

AGENDA
COMMON COUNCIL MEETING
TUESDAY, AUGUST 10, 2021 7:00 PM
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR
MEETING IS OPEN TO THE PUBLIC & CITY HALL IS HANDICAPPED ACCESSIBLE

1. Call to order/Roll Call
2. General Public Comments. Registration card required (located at podium in Council Chamber).

CONSENT AGENDA: The Consent Agenda contains items which staff considers to be routine and have already been discussed and recommended by a committee, board or commission at a previous meeting. Staff recommends that Council act on all of these items on a single roll call vote. If any member of Council wishes to have any item removed from the Consent Agenda and discussed, the Council member may request that item be removed from the Consent Agenda prior to the adoption.

3. Waive the reading of ordinances and resolutions. RECOMMENDATION: Waive the reading of all ordinances and resolutions adopted at this meeting.
4. Written reports from the City Clerk, Treasurer, and Building Inspector.
RECOMMENDATION: Receive and place on file the written reports from the City Clerk, Treasurer, and Building Inspector.
5. Minutes from the July 13, 2021 Common Council Meeting. RECOMMENDATION: Approve the minutes.
6. Resolution Authorizing Recycling Grant Representative. RECOMMENDATION: Accept the Committee of the Whole recommendation to approve Resolution #21-13 Changing the Authorized Representative on Recycling Grant Reports.
7. State and Federal Taxi Grant Awards. RECOMMENDATION: Accept the Committee of the Whole recommendation to approve and authorize the Mayor to sign the 2021 85.20 Urban Mass Transit Assistance Agreement (State) and Section 5311 Federal Grant Agreement between the City of Berlin and the WI Department of Transportation for Calendar Year 2021, including the Federal Certifications and Assurances.
8. Police Department Equipment Purchase Out of Prior Year Assigned Funds.
RECOMMENDATION: Accept the Police & Fire Recommendation for weapons equipment purchase out of prior year committed funds (15-34157) up to \$7,875 minus trade-in value of old rifles.
9. Bills List. RECOMMENDATION: Approve the list of bills for payment.

END OF CONSENT AGENDA

10. Update on Green Lake County Ambulance Service Discussions. RECOMMENDATION: Update only. No action required.
11. City Attorney Retainer Overage. RECOMMENDATION: 1) Motion to bypass Committee discussion on this item; and 2) Review and approve Resolution #21-14 Authorizing 2021 Budget Adjustment for Legal Expenses Exceeding City Attorney Retainer for Contract Year 2020-2021.
12. Nuisance and Clean Up 356 S. Church Street. RECOMMENDATION: Discuss and action as appropriate.
13. Resignation from Park & Recreation Commission. RECOMMENDATION: Accept the resignation of Becky Jenkinson from the Park & Recreation Commission effective immediately.
14. Old Business (To be used to request items of old business be put on a future agenda for further discussion or action; or used to make a motion for reconsideration of an item from the current meeting or immediately previous meeting; or to make a motion to take items off the table which were laid on the table only during the current meeting.)
15. New Business (To be used to request items of new business be put on a future agenda)
16. Public Appearances.
17. Motion to convene into closed session pursuant to WI §19.85(1)(g) to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. *(Discuss strategy regarding Walmart assessment objection claim) and pursuant to 19.85(1)(c), to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Discussion and consideration of handling staffing vacancies)*
18. Reconvene into open session and take appropriate action resulting from closed session discussion.
19. Adjourn.

In adherence to the City of Berlin Public Meeting Participation Policy, public participation will be allowed under each agenda item at the discretion of the presiding officer, with the exception of the Consent Agenda. Attendees must register their intention to participate on either a general comments section or a specific agenda item prior to the meeting by filling out a Registration Card, which can be obtained from the Internet, City Clerk's office or in the City Hall Council Chambers at the podium. Registration Cards should be turned in prior to the meeting to either the presiding officer or City Clerk.

ATTENTION: Council members will be assembling in the Council Chambers at 6:30 p.m. prior to the meeting for the purpose of having pictures taken. No city business will be discussed or conducted until the meeting begins at 7:00 p.m.

CITY OF BERLIN -- OFFICE OF THE TREASURER

**CITY TREASURER REPORT
PERIOD ENDING 07/31/2021**

#REF!

#REF!

FUNDS	BEGINNING BALANCE	ADJ/ VOIDS	RECEIPTS	DISBURSEMENTS	OUTSTANDING CHECKS	BANK BALANCE	INVESTMENTS	TOTAL W/ INVESTMENTS	#REF!
GENERAL CITY	\$ 1,352,611.72		\$ 559,926.13	\$ (748,459.25)	\$ 180,361.00	\$ 1,344,439.60	\$ 3,100,000.00	\$ 4,444,439.60	10-11300 FNB100028
TAX COLLECTION ACCOUNT	\$ 309.86		\$ -	\$ -	\$ 190.14	\$ 500.00	\$ -	\$ 500.00	FNB131924
CAPITAL PROJECT BORROWING	\$ 481,972.86		\$ -	\$ -	\$ -	\$ 481,972.86	\$ -	\$ 481,972.86	**2913
EMS ACCOUNT	\$ 135,874.33		\$ 38,683.02	\$ (35.00)		\$ 174,522.35	\$ -	\$ 174,522.35	
WATER & SEWER CHECKING	\$ 1,104,963.52		\$ 229,366.28	\$ (929,146.80)	\$ 12,163.60	\$ 417,346.60	\$ -	\$ 417,346.60	
SEWER EQUIP REPLACEMENT FUND	\$ 161,904.93		\$ 19.96			\$ 161,924.89	\$ 1,255,000.00	\$ 1,416,924.89	61-11362
WATER UTILITY									62-11366
SEWER UTILITY									61-11361
TOTAL OF ALL FUNDS	\$ 3,237,637.22	\$ -	\$ 827,995.39	\$ (1,677,641.05)	\$ 192,714.74	\$ 2,580,706.30	\$ 10,049,901.57	\$ 12,630,607.87	

