

The Berlin Public Library Board of Trustees was called to order by President Kay Roethel at 4:33 pm on Wednesday, January 12, 2022. In attendance were Trustees Blazel, Cartwright, Draves, Malchetske, and Roethel. Guertler attended virtually. Rainboth was excused. Also in attendance were Library Director Chris Kalupa, City Liaison Kristina Boeck, and City Administrator Sara Rutkowski.

No public was present.

Moved by Blazel, seconded by Draves to approve the minutes of the December meeting.

Blazel - Yes
Cartwright - Yes
Draves - Yes
Guertler - Present
Malchetske - Yes
Rainboth - Excused
Roethel - Yes

Motion passed.

Moved by Malchetske, seconded by Blazel to accept the monthly bills for December. Passed.

Moved by Draves, seconded by Malchetske to accept the Treasurer's report for November. Passed.

Moved by Blazel, seconded by Draves to accept the Treasurer's report for December. Passed.

Library Director's report: complete copy attached to official minutes.

Director Kalupa reported that the library staff salary update has been accommodated by the current budget.

Kalupa and City Administrator Rutkowski reported on the status of 2018-2021 library staff back pay issue. They will further investigate and report firm figures at the February meeting.

Moved by Malchetske, seconded by Cartwright that up to \$12,500 from the Trust fund be used to pay the shortfall in salaries from 2018 - 2021. Passed.

Trustee Draves was appointed to continue as the Board's liaison to the Friends of the Library.

The Long Range Plan for 2018 - 2022 was reviewed and will be revised and updated during 2022.

Moved by Malchetske, seconded by Cartwright to have the BPL's request that virtual voting be allowed for Trustees be presented to the City Council. Passed.

The Finance Committee will meet to discuss use of Trust funds at 4:00 pm on February 9.

Business for future agenda: Library staff salary adjustments, Finance Committee meeting report

Moved by Malchetske, seconded by Draves to adjourn at 5:28 pm. Passed.

Respectfully submitted,
Margaret Guertler, Secretary