 015702	LINCOLN CONTR SUPPLY INC	6/24/2021	\$20.49 ROCK CARBIDE SDS/HAMMER BIT
Paid Chk# 015703	MARTELLE WATER TREATMENT	6/24/2021	\$2,215.67 CHLORING CYLINDER EMPTY/AQUA M
Paid Chk# 015704	SPEEDY CLEAN DRAIN & SEWE	6/24/2021	\$14,900.00 WEST LAFAYETTE/WASHINGTON PRE
Paid Chk# 015705	UNITED COOPERATIVE	6/24/2021	\$48.75 STRIKE 3/ TRIMEC CLASSIC
Paid Chk# 015706	USA BLUEBOOK	6/24/2021	\$114.67 SOCKET FLANGE/BUSHING/LIFTER
Paid Chk# 015707	AUTOCRAFT	6/25/2021	\$900.00 TRUCK REPAIR
Paid Chk# 015708	BERLIN CITY TREASURER	6/28/2021	\$221.71 HP 58 A - TONER
Paid Chk# 015709	CONCENTRA MED COMPLIANCE	6/28/2021	\$50.00 BUNDLE FEE DOT
Paid Chk# 015710	CYPRESS FARMS LLC	6/28/2021	\$1,750.00 EASEMENT AGREEMENT PAYMENT
Paid Chk# 015711	MC TOOLS & REPAIR LLC	6/28/2021	\$2,594.06 HYDUALIC SUPPLIES/FILTERS/HOSE
Paid Chk# 015712	BERLIN CITY TREASURER	6/30/2021	\$578.25 JUNE 2021 CENTURYLINK
Paid Chk# 015713	CINTAS	6/30/2021	\$209.34 DUST MOP/MATS
Paid Chk# 015714	COMPASS MINERALS	6/30/2021	\$4,654.87 COARSE SOLAR SALT
Paid Chk# 015715	GFL SOLID WASTE MIDWEST LL	6/30/2021	\$234.36 SERVICE 7/1/2021 - 7/31/2021
Paid Chk# 015716	U S CELLULAR	6/30/2021	\$167.52 MALNORY/SOBIESKI/VAN/DUTY
Paid Chk# 015717	WI DEPT OF NATURAL RESOUR	6/30/2021	\$45.00 RICHARD SOBIESKI - WASTEWATER
		Total Checks	\$106,855.18