SUBMITTED BY: SUSAN THOM, DEPUTY CLERK/TREASURER

July 31, 2021

Month-End Balance to Bank Statement

	General City	Capital Project Bonding	EMS Account	Utility	Tax	ERF	SEWER B&I
City's Beginning Balance	1,352,611.72	-	135,874.93	1,104,963.52	309.86	161,904.93	-
Deposits	559,926.13	-	38,683.02	229,366.28	-	19.96	-
Deposit in Transit							
Payroll	(180,667.21)			(22,685.20)			0.00
A/P Payables	(404,205.92)			(893,227.75)			0.00
Other Payments	(183,586.12)	0.00	(35.00) ##	(13,253.85)	0.00	-	0.00
TOTAL PAYMENTS	(746,459.25)	0.00	(35.00)	(929,146.80)	0.00	-	0.00
Outstanding Checks:							
Misc/Bank Error							
Voided Check	(16.83)						
Payroll	7,408.32			210.87			0.00
A/P	172,959.51			11,952.73	190.14		0.00
TOTAL OUTSTANDING CHECKS	180,377.83	-		12,163.60	190.14		
Balance	1,344,459.60	-	174,522.95	417,346.60	500.00	161,924.89	-
Ending Bank Balance	1,344,459.60	-	174,522.95	417,346.60	500.00	161,924.89	-
WI PS ACH							
WI PS SHARED REVENUE	306,987.41						
WI PS CONNECT STREET AID	9,484.89						
WI PS STATE TRANSPORT AID	76,950.11						
WI PS STATE FIRE INS	13,152.52						
WI PS COMPUTER AID	46,784.77						
WI PS VIDEO SERVICE	13,643.65						
Pool Concession	10,580.59						
Pool Aquatics	12,641.22						
Monthly City Deposits	62,226.00						
ACH RETURN E Roehl	16.83						
Med B NGS HCCLAIM prmts	7,287.89						
Customer ACH prmts			20,557.55				
Point & Pay			18,125.47				
US HHS STIMULUS PAYMENT							
36 TREAS 310 MISC PAY	4.00						
Tfr Between Accounts	166.25						
Accrued Checking Acct. Interest						100.02	0.00
	559,926.13		38,683.02	229,366.28	-	19.96	0.00
Payments:							
Federal Payroll Tax Payments (RS)	83,847.70						
WI Payroll Tax Payments	11,838.57						
Nonshore	970.00						
Great West/Wells Fargo	5,152.00						
WI TAX PAYMENT	1,796.57						
WRF loan princ 31-58-10004-800							
WRF Loan int 31-58-28000-390							
WRF Loan payment							
Service Charge-stop payment							
Direct Deposit Service Fee (ACH)	10.00		35.00				
Retainer	5,276.92						
Health Premium	31,538.35						
Returned checks							
WRS Employee Trust Fund	32,429.12						
Fund Tfr							
Credit Card Payment-Elan US Bank	6,240.81						
EMC INSURANCE CO INSURANCE							
Miscellaneous							
Positive Pay	30.00						
Health Savings Acct EMPLOYER	2,501.01						
Health Savings Acct EMPLOYEE	4,602.14						
Alliant-Credit Card Payment	16,492.85						
US Cellular	760.08						
Fleetcor - Condon							
	183,586.12		35.00	13,253.85	-	19.96	-

CITY OF BERLIN BUILDING REPORT JULY 2021

TYPE OF PERMIT	MONTH			YEAR TO DATE			LAST YEAR TO DATE		
	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost	No.	Estimated Value	Permit Cost
Single Family Residence				5	\$973,100.00	\$3,455.27	2	\$534,000.00	\$2,216.12
Multi-Family Residence				0	\$0.00	\$0.00	2	\$540,000.00	\$2,973.20
Residential Alteration	10	\$125,868.00	\$855.00	34	\$495,091.35	\$3,299.28	1	\$25,530.00	\$460.00
Residential Addition				1	\$3,000.00	\$105.00	1	\$2,500.00	\$50.00
Residential Garage				2	\$65,000.00	\$380.50	47	\$544,389.66	\$4,536.85
Residential Garage Alteration				0	\$0.00	\$0.00	0	\$0.00	\$0.00
Commercial				0	\$0.00	\$0.00	4	\$145,225.00	\$1,002.00
Commercial Alteration				5	\$700,679.00	\$4,415.44	0	\$0.00	\$0.00
Commercial Addition				0	\$0.00	\$0.00	0	\$0.00	\$0.00
Signs	2		\$135.02	9	\$114,139.00	\$2,444.03	4	\$26,099.00	\$286.76
Miscellaneous	2	\$12,600.00	\$100.00	5	\$28,550.00	\$590.00	22	\$38,852.00	\$1,125.00
Demolition				5	\$24,382.00	\$825.00	1	\$6,000.00	\$100.00
Hospital				0	\$0.00	\$0.00	0	\$0.00	\$0.00
Church				0	\$0.00	\$0.00	0	\$0.00	\$0.00
School				0	\$0.00	\$0.00	0	\$0.00	\$0.00
Driveways	5	\$126,600.00	\$275.00	6	\$175,100.00	\$335.00	5	\$26,800.00	\$330.00
Trailer Homes				0	\$0.00	\$0.00	0	\$0.00	\$0.00
Total Building Permits	19	\$265,068.00	\$1,365.02	72	\$2,579,041.35	\$15,849.52	89	\$1,889,395.66	\$13,079.93
Commercial Plan Approval				0	\$0.00	\$0.00	0	\$0.00	\$0.00
Plumbing Permits	4	\$16,600.00	\$200.00	20	\$555,967.00	\$1,655.96	17	\$149,293.00	\$1,107.99
Electrical Permits	1	\$12,000.00	\$50.00	22	\$193,184.00	\$2,294.62	17	\$78,520.00	\$979.56
Heating Permits				11	\$91,585.00	\$1,212.09	19	\$194,160.00	\$1,716.20
Total Permit Fees	24	\$293,668.00	\$1,615.02	125	\$3,419,777.35	\$21,012.19	142	\$2,311,368.66	\$16,883.68

