

SEWER AND WATER COMMISSION MEETING  
BERLIN, WISCONSIN  
February 23, 2022

Roethel called the meeting to order at 4:30 P.M. Present – Commissioners Bending, Roethel, Dewhurst and Youngbauer. Absent – none.  
Also, present was Sara Rutkowski, Supt. Malnory, Jennifer Langham, and Peggy LaBuda.

The next item on the agenda was public appearances/correspondence. We had no other public appearances or correspondence.

The next item on the agenda was approval of minutes from the January 26, 2022 Meeting. Youngbauer moved to approve the minutes of the January 26, 2022 Meeting. Dewhurst seconded the motion, which was carried by voice vote. Bending moved to approve the closed session minutes of the January 26, 2022 meeting. Roethel seconded the motion, which was carried by voice vote.

The next item on the agenda was the approval of financials for January 2022. Youngbauer moved to approve the vouchers between #15942 through #15986. Dewhurst seconded the motion, which was carried by voice vote.

The next item on the agenda was the discussion and recommendation on the Wastewater Pumps. Two bids came in only \$718 apart and just under budget. Malnory stated that he was going to look into the different types of pumps before recommending one to the committee. Roethel moved to direct Malnory to look into what pump he preferred and let the commission know at that point. All other commission members were in favor.

The next item on the agenda was the discussion of adding Peggy LaBuda onto the Water & Sewer bank accounts. Bending moved to add Peggy LaBuda to the Water & Sewer bank accounts and Dewhurst seconded the motion, which was carried by voice vote.

The next item on the agenda was the discussion on the proposal from Strand for the Digester Building. A maximum cost of \$9,500 will go into development of opinions and reports summarizing the probable construction cost by Strand. Roethel directed staff to proceed with Strand's proposal, all other commission members were in favor.

The next item on the agenda was the superintendent report.

- Leaks – Malnory stated that we had two mainline water leaks this last month. One was on North Wisconsin and Marquette and was located under a storm water lateral. The second was located on East Liberty and Greenwood. A fitting ended up leaking on the main line at this location.
- Update on lead service lines – We have compiled a list through the billing system, GIS, cross connections, and inventory to be as up to date as possible. Malnory stated that we have our application in to the DNR and the DNR has been in contact with us to discuss our intentions.
- Update on Gas Mixing pump – The gas mixing pump was sent in, rebuilt, and up and running again.

The next item on the agenda was Old Business. Of which, we had none.

The next item on the agenda was New Business. Of which, we had none.

The next meeting was scheduled for March 30, 2022.

Dewhurst made a motion to adjourn, seconded by Youngbauer at 4:45 pm. Motion carried by voice vote.

Jennifer Langham  
Secretary