

MINUTES
CITY OF BERLIN
COMMON COUNCIL MEETING
TUESDAY, March 8th, 2022 AT 7:00 pm
COUNCIL CHAMBERS, BERLIN CITY HALL, 2ND FLOOR

Mayor Bruessel called the March 8, 2022 Common Council meeting to order at 7:00 pm. Roll Call present: Ald Boeck, Burgess, Erdmann, Lehr and Nigbor and Marks. None Absent: Staff present: Sara Rutkowski , Tim Ludolph, Scott Zabel, and Atty. Chier, and Midge Seaman.

There were no virtual attendees.

The following items were listed on the Consent agenda for approval and adoption: 1) Waive the reading of all ordinances and resolutions adopted at this meeting; 2) Receive and place on file the written reports for the City Clerk, Treasurer and Building Inspector; 3) Approve the minutes from February 08, 2022 Common Council meeting and 4) Accept the Committee of the Whole recommendation to Approve the list of bills for payment. Erdmann made a motion to approve the Consent Agenda as presented. Lehr seconded the motion. A roll call resulted in five (6) ayes, zero (0) nays; Motion Passed.

The Mayor read the Fair Housing Month Proclamation. Rutkowski informed the Council Members the reason for reading of the proclamation was necessary as a requirement of monies granted to the City of Berlin.

Next the Mayor asked Planning and Development Director, Tim Ludolph, to give an update on the Raze or Repair Order for 218 South Grove Street. Ludolph stated the work is continuing on the house, most of what has been done has been to the exterior of the home although much has happened on the interior as well. He feels the house is progressing. Marks made a motion to give a 3 month extension to the owner to complete the work on this house by July 1, 2022. Lehr seconded the motion which passed on a voice vote.

The next item on the agenda was the announcement of the Winning Bid for the Polymer Overlay of the three (3) Bridges. Street Superintendent Scott Zabel gave the report, indicating Norcon Corporation of Weston, WI came in with the low bid at \$159,612.00. Zabel indicated this was well below the agreed upon threshold set forth by the Council. Ald. Lehr made a motion to accept the bid for Norcon Corporation to be awarded the bid for the Polymer Overlay of the three bridges. Marks seconded the motion which passed on a voice vote.

The Next Item was the announcement of the Winning Bid for the Patrol Truck/Snow Plow. After a short presentation from Zabel, who indicated the amount was over budget but not over the amount saved by coming in under the previously discussed bid. Zabel stated the company with the low bid for the Chassis was Quality Truck Care Center of Depere, WI at \$103,000.00. The truck equipment low bid was made by Monroe Truck Equipment of Depere, WI at \$88,867.00. Erdmann made a motion to accept the bid for the Patrol Truck/Snow Plow Truck for the Chassis by Quality Truck Care Center and the truck equipment bid from Monroe Truck Equipment for a combined bid of \$191,867.00. Nigbor seconded the motion which carried on a voice vote.

Next up the City Administrator gave an update on the SAG Agreement with WEDC for the Safeguard Property. This was an update only and no action was taken.

Agenda Item #13 was a discussion regarding the Wisconsin Election Security Grant for \$600.00 to update city email addresses from a .Net address to a WI.Gov address making them more secure. Rutkowski stated we applied for the grant and received the grant today for \$600.00.

There is no Old Business to request to be put on a future agenda.

Under New Business, Burgess was wondering if the Council could get monthly updates from other Commissions on what they are doing. Rutkowski stated we can request updates; however, they must be specific items and not generic requests. Chier explained that point further. Erdmann stated we receive the Minutes from each of the boards and Commissions and that is our updates.

Also under New Business, Erdmann asked for a FULL report on the Virtual/Audio systems by the next meeting. She stated we have gotten bits and pieces but we need to resolve this and we need to know what we are waiting for and why we are waiting for it and if this company cannot complete the work, what legally can we do about it?

The mayor asked for a motion to convene into closed session pursuant to WI§19.85(1)(e) to deliberate or negotiate the purchase of public property, investment of public funds or conduct other specified public business, whenever competitive bargaining reasons require a closed session ((1) 107 W Huron St and (2) City Attorney contract). Burgess made a motion to convene into closed session and Nigbor seconded the motion. The Motion passed on a unanimous roll call vote.

A motion was made to seat Rutkowski in closed session by Marks, seconded by Lehr motion passed.

Respectfully Submitted, Midge Seaman, Deputy Clerk

Discussion continued in closed session.

Nigbor made a motion to move into open session at 7:42 pm. Burgess seconded and the motion passed by voice vote.

Erdmann made a motion to extend the negotiations concerning 107 W. Huron for three more months.

Nigbor seconded and the motion passed by voice vote.

Burgess made a motion to adjourn at 7:45 pm, seconded by Nigbor. Motion passed.

CLOSED Minutes:

Discussion was held concerning the raze or repair order on 107 W Huron St.

Discussion was held concerning the City Attorney Contract.

Sara Rutkowski, City Clerk