CITY OF BERLIN

PAYROLL FOR JULY - 2021

NET PAYROLL

PAYDATE	Payroll #	PAYROLL TITLE	GENERAL CITY	UTILITY
7/9/2021	13.01	Fireman 2nd Quarter	8,557.95	
7/9/2021	13.02	C Reinhart payout	531.40	
7/9/2021	14	General City	71,089.02	
7/9/2021	14.01	Mittelstaedt payout	2,296.99	
7/9/2021	14.02	McConnell payout	319.27	
7/9/2021	14	Utility		10,971.21
7/23/2021	15	General City	72,875.24	
7/23/2021	15	Utility		11,713.99
7/23/2021	14.03	Hilgart	651.76	
7/23/2021	14.04	Hilgart payout	4,345.58	
		TOTAL MONTHLY PAYROLL	\$160,667.21	\$22,685.20

*Check Summary Register©

JULY 31 2021

Name	Check Date	Check Amt	
11100 Cash in Bank m FNB			
Paid Chk# 065991	KURTIS, SUSAN	6/15/2021	(\$50.00) 2021 - MAY - CAMPGROUND REFUND
Paid Chk# 066037	BERLIN AREA SCHOOL DISTRIC	7/2/2021	\$200.00 RECREATION PROGRAM ACTIVITIES
Paid Chk# 066038	CEDAR CREST ICE CREAM	7/2/2021	\$253.56 ICE CREAM CONCESSIONS FOR BAC
Paid Chk# 066039	GREAT LAKES COCA COLA DIST	7/2/2021	\$312.30 CONCESSIONS FOR BAC
Paid Chk# 066040	COMPLETE OFFICE OF WI	7/2/2021	\$85.19 FILE TOTES
Paid Chk# 066041	DIAMOND VOGEL PAINT	7/2/2021	\$17.60 MESH MANIFOLD FILTER FOR DPW
Paid Chk# 066042	FARRELL EQUIPMENT & SUPPL	7/2/2021	\$90.98 CARSTRAPS FOR DPW
Paid Chk# 066043	FINISHLINE STUDIOS	7/2/2021	\$120.00 2021 - 3RD QUARTER - WEB HOSTI
Paid Chk# 066044	FINK, WAYNE	7/2/2021	\$105.00 REFUND FOR BUILDING PERMIT
Paid Chk# 066045	JON LUNDT ELECTRIC, INC	7/2/2021	\$1,877.35 ELECTRICAL WORK AT BERLIN PARK
Paid Chk# 066046	KUNKEL ENGINEERING GROUP	7/2/2021	\$4,373.78 JOB#KU17.1019.00 2021 - MAY -
Paid Chk# 066047	LANDMARK SERVICES COOPER	7/2/2021	\$6,271.51 2021 - JUNE - GAS/DIESEL FOR D
Paid Chk# 066048	MARTY'S BLUE SKY NURSERY	7/2/2021	\$275.00 MEMORIAL TREE FOR STEVE COULSO
Paid Chk# 066049	MURPHY, VICKI L	7/2/2021	\$3,758.73 MURPHY MEDICAL REIMBURSEMENT F
Paid Chk# 066050	PACKERLAND PORTABLES	7/2/2021	\$240.00 2 PORTABLE UNITS FOR BERLIN PA
Paid Chk# 066051	SUPERIOR CHEMICAL CORP	7/2/2021	\$67.06 HAND FOAM FOR BAC
Paid Chk# 066052	VALLEY AQUATIC SOLUTIONS, L	7/2/2021	\$1,229.40 CHEMICALS FOR BAC
Paid Chk# 066053	WALMART COMMUNITY/RFCSSL	7/2/2021	\$81.09 PURCHASES FOR BERLIN SENIOR CE
Paid Chk# 066054	ZARNOTH BRUSH WORKS, INC.	7/2/2021	\$578.30 105331100340
Paid Chk# 066055	APPLETON FINANCE DEPARTM	7/2/2021	\$461.50 2021 - JULY - WEIGHTS AND MEAS
Paid Chk# 066056	BERLIN JOURNAL NEWSPAPER	7/2/2021	\$50.00 FIREWORKS AD
Paid Chk# 066057	GFL SOLID WASTE MIDWEST LL	7/2/2021	\$118.94 2021 - JUNE - GARBAGE/RECYCLE
Paid Chk# 066058	OSHKOSH OFFICE SYSTEMS	7/2/2021	\$89.55 2021 - JUNE - COPIER 6111
Paid Chk# 066059	VIVIAL	7/2/2021	\$49.20 2021 - JULY - CENTURYLINK ADVE
Paid Chk# 066060	WALKER, ALBERT	7/2/2021	\$436.02 REFUND OF AMBULANCE PAYMENT DU
