

MINUTES
CITY OF BERLIN
COMMON COUNCIL MEETING
TUESDAY, JANUARY 11, 2022 AT 7:00 pm
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

Mayor Bruessel called the January 11, 2022 Common Council meeting to order at 7:00 pm. Roll Call present: Ald Boeck, Erdmann, Lehr, Nigbor and Marks. Absent: Ald. Burgess. Staff present: Jeffery Engel, Tim Ludolph, Sara Rutkowski, Atty. Chier and Susan Thom.

There were no virtual attendees.

The following items were listed on the Consent agenda for approval and adoption: 1) Waive the reading of all ordinances and resolutions adopted at this meeting; 2) Receive and place on file the written reports for the City Clerk, Treasurer and Building Inspector; 3) Approve the minutes from December 14, 2022 and December 17, 2022 Common Council meetings; 4) Accept the Committee of the Whole recommendation to waive the formal bidding requirements for the 2022-2024 auditing renewal contract and accept the renewal quote and Memorandum of Understanding with Hawkins, Ash, Baptie & Co.; 5) Accept the Committee of the Whole recommendation to grant the Child Safety Zone Exception waiver to Ashley Valadez; 6) Accept the Committee of the Whole recommendation to relax the 15 mile residency requirement for the Police Department to 50 miles; 7) Accept the Committee of the Whole recommendation to join Monarch City USA for a lifetime fee of \$50.00; 8) Approve the list of bills for payment. Ald. Lehr requested that item 6 from the Consent agenda (Employee Residency Requirements) be removed from the Consent Agenda. Erdmann made a motion to approve the Consent Agenda with item 6 removed. Nigbor seconded the motion. A roll call resulted in five (5) ayes, zero (0) nays and one (1) absent. Motion carried.

Lehr stated that the President of the Police and Fire Commission (Dan Johnson) requested to postpone any decision on the residency requirement until next month so that they would have a chance to discuss it. Lehr made a motion to postpone a vote on the residency requirement until the next Common Council meeting. Marks seconded the motion. A voice vote resulted in four (4) ayes, one (1) nay (Boeck) and one (1) absent. Motion passed.

Next was Himgiri LLC Liquor License Application. Boeck made a motion to approve the Class "A" Beer and "Class A" Liquor License Application for Himgiri LLC for license year 2021-2022 for location at 703 Broadway contingent upon passing the required health, fire, police and building inspections and upon Berlin Oil Products, Inc. relinquishing their Liquor License. Nigbor seconded the motion, which carried by voice vote.

Mayor Bruessel state that he would be combining items 13 & 14. Erdmann made a motion to accept the resignation of David Secora from the Planning Commission and Parks & Recreation Commission effective immediately. Erdmann requested that a Letter of Thanks for all years for service be sent to David Secora. Marks seconded the motion, which carried by voice vote.

Next was Bank Account Signer Change. Lehr made a motion to waive the Committee of the Whole Discussion on this item and a motion to approve the request to remove Jodie Olson from all City of

Berlin related bank accounts and add Sara Rutkowski to accounts as City Administrator. Marks seconded the motions, which carried by voice vote.

Next was 107 E Huron Street Raze or Repair Order update. Planning and Development Director Tim Ludolph updated the Council on the Special Inspection Warrant that was obtained. The property was inspected by John Lust, Corporal Schroeder, and Administrator Rutkowski. Property photos have been forwarded to Officer Krause who plans to issue a summons to Municipal Court, with request daily citations be accessed on the property.

Next was 271 McKittrick Street Raze or Repair Order. Larry and Diane Hall, who own a neighboring parcel, were there to state not enough is being done on the property. Planning and Development Director Ludolph stated there has been work completed on the foundation. Administrator Rutkowski stated she had spoken with Officer Krause about the outside debris and the officer noted it was cleaned up the following day. Progress is being made on the property. Motion made by Lehr for the property to have an occupancy permit in three months or council will raze. Second by Marks and carried by voice vote.

Old Business: Ald. Boeck requested to readdress the zoom meeting due to the increase with COVID.

No new Business.

Atty Chier left at 7:45 pm. Marks made a motion to convene into closed session pursuant to WI §19.85 (1)(e) to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. (1) *City Attorney Contract*. Nigbor seconded the motion. A roll call vote resulted in five (5) ayes, zero (0) nays and one (1) absent.

Discussion continued in closed session.

Susan Thom, Deputy Clerk

Motion to move into open session was made by Lehr with a second by Marks. Motion carried by voice vote. No action taken as a result of closed session discussion.

Motion to adjourn made at 7:56 pm by Lehr, seconded by Nigbor. Motion carried by voice vote.

Sara Rutkowski, City Administrator