Paid Chk# 066061	WENDT, JASON	7/2/2021	\$30.00 REFUND YOUTH PROGRAM
Paid Chk# 066062	AMAZON CAPITAL SERVICES, IN	7/16/2021	\$75.61 BATTERIES OF BMS
Paid Chk# 066063	BELLA BY DESIGN	7/16/2021	\$10.00 SIGN FOR COMPOST FACILITY
Paid Chk# 066064	BERLIN JOURNAL NEWSPAPER	7/16/2021	\$296.00 AD-PUBLIC WORKS OPERATOR
Paid Chk# 066065	CASWELL, ANNAMAE	7/16/2021	\$100.00 SHELTER DEPOSIT REFUND
Paid Chk# 066066	CEDAR CREST ICE CREAM	7/16/2021	\$425.17 ICE CREAM CONCESSION STAND
Paid Chk# 066067	CENTURYLINK	7/16/2021	\$59.27 2021 - JUNE - PHONE CHARGES
Paid Chk# 066068	CHARTER COMMUNICATION	7/16/2021	\$425.60 2021- JULY- BERLIN SENIOR CENT
Paid Chk# 066069	CHRISTENSEN, DOUGLAS A	7/16/2021	\$773.44 2021- JULY- CHRISTENSEN HEALTH
Paid Chk# 066070	CITY OF GREEN LAKE	7/16/2021	\$105.94 2021 - MAY - GREEN LAKE PHONE/
Paid Chk# 066071	GREAT LAKES COCA COLA DIST	7/16/2021	\$249.67 CONCESSION SUPPLIES FOR BAC
Paid Chk# 066072	CONCENTRA MED COMPLIANCE	7/16/2021	\$60.00 2021 SENIOR VAN DRIVER
Paid Chk# 066073	DIAMOND DISCS INTERNATIONA	7/16/2021	\$1,513.00 RESCUE & CUTTING BLADE
Paid Chk# 066074	DIAMOND VOGEL PAINT	7/16/2021	\$42.12 TEFLON O-RING FOR DPW
Paid Chk# 066075	DRECKTRAH, BILL	7/16/2021	\$100.00 SHELTER HOUSE REFUND
Paid Chk# 066076	DREXEL BUILDING SUPPLY, INC.	7/16/2021	\$86.31 6X6-10 TREATED FOR DPW
Paid Chk# 066077	DTN, LLC	7/16/2021	\$522.00 2021- JULY- RADAR CONTROL
Paid Chk# 066078	ED'S TRACTOR REPAIR, LLC	7/16/2021	\$130.50 HYDRAULIC FITTING & HOSE FOR D
Paid Chk# 066079	EMERGENCY MEDICAL PRODUC	7/16/2021	\$332.87 MEDICAL SUPPLIES
Paid Chk# 066080	HILL, VICTORIA	7/16/2021	\$100.00 SHELTER DEPOSIT REFUND
Paid Chk# 066081	HOLIDAY WHOLESALE	7/16/2021	\$440.71 CONCESSION FOR BERLIN AQUATIC
Paid Chk# 066082	HOPP'S PAINTING SERVICE	7/16/2021	\$2,570.00 PRESSURE WASH & PAINT GAZEBO@N
Paid Chk# 066083	J. F. AHERN COMPANY	7/16/2021	\$151.60 ANNUAL AQUATIC CENTER
Paid Chk# 066084	JON LUNDT ELECTRIC, INC	7/16/2021	\$124.09 AQUATIC CENTER CHEMICAL PUMP
Paid Chk# 066085	KWIDZINSKI, HARRY	7/16/2021	\$100.00 SHELTER DEPOSIT REFUND
Paid Chk# 066086	MUNICIPAL CODE CORP	7/16/2021	\$550.00 ANNUAL ONLINE CODE HOSTING
Paid Chk# 066087	QUINN, R D PLUMBING	7/16/2021	\$2,677.57 BERLIN AQUATIC CENTER -BLOWERS
Paid Chk# 066088	ROOST, NICOLE	7/16/2021	\$100.00 SHELTER DEPOSIT REFUND
Paid Chk# 066089	RUNNING INC. TRANSIT SERVIC	7/16/2021	\$20,884.43 2021 - JUNE- SHARED RIDE TAXI
Paid Chk# 066090	SECURIAN FINANCIAL GROUP	7/16/2021	\$798.04 2021- AUGUST - EMPLOYER LIFE I
Paid Chk# 066091	SUPERHEAT AND COOLING	7/16/2021	\$5,850.00 INSTALL 18 BREATHE CLEAN UV LI
Paid Chk# 066092	TASC	7/16/2021	\$64.00 2021- JUNE-32 COVERED LIVES

General City Payables

*Check Summary Register©

JULY 31 2021

Name	Check Date	Check Amt	
Paid Chk# 066093	THEDACARE AT WORK	7/16/2021	\$371.25 2021 EAP CONTRACT
Paid Chk# 066094	VALLEY AQUATIC SOLUTIONS, L	7/16/2021	\$3,033.20 LEASED CONTROLLERS FOR BAC
Paid Chk# 066095	VIKING ELECTRIC SUPPLY	7/16/2021	\$123.48 SYL FB FOR BERLIN AQUATIC CENT
Paid Chk# 066096	WHITE, AL	7/16/2021	\$100.00 SHELTER DEPOSIT REFUND
Paid Chk# 066097	GREEN LAKE COUNTY	7/16/2021	\$1,000.00 GL COMPUTER FORENSIC LAB CONTR
Paid Chk# 066098	GREEN LAKE COUNTY TREASU	7/16/2021	\$628.68 LEADS ON LINE FOR 2021
Paid Chk# 066099	SONDALLE FORD LINCOLN MER	7/16/2021	\$157.84 PROGRAM KEYFOB 2021 FORD EXPLO
Paid Chk# 066100	STREICHER'S	7/16/2021	\$2,771.93 PATROL RIFLE OPTICS (7)
Paid Chk# 066101	THEDACARE LABORATORIES	7/16/2021	\$255.00 BLOOD DRAWS
Paid Chk# 066102	TOP PACK DEFENSE LLC	7/16/2021	\$88.99 CARGO PANT/HEMMING J SCHROEDER
Paid Chk# 066103	WAUKESHA CTY TECHNICAL CO	7/16/2021	\$330.00 TRAINING-NOAH & TYLER SEARCH W
Paid Chk# 066104	BAKER & TAYLOR	7/16/2021	\$2,453.22 52 UNITS FOR CUSTOMERS
Paid Chk# 066105	BERLIN JOURNAL NEWSPAPER	7/16/2021	\$101.00 AD-YOUTH SERVICES LIBRARIN
Paid Chk# 066106	BERLIN OIL PRODUCTS	7/16/2021	\$38.00 22 PAPERS FOR BPL
Paid Chk# 066107	CINTAS	7/16/2021	\$43.54 SERVICE DATE 06/10/21
Paid Chk# 066108	COMPLETE OFFICE OF WI	7/16/2021	\$43.44 PAPER FOR BPL
Paid Chk# 066109	KALUPA, CHRISTINE	7/16/2021	\$500.00 REIMBURSEMENT FOR A PROGRAM (S
Paid Chk# 066110	LISA OBRIST	7/16/2021	\$588.75 2021- JUNE- LIBRARY CLEANING
Paid Chk# 066111	MARIS ASSOCIATES	7/16/2021	\$114.07 SUPPLIES FOR BPL
Paid Chk# 066112	MIDWEST TAPE	7/16/2021	\$329.11 2021- HOOPLA FOR JUNE
Paid Chk# 066113	OSHKOSH OFFICE SYSTEMS	7/16/2021	\$91.67 2021- JUNE-COPIER7923 BPL
Paid Chk# 066114	UNIQUE MANAGEMENT SERVIC	7/16/2021	\$8.95 06-23 PLACEMENTS AT BPL
Paid Chk# 066115	WINNEFOX COOPERATIVE TEC	7/16/2021	\$153.90 DVDS AND LARGE PRINT BOOKS
Paid Chk# 066116	BERLIN AREA SCHOOL DISTRIC	7/22/2021	\$48,795.71 TID # 14 CLOSEDOUT
Paid Chk# 066117	GREEN LAKE COUNTY TREASU	7/22/2021	\$33,693.63 TID #14 CLOSEOUT
Paid Chk# 066118	HAWKINS /ASH CPAs	7/22/2021	\$2,600.00 TID #14 FINAL AUDIT
Paid Chk# 066119	MORAIN PARK TECHNICAL CO	7/22/2021	\$3,279.25 TID #14 CLOSEOUT
Paid Chk# 066120	BERLIN JOURNAL NEWSPAPER	7/22/2021	\$77.25 BOARD OF APPEALS - VIOLET & CO
Paid Chk# 066121	BERLIN LANES LLC	7/22/2021	\$27.00 RECREATION PROGRAM - BOWLING
Paid Chk# 066122	BUTTON, JANICE	7/22/2021	\$200.00 SHELTER HOUSE CANCELLATION - 0
Paid Chk# 066123	CCP INDUSTRIES INC.	7/22/2021	\$183.00 HI VIZ VESTS FOR DPW
Paid Chk# 066124	CEDAR CREST ICE CREAM	7/22/2021	\$713.40 ICE CREAM CONCESSIONS FOR BAC
Paid Chk# 066125	CenturyLink	7/22/2021	\$1,978.37 2021 - JUNE - PHONE SERVICE
Paid Chk# 066126	GREAT LAKES COCA COLA DIST	7/22/2021	\$243.24 BAC CONCESSIONS
Paid Chk# 066127	CURTIS, SUSAN	7/22/2021	\$50.00 2021 - MAY - CAMPGROUND REFUND
Paid Chk# 066128	CVIKOTA COMPANY INC	7/22/2021	\$3,470.76 2021 - JUNE - AMBULANCE BILLIN
Paid Chk# 066129	EMC INSURANCE COMPANIES	7/22/2021	\$18.00 2021 - JULY - LIABILITY INSURA
Paid Chk# 066130	FERGUSON ENTERPRISES INC	7/22/2021	\$110.00 PVC COUP FOR DPW
Paid Chk# 066131	GRACE LUTHERAN CHURCH	7/22/2021	\$100.00 SHELTER HOUSE DEPOSIT REFUND
Paid Chk# 066132	GRENIER, KARRI	7/22/2021	\$185.00 CANCELLATION OF SHELTER HOUSE
Paid Chk# 066133	HOLIDAY WHOLESALE	7/22/2021	\$221.80 BAC CONCESSIONS
Paid Chk# 066134	HOME DECORATING	7/22/2021	\$425.00 49X97X1/8 PLEXI GLASS FOR DPW
Paid Chk# 066135	JON LUNDT ELECTRIC, INC	7/22/2021	\$158.76 CAMPSITE#14 TROUBLESHOOT
Paid Chk# 066136	MGD INDUSTRIAL CORP	7/22/2021	\$125.15 PARTS FOR DPW
Paid Chk# 066137	MORTON SALT	7/22/2021	\$9,605.49 SALT FOR DPW FOR WINTER 2021-2
Paid Chk# 066138	ORTEGA, MARIA	7/22/2021	\$185.00 PARK SHELTER CANCELLATION - 08
Paid Chk# 066139	SCHMIDT, MORGAN	7/22/2021	\$100.00 SHELTER HOUSE DEPOSIT REFUND
Paid Chk# 066140	SIGMA ENVIRONMENTAL SERVI	7/22/2021	\$4,441.09 SUPPLIEMENTAL ENVIRO SITE INV.
Paid Chk# 066141	SPEEDY CLEAN DRAIN & SEWE	7/22/2021	\$915.00 WATER JET 300' OF 12" STORM SE
Paid Chk# 066142	TASC	7/22/2021	\$225.00 ARPA ADMIN FEE
Paid Chk# 066143	VALLEY AQUATIC SOLUTIONS, L	7/22/2021	\$1,010.30 CHEMICALS FOR BAC
Paid Chk# 066144	vonBRIESEN & ROPER, s.c.	7/22/2021	\$354.00 GENERAL LABOR FEES
Paid Chk# 066145	WALLNER, NANCY	7/22/2021	\$100.00 DEPOSIT REFUND FOR SHELTER REN
Paid Chk# 066146	WASTE MANAGEMENT	7/22/2021	\$24,572.32 2021 - JUNE - RESIDENTIAL GARB
Paid Chk# 066147	WAYNE CONSULTANTS & MFG, I	7/22/2021	\$380.00 FORMULA #432 FOR CITY HALL
Paid Chk# 066148	WOLVERINE FIREWORKS DISPL	7/22/2021	\$5,125.00 2021 FIREWORKS DISPLAY
Paid Chk# 066149	WOOD SEWER & EXCAVATING, I	7/22/2021	\$93,369.96 PAYMENT #4 - FINAL 2020 STREET
Paid Chk# 066150	BERLIN WATER & SEWER UTILI	7/26/2021	\$23,861.00 2021 - JUNE - WATER & SEWER BI

*Check Summary Register©

JULY 31 2021

	Name	Check Date	Check Amt	
Paid Chk# 066151	CONVERGENT SOLUTIONS, INC	7/26/2021	\$426.70	PHONE REPAIR SERVICE - LIAISED
Paid Chk# 066152	PLANTZ, DENNIS W	7/26/2021	\$330.40	2021 - JULY - PLANTZ HEALTH IN
Paid Chk# 066153	RED POWER DIESEL SERVICE	7/26/2021	\$741.26	REPAIR OF 2002 FORD F-350 FOR
Paid Chk# 066154	SUN LIFE FINANCIAL	7/26/2021	\$156.14	2021 - AUGUST - EMPLOYEE LIFE
Paid Chk# 066155	WI COUNCIL 32 PER CAP TAX T	7/26/2021	\$305.40	2021 - JULY - POLICE UNION DUE
Paid Chk# 066156	WIS STATE FIREFIGHTERS ASS	7/26/2021	\$525.00	2021 - 2022 MEMBERSHIP CYCLE -
Paid Chk# 066159	ASSOCIATED BANK GREEN BAY	7/28/2021	\$56,861.25	2008 (REFI 2017) GO BONDS 09/1
Paid Chk# 066160	BALLWEG IMPLEMENT CO	7/28/2021	\$215.33	PARTS FOR DPW
Paid Chk# 066161	BANYON DATA SYSTEMS INC	7/28/2021	\$975.00	2021 - POS/FUND/FIXED ASSET SU
Paid Chk# 066162	BAYCOM INC	7/28/2021	\$369.80	LITHIUM BATTERY & DESKTOP CHAR
Paid Chk# 066163	BERLIN JOURNAL NEWSPAPER	7/28/2021	\$529.13	JUNE CC MEETING
Paid Chk# 066164	CALABRESA, SUSAN	7/28/2021	\$35.00	REFUND FOR AQUA YOGA CLASS
Paid Chk# 066165	GELLERMAN, JERE	7/28/2021	\$51.48	REIMBURSE LIFE INSURANCE CANCE
Paid Chk# 066166	GETZ, KATIE	7/28/2021	\$30.00	REFUND FOR TENNIS PROGRAM
Paid Chk# 066167	HOLIDAY WHOLESALE	7/28/2021	\$425.65	CONSESSIONS FOR BERLIN AQUATIC
Paid Chk# 066168	KUNKEL ENGINEERING GROUP	7/28/2021	\$4,250.70	2021 - JUNE - JOB KU17.1019.00
Paid Chk# 066169	MARKOFSKI, ROBERT	7/28/2021	\$100.00	REFUND OF SHELTER HOUSE DEPOSI
Paid Chk# 066170	PACKERLAND PORTABLES	7/28/2021	\$240.00	2 PORTABLE UNITS FOR RIVERSIDE
Paid Chk# 066171	PEER, DANIEL	7/28/2021	\$10.00	OVERPAYMENT OF CAMPGROUND FEE
Paid Chk# 066172	RIECK, PASTOR LARRY	7/28/2021	\$100.00	REFUND OF SHELTER HOUSE DEPOSI
Paid Chk# 066173	SMITH, JACOB	7/28/2021	\$3.50	REIMBURSE LIFE INSURANCE CANCE
Paid Chk# 066174	SMITS & BLAZEL LAW OFFICE	7/28/2021	\$224.00	BLAZEL - BOARD OF APPEALS - VI
Paid Chk# 066175	STRYKER SALES CORP	7/28/2021	\$806.26	COT BATTERIES
Paid Chk# 066176	THEDACARE AT WORK	7/28/2021	\$39.00	PRE-EMPLOYMENT DRUG SCREEN - H
Paid Chk# 066177	WALLNER, NANCY	7/28/2021	\$100.00	REFUND DEPOSIT ON SHELTER PARK
Paid Chk# 066178	WISCONSIN BIOMEDICAL SERVI	7/28/2021	\$901.25	BILLABLE CONTRACT LABOR CHARGE
Paid Chk# 066179	ZIMMERMAN, LINDY	7/28/2021	\$100.00	REFUND FOR PARK SHELTER RENTAL
Paid Chk# 066180	EMERGENCY MEDICAL PRODUC	7/29/2021	\$305.00	ANNUAL SUBSCRIPTION TO IAMRESP
Paid Chk# 532681E	ROEHL, ERIC M	7/9/2021	(\$16.83)	
	Total Checks		\$404,205.92	

***Check Summary Register©**

JULY 31 2021

Name	Check Date	Check Amt	
11161 UTILITY CASH - FNB			
Paid Chk# 015718	KUNKEL ENGINEERING GROUP	6/30/2021	\$13,235.00 107 PARALLEL STREET
Paid Chk# 015719	MARTELLE WATER TREATMENT	6/30/2021	\$4,429.95 LIQUID ALUMUNINUM SULFATE
Paid Chk# 015720	U S POST OFFICE - POSTMASTE	6/30/2021	\$552.81 BILL POSTAGE FOR JULY
Paid Chk# 015721	WALTCO INC	6/30/2021	\$695.88 SAMPLES/LABS
Paid Chk# 015722	BERLIN CITY TREASURER	7/9/2021	\$1,084.81 GAS & DIESEL FOR JUNE
Paid Chk# 015723	BERLIN JOURNAL NEWSPAPER	7/9/2021	\$126.25 UTILITY OPERATOR AD
Paid Chk# 015724	DON E. PARKER EXCAVATING, I	7/9/2021	\$492,086.93 2021 STREET & UTILITY PROJECT
Paid Chk# 015725	GRAINGER	7/9/2021	\$215.23 PRESSURE REGULATOR
Paid Chk# 015726	LINCOLN CONTR SUPPLY INC	7/9/2021	\$61.99 ADJ BEAM LED FLASHLIGHT
Paid Chk# 015727	MENARDS - OSHKOSH	7/9/2021	\$59.90 4' GARDEN STAKE
Paid Chk# 015728	SUPERIOR CHEMICAL CORP	7/9/2021	\$118.70 GELS-HARVEST/SWEEPING COMPOUND
Paid Chk# 015729	USA BLUEBOOK	7/9/2021	\$178.44 2 1/2 LIQUID FILLED GUAGE
Paid Chk# 015730	BERLIN JOURNAL NEWSPAPER	7/15/2021	\$257.50 HYDRANT FLUSHING
Paid Chk# 015731	ENVIROTECH EQUIPMENT CO L	7/15/2021	\$264.41 CLAMP, QUICK 8"
Paid Chk# 015732	HORST DISTRIBUTING INC	7/15/2021	\$111.02 BELT - 72 DECK
Paid Chk# 015733	L.W. ALLEN LLC	7/15/2021	\$290,116.00 EQUIPMENT/SERVICES UPGRADES
Paid Chk# 015734	WISCONSIN RURAL WATER ASS	7/15/2021	\$50.00 ORIN HUFF- NITRIFICATION-D/WAS
Paid Chk# 015735	BADGER LABORATORIES INC	7/23/2021	\$1,732.10 COLIFORM BACTERIA
Paid Chk# 015736	BERLIN CITY TREASURER	7/23/2021	\$574.55 CENTURYLINK FOR JUNE
Paid Chk# 015737	CCP INDUSTRIES INC.	7/23/2021	\$508.16 GLOVES/LENS/TOWELS/ANTIBAC FOA
Paid Chk# 015738	CenturyLink	7/23/2021	\$57.61 SERVICE FROM JULY 09 TO AUG 08
Paid Chk# 015739	CORPORATE NTWRK SOLUTION	7/23/2021	\$335.00 MICROSOFT OFFICE LICENSE- JENN
Paid Chk# 015740	DIGGERS HOTLINE	7/23/2021	\$478.40
Paid Chk# 015741	LANDMARK SERVICES COOPER	7/23/2021	\$269.39 DIESEL
Paid Chk# 015742	LINCOLN CONTR SUPPLY INC	7/23/2021	\$288.98 CLOSTED REEL LONG TAPE
Paid Chk# 015743	NORTH CENTRAL LABORATORI	7/23/2021	\$266.29 PHOS.TEST & TUBE/ PIPET TIPS
Paid Chk# 015744	WOOD SEWER & EXCAVATING, I	7/23/2021	\$51,503.56 2020 STREET & UTILITY PROJECT
Paid Chk# 015745	BADGER LABORATORIES INC	7/30/2021	\$89.60 TOTAL COLIFORM BACTERIA
Paid Chk# 015746	BERLIN CITY TREASURER	7/30/2021	\$21,972.86 PAYROLL FOR JULY
Paid Chk# 015747	BERLIN JOURNAL NEWSPAPER	7/30/2021	\$92.00 WATER & SEWER RECEIPTS
Paid Chk# 015748	BERLIN POLICE DEPT	7/30/2021	\$7.00 BACKGROUND CHECK- J.CASSIDY
Paid Chk# 015749	JOHN KRINGS & SONS WELDIN	7/30/2021	\$850.00 3 STAINLESS DOOR LATCHES
Paid Chk# 015750	JON LUNDT ELECTRIC, INC	7/30/2021	\$1,028.66 CONTACTOR 32 AMP POLE/LABOR
Paid Chk# 015751	KUNKEL ENGINEERING GROUP	7/30/2021	\$9,316.25 2021 STREET & UTILITY IMPROVEM
Paid Chk# 015752	U S CELLULAR	7/30/2021	\$212.52 SERVICE CHARGES 07/16/21 THRU
Total Checks			\$893,227.75

Utilities payable

DATE: August 4, 2021

TO: Mayor and Common Council

FROM: Jodie Olson, City Administrator

RE: Police Department Equipment Purchase Out of Prior Year Assigned Funds

BACKGROUND: As you recall, with 2020 being such a unique year, and not having a police chief in place, the police department held off on some equipment expenditures until a new chief was in place. Since these monies were carried over under special circumstances, they are held in a separate fund and are specifically Assigned for only PD equipment purchases. Council permission is needed for the PD to utilize these funds. The one-time carryover amount for the PD assigned equipment is \$93k.

One of the purchases held off on were rifles. The Police & Fire Commission reviewed the Police Chief's request to purchase 5 rifles and 7 optics for the department at a cost of \$7,875.33 minus a \$1,200 credit for existing rifle trade-ins.

RECOMMENDATION: Accept the Police & Fire Recommendation for weapons equipment purchase out of prior year committed funds (15-34157) up to \$7,875 minus trade-in value of old rifles.

DATE: August 8, 2021

TO: Common Council

FROM: Jodie Olson, City Administrator

RE: 2021 Budget Adjustment for 2020-2021 Contract Year Legal Expenses

BACKGROUND: The City Attorney contract for 2020-2021 (May 1-April 30) calls for 600 hours of legal services from Chier Law LLC. The City therefore budgets for 600 hours annually for City Attorney salaries (plus expenses) for approximately \$72,000. Total hours for the contract year ended up at 1084.4, so an additional 484.4 hours are owed to Chier Law LLC. Under the terms of the contract, this equates to an additional \$70,444.40.

In reviewing the hours over the past contract year, the increase in municipal court, nuisance violations and number of ordinance changes were the largest contributing factors to the significant overage. Here were some of the larger hour usages:

- 349.2 Municipal Court
- 299.5 Ordinances (22 ordinances were passed)
- 59.3 Nuisance Abatement/Raze Orders
- 45.6 Public Meetings
- 37.2 Ducks Unlimited/Bohn Property

We do not have nearly enough in contingency to cover such a significant overage. Therefore, the option is to adjust the budgeted expenditure line item and hope that the actual expenditures in the other overall line items in the budget can make up the \$70k when all is said and done at year end. If the actual expenditures do not come under what was budgeted by \$70k, the balance will come out of the general fund balance. The general fund balance is stable so it will not be a financial issue, however, this will definitely be a problem if it continues.

We could take \$30k from Contingency fund, but we would still be short \$40k. If we end up not needing any contingency funding this year that will at least help.

RECOMMENDATION: 1) Motion to bypass Committee discussion on this item; and 2) Review and approve Resolution #21-13 Authorizing 2021 Budget Adjustment for Legal Expenses Exceeding City Attorney Retainer for Contract Year 2020-2021.



RESOLUTION #21-14

A RESOLUTION AUTHORIZING 2021 BUDGET ADJUSTMENT FOR LEGAL EXPENSES EXCEEDING CITY ATTORNEY RETAINER FOR CONTRACT YEAR 2020-2021

WHEREAS the 2020-2021 City Attorney retainer contract with Chier Law Office LLC is based on and budgeted for 600 hours of legal service; and

WHEREAS legal services rendered by Chier Law Office LLC for the 2020-2021 contract year exceeded the 600 hours by 484.4 hours creating a supplemental fee due based on the contract language;

IT IS HEREBY RESOLVED that the general fund cash reserves will be applied to cover the increase; and

IT IS HEREBY FURTHER RESOLVED that the 2021 Budgeted line item 10-51-30000-110 City Attorney Salaries be increased by \$70,444.40.

Passed, approved and adopted this 10th day of August, 2021.

ROLL CALL VOTE:

CITY OF BERLIN

_____ AYES

BY: _____
Joel Bruessel, Mayor

_____ NAYS

_____ ABSENT

APPROVED AS TO FORM:

ATTEST: _____
Jodie Olson
Administrator, Clerk/Treasurer

Matthew G. Chier
City Attorney